



Mendocino County Human Resources Department

Side Letter of Agreement between the County of Mendocino and Service Employees' International Union, Local 1021 March 14, 2024

The County of Mendocino and Service Employees' International Union, Local 1021 (SEIU) agree to amend the language in the 2023-2026 SEIU Memorandum of Understanding, Article 4, Subsections 8 and 10, effective immediately, as follows:

ARTICLE 4. UNION RIGHTS AND RESPONSIBILITIES

8. Notice of New Employees

The County shall provide the Union on a biweekly basis, a list of all new employees to include the following information:

- 1) Employee Number
- 2) First Name
- 3) Last Name
- 4) Budget Unit
- 5) Department Name
- 6) Employee Status (FT,PT,X), and
- 7) Job Title

The information provided the Union shall be kept confidential.

10. Employee Lists

A. The County will provide the Union within three weeks of the close of each pay period, a report of all represented employees, including extra-help employees, that includes the following information (if the information has been provided to the County):

- 1) Employee Number
- 2) First Name
- 3) Last Name
- 4) Job Class Code
- 5) Job Title
- 6) Budget Unit
- 7) Department Name
- 8) Employee Status (FT/PT/X)
- 9) Work City
- 10) Hire Date
- 11) Personal Mailing Address
- 12) Personal Address – City
- 13) Personal Address – State

- 14) Personal Address – Zip Code
- 15) Personal Phone – Primary
- 16) Work Email
- 17) Alternate Email, and
- 18) Work Phone

The Human Resources Director and the Union's president or designee, may agree to reasonable modifications to the employee information to meet, if possible, the representational needs of the Union. Any agreed upon changes to the currently provided information during the term of this Memorandum shall be reflected by updated language in the following Memorandum. The Union recognizes the legal right of each employee to the employee's privacy and agrees not to use any information obtained pursuant to this Memorandum; nor to allow others to use the information for commercial gain; nor in a manner that would violate those rights. With respect to this contractual commitment, the Union agrees to indemnify, defend, and hold harmless the County, its officers, employees and agents from any claim, liability or damage arising from the Union's breach of its duty under this Memorandum. The information will be provided as required by law, except where employees have legally required that their personal information not be released to anyone.

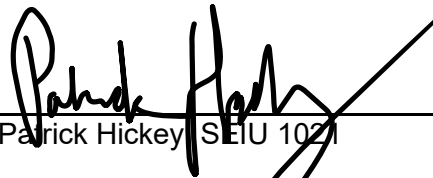
For the County of Mendocino:



Cherie Johnson, Deputy CEO

3/14/24
Date

For SEIU, Local 1021:



Patrick Hickey SEIU 1021

3/14/2024
Date