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Mendocino County

Behavioral Health & Recovery Services Agency Request for Proposal

RFP # 078-22

Prevention and Early Intervention (PEI): Prevention

RFP Issue Date: December 20, 2022

RFP Submission Deadline: January 27, 2023

Addendum is provided to all vendors and potential proposers

1. **Vendor Inquiry:** We provide Mental Health First Aid, Education and training, does this qualify as prevention?

County of Mendocino Response/Clarification: Trainings can be included in Prevention. Reference the requirements of Prevention component and the reporting expectations and provide justification in the proposals.

- a. Trainings may also fit other components of PEI depending on what the goal of the training is and who are the recipients of the training (Suicide Prevention Programs, Outreach for Recognition of Early Signs of Mental Illness, Stigma and Discrimination Reduction).
- b. If these services are already provided however, MHSA is the Payor of last resort and has non-Supplant expectation. Please reference California Code of Regulations, Title 9, Division 1, Chapter 14, Article 4, Section 3400-3410 Non-Supplant.

2. **Vendor Inquiry:** MHSA transparency website shows unspent funds, is it the intention to use current year unspent funds in awards for this RFP?

County of Mendocino Response/Clarification: Yes, however there are a few qualifications/considerations:

- a. The Transparency site does not include encumbered funds, or not account for required reserve/prudent reserves.
- b. ii. The Transparency site does not include proposals at the state level to sweep unspent funds.
- c. iii. Comment that during the pandemic, revenue projections an actuals have had significant fluctuations and impacts on program ability to spend encumbered funds.

3. **Vendor Inquiry:** What is the contract? It states one year contract with option to extend to two years?

County of Mendocino Response/Clarification: The intent is to identify and select programs for funding for 3 years; however MHSA revenue fluctuates annually, and actual contract amounts will be adjusted annually to reflect changes.

- a. Additional revenue could result in additional RFPs within the three-year cycle, but would be for additional programs, not requiring programs selected in this process to reapply annually.

4. **Vendor Inquiry:** Are proposals expected to be region specific or comprehensive to the whole county?

County of Mendocino Response/Clarification: It is for the offeror to propose. The MHSA team will be looking at meeting both the specific and comprehensive needs of the county. Individual proposals do not need to address both, however we will be looking for competitive and efficient ways to meet both broad and specific needs.

5. **Vendor Inquiry:** Are community gatherings considered prevention?

County of Mendocino Response/Clarification: Depends on program type, they can be if the proposal meets Prevention requirements and reporting expectations. Community gatherings may also meet other PEI component types. The proposal must be clear how it meets the expectations of component and reporting requirements- as requirements are very different between component type.

6. **Vendor Inquiry:** Do helping meet basic needs regarding housing, housing support, etc. qualify as prevention for MH. Does that meet this RFP, how much can be included?

County of Mendocino Response/Clarification: PEI Prevention is not specifically housing or basic needs focused, unless there is a connection to reduction of risk factors and/or increasing protective factors. The proposal would need to be clear how the requirements and reporting expectations would be met.

- a. CSS Component of MHSA addresses housing and basic needs more specifically in those subcomponents (FSP whatever it takes and GSD). CSS focuses on serving those that have or are suspected to have a serious and chronic mental health condition.

7. **Vendor Inquiry:** Regarding administrative costs like rents, these can be a high percentages of costs; how do we speak to that?

County of Mendocino Response/Clarification: Proposals can include administrative costs but should be reasonable with service provision, cost per client and competitive to be selected.

- a. All costs must be supported by evidence of actual expenditures for audits
- b. Contracts will be based on proposal estimates and once finalized in contract will be determined by contract maximums.
- c. MHSA should not be considered a program's only revenue stream, as MHSA funds fluctuate and programs should have sustainability and continuation capacity.
- d. MHSA funding is divided 76% CSS and 19% PEI, and within each component the funding allocation is divided further 51% of CSS for FSP and 51% of PEI for individuals 25 and under.
- e. The county reserves the right to award to more than one provider under this RFP.

ALL OTHER SPECIFICATIONS REMAIN IN FULL FORCE AND EFFECT.

Acknowledgment of receipt of this addendum is required to be included in your proposal. You may indicate such inclusion in narrative form within your proposal or by attaching a copy this addendum to your proposal.

Any questions or concerns regarding this matter should be directed to Rena Ford using the information in the upper left corner on page 1 of this document.