



# *Mendocino County Museum*

## MUSEUM ADVISORY BOARD

400 East Commercial Street ♦ Willits, CA 95490  
(707) 234-6365 ♦ [www.mendocinocounty.org/museum](http://www.mendocinocounty.org/museum)

### Notice of Meeting

NOTICE IS HEREBY GIVEN that the Mendocino County Museum Advisory Board (MAB) will hold a special Board Meeting at:

9:30 A.M. – Wednesday, March 13, 2024  
Mendocino County Museum Wonacott Room,  
400 E. Commercial St. Willits Ca, 95490

### AGENDA

1. Call to Order
2. Roll Call
3. Consent Items
  - a) Approval of the Minutes of Previous Meeting(s)
4. Public Expression

**Note:** The MAB welcomes public participation at its meetings. Items can be added to the official agenda up to 72 hours prior to the meeting. Members of the public are welcome to address the Museum Advisory Board on items not listed on the agenda and within the jurisdiction of the Committee. The Board is prohibited by law from taking action on matters not on the agenda but may ask questions to clarify the speaker's comment and/or briefly answer questions. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject.

5. Museum Administrator's Report
  - a) Exhibits, Programs, and Changes
  - b) Budget Update
  - c) Guest: Kern County Executive Director Mike McCoy
6. New Business
  - a) Election of 2024 MAB officers
  - b) Schedule 2024 MAB Meetings
  - c) Friends Update
7. Old Business
  - a) By-Laws Update

- b) Land Acknowledgement- Update
- c) Roots MOU

## 8. Adjournment

### **Attachments:**

- A. MAB Draft Minutes November 15, 2023
- B. Museum Administrator's Report
- C. Year to Date Budget

### **Americans with Disabilities Act (ADA) Compliance**

County of Mendocino complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact (707) 459-2736 at least five days prior to the meeting.

# *Mendocino County Museum*

## **ADVISORY BOARD**

### **November 15, 2023, Minutes - Unapproved**

#### **Museum Advisory Board Members:**

**Brent Walker**, Third District Representative, Museum Advisory Board Chair

**Rebecca Montes**, Mendocino College Representative, Museum Advisory Board Vice-Chair

**David Poma**, Historical Society of Mendocino County Representative

**Greta Kanne**, City of Willits Representative

**Bruce Patterson**, Roots of Motive Power Representative

**Jim Eddie**, First District Representative

**Jamie Peters-Connelly**, Fourth District Representative

**Neeka Aguirre**, Second District Representative

**Vacancy**, Fifth District Representative

#### **Guests:**

**Karen Mattson**, Museum Administrator

1. **Meeting Called to Order:** 1:12 p.m.
2. **Roll Call:** Rebecca Montes, Greta Kanne, David Poma, Brent Walker, Jamie Peters-Connelly, Neeka Aguirre
4. **Consent Items:**  
**Motion to Approve Minutes of Previous Meeting:** Approved
5. **Public Expression:** N/A
6. **Museum Administrator's Report:** Karen Mattson provided an update on the recent activity at the Museum. The *Stone Stories* program, despite the rain, was a success with over 60 people in attendance as was the *Her Stories* Curator Panel, which drew a small crowd of 40. Photographs are still needed of Board Members Greta Kanne, David Poma, and Jim Eddie.
7. **New Business:**
  - a) The MAB Bylaws are being evaluated and changes pertaining to adding an elected recording secretary, language to address unexcused or excessive absences, consideration of a smaller quorum, and the timing of elections are being considered. Jamie Peters-Connelly and Neeka Aguirre will meet to discuss and bring back recommendations to the next meeting.
  - b) Lindsey Dick has gathered examples of Land Acknowledgments used in Mendocino County and Karen Mattson will schedule a meeting via teams to connect with Jamie

Peters-Connelly and Lindsey Dick to review the current draft prior to the next meeting.

- c) Karen Mattson reported that the County of Mendocino is experiencing extreme financial challenges and an ADHOC committee is seeking to maximize efficiency and restructure to ensure cost savings where possible. Neeka Aguirre proposed that the MAB write a letter calling for action on the future of the Museum. Rebecca Seconded the motion. All voted in favor of composing a letter and asked Brent Walker to mail it.
- d) Brent Walker reported that the Friends of the Museum now have merchandise for sale on Zazzle and shared examples of the products that can be purchased.

Old Business:

The Roots MOU is an ongoing effort and will be discussed at the next Roots Meeting.

Next Meeting will be held **Wednesday, January 10, at 9:30 a.m.** in the Wonacott Room.

**8.** Meeting Adjourned at 2:44 p.m..



# MENDOCINO COUNTY *MUSEUM*

"Telling Our Story"

## **Museum Report**

March 13 , 2024

Museum Administrator, Karen Mattson

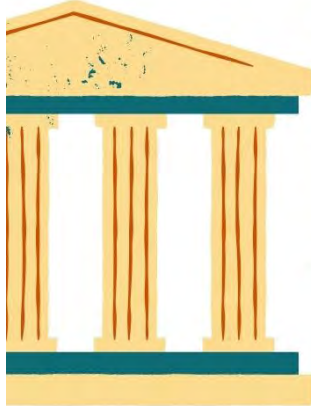
### **The Museum is busy as always!**

- Behind-the-Scenes Tours are in full swing. The Museum is delighted to have an expanded team of volunteers leading tours and interpreting our collection. This spring our tour features collections pertaining to the *Frolic* shipwreck of 1850, famed local outlaw Black Bart, unique textiles, photographs, and the recently added MacNab's Men's Wear sign from Ukiah.
- Our current exhibit, *In the Field: Exploring Botany in Mendocino County* is a celebration of the study of unique plants that grow in our region. Building on past exhibit, *Carl Purdy: A Passion for Plants*, developed by Curator Dot Brovarney, *In the Field* reflects on the pursuits of Mendocino County botanists from past to present. The exhibit has been well received and staff is busy developing additional programs relating to this exhibit for the spring.
- The spring edition of the *Mud Wagon* Museum Newsletter has been published. It can be found [here](#), it can also be accessed through our website and is delivered to all that elect to receive it. Reading our Newsletter is a great way to learn about past and upcoming programs and activities at the Museum.
- On February 6, the Board of Supervisors provided direction to staff to proceed with exploring the feasibility of implementing a new model of operation for the Mendocino County Museum; directed the Museum Ad Hoc Committee to work with community members on moving the Museum forward along the lines of the Kern County Museum Model with the intent to bring back a transition plan and Memorandum of Understanding to create a long term plan between the County of Mendocino, The City of Willits, and other partners. The County aims to gradually reduce reliance on the General Fund for revenue and is working to develop strategies to increase self-sufficiency. The Museum has planned a community meeting on March 13, to discuss the new model and has invited Executive Director Mike McCoy of Kern County to speak about his experience managing a museum under a non-profit/public partnership.



MENDOCINO  
COUNTY *Museum*  
"Telling Our Story"

# MOVING OUR MUSEUM INTO THE *Future*



**MARCH 13**  
4 - 6 P.M.

**COMMUNITY  
MEETING**  
AT THE MENDOCINO  
COUNTY MUSEUM

**MINGLE & MOSEY**  
4 - 5 P.M.

Explore special Behind the Scenes Tour

**Q & A**

5 - 6 P.M.

Kern County Museum Executive Director  
Mike McCoy

## Call for Volunteers!

# Coffee Break

REGISTRATION &  
MEET & GREET



MARCH 14, 2024 | 10:00 - 11:00 A.M.

MENDOCINO COUNTY MUSEUM WONACOTT ROOM

400 E. COMMERCIAL ST. WILLITS CA, 95490

FOR MORE DETAILS PLEASE CONTACT THE MUSEUM AT (707) 234 - 6365



MENDOCINO  
COUNTY *Museum*  
"Telling Our Story"

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	AVAILABLE BUDGET	% USED
824110	ENDOWMENT FUND	-3,000	-3,000	-5,594.00	2,594	186.47%
824200	RENTAL INC	-23,480	-23,480	-15,920.41	-7,560	67.80%
826390	OTHER CHARGES	-1,500	-1,500	-2,098.25	598	139.88%
827700	OTHER	-12,520	-12,520	-6,075.04	-6,445	48.52%
827707	DONATIONS	-18,000	-18,000	-10,819.13	-7,181	60.11%
		<b>-58,500</b>	<b>-58,500</b>	<b>-40,506.83</b>	<b>-17,993</b>	<b>69.24%</b>
861011	REG SALARY	239,061	239,061	144,001.01	95,060	60.24%
861012	EXTRA HELP	30,000	30,000	8,669.59	21,330	28.90%
861013	OVERTIME	2,500	2,500	875.45	1,625	35.02%
861021	RETIREMENT	79,814	79,814	42,993.38	36,821	53.87%
861022	SOC SEC A	13,486	13,486	7,987.15	5,499	59.23%
861023	SOC SEC B	3,435	3,435	2,137.77	1,297	62.23%
861024	RETIRE COL	3,801	3,801	9,183.00	-5,382	241.59%
861030	HEALTH INS	19,401	19,401	28,107.15	-8,706	144.87%
861035	WC INS	176	176	176.00	0	100.00%
		<b>391,674</b>	<b>391,674</b>	<b>244,130.50</b>	<b>147,544</b>	<b>62.33%</b>
862060	COMMUNCATN	720	720	485.15	235	67.38%
862062	COMMUNICATIONS MICROV	1,088	1,088	0.00	1,088	0.00%
862090	HOUSEHOLD	1,200	1,200	2,565.62	-1,366	213.80%
862101	GEN INS	50,694	50,694	50,694.00	0	100.00%
862150	MEMBERSHIP	168	168	168.00	0	100.00%
862170	OFFICE EXP	2,200	2,200	1,770.27	430	80.47%
862187	TRAINING	750	750	100.00	650	13.33%
862189	CONTRACTS	28,250	28,250	18,416.66	9,833	65.19%
862229	SOFTWARE MAINTENANCE	800	800	0.00	800	0.00%
862230	INFO TECH	18,771	18,771	0.00	18,771	0.00%
862239	OTHER EXP	10,000	10,000	3,872.73	6,127	38.73%
862250	TRAVEL IN	250	250	0.00	250	0.00%
862253	TRAVEL OUT	250	250	0.00	250	0.00%
862260	UTILITIES	50,390	50,390	26,059.64	24,330	51.72%
		<b>165,531</b>	<b>165,531</b>	<b>104,132.07</b>	<b>61,399</b>	<b>63%</b>
	Total MU MUSEUM	498,705	498,705	307,755.74	190,949	61.70
	Revenue Total	-58,500	-58,500	-40,506.83	-17,993	69.20
	Expense Total	557,205	557,205	348,262.57	208,942	62.50
	Grand Total	498,705	498,705	307,755.74	190,949	61.70
	Total MU MUSEUM	498,705	498,705	307,755.74	190,949	61.70
	Revenue Total	-58,500	-58,500	-40,506.83	-17,993	69.20
	Expense Total	557,205	557,205	348,262.57	208,942	62.50
	Grand Total	498,705	498,705	307,755.74	190,949	61.70