

Board of Retirement Meeting Agenda

October 16, 2024 - 8:30 a.m.

**Meeting Location: Mendocino County Board of Supervisors Chambers
501 Low Gap Road, Ukiah CA 95482**

Agenda: This agenda contains a brief general description of each item to be considered. The Board may take action on any item included in the following agenda; however, except as otherwise provided by law, no action shall be taken on any item not appearing on the agenda. The Board of Retirement may consider matters included on the agenda in any order, and not necessarily in the order listed.

This meeting can be watched live or on demand at www.youtube.com/mendocinocountyvideo.

Public Comment: Public Comment may be made during this meeting in-person, virtually by using the webinar meeting link: <https://mendocinocounty.zoom.us/j/81481915554>, or by dialing the webinar meeting telephone number: (669) 900-9128 and entering the webinar ID 814 8191 5554. Written public comment may be submitted in advance by email to retirementassociation@mendocinocounty.gov or by fax to (707) 467-6472. Please indicate the agenda item number on which you wish to comment on.

Members of the public are welcome to address the board on subjects both on and off the agenda. Public comment on individual agenda items will be allowed at the time an agenda item is discussed and is limited to 3 minutes per person. Individuals wishing to address the board under public comment are welcome to do so per the instructions above.

Disabled Accommodation: If you have a disability which requires an accommodation, alternative format, or aide from another person to assist you while attending this meeting, please contact us at (707)463-4328 at least 72 hours in advance to ensure arrangements for accommodations.

Roll Call and Pledge of Allegiance

1) Consent Agenda

All matters on the Consent Agenda are to be approved by one action without discussion unless a Board Member requests separate action on a specific item.

Recommended Action: Approve by unanimous consent.

- a) Minutes of the September 18, 2024 Board Meeting
- b) September 2024 Retirement Report
- c) September 2024 Preliminary Monthly Financial Report
- d) Quarterly MemberDirect Usage and Newsletter Statistics
- e) Quarterly Trustee Education and Training Report

2) Historical Benefit Review Project Status Report and Project Updates, Doris Rentschler, Executive Director

October 16, 2024 Board of Retirement Meeting Agenda Continued

Recommended Action: None – Informational.

3) **Internal Audit Program Discussion**, Doris Rentschler, Executive Director

Recommended Action: Board direction regarding development of an audit program.

4) **Investment Matters**

- a) Monthly Investment Performance Report, F. Robert Reveles, Retirement Financial Investment Officer

Recommended Action: None – Informational.

5) **Quarterly Board Work Plan and Strategic Calendar**, Doris Rentschler, Executive Director

- a) Board Work Plan
- b) Strategic Calendar

Recommended Action: None

6) **Succession Plan Policy**, Doris Rentschler, Executive Director

Recommended Action: Adopt as presented, or as amended by the Board.

7) **State Association of County Retirement Systems (SACRS) Matters**, Doris Rentschler, Executive Director

- a) Fall Business Meeting
- b) 2025 Legislative Proposals

Recommended Action: Board direction to MCERA voting delegate regarding the SACRS Fall Business Meeting and SACRS 2025 Legislative Proposals.

8) **Administrative Report**, Doris Rentschler, Executive Director

Recommended Action: None – Informational.

- a) Administrative and Operations Update
- b) SACRS Legislative Update

9) **General Board Discussion**

10) **Adjournment and Notice of Next Board of Retirement Meeting**

The next Board of Retirement meeting will be held in the Mendocino County Board of Supervisors Chambers, 501 Low Gap Road, Ukiah CA, on Wednesday November 20, 2024 at 8:30 a.m. Visit www.mendocinocounty.gov/retirement for meeting information.