



**MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)
FINAL & APPROVED MINUTES
Monday, December 4, 2023
Mendocino County Superior Court
Department G
100 N State Street, Ukiah, CA 95482
12:00 pm – 1:00 pm: Special CCP Meeting**

For attendees attending by video or phone, you will be placed in the waiting room until the host adds you to the meeting.

Join by Video (Preferred):

<https://www.zoomgov.com/j/1607335558?pwd=bU95TzNCM0s1d0toblh3dWVVMm1YUT09>

**Join by Phone: 833 568 8864 (Toll Free)
Meeting ID: 160 733 5558
Passcode: 95482**

1. Call To Order: Meeting called to order at 12:01 p.m.

1a) Welcome

Izen Locatelli welcomes everyone to the special meeting.

1b) Introductions

**Izen Locatelli – Probation
David Eyster – District Attorney
Jenine Miller – BHRS
Katie Ford, Probation
Stacey Martin, Probation
Tim Hallman, Executive Office
Nick Canaday (zoom), GEO
Jill Ales (zoom), SUDT**

**Cedric Crook – UPD
Matthew Kendall – MCSO
Julie Lyly (proxy) – Courts
Cathy White, Probation
Joyce Spears, MCSO
Cherie Johnson, HR/EO
Eric Rennert (zoom), Public Defender**

1c) Additions or Corrections to Agenda

None



2. Public Comment for items not on agenda

Members of the public are welcome to address the CCP on items not listed on the agenda, but within the jurisdiction of the CCP. The CCP is prohibited by law from taking action on matters not on the agenda. Individuals wishing to address the CCP under Public Expression are welcome to do so via email at ccp@mendocinocounty.org. All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item.

None

3. Consent Calendar

3a) Approval of Minutes of August 11, 2023, Regular Meeting

Recommended Action:

Approve minutes of the August 11, 2023, Regular Meeting

Katie Ford, Probation, notes correction of title from Agenda to Minutes needs to be made. David Eyster, District Attorney, motions to approve recommended action with noted correction. Matthew Kendall, MCSO, seconds the motion. Vote taken. Motion passes unanimously.

3b) Approval of Minutes of November 9, 2023, Regular Meeting

Recommended Action:

Approve minutes of the November 9, 2023, Regular Meeting

Cedric Crook, UPD, motions to approve recommended action. Izen Locatelli, Probation, seconds the motion. Only two executive members present that attended the November meeting. Vote to approve. Motion passes.

4. Community Corrections Partnership (CCP) and Member Matters

4a) Review of Recommended Changes as Needed to Mendocino County CCP Bylaws. Approve Bylaws as Amended; Obtain Signatures of All CCP Executive Committee Members

Recommended Action:

Approve Mendocino County CCP Bylaws with recommended changes, direct staff to present final version of bylaws and obtain signatures of all CCP Executive Committee members.

Brief discussion held. David Eyster, District Attorney, motions to approve recommended action. Cedric Crook, UPD, seconds the motion. Vote taken. Motion passes unanimously. Signatures to be collected.



4b) Review and Discuss Annual CCP Survey, Including Review and Finalization of Fiscal Year 2022-23 Progress and Outcome Measures, and Selection Approval of Fiscal Year 2023-24 Goals, Objectives, and Outcome Measures

Recommended Action:

Review and discuss annual CCP Survey, including review and finalization of fiscal year 2022-23 progress and outcome measures, and selection approval of goals, objectives and measures for fiscal year 2023-24 goals, objectives, and outcome measures: direct Probation Department staff to incorporate the agreed upon fiscal year 2023-24 goals, objectives, and outcome measures into the proposed Mendocino County CCP Annual Plan; and direct Probation Department staff submit the completed annual survey to the Board of State and Community Corrections (BSCC) by the December 15, 2023, due date.

Katie Ford, Probation, makes note that Question 19 on Part A will be amended to reflect a 41%-60% answer and the newly changed bylaws will be reflected in the plan before submission. Brief discussion held. David Eyster, District Attorney, motions to approve recommended action with noted edits. Matthew Kendall, MCSO, seconds the motion. Vote taken. Motion passes unanimously.

4c) Review, Discussion and Possible Action Including Adoption of the 2024 Community Corrections Partnership Master Meeting Calendar

Recommended Action:

Adopt the 2024 Community Corrections Partnership Master Meeting Calendar and direct staff to post approved calendar on the CCP webpage.

No discussion. David Eyster, District Attorney, motion to approve recommended action. Matthew Kendall, MCSO, seconds the motion. Vote taken. Motion passes unanimously.

Adjournment: The next regular CCP meeting is scheduled for Thursday, February 8, 2024. The meeting will be held at the Mendocino County Administration Building, Conference Room C, 501 Low Gap Road, Ukiah, CA 95482.

Meeting adjourned at 12:16 p.m.