



Permit Number: _____

Construction Site Storm Water Runoff Control for MS4 Area Over The Counter Permits

Instructions		
Mendocino County Ordinance No. 4313 STORM WATER RUNOFF POLLUTION PREVENTION PROCEDURE (Mendocino County Code Chapter 16.30 et. seq.) requires any person performing construction and grading work anywhere in the County shall implement appropriate Best Management Practices (BMP) to prevent the discharge of construction waste, debris or contaminants from construction materials, tools and equipment from entering the storm drainage system (off-site). BMPs are provided on this sheet and all persons performing work anywhere in the County must implement appropriate BMPs listed.		
Physical Address Site Location		City
Assessor Parcel Number (APN)		
Anticipated Construction Start date ____/____/____		Site-work construction completion ____/____/____
I. Requirements for Reducing Pollutants in Storm Water (Non Ground Disturbing Activities)		
<ol style="list-style-type: none"> 1. Scheduling construction activity 2. Spill prevention and control 3. Control of vehicle/equipment fueling to contractor's staging area 4. Vehicle and equipment cleaning performed off-site 5. Material handling and waste management (materials such as paint and stucco material may not be permitted to enter the storm drain system; chemical toilets are to be located in such a manner that if they are either damaged or knocked over the contents could not enter a storm water drainage system) 6. Building Materials stockpile management (paint and stucco materials must be contained and covered) 7. Management of washout areas (adhesive, caulking, paints, stucco, etc...) 8. Preservation of natural features, vegetation and soil 9. Other housekeeping BMPs acceptable to the County 		
II. Requirements for Reducing Pollutants in Storm Water (Ground Disturbing Activities)		
<ol style="list-style-type: none"> 1. Avoid rain events, schedule work to occur between April 1 and October 1. If work is required between October 1 and April 1 (the rainy season), install appropriate BMPs before starting construction. 2. Preserve natural features such as existing vegetation and soil. 3. Repair natural features such as existing vegetation and soil if disturbed during construction. Cover exposed soil with ground-cover such as mulch, or straw and seed. 4. Make sure that nearby storm drains are well marked to minimize the chance of inadvertent disposal of residual paints and other liquids. 5. Maintain good housekeeping practices while work is underway. 6. Keep the work site clean and orderly. Remove debris in a timely fashion. Sweep the area. 7. Cover materials of particular concern that must be left outside, particularly during the rainy season. 8. Do not dump waste liquids down the storm drain. 9. Dispose of wash water, sweepings, and sediments properly. 10. Store materials properly that are normally used in repair and remodeling such as paints and solvents. 11. Properly store and dispose waste materials generated from construction activities. 12. Clean the area in the immediate vicinity of the construction activity after it is completed making sure no construction wastes enter the storm drain system. 		
III. Certification (Completed by Applicant)		
Printed Name		
Signature		
IV. For Official Use Only		
Permit Number:	Submittal Date:	Received by