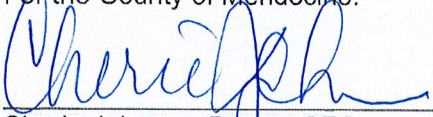**Side Letter of Agreement between the County of Mendocino**

and Service Employees International Union, Local 1021

February 22, 2023

The parties resolve the meet and confer obligations related to the Cannabis Department contract regarding Planner series work beginning March 2023 and ending December 2023 as follows:

1. The parties agree that this contract pertains to the unique and temporary backlog in the processing of Cannabis cultivation applications, exceeding the Cannabis department's capability to process in time to meet the State's deadlines, even if the Department were fully staffed.

2. The parties agree that services performed by a contractor are limited to the processing of Cannabis cultivation applications and California Environmental Quality Act (CEQA) documentation to the license phase.

3. The parties agree that any contract planning work is grant-funded, and use of grant funds is limited by the terms of the grant to bring Cannabis cultivation applications and CEQA documentation to the license phase. The grant does allow for the payment of wages of County employees.

4. The parties agree that during the term of this contract, the County will make a good faith effort to fill the vacant Planner series positions designated to the Cannabis department.

5. The Cannabis Director shall meet with the Union monthly to report on the progress of recruitment activities and contractor usage.

6. The County acknowledges that the work covered by this contract is bargaining unit work and that the Union does not waive its right to this bargaining unit work by permitting this temporary one-time contract to proceed.

7. The parties agree this side letter does not establish a precedent, past-practice or waiver of any Union rights related to bargaining unit work.
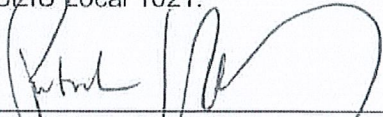
For the County of Mendocino:

Cherie Johnson, Deputy CEO

2/22/23

Date

For SEIU Local 1021:

Patrick Hickey, SEIU 1021

2/22/2023

Date