



**MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP  
DRAFT MINUTES  
Friday, August 19, 2016  
Farm Bureau Advisor Conference Room  
12:00 p.m. – 1:00 p.m.**

**Call To Order:**

The meeting was called to order at 12:06 p.m.

**Roll Call:**

Pamela Markham, Probation – Present  
Justin Wyatt, Ukiah Police Department (no proxy) – Present  
David Eyster, District Attorney – Present at 12:08 pm  
April Allen, Court (proxy) – Present  
Linda Thompson, Public Defender – Absent  
Thomas Allman, Sheriff – Absent (Should be present at 12:30 p.m.)  
Bekkie Emery, HHSa – Present

**In Attendance:**

Tim Pearce, MCSO  
Kyra Studer, MCSO  
Chris Borgna, Probation  
Kenny Spain, CEO  
Kirsty Thornton, BI  
Jill Martin, CEO  
Cathy White, Probation  
Tim Schraeder, RQMC  
Maria Richard, BI  
Cambria Milani, Probation

**Introductions:**

Everyone in attendance introduces themselves and the department they represent.

**Public Comment:**

No public comment.



**Approval of Minutes:**

July 22, 2016 – Dave Eyster makes motion to approve July 22, 2016 minutes. Bekkie Emory seconds the motion. All in favor and minutes are approved.

**Day Reporting Center Update:**

There are currently 22 clients participating in BI.

In MRT Stand Alone there are 5 clients.

In USPO there are 3 clients.

In Electronic Monitoring (EM) there are 11 clients.

In the processing of hiring a part time CSS for office help and EM equip and also a full time case manager for the Fort Bragg office. Actually doing interviews today and hopefully by the end of the day the job position for Fort Bragg will be on the website. Phasing up ceremony will be at the end of the month – trying to do that the last week of every month and trying to make it a standard practice so the clients can work towards something.

This month they are going to have some Community Connection events by having people come from Ford Street Project and Mendo Lake Credit Union, Department of Rehab and past participant, Paul Murguia, who has worked with the Hopland Tribe and speaking to the clients about the resources available. There will also be an extension to the Community Connection on Wednesday so they could hit a couple of different group times.

Kirsty passed out the Mendocino DRC Update to everyone.

Chris Borgna states the contract was reviewed by Maria Richards and was signed off & changed and was sent to corporate for review.

Pamela states there has also been discussion of BI taking over the Domestic Violence/Batters Intervention Program too to utilize their services. Kirsty states Marie is currently looking at the training that is required on that piece.

**Budget Update:**

Cathy doesn't have any budget update today from the last meeting we had. There are some budget adjustments that need to be done for some late claims and some adjustments on claims. She'll be putting out a final once it's resolved and see what the impact is going to be on the 16/17 budget. She'll be putting out summary to the CCP group.

**Data Update:**

Chris states he doesn't have much to discuss. The group decided which indicators they wanted to look at and how they wanted them looked at as well as November being the first full round of reports.



### **NCCT Update:**

Pamela states they met with NCCT two weeks ago and were concerned we're paying a lot for the contract with the Sheriff's Department and we do not have that many attendees and bounced around some ideas for the program. Captain Pearce and Probation to further discuss how we could possibly have our Mandatory Supervision clients into the program as well as bridge the gap on the release so they are already connected and have a buy in to not abscond.

Captain Pearce was kind enough to allow us to pull our officers, since we were short staffed, from the transportation of the NCCT participants from the jail to the program. We are now utilizing some bikes. NCCT will also be bringing up about 10-15 bikes next week with helmets, locks and satchels for lunches so we can hopefully alleviate that burden and get more clients into the program. We will also be speaking with Lake County about having them piggyback with us on the program. They did bring up a Juvenile Program and Pamela also received a phone call from one of the schools who would like to use NCCT for their students. Not sure about that, based on our clientele. Maybe at a different time frame that would be another good relationship to build with our community.

### **Probation Supervisors Restructure/Move & Changes in the Department:**

Probation is "moving and shaking". We are losing one of our gang officers, Shaun Vipond. Martin Perez will be moving over from the Juvenile unit and taking over that position as gang officer. We will also be sending someone else to Gang Training School. We have a lot of movement and restructuring going on. Jean Glentzer is going to be covering special projects and doing all of our contract work with Cathy and hopefully with Chris in making sure our data information is going well. Kevin Kelley will be the New Adult Division Manager for Court and Field. Izen is going to the Adult Field Unit; Katie Ford will be going into the Adult Court Unit. Brady has the Juvenile Hall and Juvenile Probation Officers. We are moving out of the Day Reporting Center and moving the Adult Field Officer into the main building. We are hoping to have some secure interview rooms and no longer have clients coming into the office except on the Juvenile side. We'll work out all the kinks as we go. We have three new bodies coming in the next few weeks and holding DPO II interviews next week as well. We're working through the damage that was done in the past and 98% are probably on board.

### **CCP Members Report Out:**

Tim Schraeder from RQMC introduces himself and welcomes Pamela.

Bekkie Emory – HNSA states they have successfully hired a second SUDT counselor for the coast which is great news for HNSA and this program, unfortunately the office they



were hoping to use for BI is the office the new hire is having to have. We do have the office space for BI but now have the second counselor.

Tim Schraeder – RQMC presents statements regarding NCCT and the difficulties mixing the population of adults and juveniles but if there are empty spots and there could be creation of sort of a youth component/wing, he thinks that would be a wonderful opportunity for the folks going through the behavioral health court, for example, and perhaps some transitional aged youth that have very limited skill learning opportunity. The only downside would be their concern for mixing experienced folks for vulnerable. Pamela Markham responds and states with was previously discussed and are open any suggestions to make the NCCT program more robust.

District Attorney Eyster states he'd like to see we have this on the next agenda to see what if any financial needs the program they would need to progress. The program is funded until December. Further discussion held regarding NCCT program.

Cathy White states she met with NCCT not that long ago and is getting some statistics together and we want them to start reporting solid numbers, how much time for people, what is their turnover rate, so we can see what is going on with actual bodies.

Pamela further states they met with BI with the same conversation with numbers and data. Pamela states there are some grants that are becoming available due to Prop 47 so that could definitely be a resource for us. Another new grant for the Sheriff is 4750 PC and she has not had a chance to review it. Further discussion held.

**New Items for Future Agenda:**

No new items for agenda.

**Future CCP Meeting Dates:**

November 18, 2016

February 17, 2017

**Meeting adjourned at 12:27 p.m.**