



Environmental Health Division COMMISSARY AGREEMENT



This form is to be submitted with the application for a Mobile Food Facility permit, or any other food facility that is required to operate from a commissary. California State Law requires that foods sold or given away to the public be prepared and stored in an approved facility. Mobile Food Facility vehicles or carts must be serviced and stored at their commissary, except when an alternate location has been approved by the permitting agency. **Note: Food products remaining after each days operation are to be stored only in the approved commissary. Storage locations will be designated and labeled for exclusive use and the commissary is to maintain a log of when vendor uses commissary.**

THIS FORM IS TO BE COMPLETED BY THE OWNER OR MANAGER OF THE APPROVED FOOD FACILITY THAT THE APPLICANT PLANS TO USE AS THEIR COMMISSARY. No other facility may be used by this business for these operations without the written approval of Mendocino County Environmental Health.

Name of Business Applying for Permit: _____

Name of Approved Food Facility/Commissary: _____

Commissary Address: _____ City: _____ Zip: _____

OUT OF COUNTY COMMISSARY

Commissary Owner/Manager: _____ Facility Phone Number: _____

Health Permit for the Approved Food Facility/Commissary Issued By: _____

Days and hours that the facility will be at the commissary:

Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm
pm	am	pm	am	pm	am	pm	am	pm	am	pm	am	pm	am

Operations taking place at this commissary? If not a Mobile Food Facility, disregard sections not applicable to your operation.

- Sufficient Refrigerator Storage Sufficient Freezer Storage Sufficient Dry Food Storage
- Utensil Storage Vehicle/Cart Storage Vehicle/Cart Washing Area
- Food Preparation Space Sanitary Disposal of Grease Sanitary Disposal of Garbage
- Washing of Utensils and Equipment Other _____

Sanitary Wastewater Disposal Method: Mop Sink RV Type Sewage Dump

As the authorized owner/agent for the above approved commissary, I have given my permission for the business known as: _____ to use the facility for the operations indicated, and I understand I am ultimately responsible for the maintenance and sanitation of this commissary.

Agreement Duration: Start Date: _____ End Date: _____

Name: _____ Signature: _____ Date: _____

Owner Owner's Agent

NOTE: A new Commissary Agreement is required to be submitted when any change in the agreement occurs or a different commissary is obtained.