

Planning and Building Services Monthly Reporting - 23/24 November

PLANNING DIVISION (2 of 3)

Monthly Fiscal Report	Current Fiscal Reporting Month (Reporting period will be approximately 30 days prior)			Current Reporting Month Totals VS. Last FY Year Monthly Average						Current Fiscal Reporting Month Totals VS. Last Fiscal Reporting			
	Ukiah Office - Current Fiscal Reporting Month Totals	Ft. Bragg Office - Current Fiscal Reporting Month Totals	Combined Offices - Current Fiscal Reporting Month Totals	Ukiah Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ukiah Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ft. Bragg Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ft. Bragg Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Combined Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Combined Offices - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ukiah Office - Last Fiscal Reporting Month Totals	Ukiah Office - This FR Month vs. Last FR Month (% Increase/Decrease)	Ft. Bragg Office - Last Fiscal Reporting Month Totals	Ft. Bragg Office - This FR Month vs. Last FR Month (% Increase/Decrease)
Expense (Staffing, facilities, and vehicles)	\$ 187,155	\$ 54,835	\$ 241,990	\$ 166,300	13%	\$ 45,034	22%	\$ 211,334	13%	\$ 194,656.00	-4%	\$ 55,398.00	-1%
Division Revenue	\$ 20,346	\$ 27,166	\$ 47,512	\$ 49,900	-59%	\$ 33,264	-18%	\$ 83,164	-75%	\$ 36,906.00	-45%	\$ 12,071.00	125%
Net County Cost	\$ (166,809)	\$ (27,669)	\$ (194,478)	\$ (116,400)	43%	\$ (11,770)	135%	\$ (128,170)	34%	\$ (157,750.00)	6%	\$ (43,327.00)	-36%

Monthly Operations Report	Current Month Totals			Current Month Totals VS. Last FY Year Monthly Average						Current Month Totals VS. Last Month Totals			
	Ukiah Office - Current Month Totals	Ft. Bragg Office - Current Month Totals	Combined Offices - Current Month Totals	Ukiah Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ukiah Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ft. Bragg Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ft. Bragg Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Combined Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Combined Offices - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ukiah Office - Last Month Totals	Ukiah Office - This Month vs. Last Month (% Increase/Decrease)	Ft. Bragg Office - Last Month Totals	Ft. Bragg Office - This Month vs. Last Month (% Increase/Decrease)
(A) Ag Preserve Project Applications Received	0.00	0.00	0	0.33	-100%	0.00	0%	0.33	0%	0.00	0%	0.00	0%
(AA) Administrative Appeals Project Applications Received	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(ABC) Project Applications Received			0		0%		0%	0.00	0%		0%		0%
(ALUC) Airport Land Use Commission Project Applications Received	0.00	0.00	0	0.42	-100%	0.00	0%	0.42	0%	1.00	-100%	0.00	0%
(AP) Administrative Permit Project Applications Received	2.00	0.00	2	4.42	-55%	1.00	-100%	5.42	-171%	5.00	-60%	0.00	0%
(B) Boundry Line Adjustment Project Applications Received	2.00	0.00	2	2.00	0%	0.92	-100%	2.92	-46%	1.00	100%	0.00	0%
(BL) Business License Project Applications Received	15.00	9.00	24	14.70	2%	15.20	-41%	29.90	-25%	4.00	275%	16.00	-44%
(CC) Certificates of Compliance Project Applications Received	2.00	1.00	3	11.00	-82%	1.00	0%	12.00	-300%	1.00	100%	1.00	0%
(CDP) Coastal Development Permit Project Applications Received		4.00	4			5.00	-20%	5.00	-25%			5.00	-20%
(CE) Categorical Exclusion Project Applications Received	0.00	2.00	2	0.00	0%	3.75	-47%	3.75	-88%	0.00	0%	3.00	-33%
(CFBL) Cannabis Facilities Business License Project Applications Received	2.00	0.00	2	0.83	141%	0.00	0%	0.83	59%	0.00	0%	0.00	0%
(D) Zoning Letter Project Applications Received			0		0%		0%	0.00	0%		0%		0%
(EM) Emergency Permit Project Applications Received	0.00	0.00	0	0.00	0%	0.16	-100%	0.16	0%	0.00	0%	1.00	-100%
(FP) Flood Plain Project Applications Received	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(GP) General Plan Amendment Project Applications Received	0.00	0.00	0	0.08	-100%	0.08	-100%	0.16	0%	0.00	0%	0.00	0%
(LCP) LCP Consistency Review Project Applications Received	0.00	1.00	1	0.00	0%	0.25	300%	0.25	75%	0.00	0%	0.00	0%
(MHRB) Mendocino Historical Review Board Project Applications Received		1.00	1			1.92	-48%	1.92	-92%			1.00	0%

Monthly Operations Report	Current Month Totals			Current Month Totals VS. Last FY Year Monthly Average						Current Month Totals VS. Last Month Totals			
	Ukiah Office - Current Month Totals	Ft. Bragg Office - Current Month Totals	Combined Offices - Current Month Totals	Ukiah Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ukiah Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ft. Bragg Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Ft. Bragg Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Combined Office - FY 22/23 Monthly Avg. (FY year total / 12 months)	Combined Offices - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ukiah Office - Last Month Totals	Ukiah Office - This Month vs. Last Month (% Increase/Decrease)	Ft. Bragg Office - Last Month Totals	Ft. Bragg Office - This Month vs. Last Month (% Increase/Decrease)
(MS) Minor Subdivision Project Applications Received	0.00	0.00	0	0.33	-100%	0.00	0%	0.33	0%	0.00	0%	0.00	0%
(OA) Ordinance Amendment Project Applications Received	0.00	0.00	0	0.08	-100%	0.08	-100%	0.16	0%	0.00	0%	0.00	0%
(P) Parcel Division Project Applications Received	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(PAC) Preapplication Confrence Project Applications Received	0.00	0.00	0	0.50	-100%	0.50	-100%	1.00	0%	0.00	0%	0.00	0%
(PR) Miscellaneous Project Applications Received	0.00	8.00	8	0.00	0%	13.25	-40%	13.25	-66%	0.00	0%	24.00	-67%
(R) Rezone Project Applications Received	0.00	0.00	0	0.08	-100%	0.00	0%	0.08	0%	0.00	0%	0.00	0%
(RE) Recind and Re-Enter Project Applications Received	0.00	0.00	0	0.25	-100%	0.00	0%	0.25	0%	0.00	0%	0.00	0%
(REC) Reclamation Plan Project Applications Received	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(RES) Re-Subdivision Project Applications Received	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(RN) Road Name Petition Project Applications Received	0.00	0.00	0	3.00	-100%	2.00	-100%	5.00	0%	0.00	0%	0.00	0%
(S) Major Subdivision Project Applications Received	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(SV) Subdivision Violation Project Applications Received	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(U) Use Permit Project Applications Received	0.00	2.00	2	0.42	-100%	0.58	245%	1.00	50%	0.00	0%	1.00	100%
(V) Variance Project Applications Received	0.00	1.00	1	0.16	-100%	0.08	1150%	0.24	76%	0.00	0%	0.00	0%
(VWL) Visitor Wait List Project Applications Received	0.00	0.00	0	0.00	0%	0.08	-100%	0.08	0%	0.00	0%	1.00	-100%

PLEASE NOTE: The average review times reflected above represent the entire timeline from when Planning and Building Services receives an application until a final action is taken on said application by the applicable approving body. The above review times also include the review times for plan approvals from other responsible or trustee agencies with jurisdiction over a given project or permit. These totals include the amount of time a given application is deemed incomplete, in correction letter status, or placed on hold due to lack of necessary materials to continue processing. In certain instances, projects may require additional surveys or permits (e.g., Biological Surveys, Botanical Surveys, Geotechnical Survey, Septic System or Well Permits, etc.), that can significantly delay processing timelines.

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PLANNING DIV

Month Totals		
Monthly Fiscal Report	Combined Offices - Last Fiscal Reporting Month Totals	Combined Offices - This FR Month vs. Last FR Month (% Increase/Decrease)
Expense (Staffing, facilities, and vehicles)	\$ 250,054.00	-3%
Division Revenue	\$ 48,977.00	-3%
Net County Cost	\$ (201,077.00)	-3%

Monthly Operations Report	Average Lead Time this Month			Current Month Lead Time VS. Last FY Year Lead Time								Ukiah Office - Average Time of Completion from Intake to Finalization Last Month (In Days)	Ukiah Office - This Month vs. Last Month (% Increase/Decrease)
	Combined Offices - Last Month Totals	Combined Offices - This Month vs. Last Month (% Increase/Decrease)	Ukiah Office - Average Time of Completion from Intake to Finalization This Month (In Days)	Ft. Bragg Office - Average Time of Completion from Intake to Finalization This Month (In Days)	Combined Offices - Average Time of Completion from Intake to Finalization This Month (In Days)	Ukiah Office - FY 22/23 Avg. Review Time (In Days)	Ukiah Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ft. Bragg Office - FY 22/23 Avg. Review Time (In Days)	Ft. Bragg Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Combined Offices - FY 22/23 Avg. Review Time (In Days)	Combined Offices - Current Month vs. Last FY monthly average (% Increase/Decrease)		
(A) Ag Preserve Project Applications Received	0	0%	0.00	0.00	0	461.25	-100%	0.00	0%	230.63	-100%	322.50	-100%
(AA) Administrative Appeals Project Applications Received	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(ABC) Project Applications Received	0	0%			0		0%		0%	0.00	0%		0%
(ALUC) Airport Land Use Commission Project Applications Received	1	-100%	0.00	0.00	0	258.00	-100%	0.00	0%	129.00	-100%	3.00	-100%
(AP) Administrative Permit Project Applications Received	5	-60%	65.00	1488.00	777	126.46	-49%	122.87	1111%	124.67	523%	731.00	-91%
(B) Boundry Line Adjustment Project Applications Received	1	100%	66.00	0.00	33	144.91	-54%	113.30	-100%	129.11	-74%	84.00	-21%
(BL) Business License Project Applications Received	20	20%	3.67	15.67	10	19.38	-81%	21.15	-26%	20.27	-52%	11.75	-69%
(CC) Certificates of Compliance Project Applications Received	2	50%	2047.90	851.50	1450	433.25	373%	50.00	1603%	241.63	500%	2309.00	-11%
(CDP) Coastal Development Permit Project Applications Received	5	-20%		771.00	771			458.60	68%	458.60	68%		
(CE) Categorical Exclusion Project Applications Received	3	-33%	0.00	25.20	13	0.00	0%	45.26	-44%	22.63	-44%	0.00	0%
(CFBL) Cannabis Facilities Business License Project Applications Received	0	0%	1440.04	0.00	720	1320.21	9%	0.00	0%	660.11	9%	1410.04	2%
(D) Zoning Letter Project Applications Received	0	0%			0		0%		0%	0.00	0%		0%
(EM) Emergency Permit Project Applications Received	1	-100%	0.00	42.00	21	0.00	0%	80.50	-48%	40.25	-48%	0.00	0%
(FP) Flood Plain Project Applications Received	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(GP) General Plan Amendment Project Applications Received	0	0%	609.00	828.00	719	456.00	34%	675.00	23%	565.50	27%	579.00	5%
(LCP) LCP Consistency Review Project Applications Received	0	0%	0.00	1.00	1	0.00	0%	30.00	-97%	15.00	-97%	0.00	0%
(MHRB) Mendocino Historical Review Board Project Applications Received	1	0%		116.54	117			109.82	6%	109.82	6%		

Monthly Operations Report	Average Lead Time this Month			Current Month Lead Time VS. Last FY Year Lead Time									
	Combined Offices - Last Month Totals	Combined Offices - This Month vs. Last Month (% Increase/Decrease)	Ukiah Office - Average Time of Completion from Intake to Finalization This Month (In Days)	Ft. Bragg Office - Average Time of Completion from Intake to Finalization This Month (In Days)	Combined Offices - Average Time of Completion from Intake to Finalization This Month (In Days)	Ukiah Office - FY 22/23 Avg. Review Time (In Days)	Ukiah Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ft. Bragg Office - FY 22/23 Avg. Review Time (In Days)	Ft. Bragg Location - Current Month vs. Last FY monthly average (% Increase/Decrease)	Combined Offices - FY 22/23 Avg. Review Time (In Days)	Combined Offices - Current Month vs. Last FY monthly average (% Increase/Decrease)	Ukiah Office - Average Time of Completion from Intake to Finalization Last Month (In Days)	Ukiah Office - This Month vs. Last Month (% Increase/Decrease)
(MS) Minor Subdivision Project Applications Received	0	0%	1085.86	0.00	543	974.40	11%	373.00	-100%	673.70	-19%	1063.13	2%
(OA) Ordinance Amendment Project Applications Received	0	0%	344.66	503.00	424	909.66	-62%	464.75	8%	687.21	-38%	378.86	-9%
(P) Parcel Division Project Applications Received	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(PAC) Preapplication Conference Project Applications Received	0	0%	167.33	79.00	123	52.80	217%	113.75	-31%	83.28	48%	102.00	64%
(PR) Miscellaneous Project Applications Received	24	-67%	0.00	168.00	84	0.00	0%	100.94	66%	50.47	66%	0.00	0%
(R) Rezone Project Applications Received	0	0%	183.00	1154.50	669	615.00	-70%	1002.50	15%	808.75	-17%	153.00	20%
(RE) Recind and Re-Enter Project Applications Received	0	0%	247.66	0.00	124	104.00	138%	0.00	0%	52.00	138%	172.00	44%
(REC) Reclamation Plan Project Applications Received	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(RES) Re-Subdivision Project Applications Received	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(RN) Road Name Petition Project Applications Received	0	0%	203.00	0.00	102	158.00	28%	122.00	-100%	140.00	-28%	173.00	17%
(S) Major Subdivision Project Applications Received	0	0%	2491.00	2344.00	2418	2388.00	4%	2191.00	7%	2289.50	6%	2461.00	1%
(SV) Subdivision Violation Project Applications Received	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0.00	0%	0.00	0%
(U) Use Permit Project Applications Received	1	100%	557.01	422.58	490	226.00	146%	208.45	103%	217.23	125%	546.58	2%
(V) Variance Project Applications Received	0	0%	530.00	16.00	273		0%		0%	0.00	0%		0%
(VWL) Visitor Wait List Project Applications Received	1	-100%	0.00	0.00	0	0.00	0%	1.00	-100%	0.50	-100%	0.00	0%

PLANNING DIV

Monthly Fiscal Report

Expense (Staffing, facilities, and vehicles)
Division Revenue
Net County Cost

Monthly Operations Report	Lead Time this Month VS. Last Month				All Presently Open Items this Month			All Presently Open this Month VS. Last Month					
	Ft. Bragg Office - Average Time of Completion from Intake to Finalization Last Month (In Days)	Ft. Bragg Office - This Month vs. Last Month (% Increase/Decrease)	Combined Offices - Average Time of Completion from Intake to Finalization Last Month (In Days)	Combined Offices - This Month vs. Last Month (% Increase/Decrease)	Ukiah Office - All Presently Open Items This Month (Received/Not Finalized)	Ft. Bragg Office - All Presently Open Items This Month (Received/Not Finalized)	Combined Offices - All Presently Open Items This Month (Received/Not Finalized)	Ukiah Office - All Presently Open Items Last Month (Received/Not Finalized)	Ukiah Office - This Month vs. Last Month (% Increase/Decrease)	Ft. Bragg Office - All Presently Open Items Last Month (Received/Not Finalized)	Ft. Bragg Office - This Month vs. Last Month (% Increase/Decrease)	Combined Offices - All Presently Open Items Last Month (Received/Not Finalized)	Combined Offices - This Month vs. Last Month (% Increase/Decrease)
(A) Ag Preserve Project Applications Received	0.00	0%	322.5	-100%	3.00	0.00	3	4.00	-25%	0.00	0%	4	-25%
(AA) Administrative Appeals Project Applications Received	0.00	0%	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0	0%
(ABC) Project Applications Received		0%	0	0%			0		0%		0%	0	0%
(ALUC) Airport Land Use Commission Project Applications Received	0.00	0%	3	-100%	8.00	0.00	8	9.00	-11%	0.00	0%	9	-11%
(AP) Administrative Permit Project Applications Received	0.00	0%	731	6%	43.00	9.00	52	47.00	-9%	10.00	-10%	57	-9%
(B) Boundry Line Adjustment Project Applications Received	114.00	-100%	198	-83%	8.00	4.00	12	14.00	-43%	7.00	-43%	21	-43%
(BL) Business License Project Applications Received	26.50	-41%	38.25	-75%	88.00	103.00	191	87.00	1%	102.00	1%	189	1%
(CC) Certificates of Compliance Project Applications Received	0.00	0%	2309	-37%	9.00	2.00	11	11.00	-18%	3.00	-33%	14	-21%
(CDP) Coastal Development Permit Project Applications Received	766.00	1%	766	1%		86.00	86			84.00	2%	84	2%
(CE) Categorical Exclusion Project Applications Received	35.75	-30%	35.75	-65%	0.00	3.00	3	0.00	0%	5.00	-40%	5	-40%
(CFBL) Cannabis Facilities Business License Project Applications Received	0.00	0%	1410.04	-49%	88.00	0.00	88	86.00	2%	0.00	0%	86	2%
(D) Zoning Letter Project Applications Received		0%	0	0%			0		0%		0%	0	0%
(EM) Emergency Permit Project Applications Received	72.50	-42%	72.5	-71%	0.00	1.00	1	0.00	0%	2.00	-50%	2	-50%
(FP) Flood Plain Project Applications Received	0.00	0%	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0	0%
(GP) General Plan Amendment Project Applications Received	798.00	4%	1377	-48%	1.00	3.00	4	1.00	0%	3.00	0%	4	0%
(LCP) LCP Consistency Review Project Applications Received	0.00	0%	0	0%	0.00	1.00	1	0.00	0%	0.00	0%	0	0%
(MHRB) Mendocino Historical Review Board Project Applications Received	103.00	13%	103	13%		8.00	8			11.00	-27%	11	-27%

Monthly Operations Report	Lead Time this Month VS. Last Month				All Presently Open Items this Month			All Presently Open this Month VS. Last Month					
	Ft. Bragg Office - Average Time of Completion from Intake to Finalization Last Month (In Days)	Ft. Bragg Office - This Month vs. Last Month (% Increase/Decrease)	Combined Offices - Average Time of Completion from Intake to Finalization Last Month (In Days)	Combined Offices - This Month vs. Last Month (% Increase/Decrease)	Ukiah Office - All Presently Open Items This Month (Received/Not Finalized)	Ft. Bragg Office - All Presently Open Items This Month (Received/Not Finalized)	Combined Offices - All Presently Open Items This Month (Received/Not Finalized)	Ukiah Office - All Presently Open Items Last Month (Received/Not Finalized)	Ukiah Office - This Month vs. Last Month (% Increase/Decrease)	Ft. Bragg Office - All Presently Open Items Last Month (Received/Not Finalized)	Ft. Bragg Office - This Month vs. Last Month (% Increase/Decrease)	Combined Offices - All Presently Open Items Last Month (Received/Not Finalized)	Combined Offices - This Month vs. Last Month (% Increase/Decrease)
(MS) Minor Subdivision Project Applications Received	0.00	0%	1063.13	-49%	12.00	0.00	12	12.00	0%	0.00	0%	12	0%
(OA) Ordinance Amendment Project Applications Received	495.25	2%	874.11	-52%	7.00	1.00	8	7.00	0%	1.00	0%	8	0%
(P) Parcel Division Project Applications Received	0.00	0%	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0	0%
(PAC) Preapplication Confrence Project Applications Received	113.75	-31%	215.75	-43%	2.00	2.00	4	3.00	-33%	2.00	0%	5	-20%
(PR) Miscellaneous Project Applications Received	162.25	4%	162.25	-48%	0.00	121.00	121	0.00	0%	115.00	5%	115	5%
(R) Rezone Project Applications Received	1123.50	3%	1276.5	-48%	2.00	1.00	3	3.00	-33%	1.00	0%	4	-25%
(RE) Recind and Re-Enter Project Applications Received	0.00	0%	172	-28%	2.00	0.00	2	2.00	0%	0.00	0%	2	0%
(REC) Reclamation Plan Project Applications Received	0.00	0%	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0	0%
(RES) Re-Subdivision Project Applications Received	0.00	0%	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0	0%
(RN) Road Name Petition Project Applications Received	0.00	0%	173	-41%	2.00	0.00	2	2.00	0%	0.00	0%	2	0%
(S) Major Subdivision Project Applications Received	2314.00	1%	4775	-49%	1.00	1.00	2	1.00	0%	1.00	0%	2	0%
(SV) Subdivision Violation Project Applications Received	0.00	0%	0	0%	0.00	0.00	0	0.00	0%	0.00	0%	0	0%
(U) Use Permit Project Applications Received	431.41	-2%	977.99	-50%	10.00	10.00	20	10.00	0%	8.00	25%	18	11%
(V) Variance Project Applications Received		0%	0	0%			0		0%		0%	0	0%
(VWL) Visitor Wait List Project Applications Received	1.00	-100%	1	-100%	0.00	0.00	0	0.00	0%	0.00	0%	0	0.00