



**Policy Council on Children and Youth  
& Mendocino Child Abuse Prevention Council**

**Thursday, November 16, 2023, 2:15 PM to 3:45 PM**

**Mendocino County Public Health – Conference Room 1  
1120 So. Dora St.  
Ukiah, CA 95482**

**Zoom Link for Public Participation**

<https://mendocinocounty.zoom.us/j/86913205815>

Meeting ID: 869 1320 5815

One tap mobile

[+16699009128](tel:+16699009128),86913205815# US (San Jose)

Dial by your location

[+1 669 900 9128](tel:+16699009128) US (San Jose)

*The Policy Council on Children and Youth’s (PCCY) mission is to provide leadership through advocating for and coordination of Mendocino County’s community efforts to prevent and respond to child abuse.*

<b>2:15</b>	<b>Open Meeting</b>	
	<b>1. Welcome/Introductions/Announcements</b>	<b>3 min</b>
	<ul style="list-style-type: none"> <li>• Update regarding Brown Act</li> </ul>	
<b>2:17</b>	<b>2. Additions To Agenda</b>	<b>2 min</b>
<b>2:20</b>	<b>3. Public Comment</b>	<b>5 min</b>
<b>2:25</b>	<b>4. Consent Item - Action</b>	<b>5 min</b>
	Approval of Draft Minutes from August 17, 2023, PCCY Meeting	
<b>2:30</b>	<b>5. Application for Appointment to the PCCY/CAPC - Action</b>	<b>5 min</b>
	Consider and vote on the following new application to recommend or reject for appointment to PCCY/CAPC: <ul style="list-style-type: none"> <li>• Debra Kubin – Seat # 10 - Superintendent of a Unified School District within the County</li> </ul>	

2:35	6. Ad Hoc Committee for Foster Parent Recruitment - Action	5 min
2:40	7. Children's Trust Fund Proposal(s) - Discussion	5 min
2:45	8. Quorum Discussion & By Law Updates	10 min
2:55	9. Student Attendance & Review Board Panel – MCOE – Nicole Glintzer - Discussion	20 min
3:20	10. Report Out - Discussion	30 min (10 min ea)
	<p>A. Aces Community Resilience Team – Sheryn Hildebrand</p> <p>B. Coast Child Abuse Prevention Council (Advocates Supporting Coast Kids) – Jade Aldrich</p> <p>C. Children's Health Committee – Cindi Condos</p>	
3:45	Meeting Close	

### Next Meeting(s):

Location for all dates: Mendocino County Social Services – Big Sur Conf. Rm  
737 So. State St., Ukiah, CA

- Feb 15, 2024 – 2:15 – 3:45
- May 16, 2024 – 2:15 – 3:45 – Location to be determined
- August 15, 2024 – 2:15 – 3:45
- November 14, 2024 – 2:15 – 3:45

*Materials need to be provided to Catrina Taylor, MCDSS, (taylorc@mendocinocounty.gov) no later than 12:00 pm the Monday prior to the meeting to be distributed remotely.*

For further information or if you need disability modification or accommodation in order to participate in this meeting, please contact Catrina Taylor at Mendocino County Department Social Services, Family and Children's Services, (707) 463-7984 at least 48 hours prior to the start of the meeting.



**Policy Council on Children and Youth  
& Mendocino Child Abuse Prevention Council**

**Draft Minutes  
August 17, 2023**

**Open Meeting/Call To Order:**

- Meeting called to order at 2:15pm by Chair, Bekkie Emery

**Welcome/Introductions/Announcements**

- Present: Bekkie Emery – Chair; Natalie Shepard – Vice Chair; Jena Conner; Izen Locatelli; Teri Sedrick; Sheryn Hildebrand; Cindi Condos; Victoria Kelly; Jade Aldrich; Megan Van Sant; Karla Kohler; Alex Rounds; Catrina Taylor; Alice Langton-Sloan (via zoom); Tania Mota (via zoom)

**Additions to Agenda**

None

**Public Comment:**

None

**Consent Item:**

- Upon motion by Sheryn Hildebrand and seconded by Izen Locatelli, the minutes from the May 18, 2023, PCCY/CAPC meeting were approved.

**Overview of Front Door to Families Housing Program (presentation by Megan VanSant)**

- Launched in March 2023
- Mendocino County is one of 9 counties in California awarded this grant
- Family & Children's Services (FCS) also received a "Bringing Families Home" allocation which has been incorporated into the Front Door to Families Housing Program.
- Program provides a single point of entry for individuals and/or families experiencing homelessness or at risk of homelessness.
- This program does not provide housing, but provides guidance in finding housing.
- May provide vouchers for rent and/or security deposit(s).
- In FCS this program can be helpful in preventing entry into foster care if a family is at risk due of losing housing or they are experiencing homelessness.
- Provides furnishing's such as furniture, bedding, typical household needs, if needed.
- Make an appointment by phone, in person, or zoom

- Client must make their own appointment, unless they are a FCS client, then a referral from the FCS social worker may be accepted.
- FCS also has two additional small allocations from the Department of Housing and Community Development (HCD) for Transition Age Youth- one for housing navigation services through Front Door for Families and the other through Redwood Community Services' Transitional Housing Program.

### **PCCY and Brown Act**

- Chair Emery shared that PCCY is not required to be Brown Act or appointed by the Board of Supervisors per County Counsel. Discussed if this is this the course PCCY wants to take. Dissolving the Brown Act status for this committee is not supported by the members.
- Terms/Reappointments – Reappointments that were approved in May 2023, will be receiving letters that their term is expiring in February 2024. May receive a letter in the mail in December about renewing the term. If committee remains Brown Act, do not ignore letter and complete the Certificate of Completion and submit.

### **AD HOC Committee for Foster Parent Recruitment**

- Discussed proposal provided for the Foster Parent Ad Hoc committee by Kylie Felicich who was unable to attend today's meeting.
- No vote at this time – more information needed. On hold for next meeting in November 2023.

### **Children's Trust Fund**

- Need interested non-profit(s) to submit proposals for \$3,000 spending plan for 2024/2026.
- Funds need to be used for education and prevention services countywide.
- Proposals need to be clear about how the funding will be spent.
- Proposals are due October 20, 2023, for November meeting.

### **Nomination for Chair and Vice Chair**

- Need to know if Committee will continue under Brown Act or not.
- Bekkie Emery and Natalie Shepard remain Chair and Vice Chair thru December 2024.

### **Report Out:**

- ACES Community Resilience Team – Sheryn Hildebrand
  - 24/7HELP.org
  - CASA adds/monitors information daily
  - Reported to OCAP - serves as a template for other counties
  - CASA pays \$500 month to upkeep the app in Apple & Google stores
- Coast Child Abuse Prevention Council (Advocates Supporting Coast Kids) – Jade Aldrich

- Collected data for the year
  - Served 900 children
  - Provided two resiliency trainings – one to a group of pre-schoolers
  - Education in the school systems – Project Sanctuary served over 150 children
- Children’s Health Committee – Lisa Fredrickson/Cindi Condos
  - Last meeting robust and lots of discussion
  - Working on September’s meeting

**ADJOURN MEETING**

- Meeting adjourned at 3:45pm

**NEXT MEETING:**

- November 16, 2023 – Public Health – Conference Room 1  
1120 So. Dora St., Ukiah, CA

**Profile**

Debra

First Name

Kubin

Last Name

**Full/Legal Name (if different than name provided above)**

dkubin@uusd.net

Email Address

Home: (707) 472-1

Primary Phone

Alternate Phone

!

Street Address

Suite or Apt

Willits

City

CA

State

95490

Postal Code

**Mailing Address (if different than Street/Physical address)**

**Are you currently registered to vote at the Street Address you provided?**

Yes  No

**Note: If you answered "No" to the previous question and do not upload an Alternate Document Proving Mendocino County Residency or a Request for a Residency Waiver, your application will not be processed.**

Upload Alternate Proof of Residency or Request for Residency Waiver

**Which Boards would you like to apply for?**

Policy Council on Children and Youth (PCCY): Submitted

**Which position, seat, or representational category would you prefer?**

Superintendent of a Unified School District within the County - *Seat #10*

**Availability to Attend Meetings**

None Selected

**Availability to Attend Meetings (Other)**

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## Interests & Experiences

### Special Expertise, Experience, or Interest In This Area?

I have been an educator for 32 years, having served both Willits and Ukiah Unified School Districts for 19 years. Having spent my career working with children and families, I am very interested in serving on this council so I can continue to contribute to the betterment of our children's lives.

Debra\_Kay\_Kubin\_Resume2023PCCY.docx

Upload a Resume

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Upload Additional Supporting Documents

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Upload Additional Supporting Documents

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Upload Additional Supporting Documents

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## Certification

Please read the following statements and indicate your acceptance thereof.

I hereby certify that I am a resident in the State of California, County of Mendocino and am at least 18 years of age. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury, under the laws of the State of California, that the information on this application is true and correct. I understand that assuming this public responsibility could result in public knowledge of my background and/or qualifications, including financial interests. Applications will be kept on file for one year.

I Agree \*

**Mendocino County  
Policy Council on Children and Youth (PCCY)  
and  
PCCY Child Abuse Prevention Commission**

**AGENDA SUMMARY**

**TO:** Policy Council on Children and Youth and Child Abuse Prevention Commission (PCCY/CAPC)

**Date Submitted:** October 6, 2023

**FROM** (Program or Committee): Mendocino County Office of Education

**Representative or Chairperson:** Nicole H. Glentzer

**AGENDA DATE:** November 16, 2023

Information Only

Action Requested

Consent – Action Requested

**STATUS REPORT ON PROJECTS, DEVELOPMENTS AND ACCOMPLISHMENTS:**

The Mendocino County Office of Education is establishing a countywide Student Attendance and Review Board panel. The intent is to review exceptionally difficult cases of chronic absenteeism and to find support for the students and families.

**CURRENT ISSUES AND/OR CONCERNS:**

**ACTION REQUESTED:**

**Return to:**

Catrina Taylor for PCCY  
P.O. Box 839, Ukiah, CA 95482  
Phone (707)463-7984  
Fax: (707) 463-7960  
Email: [taylorc@mendocinocounty.gov](mailto:taylorc@mendocinocounty.gov)