



Environmental Health Division

Body Art Practitioner Self-Inspection Checklist



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DOCUMENTATION

- Display current and valid registration at workspace in publicly viewable location
- Verify client ID and complete consent form for each procedure
- Provide appropriate written aftercare instructions to clients
- Have documentation of a completed approved Bloodborne Pathogen training
- Have record of Hepatitis B vaccination

OPERATIONAL STANDARDS

- NO smoking, eating, drinking, preparing food, or any other activities that may contaminate the workstation or equipment
- Wash hand thoroughly before and after each client
- Wear new, clean, disposable examination gloves for each client
- Use single-use, clean, disposable drapes, lap-cloths and/or aprons for each client
- Clean client body area with germicidal soap, antiseptic, or appropriate cleanser that is applied with a sanitary single-use applicator that is discarded after use, or a sanitized reusable applicator before starting a body art procedure
- Use a new single-use disposable razor for each procedure that requires shaving
- The workstation area, including the instrument tray, is wiped down with a germicide or approved disinfectant immediately before any procedure is begun
- Clean and sanitize tattoo machines after each body art procedure, and replace rubber bands and grommets between clients to prevent cross-contamination
- Prevent contamination of reusable sanitizers, disinfectants, creams, lotions, or other reusable materials that cannot be sanitized or sterilized
- Branding is not done with any persons other than the client and the practitioner in the procedure area. Practitioners and clients must wear appropriate face filter masks

Continue to back

EQUIPMENT

- All pre-packaged sterilized or facility sterilized instruments are opened in front of client
- All dyes and pigments used in procedures are obtained from a commercial manufacturer specifically for use in body art
- Only jewelry made of approved implant grade stainless steel, solid gold, niobium, titanium, platinum, or other materials found to be equally bio-compatible are used for body piercing
- Individual portions of dyes or pigments are placed in a clean, single-use cup for each client. Any remaining unused product is discarded immediately upon completion of body art procedure
- After use, all needles and other sharps are immediately disposed of in an approved sharps container. Single-use items are not reused for any reason.

GENERAL

- Notify Environmental Health immediately and in writing of any change to operation site
- Only the Practitioner, authorized individuals, and the client are allowed in procedure areas
- No tattoo procedures are performed on clients younger than 18 years of age
- No body piercing procedure on clients younger than 18 years of age unless the piercing is done in the presence of a parent or legal guardian.

Printed Name: _____ Date: _____

Signature: _____