



MENDOCINO COUNTY
DEPARTMENT OF PLANNING AND BUILDING SERVICES
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CODE VIOLATION COMPLAINT

Referred by:

County Dept. Other Agency Public

CASE #: _____

* In order for Code Enforcement to investigate potential violations, the subject property address and/or parcel number must be correct.

SUBJECT Property Owner Name: _____
PROPERTY Site Address of Violation: _____
INFO Mailing Address: _____
 APN: _____ Owner Phone #: _____

DESCRIPTION OF COMPLAINT: (PLEASE NOTE: Complaints which are determined by staff to potentially compromise or threaten the safety or security of a Code Enforcement Officer will be referred to the appropriate Law Enforcement agency)

Does this complaint concern substandard housing? If checked, are you: Tenant Agent for Tenant

Other (please explain) _____

Is an Inspection Report being requested?* (Tenants/Agents ONLY)

***Inspection Reports can be requested for use in any possible civil matter arising from substandard housing issues**

COMPLAINANT INFO:

CONFIDENTIALITY: Every effort will be made to keep the complainants identity confidential within the limits of existing laws.

Please check box if you would like to be notified of the results and check an appropriate box below on how you would like to be notified.

by phone Printed Name: _____ Phone #: _____
 Signature: _____ Date: _____
 in person Residence Address: _____
 by mail Mailing Address: _____
 emailed Email: _____

*** Please Note: You will receive an auto response that we have received your complaint. Complaints that constitute potential health and/or safety hazards will be given priority. All other complaints will be investigated as they are received.**