



**COUNTY OF MENDOCINO
CANNABIS DEPARTMENT**
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<https://www.mendocinocounty.org/departments/cannabis-department>

DATE: March 5, 2024
TO: Cannabis Cultivation Business License (CCBL) Holders and Applicants
FROM: Steve Dunicliff, Interim Cannabis Director
RE: Transition to Annual Licensing and Notice of Application Stay ("NAS") Period

PREVIOUS POLICY

None.

PURPOSE

This memo is to inform Mendocino Cannabis Cultivation Business License ("CCBL") applicants of the upcoming changes in the licensure on the state level as well as the shortened Notice of Application Stay ("NAS") Period for the year 2024.

DEFINITIONS

Application – A formal request to legally cultivate cannabis via the format prescribed by the Cannabis Department, a status prior to issuance of a license.

Issuance – The action of approving an application and distributing a CCBL.

Notice of Application Stay ("NAS") – A formal request from the applicant to the Cannabis Department in which a CCBL application is put on hold and the applicant agrees not to cultivate for up to a 12-month period.

Provisional License – A license from the Department of Cannabis Control for cannabis growers whose local cultivation license has not yet been either completed or granted, or has expired, at the local level.

Review – The period of time in which the Cannabis Department looks over the application for completeness and complicity prior to issuance.

DECLARATION OF MEMORANDUM

The Department of Cannabis Control has a State deadline for the Mendocino Cannabis Department ("MCD") to have all provisional CCBLs reviewed prior to December 31, 2024. MCD is committed to meeting this deadline and intends to complete review of all applications prior to this date, including applicants who filed a NAS on or after December 31, 2023. NAS applications filed after this date will experience a shorter application stay period compared to the standard twelve months. Per Mendocino County Code 10A.17.090, the Department retains the authority to review applications during a NAS period.

AUTHORITY

Policy Approved: 
Steve Dunicliff, Deputy Chief Executive Officer

Date: 3/11/24