

PLANNING & BUILDING
SERVICES - OCTOBER (FY 24-
25)
PLANNING DIVISION
MONTHLY REPORT

PROJECT TYPE	New Applications				New Applications: Current Month VS Previous Month				Average Review Time (Days)				Average Review Time: Current Month VS Previous Month				Open Items			
	Jobs	Forfeits	Total	% Change	Jobs	Forfeits	Total	% Change	Jobs	Forfeits	Total	% Change	Jobs	Forfeits	Total	% Change	Jobs	Forfeits	Total	% Change
(A) Aq Preserve	0	0	0	0.00%	0.00%	0%	0.00%	0%	0	0	0	0%	0	0	0	0%	0	0	0	0%
(AA) Administrative Appeals	0	0	0	0.00%	0.00%	0%	0.00%	0%	0	0	0	0%	0	0	0	0%	0	0	0	0%
(ALUC) Airport Land Use Commission	1	0	1	502%	0.00%	0%	0.17	83%	0	100%	0	0%	100%	0	0%	0%	0	100%	0	0%
(AP) Administrative Permit	3	0	3	3.17	-5%	0.17	-100%	3.33	-13%	5	-6%	0	0%	5	-40%	324.00	256.00	290.00	635.00	-49%
(B) Boundary Line Adjustment	1	2	3	3.00	-67%	0.25	700%	3.25	-8%	1	0%	0	-200%	1	200%	248.00	285.00	371.00	130.00	98%
(BL) Business License	16	2	18	15.66	2%	6.17	-68%	21.83	-21%	17	-6%	4	-50%	21	-14%	51.00	53.00	52.00	81.00	-38%
(CC) Certificates of Compliance	1	0	1	0.33	203%	0.08	-100%	0.41	59%	1	0%	0	0%	1	0%	123.00	0.00	452.00	84.00	46%
(CD) Coastal Development Permit	1	0	1	0.83	20%	3.42	-100%	4.25	-325%	5	0%	0	0%	5	-80%	503.00	420.00	486.50	678.00	-28%
(CE) Categorical Exclusion	0	1	1	0.25	-100%	2.17	-54%	2.42	-342%	0	0%	2	-50%	2	50%	36.00	25.00	33.00	88.00	-59%
(CFBL) Cannabis Facilities Business License	0	0	0	1.58	-100%	0.00	0%	1.58	0%	0	0%	0	0%	0	0%	198.00	2.00	684.00	133.00	49%
(D) Zoning Letter	1	0	1	3.17	-68%	0.33	-100%	3.50	-250%	2	0%	0	0%	2	-50%	4.00	2.00	1.00	300%	0%
(EM) Emergency Permit	0	0	0	0.00	0%	0.25	100%	0.25	0%	0	0%	0	0%	0	0%	261.00	70.00	164.50	1035.00	-74%
(GP) General Plan Amendment	1	0	1	0.08	1100%	0.00	0%	0.08	92%	0	100%	0	0%	100%	0%	652.00	0.00	778.00	0.00	0%
(LCP) LCP Consistency Review	0	0	0	0.17	-100%	0.17	-100%	0.33	0%	0	0%	0	0%	0	0%	53.00	234.00	107.00	58.00	-7%
(MHRB) Mendocino Historical Review Board	1	0	1	0.17	500%	1.08	-100%	1.25	-25%	0	100%	1	-100%	1	0%	285.00	243.00	263.00	337.00	-15%
(MS) Minor Subdivision	1	0	1	0.17	500%	0.00	0%	0.17	83%	0	100%	0	0%	100%	0%	712.00	1015.00	863.50	995.00	-28%
(OA) Ordinance Amendment	1	0	1	0.33	200%	0.00	0%	0.33	67%	0	100%	0	0%	100%	0%	309.00	0.00	301.00	0.00	0%
(P) Parcel Division	0	0	0	0.00	0%	0.00	0%	0.00	0%	0	0%	0	0%	0	0%	0.00	0.00	0.00	0.00	0%
(PAC) Preapplication Conference	0	0	0	0.58	-100%	0.25	-100%	0.83	0%	0	0%	0	0%	0	0%	88.00	101.00	94.50	92.00	-4%
(PR) Miscellaneous	0	2	2	2.08	-100%	7.58	-74%	9.67	-383%	2	-100%	6	-75%	75%	134.00	90.00	112.00	295.00	-55%	
(R) Rezone	1	0	1	0.17	50%	0.00	0%	0.17	83%	0	100%	0	0%	100%	0%	430.00	338.00	379.00	493.00	-15%
(RE) Rebind and Re-Enter	0	0	0	0.08	-100%	0.00	0%	0.08	0%	0	0%	0	0%	0	0%	276.00	0.00	276.00	173.00	60%
(REC) Reclamation Plan	0	0	0	0.25	-100%	0.00	0%	0.25	0%	0	0%	0	0%	0	0%	531.00	0.00	561.00	0.00	0%
(RES) Re-Subdivision	0	0	0	0.00	0%	0.00	0%	0.00	0%	0	0%	0	0%	0	0%	0.00	0.00	0.00	0.00	0%
(RM) Road Name Petition	0	0	0	0.08	-100%	0.00	0%	0.08	0%	0	0%	0	0%	0	0%	321.00	0.00	321.00	633.00	-49%
(S) Major Subdivision	0	0	0	0.00	0%	0.00	0%	0.00	0%	0	0%	0	0%	0	0%	992.00	0.00	992.00	0.00	0%
(SV) Subdivision Violation	0	0	0	0.00	0%	0.00	0%	0.00	0%	0	0%	0	0%	0	0%	0.00	0.00	0.00	0.00	0%
(U) Use Permit	0	0	0	0.67	-100%	0.58	-100%	1.25	0%	3	-100%	0	0%	3	-100%	434.00	333.00	383.50	259.00	68%
(V) Variance	1	0	1	0.25	300%	0.08	-100%	0.33	67%	0	100%	0	0%	100%	0%	322.00	613.00	467.50	372.00	-13%
(VNL) Visitor Wait List	0	0	0	0.00	0%	0.08	-100%	0.08	0%	0	0%	0	0%	0	0%	0.00	146.00	146.00	0.00	0%
TOTAL ALL	30	7	37							36		13		49		3000	1460	1460	6000	100%
PREVIOUS MONTH:	36	13	49													2191.00	1095.50	992.00	3775.50	355%
TWO MONTHS:	36	27	63													339	336	675	396	334%

PLEASE NOTE: The average review times reflected above represent the entire timeline from when Planning and Building Services receives an application until a final action is taken on said application by the applicable approving body. The above review times also include the review times for plan approvals from other responsible or trustee agencies with jurisdiction over a given project or permit. These totals include the amount of time a given application is deemed incomplete, in correction letter status, or placed on hold due to lack of necessary materials to continue processing. In certain instances, projects may require additional surveys or permits (e.g., Biological Surveys, Botanical Surveys, Geotechnical Survey, Septic System or Well Permits, etc.), that can significantly delay processing timelines.

PLANNING DIVISION FISCAL METRICS

		Current Fiscal Reporting Month (Reporting period will be approximately 30 days prior)			Current Reporting Month Totals VS. Last FY Year Monthly Average					Current Fiscal Reporting Month Totals VS. Last Fiscal Reporting Month Totals					
Monthly Fiscal Report	Ukiah Office - Current Fiscal Month Totals	Ft. Bragg Office - Current Fiscal Month Totals	Combined Offices - Current Fiscal Month Totals	Ukiah Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ukiah Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ft. Bragg Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ft. Bragg Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Combined Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Combined Offices - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ukiah Office - Last Fiscal Month Totals	Ukiah Office - Current Month vs. Last Month (% Increase/Decrease)	Ft. Bragg Office - Last Fiscal Month Totals	Ft. Bragg Office - Current Month vs. Last Month (% Increase/Decrease)	Combined Offices - Last Fiscal Month Totals	Combined Offices - Current Month vs. Last Month (% Increase/Decrease)
Oct-24															
Expense (Staffing, facilities, and vehicles)	\$180,776	\$121,040	\$ 301,816	\$192,917	-6%	\$67,148	80%	\$260,064	14%	\$ 203,489.00	-11%	\$ 49,532.00	144%	\$ 253,021.00	19%
Division Revenue	\$57,680	\$203,455	\$ 261,135	\$45,825	26%	\$37,442	443%	\$83,267	68%	\$ 60,902.00	-5%	\$ 51,708.00	293%	\$ 112,610.00	132%
Net County Cost	\$ (123,096)	\$ 82,415	\$ (40,681)	\$ (147,092)	-16%	\$ (29,706)	-377%	\$ (176,797)	-335%	\$ (142,587.00)	-14%	\$ 2,176.00	3687%	\$ (140,411.00)	-71%