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## **MEMORANDUM**

DATE: DECEMBER 22, 2022

TO: ZONING ADMINISTRATOR

FROM: PLANNING AND BUILDING SERVICES, MATT GOINES, PLANNER II

SUBJECT: V\_2021-0003 (CRANE) SIGN HEIGHT VARIANCE

On December 21, 2022, staff received comments from the City of Ukiah with multiple comments and concerns regarding the project. Staff shared the comments with the applicant Greg Redeker. After the applicant reviewed the comments and concerns, Staff received an e-mail from the applicant with a letter attached requesting a continuance for this project. No date was specified for the continuation, merely a request that the project be continued to a subsequent public hearing. The continuation will allow the applicant and the property owner time to review and properly address the City of Ukiah's comments and concerns. Once the applicant and Staff feel that the comments and concerns from the City of Ukiah can be adequately addressed, Staff will schedule said project for a public hearing.