

PLANNING & BUILDING SERVICES - DECEMBER (FY 23-24) CODE ENFORCEMENT DIVISION MONTHLY REPORT

	Current Month Totals			Current Month Totals VS Last FY Monthly Average						Current Month Totals VS Last Month Totals						Average Lead Time Current	
	Ukiah Office - Current Month Totals	Ft. Bragg Office - Current Month Totals	Combined Offices - Current Month Totals	Ukiah Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ukiah Location - Current Month Increase/Decrease (%)	Ft. Bragg Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ft. Bragg Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Combined Offices - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ukiah Office - Last Month Totals	Ukiah Office - Current Month vs. Last Month (% Increase/Decrease)	Ft. Bragg Office - Last Month Totals	Ft. Bragg Office - Current Month vs. Last Month (% Increase/Decrease)	Combined Offices - Last Month Totals	Combined Offices - Current Month vs. Last Month (% Increase/Decrease)	Ukiah Office - Current Month vs. Last Month (% Increase/Decrease)	Ukiah Office - Average Completion Time Intial	Ft. Bragg Office - Average Completion Time Intial
Abandoned Vehicle Complaints	3	2	5	6.40	-53%	2.17	-8%	8.57	-42%	5	-40%	2	0%	7	-29%	3	6
Storm Water Complaints	1	0	1	0.25	300%	0.00	0%	0.25	300%	0	100%	0	0%	0	100%	N/A	N/A
Town of Mendocino Complaints	N/A	0	0	N/A	0%	8.58	-100%	8.58	-100%	0	0%	1	-100%	1	-100%		N/A
General Complaints Received	14	6	20	35.92	-61%	16.00	-63%	51.92	-61%	35	-60%	16	-63%	51	-61%		
Complaints Closed	37	16	53	41.33	-10%	14.92	7%	56.25	-6%	41	-10%	13	23%	54	-2%	179	340
Inspection Reports initiated	19	2	21	3.67	418%	2.00	0%	5.67	270%	8	138%	4	-50%	12	75%		
Directed Enforcement Cases initiated	0	0	0	1.00	-100%	0.00	0%	1.00	-100%	0	0%	0	0%	0	0%	N/A	N/A
Cases Opened	3	0	3	12.92	-77%	1.75	-100%	14.67	-80%	7	-57%	4	-100%	11	-73%		
Cases Closed	8	1	9	8.00	0%	1.42	-30%	9.42	-4%	9	-11%	1	0%	10	-10%	1356	384
Notice of Violations Issued	11	1	12	31.16	-65%	4.16	-76%	35.32	-66%	11	0%	13	-92%	24	-50%		
Property Liens	4	1	5	6.58	-39%	0.25	300%	6.83	-27%	9	-56%	0	0%	9	-44%		

PLEASE NOTE: The average review times reflected above represent the entire timeline from when Code Enforcement receives a complaint until a final action is taken on said complaint.

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	Completion Time Intake to Current Month (Days)	Combined Offices - Average Completion Time Intake to Current Month (Days)	Ukiah Office - FY 22/23 Avg. Review Time (In Days)	Ukiah Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ft. Bragg Office - FY 22/23 Avg. Review Time (In Days)	Ft. Bragg Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Combined Offices - FY 22/23 Avg. Review Time (In Days)	Ukiah Office - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ukiah Office - Average Time of Finalization Last Month (In Days)	Ft. Bragg Office - Current Month vs. Last Month (% Increase/Decrease)	Combined Offices - Average Time of Finalization Last Month (In Days)	Ukiah Office - Current Month vs. Last Month (% Increase/Decrease)	Ukiah Office - Average Time of Finalization Last Month (In Days)	Ukiah Office - Current Month vs. Last Month (% Increase/Decrease)	Ukiah Office - Current Month All Open Items (Received/Not Finalized)	Ukiah Office - Current Month All Open Items (Received/Not Finalized)	Ukiah Office - Current Month All Open Items (Received/Not Finalized)
	Current Month	Current Month Lead Time VS Last FY Lead Time						Current Month Lead Time VS Last Month						Current Month All Open Items			
Abandoned Vehicle Complaints	5	8.70	-66%	9.80	-39%	9.25	-51%	3.00	0%	8.00	-25%	5.50	-18%	1	1	2	0
Storm Water Complaints	0	3.30	0%	N/A	0%	3.30	-100%	N/A	0%	N/A	0%	0.00	0%	0	0	0	0
Town of Mendocino Complaints	0		0%	51.00	0%	51.00	-100%		0%	N/A	0%	0.00	0%		66	66	
General Complaints Received														193	131	324	215
Complaints Closed	260	53.80	233%	48.50	601%	51.15	407%	159.00	13%	485.00	-30%	322.00	-19%				
Inspection Reports initiated																	
Directed Enforcement Cases initiated	0	53.70	0%	N/A	0%	53.70	-100%	100.20	0%	N/A	0%	100.20	-100%	0	0	0	1
Cases Opened														104	43	147	113
Cases Closed	870	154.50	778%	224.60	71%	189.55	359%	930.00	46%	1557.00	-75%	1243.50	-30%				
Notice of Violations Issued																	
Property Liens														275	22	297	273

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Finalized)
- Last Month All
Items (Received/Not
Finalized)
Ukiah Office - Current Month vs.
Last Month (% Increase/Decrease)
Ft. Bragg Office - Current Month
Open Items (Received/Not
Finalized)
Ft. Bragg Office - Last Month All
vs. Last Month (%
Increase/Decrease)
Combined Offices - Last Month
All Open Items (Received/Not
Finalized)
Combined Offices - Last Month
Month vs. Last Month (%
Increase/Decrease)

All Open Items Current Month VS Last Month					
Abandoned Vehicle Complaints	0%	0	0%	0	0%
Storm Water Complaints	0%	0	0%	0	0%
Town of Mendocino Complaints		67	-1%	67	-1%
General Complaints Received	-10%	144	-9%	359	-10%
Complaints Closed					
Inspection Reports initiated					
Directed Enforcement Cases initiated	-100%	0	0%	1	-100%
Cases Opened	-8%	45	-4%	158	-7%
Cases Closed					
Notice of Violations Issued					
Property Liens	1%	19	16%	292	2%

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CODE ENFORCEMENT FISCAL METRICS

Current Fiscal Reporting Month (Reporting period will be approximately 30 days prior)			Current Reporting Month Totals VS. Last FY Year Monthly Average						Current Fiscal Reporting Month Totals VS. Last Fiscal Reporting Month Totals						
Ukiah Office - Current Fiscal Month Totals	Ft. Bragg Office - Current Fiscal Month Totals	Combined Offices - Current Fiscal Month Totals	Ukiah Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ukiah Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ft. Bragg Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ft. Bragg Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Combined Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Combined Offices - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ukiah Office - Last Fiscal Month Totals	Ukiah Office - Current Month vs. Last Month (% Increase/Decrease)	Ft. Bragg Office - Last Fiscal Month Totals	Ft. Bragg Office - Current Month vs. Last Month (% Increase/Decrease)	Combined Offices - Last Fiscal Month Totals	Combined Offices - Current Month vs. Last Month (% Increase/Decrease)	
Monthly Fiscal Report															
Dec-23															
Expense (Staffing, facilities, and vehicles)	96,092.00	29,522.00	125,614.00	\$ 86,306.00	11%	\$ 23,978.00	23%	\$ 110,284.00	12%	105,279.00	-9%	32,054.00	-8%	137,333.00	-9%
Division Revenue	26,490.00	5,203.00	31,693.00	\$ 29,484.97	-10%	\$ 6,284.05	-17%	\$ 35,769.02	-13%	12,151.00	118%	5,477.00	-5%	17,628.00	80%
Net County Cost	(69,602.00)	(24,319.00)	(93,921.00)	\$ (56,821.03)	22%	\$ (17,693.95)	37%	\$ (74,514.98)	21%	(93,128.00)	-25%	(26,577.00)	-8%	(119,705.00)	-22%
Nuisance Abatement Fund															
Current Total	\$1,090,121.84	Current Month Offset	50.00	Previous Month Offset	\$360.00	Fund Balance FY 23/24	\$940,164.92								