



**MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)  
FINAL & APPROVED MINUTES  
Thursday, May 4, 2023  
Mendocino County Administration Center  
Conference Room C  
501 Low Gap Road, Ukiah, CA 95482  
12:00 pm – 1:30 pm: Regular CCP Meeting**

**For attendees attending by video or phone, you will be placed in the waiting room until the host adds you to the meeting.**

**Join by Video:**

<https://mendocinocounty.zoom.us/j/88031529507?pwd=cGljSk9DaGV1TDM3dGxUSkEraEhaQT09>

**Meeting ID: 880 3152 9507**

**Passcode: 614358**

**Meeting call-in number: (669) 900-9128; Meeting ID: 880 3152 9507; Passcode: 614358**

**1. Call To Order: Meeting called to order at 12:04 p.m.**

**1a) Welcome**

Izen Locatelli welcomes everyone to the meeting.

**1b) Introductions**

**Izen Locatelli – Probation**

**David Eyster – District Attorney**

**Eric Rennert – Public Defender (proxy)**

**Jenine Miller – BHRS**

Stacey Martin, Probation

Juanita Dreiling, MCSO

Pati Kelly, Public Defender

Jacqueline Williams, Ford St.

Jill Ales (zoom), SUDT

Dylan Knowles (zoom), EO

Bridgett Summers (zoom), Probation

**Cedric Crook – UPD**

**Kim Turner – Courts**

**Matthew Kendall – MCSO**

Cathy White, Probation

Cherie Johnson, HR

Joyce Spears, MCSO

Stella Bratsis, EO

Katie Ford, Probation

Kimberly Button (zoom), BHRS

Karen Lovato (zoom), BHRS

**1c) Additions or Corrections to Agenda**

None.



**2. Public Comment for items not on agenda**

*Members of the public are welcome to address the CCP on items not listed on the agenda, but within the jurisdiction of the CCP. The CCP is prohibited by law from taking action on matters not on the agenda. Individuals wishing to address the CCP under Public Expression are welcome to do so via email at [ccp@mendocinocounty.org](mailto:ccp@mendocinocounty.org). All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item.*

None.

**3. Consent Calendar**

**3a) Approval of Minutes of March 17, 2023, Special Meeting – Budget Workshop**

Recommended Action:

*Approve minutes of the March 17, 2023, Special Meeting – Budget Workshop*

**3b) Receive the CCP Data Element Update from Staff**

Recommended Action:

*No action required.*

*No questions or discussion.*

Kim Turner, Courts, motions to approve Consent Calendar items 3a) and 3b). Cedric Crook, UPD, seconds the motion. Vote taken. Motion passes unanimously.

**4. Community Corrections Partnership (CCP) and Member Matters**

**4a) Receive Update on Board of Supervisor’s Agenda Item on April 25, 2023 Requesting Approval of the Recommended Community Corrections Partnership (CCP) Budget for Fiscal Year (FY) 2023-24 in the Amount of \$6,877,827, Excluding Growth Funds; Authorization for the Chief Probation Officer to Update the Approved Budget by the Amount of Growth Funds Received, if any, Less Mandated Allocation to the Local Innovation Subaccount, by Designating the Funds as Contingency or Reserve; and Authorization for the Chief Probation Officer to Implement the CCP Budget**

Recommended Action:

*No action required.*

Izen Locatelli, Probation, briefly summarized his presentation to the Board. He noted that the Board did approve the CCP FY 2023-24 Budget.



**4b) Approval of Reallocation of Sheriff’s CCP Approved Budget for FY2022-23 Decreasing Program Manager Line Item by \$14,229 and Ankle Monitoring Line Item by \$15,000 and Increasing Parole Hold Line Item by \$29,229 for Parole Hold Costs**

Recommended Action:

*Approve the reallocation of the Sheriff’s CCP approved budget for FY2022-23 decreasing the Program Manager line item by \$14,229 and the Ankle Monitoring line item by \$15,000 and increasing the Parole Hold line item by \$29,229.*

Matthew Kendall, MCSO, briefly summarizes the request. David Eyster, District Attorney, motions to approve the recommended action. Kim Turner, Courts, seconds the motion. Vote taken. Motion passes unanimously.

**4c) Approval of Reallocation of Public Defender’s CCP Approved Budget for FY2022-23 Decreasing Legal Secretary Line Item by \$9,294.85 and Increasing Public Defender Line Item by \$9,294.85**

Recommended Action:

*Approve the reallocation of the Public Defender’s CCP approved budget for FY2022-23 by decreasing the Legal Secretary line item by \$9,294.85 and increase the Public Defender line item by \$9,294.85*

David Eyster, District Attorney, motions to approve the recommended action. Kim Turner, Courts, seconds the motion. Vote taken. Motion passes unanimously.

**4d) Receive Fiscal Update on AB109 Funding for FY2022-23 and FY2023-24 Growth Allocation 2023-24**

Recommended Action:

*Receive update, discuss and/or provide direction to staff as needed.*

Cathy White, Probation, reports out. David Eyster, District Attorney, would like a broader picture of the statistics and data provided by the State, as it only captures Mendocino County. Discussion held. Izen Locatelli, Probation, gives direction to Cathy White to reach out and get more data, possibly including a breakdown of all counties, to present at the August meeting.



**4e) CCP Executive Committee Members Report on Items of General Interest**

Recommended Action:

*No action required.*

Matthew Kendall, MCSO, reports the Jail build is moving forward slowly. Costs have escalated and he hopes the State picks up the excess.

Cedric Crook, UPD, reports multiple vacancies for Officers and Dispatchers.

Kim Turner, Courts, reports the Portal is soon to be replaced with Research California. There will be more features and is much improved from the Portal.

David Eyster, District Attorney, reports that staffing continues to be an issue.

Jenine Miller, BHRS, reports the bid is going out for the facility at Whitmore Ln. to be demolished, which they hope will happen in June. Reminding everyone again that they can request training for Narcan. They will soon have box kits containing doses of Narcan and instructional brochures, that can be placed in County buildings and the community. Anyone wanting kits should contact her with the number needed.

Izen Locatelli, Probation, reports the PTR modular project is moving forward. The bid for purchase and installation will go out May 18, 2023.

**4f) Review and Discuss Requests for Items to be Included on Future Agenda, Including Agenda Date(s), and Give Direction to Staff as Needed**

Recommended Action:

*Accept requests for items to be included on future agenda, including date or dates of requested items, discuss and/or provide direction to staff as needed.*

None.

**Adjournment:** The next regular CCP meeting is scheduled for Thursday, August 10, 2023. The meeting will be held at the Mendocino County Administration Building, Conference Room C, 501 Low Gap Road, Ukiah, CA 95482.

Meeting adjourned at 12:45 p.m.