

MEETING AGENDA

Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Behavioral Health & Recovery Services

1120 South Dora St., Ukiah, CA 95482

Phone: (707) 472-2355 | Email: measureb@mendocinocounty.org

Wednesday, December 21, 2022 at 1:00 PM

Location: **Behavioral Health Regional Training Center** - 8207 East Road, Redwood Valley

1 OPEN SESSION/ROLL CALL

2 PUBLIC EXPRESSION ON NON-AGENDA ITEMS

Members of the public are welcome to address the Committee on items not listed on the agenda but within the jurisdiction of the Committee. The Committee is prohibited by law from taking action on matters, not on the agenda but may ask questions to clarify the speaker's comment. The Committee limits testimony on matters not on the agenda to three minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Committee.

To best facilitate these items, please write your topic to measureb@mendocinocounty.org.

All meetings are recorded. Once your item is announced, please state your first and last name.

3 COMMITTEE MATTERS

3a) Approval of Minutes from the October 26, 2022 Regular Meeting.

3b) December 2022 Measure B Financial Report.

3c) Update and Discussion Regarding Measure B Related Items at the Board of Supervisors Meetings.

3d) Update and Discussion Regarding the Status of Current Measure B Projects.

3e) Discussion Regarding the Financial Plan After Sales Tax is Reduced Effective April 1, 2023.

3f) Discussion and Possible Action Regarding the Mental Health Treatment Act Citizens Oversight Committee Meeting Calendar for 2023.

4 COMMITTEE MEMBER REPORTS

4a) Committee Member Reports regarding Items of General Interest

MEETING AGENDA

Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Behavioral Health & Recovery Services

1120 South Dora St., Ukiah, CA 95482

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5 COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Committee proceedings. To review items described in this section, please contact the Committee Clerk at measureb@mendocinocounty.org

ADJOURNMENT

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 472-2355 at least five days prior to the Meeting. Additional information regarding the Committee can be obtained by referencing: www.mendocinocounty.org/community/mental-healthoversight-committee.

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3a

Meeting Date:	December 21, 2022
Contact:	Chair Miller
Time Allocated for Item: 5 minutes	

AGENDA TITLE: Approval of Minutes from the October 26, 2022 Regular Meeting.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

October 26, 2022 meeting minutes are enclosed.



Mental Health Treatment Act Citizens Oversight Committee

Behavioral Health & Recovery Services

1120 South Dora St., Ukiah, CA 95482

Phone: (707) 472-2355 | Email: measureb@mendocinocounty.org

Minutes: Wednesday, October 26, 2022

Meeting via Zoom: <https://mendocinocounty.zoom.us/j/82213554380>;

Meeting ID: 822 1355 4380; Call in: 1(669) 900-9128

1 **CALL TO ORDER ROLL CALL:** 1:32 PM

Committee Members Present: Member Allman, Member Antle, Member Barash, Member Ebyam, Member Moschetti, Member Rich, Member Riley, and Chair Miller.

- A quorum is established.
- County Counsel Christian Curtis present.

2 **PUBLIC EXPRESSION ON NON-AGENDA ITEMS:**

- No public comments.

3 **COMMITTEE MATTERS**

3a) **Discussion and Possible Action Regarding the Resolution Authorizing Remote Mental Health Treatment Act Citizens Oversight Committee Meetings.**

Presenter: Chair Miller

Committee Action: Upon motion by Member Riley seconded by Member Moschetti it is ORDERED that the committee approve the resolution authorizing remote Mental Health Treatment Act Citizens Oversight Committee Meetings.

- Motion carries with 8 votes in favor.

3b) **Approval of Minutes from the September 28, 2022 Regular Meeting.**

Presenter: Chair Miller

- Member Riley request to add the following to item 3i: Prior to voting on item 3i, it was affirmed (by committee consensus) that Measure B funds should be allocated to Substance Use Disorder Treatment - not specific to any project.

Committee Action: Upon motion by Member Riley seconded by Member Moschetti it is ORDERED that the minutes of the September 28, 2022 Citizens Oversight Committee meetings be approved as amended.

- Motion carries with 8 votes in favor.

3c) **October 2022 Measure B Financial Report.**

Presenter: Chair Miller

- Mary Alice Willeford, BHRS Deputy Director presented the financial report included with agenda packet.

Committee Action: None.

3d) Update and Discussion Regarding Measure B Related Items at the Board of Supervisors Meetings.

Presenter: Chair Miller

- Regarding moving forward with an RFP for SUDT services: no complete approval yet; the BOS is willing to move forward with an RFP, and would like to see the final RFP before it is released for public bidding.
- BHRS is working with NAMI Mendocino on a community survey to ask what the community thinks the next most important facility needs to be in Mendocino County.

Committee Action: None.

3e) Update and Discussion Regarding the Status of Current Measure B Projects.

Presenter: Chair Miller

- Report included in agenda packet.

Committee Action: None.

3f) Discussion and Possible Action Regarding Annual Maintenance Cost, Building Life Cycle Cost, and Capital Facilities Reserve for Regional Training Center, Crisis Residential Treatment Facility, and Psychiatric Health Facility Buildings.

Presenter: Member Antle

- Janelle Rau, Doug Anderson, and Dan Mazzanti joined the meeting to present on this item.
- Discussion to consider capital facilities reserve for Measure B to maintain buildings for the next 20+ years. Facilities developed an estimate operational cost as well as a capitalized asset management (for 20 year life cycle replacement for capitalize project needs and annual cost to operate).
- BHRS does not have funds to maintain the facilities, and there is no expected revenue from these buildings.
- Facilities to bring the draft CIP documents and information to the next Measure B meeting for the committee's review before any action is taken.

Committee Action: None.

3g) Discussion and Possible Action Regarding the Prudent Reserve.

Presenter: Member Ebyam

- Committee agreed to it is best to receive additional information regarding projection estimates and written detail about ongoing capital expenses before making a final decision on this item.

Committee Action:

Upon motion by Member Ebyam seconded by Member Riley it is ORDERED that BHRS and County Facilities work on a 10-20 year estimate plan on long term ongoing operational/facilities costs including program and capitalization costs.

- Motion carries with 6 votes in favor (Antle, Barash, Ebyam, Rich, Riley, Miller) (Allman and Moschetti opposed).

3h) Discussion and Consideration Regarding Establishment of a Crisis Stabilization Unit.

Presenter: Member Ebyam

- Committee discussion on the possible establishment of a CSU in Mendocino County. Majority of committee members expressed their concerns and are not in favor of a CSU due mainly to the high cost of maintaining the facility.

Committee Action: None.

3i) Discussion and Possible Action Regarding Recommendation Funding Criteria, Procedure for Funding Requests, and Public Transparency.

Presenter: Vice Chair Rich

- Discussion on providing guidelines for the public to bring recommendations forward to this board. Clearly articulate the process already in place so the public knows how to ask for requests from this committee. Outlining general characteristics of projects the committee would likely support (i.e. is it included in Kemper report, is it outlined in measure, is it supported by a commissioner/municipality/service provider)
- BHRS will add additional documents to the Measure B website including any related Policies and Procedures, committee bylaws, and the Kemper report.
- Committee consensus to review the existing county documents (Rules of Procedure and process in place to add items to BOS agendas) and follow up on this item at the next meeting.

Committee Action: Upon motion by Member Rich seconded by Member Riley it is ORDERED that the Mental Health Treatment Act Citizens Oversight Committee review the existing county process/documents and follow up on this item at the next committee meeting.

- Motion carries with 8 votes in favor.

3j) Discussion and Possible Action Regarding Frequency of Mental Health Treatment Act Citizens Oversight Committee Meetings.

Presenter: Member Ebyam

- Committee agreed to meet every other month going forward.
- 2023 meeting calendar to be presented at next meeting for committee approval.

Committee Action: Upon motion by Member Allman seconded by Member Barash it is ORDERED that the Mental Health Treatment Act Citizens Oversight Committee meet every other month starting in December 2021 and going forward.

- Motion carries with 8 votes in favor.

4 COMMITTEE MEMBER REPORTS

4a) Committee Member Reports Regarding Items of General Interest

- Member Allman regarding the allocation of funds for local county Mental Health by Governor Newsom. Member Allman hopes individuals seeking grants let the Measure B committee know of any opportunities that would benefit the

community.

- Chair Miller regarding BHRS grants. BHRS was awarded a grant for Crisis Response and BHRS is also applying for a grant that would fund a portion (possibly half) of the psychiatric health facility.

5 **ADJOURNMENT**
There being nothing further, the Mental Health Treatment Act Citizens Oversight Committee adjourned the meeting at 3:00 PM.

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

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DRAFT

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3b

Meeting Date:	December 21, 2022
Contact:	Chair Miller
Time Allocated for Item: 10 minutes	

AGENDA TITLE: December 2022 Measure B Financial Report.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:
Financial reports for December 2022 are enclosed.

**Mendocino County - Measure B Funds
Mental Health Treatment Act-Summary
December FY 22-23**

Date	Description	Amount	Min 25% Operations	Max 75% Facilities
Revenues:				
FY 2017/18	YTD Total Measure B Sales Tax Proceeds - April 2018 to June 2018	(1,606,571)	(401,643)	(1,204,929)
FY 2018/19	YTD Total Measure B Sales Tax Proceeds - July 2018 to June 2019	(8,555,373)	(2,138,843)	(6,416,529)
FY 2019/20	YTD Total Measure B Sales Tax Proceeds - July 2019 to June 2020	(8,647,202)	(2,161,800)	(6,485,401)
FY 2020/21	YTD Total Measure B Sales Tax Proceeds-July 2020 to June 2021	(10,848,181)	(2,712,045)	(8,136,136)
FY 2021/22	YTD Total Measure B Sales Tax Proceeds-July 2021 to June 2022	(10,618,846)	(2,496,608)	(7,489,825)
FY 2021/22	YTD Total Measure B other Reveune	(203,783)	(203,783)	-
FY 2022/23	YTD Total Measure B Sales Tax Proceeds-July 2022 to Current	(2,698,446)	(674,612)	(2,023,835)
FY 2022/23	YTD Total Measure B other Reveune	(150)	(150)	-
	Life to Date Revenue:	(43,178,552)	(10,789,485)	(31,756,655)
Expenses:				
FY 2017/18	YTD Total Measure B Expenditures - April 2018 to June 2018	199,048	199,048	-
FY 2018/19	YTD Total Measure B Expenditures - July 2018 to June 2019	31,389	31,389	-
FY 2019/20	YTD Total Measure B Expenditures - July 2019 to June 2020	581,056	40,430	540,627
FY 2020/21	YTD Total Measure B Expenditures - July 2020 to June 2021	2,487,986	164,678	2,323,309
FY 2021/22	YTD Total Measure B Expenditures - July 2021 to June 2022	2,793,154	510,945	2,282,208
FY 2022/23	YTD Total Measure B Expenditures - July 2022 to Current	246,660	168,093	78,567
	Life to Date Expense:	6,339,293	1,114,582	5,224,711
	Life to Date Interest Earnings:	(702,154)	(175,539)	(526,616)
	Current Measure B Fund Balance:	(37,541,413)	(9,850,441)	(27,058,559)
	Measure B Prudent Reserve (6.85%):	(3,090,616)	(772,654)	(2,317,962)

Mendocino County - Measure B Funds
Mental Health Treatment Act-Operation Expenses (Budget 4052)
December FY 22-23

OBJ	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	VENDOR NAME	COMMENT
861031	County Unemployment Ins	2023/04/001092	10/1/2022	985.00		Unemployment Insurance
Salary & Benefits Total				\$985.00		
862060	Communications	2023/01/00166	07/07/2022	351.42	COMCAST	0345024 FY22/23
862060	Communications	2023/02/00185	08/04/2022	351.42	COMCAST	8155300530345024 FY22/23
862060	Communications	2023/02/00614	08/19/2022	35.90	VERIZON WIRELESS	270569046-00081 FY22/23
862060	Communications	2023/03/00229	09/01/2022	351.42	COMCAST	8155300530345024 FY22/23
862060	Communications	2023/03/00930	09/22/2022	35.82	VERIZON WIRELESS	270569046-00081 FY22/23
862060	Communications	2023/03/001243	09/29/2022	351.42	COMCAST	8155300530345024 FY22/23
862060	Communications	2023/04/005294	10/27/2022	35.79	VERIZON WIRELESS	270569046-00081 FY22/23
862060	Communications	2023/05/009436	11/10/2022	351.42	COMCAST	8155300530345024 FY22/23
862060	Communications	2023/06/000220	12/08/2022	351.42	COMCAST	8155300530345024 FY22/23
862060	Communications	2023/06/000220	12/08/2022	35.79	VERIZON WIRELESS	270569046-00081 FY22/23
Communication Total				\$2,251.82		
862092	Household	2023/03/00859	09/26/2022	523.95	County Facilities	67 - FACILITIES BILLING AUG22
862091	Household	2023/03/001008	09/27/2022	1,159.12	County Facilities	67-ME FACILITIES BILLING JUL22
862090	Household	2023/03/00488	10/13/2022	439.81	County Facilities	ME67 FACILITIES BILLING SEP 22
Household expenses				\$2,122.88		
862101	Insurance-General	2023/04/001095	10/1/2022	\$283.00		Insurance General
Insurance-General Total				\$283.00		
862130	Maint-Strc Impr & Grn	2023/03/00859	09/26/2022	818.41	County Facilities	67 - FACILITIES BILLING AUG22
862130	Maint-Strc Impr & Grn	2023/03/001008	09/27/2022	1,440.41	County Facilities	67-ME FACILITIES BILLING JUL22
862130	Maint-Strc Impr & Grn	2023/04/00488	10/13/2022	1,658.18	County Facilities	ME67 FACILITIES BILLING SEP 22
Maint-Strc Impr & Grn Total				\$3,917.00		
862170	Office Expense	2023/05/000716	11/29/2022	258.49		REDWOOD VALL63090.0010/05/2022
Office Expense Total				\$258.49		
862187	Education & Training					
Education & Training Total				\$0.00		
862189	Prof & Spec Svcs-Other	2023/02/00619	08/18/2022	9,749.64	NAMI MENDOCINO	FY2223 JULY 22 MEASURE B NAMI
862189	Prof & Spec Svcs-Other	2023/03/00561	09/15/2022	19,721.80	REDWOOD COMMUNITY SERVICE	FY2223 JUL 22 ME B CRISIS
862189	Prof & Spec Svcs-Other	2023/03/001244	09/29/2022	9,707.51	NAMI MENDOCINO	FY2223 AUG22 MEAS B
862189	Prof & Spec Svcs-Other	2023/04/000928	10/27/2022	11,586.55	REDWOOD COMMUNITY SERVICE	FY2223 JUL 22 ME B RCS CRISIS
862189	Prof & Spec Svcs-Other	2023/04/000928	10/27/2022	17,871.35	REDWOOD COMMUNITY SERVICE	FY2223 AUG 22 ME B RCS CRISIS
862189	Prof & Spec Svcs-Other	2023/04/000839	10/27/2022	12,519.57	NAMI MENDOCINO	FY2223 SEP22 MEASURE B
862189	Prof & Spec Svcs-Other	2023/06/000193	12/8/2022	16,986.18	REDWOOD COMMUNITY SERVICE	FY2223 AUG 22 ME B CRISIS
862189	Prof & Spec Svcs-Other	2023/06/000193	12/8/2022	18,855.03	REDWOOD COMMUNITY SERVICE	FY2223 SEP 22 ME B CRISIS
862189	Prof & Spec Svcs-Other	2023/06/000193	12/8/2022	15,483.20	REDWOOD COMMUNITY SERVICE	FY2122 OCT 22 MEASURE B CRISIS
Prof & spec Svcs-Other Total				\$132,480.83		
862190	Public & Legal Notices					
Public & Legal Notices				\$0.00		
862194	A-87					
Public & Legal Notices				\$0.00		
862230	Info Tech Equipment	2023/03/00613	09/21/2022	3,104.60	County IS	FY 22/23 ENTERPRISE ISF
Info Tech Equipment Total				\$3,104.60		
862239	Special Dept Exp.	2023/01/00567	07/28/2022	325.00	CITY OF FORT BRAGG	RENTAL 9-28-22 12-4:30 FY22/23
862239	Special Dept Exp.	2023/02/00824	08/29/2022	106.61		CHAVOYA, L PP 14-15 2022
862239	Special Dept Exp.	2023/02/00815	08/29/2022	927.78		WILLEFORD, M PP 14-15 2022
862239	Special Dept Exp.	2023/02/00813	08/29/2022	70.95		THOMPSON, D PP 14-15 2022
862239	Special Dept Exp.	2023/02/00812	08/29/2022	6,219.97		SMALLCOMB, K PP 14-15 2022

Mendocino County - Measure B Funds
Mental Health Treatment Act-Operation Expenses (Budget 4052)

December FY 22-23

862239	Special Dept Exp.	2023/02/00810	08/29/2022	75.33	PANE, M PP 14-15 2022
862239	Special Dept Exp.	2023/02/00809	08/29/2022	1,270.56	MILLER, J PP 14-15 2022
862239	Special Dept Exp.	2023/02/00799	08/29/2022	75.60	BEELEER, J PP 14-15 2022
862239	Special Dept Exp.	2023/02/00942	08/31/2022	984.18	WILLEFORD, M PP 16-17 2022
862239	Special Dept Exp.	2023/02/00940	08/31/2022	186.84	TURCHIN, A PP 16-17 2022
862239	Special Dept Exp.	2023/02/00939	08/31/2022	2,337.20	SMALLCOMB, K PP 16-17 2022
862239	Special Dept Exp.	2023/02/00930	08/31/2022	446.76	CHAVOYA, L PP 16-17 2022
862239	Special Dept Exp.	2023/03/00930	09/22/2022	325.00	CITY OF FORT BRAGG Rentel fee
862239	Special Dept Exp.	2023/03/001280	09/30/2022	1,151.70	WILLEFORD, M PP 18-19 2022
862239	Special Dept Exp.	2023/03/001272	09/30/2022	306.11	FORD, K PP 18-19 2022
862239	Special Dept Exp.	2023/03/001270	09/30/2022	298.83	CHAVOYA, L PP 18-19 2022
862239	Special Dept Exp.	2023/04/001025	10/27/2022	333.10	BEELEER, J PP 20-21 2022
862239	Special Dept Exp.	2023/04/0037	10/28/2022	607.40	CHAVOYA, L PP 20-21 2022
862239	Special Dept Exp.	2023/04/0052	10/28/2022	140.36	MILLER, J PP 20-21 2022
862239	Special Dept Exp.	2023/04/001054	10/28/2022	51.55	SANTOS, R PP 20-21 2022
862239	Special Dept Exp.	2023/04/001057	10/28/2022	235.71	THOMPSON, D PP 20-21 2022
862239	Special Dept Exp.	2023/04/001058	10/28/2022	521.31	TURCHIN, A PP 20-21 2022
862239	Special Dept Exp.	2023/04/001060	10/28/2022	1,757.81	WILLEFORD, M PP 20-21 2022
862239	Special Dept Exp.	2023/05/00243	11/08/2022	801.88	Sept CoCo
862239	Special Dept Exp.	2023/05/000675	11/23/2022	325.78	OCT CoCo
862239	Special Dept Exp.	2023/05/000891	11/30/2022	290.10	CHAVOYA, L PP 22 2022
862239	Special Dept Exp.	2023/05/000865	11/30/2022	62.17	WILLEFORD, M PP 23 2022
862239	Special Dept Exp.	2023/05/000829	11/30/2022	1,086.80	WILLEFORD, M PP 22 2022
862239	Special Dept Exp.	2023/05/000827	11/30/2022	113.32	THOMPSON, D PP 22 2022
862239	Special Dept Exp.	2023/05/000811	11/30/2022	49.92	FORD, K PP 22 2022
Special Dept Exp. Total				\$21,485.63	
862250	Travel-In County	2023/03/00544	09/21/2022	136.26	17-066 GARAGE BILLING JUL22
862250	Travel-In County	2023/03/00543	09/21/2022	594.27	17-064 GARAGE BILLING JUL22
Travel- In County Total				\$730.53	
862253	Travel- Out of County				
Travel- Out of County Total				\$0.00	
862260	Utilities	2023/03/001008	9/27/2022	151.55	67-ME FACILITIES BILLING JUL22
862260	Utilities	2023/03/00859	9/26/2022	321.42	67 - FACILITIES BILLING AUG22
Utilities				\$472.97	
865802	Operating Trans- Out				
Operating Trans- Out				\$0.00	
Grand Total				\$168,092.75	

Mendocino County - Measure B Funds
Mental Health Treatment Act-Operation Expenses (Budget 4052)
December FY 22-23

Summary of Budget for FY 22/23					Summary of Staff Charges	
OBJ	ACCOUNT DESCRIPTION	Budget Amount	YTD Exp	Remaining Budget	Staff Member	Amount
1000 Series	Salaries	58,799.00	\$985.00	\$57,814.00	Beeler,J (Admin)	\$408.70
862060	Communications	1,350.00	\$2,251.82	-\$901.82	Chavoya,L (Admin)	\$1,749.70
862090	Household Expenses	-	\$2,122.88	-\$2,122.88	Willeford,M (Admin/Fiscal)	\$5,970.44
862101	Insurance-General	283.00	\$283.00		Response)	\$8,557.17
862130	Maintenance- Structure Improvements & Grounds	283.00	\$3,917.00	-\$3,634.00	Turchin,A (Fiscal)	\$708.15
862170	Office Expense	2,000.00	258.49	\$1,741.51	Ford, K. (Fiscal)	\$356.03
862187	Education & Training	0.00	0.00	\$0.00	Thompson, D. (Admin)	\$419.98
862189	Prof & Spec Svcs-Other	860,000.00	132,480.83	\$727,519.17	Pane,M (Fiscal)	\$75.33
862190	Public & Legal Notices	200.00	0.00	\$200.00	Miller,J (Admin)	\$1,410.92
862194	A-87 Costs	20,000.00	0.00	\$20,000.00	Santos, R. (Admin)	\$51.55
862230	Info Tech Equipment	3,537.00	3,104.60	\$432.40	Staff Total	\$19,707.97
862239	Special Dept Exp.	375,065.00	21,485.63	\$353,579.37		
862250	Travel- In County	5,000.00	730.53	\$4,269.47		
862253	Travel- Out of County	1,000.00	0.00	\$1,000.00		
862260	Utilities	6,000.00	472.97	\$5,527.03		
865802	Operating Transfer Out	2,556,248.00	0.00	\$2,556,248.00		
Total Budget		\$3,889,765.00	\$168,092.75	\$3,721,672.25		

Contracts- 862189-Prof & spec Svcs-Other

Contractor	Contract Amount	Paid 21/22	Paid 22/23	Remaining Balance	Notes
NAMI	\$ 700,000.00	\$ 49,523.29	\$ 31,976.72	\$ 618,499.99	2 Yr Contract \$350,000 per yr
Redwood Community Services	\$ 520,000.00	\$ 259,996.80	\$ 100,504.11	\$ 159,499.09	2 Yr Contract \$260,000 per yr

Mendocino County - Measure B Funds
Mental Health Treatment Act-Projects (1303/1713)
December FY 22-23

Project	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	INVOICE #	VENDOR NAME	COMMENT
CA004	Psychiatric Hospital Facility	2023/02/00672	8/25/2022	362.50		WIPF CONSTRUCTION LLC	CAMERA SEWER LINES 131 WHITMOR
		2023/03/00352	9/15/2022	14,335.00		AECOM TECHNICAL SERVICES INC	PROJECT NO: 60684352
		2023/03/00528	9/22/2022	11,214.00		FORENSIC ANALYTICAL CONSULTING SERVICES INC	FACS IND HYG SVCS 2123 MAX \$45
		2023/03/001064	09/29/2022	10,205.00		AECOM TECHNICAL	SERVIC PROJECT NO: 60684352
		2023/03/00539	10/14/2022	7,450.00		AECOM TECHNICAL	SERVIC PROJECT NO: 60684352
		2023/04/00811	10/27/2022	5,332.50		AECOM TECHNICAL	SERVIC PROJECT NO: 60684352
		2023/04/001100	10/31/2022	7,908.11		County Facilities	Q1/23 PROJECT HOURS
		2023/05/00408	11/16/2022	14,910.00		AECOM TECHNICAL	SERVIC AECOM CM MEAS B FACILITY 10/1
		2023/05/00408	11/17/2022	6,850.00		AECOM TECHNICAL	SERVIC PROJECT NO: 60684352
		Psychiatric Hospital Facility Total				\$78,567.11	
Grand Total				\$78,567.11			

Summary of Budget for FY 22/23

Project Codes	Project Name	Budget Amount	YTD Exp	Remaining Budget
CA003	Crisis Residential Treatment Facility	\$ 56,248.00	\$ -	\$ 56,248.00
CA004	Psychiatric Hospital Facility	\$ 2,500,000.00	\$ 78,567.11	\$ 2,421,432.89
Total Budget		\$2,556,248.00	\$78,567.11	\$2,477,680.89

Operating Transfer In- 827802 (Reimbursement from BU 4052)

Project Codes	Project Name	Budget Amount	YTD Exp	Remaining Budget
CA003	Crisis Residential Treatment Facility	\$ (56,248.00)	\$ -	\$ (56,248.00)
CA004	Psychiatric Hospital Facility	\$ (2,500,000.00)	\$ -	\$ (2,500,000.00)
Total Budget		(\$2,556,248.00)	\$0.00	(\$2,556,248.00)

PHF (CA004) Contractor Payment Summary

Contractor	Contract Amount	Paid 22/23	Remaining Balance	Notes
AECOM Technical	\$ 1,377,948.00	\$ 59,082.50	\$ 1,318,865.50	Contract through December 31, 2025

Measure B Expenditure Plan as it Connects to the Strategic Plan - December 2022

Approved Project	Budgeted Capital costs (Max 75%)	Budgeted Service or program/operating costs (Min 25%)	Actual Expenditures	Unspent Budgeted Funds	On Going Annual Cost Estimates (if approved)
1. Crisis Residential Treatment (CRT) - PROJECT COMPLETE					
A. ARCHITECTURE, DESIGN & CONSTRUCTION - NACHT AND LEWIS					
NACHT & LEWIS Architects	\$758,579		\$699,745	\$58,834	
Sarah Riley Consulting	\$3,390		\$6,570	(\$3,180)	
B. CONSTRUCTION - CUPPLES					
Cupples	\$3,034,765		\$3,101,669	(\$66,904)	
C. BUILD/SUPPORT					
Construction Manager - AECOM Technical Services	\$331,738		\$261,476	\$70,262	
LACO	\$45,800		\$18,365	\$27,435	
Phillips Seabrook	\$4,805		\$4,805	\$0	
Redwood Empire Title	\$400		\$900	(\$500)	
Building Commissioning	\$59,167		\$0	\$59,167	
Plan Check and Permit Fees	\$40,000		\$0	\$40,000	
City of Ukiah: Electric install	\$18,121		\$18,121	(\$0)	
PG&E	\$2,309		\$2,309	\$0	
Internal costs: County Staffing Cost-Facilities, Planning, etc.	\$91,325		\$26,784	\$64,541	
Furnishings/Fixtures/Equipment	\$100,000		\$0	\$100,000	
Ukiah Valley Fire	\$900		\$990	(\$90)	
UVSD: no description in August 2021 Meas B report); sewer serv applicatio	\$15,437		\$15,437	(\$0)	
Advanced Locking Solutions	\$1,041		\$1,041	\$0	
SONOMA SWEEPERS (See August 2021 Measure B report)	\$462		\$462	\$0	
PROJ CA001 (See August 2021Meas B report)	\$17,911		\$17,911	\$0	
TOTAL COST BY FUNCTION: CRT	\$4,526,150	\$0	\$4,176,585	\$349,565	
2. Inpatient Psychiatric Hospital					
					\$1,800,000
ARCHITECTURE AND DESIGN - NACHT AND LEWIS					
PREDESIGN					
Whitmore Land PHF Study	\$104,830		\$98,027	\$6,804	
DESIGN AND CONSTRUCTION (assumes new construction of approximately 16,000 GSF)					
Design and Documentation - phase 3: \$1,272,750					
Construction Support - phase 3: \$522,195					
Contingency 10% of Architecture and Design: \$392,795					
CONSTRUCTION RELATED - HARD COSTS					
Construction; from Nacht & Lewis, AECOM, and LACO study:	\$15,927,244		\$213,063	\$15,714,181	
Includes contingency					
includes escalation					
includes Design/Estimating Contingency					
includes Contractor's Overhead & Profit/General Conditions \$1445/sf; 13,500 gsf					
PROJECT RELATED - SOFT COSTS					
From Nacht & Lewis, AECOM, and LACO study:	\$3,580,815		\$58,679	\$3,522,137	
includes Construction Contingency of 10%					
includes Architect/Engineers Fees					
includes Building Construction Management and Inspection					
includes utility allowances					
Internal costs: County Staffing Cost-Facilities, Planning, etc.			\$26,204	(\$26,204)	
Construction Management AECOM					
ONGOING OPERATIONS					
General operational costs - ongoing		\$1,800,000		\$1,800,000	
TOTAL COST BY FUNCTION: PHF	\$19,612,889	\$1,800,000	\$395,973	\$21,016,916	
TOTAL COST: PHF	\$21,412,889		\$21,412,889		

Measure B Expenditure Plan as it Connects to the Strategic Plan - December 2022					
Approved Project	Budgeted Capital costs (Max 75%)	Budgeted Service or program/operating costs (Min 25%)	Actual Expenditures	Unspent Budgeted Funds	On Going Annual Cost Estimates (if approved)
3. Behavioral Health Regional Training Center - PROJECT COMPLETE					\$50,000
Property Acquisition	\$274,457		\$274,457		
Architecture and Design					
Design/Engineering: plans and permits(schlosser Newberger)	\$30,000		\$11,600	\$18,400	
Construction/Remodel					
General Remodel 2019/20	\$39,228		\$39,228	\$0	
General Remodel(see BOS 1-26-21 presentation) Adams Construction; Contract amount: \$305,123; incr'd to \$308,485.49	\$308,482		\$308,482	\$0	
includes General remodel: \$267,252					
includes 15% Contingency on General Remodel only; \$5,884					
includes Replacing ceiling fans \$568					
includes Fencing \$3000					
includes LED Lighting (approved by Meas B OC at 1-27-21 mtg); \$19,154					
Fire Sprinklers (not approved by Meas B OC at 1-27-21 mtg)					
North Bay AVS Design	\$298		\$298	(\$0)	
Painting (Dunn Right)	\$3,310		\$3,310	\$0	
Coastal Mountain Electric app fee	\$125		\$125	\$0	
Build/Support					
Calpella Fire/RVCFD	\$2,028		\$3,734	(\$1,706)	
Testing/Inspections	\$8,500			\$8,500	
Construction Manager	\$34,753			\$34,753	
Start-up costs: Furnishing/Equipment	\$24,906			\$24,906	
Other Internal Costs/Partners	\$40,000		\$4,903	\$35,097	
OTHER, no description given	\$6,016		\$6,016	(\$0)	
Estimated Ongoing Costs (budgeted to include 4 years of costs)					
Facilities Sal and Ben's 19/20	\$1,760		\$1,760	\$1,760	
Custodial at \$42/hr x 15 hrs/mo= \$630/mo	\$30,240		\$2,123	\$28,117	
Building Maintenance Mechanic at \$55/hr x 11 hrs/m=\$550/mo	\$26,400		\$498	\$25,902	
Landscape Maintenance at \$48/hr x 4 hrs/mop=\$192/mo	\$9,216		\$3,917	\$5,299	
Utilities at \$630/mo (comcast included here)	\$31,700		\$4,114	\$31,700	
Cost contingency for above 4 yrs at 13.85%	\$13,511.51			\$13,512	
Management (1 year only; effective 2023); at \$3,862.50/mo	\$46,350			\$46,350	
Cost contingency for 1 yr management at 13.85%	\$6,419			\$6,419	
TOTAL COST BY FUNCTION: BHRTC	\$937,700	\$0	\$664,565	\$279,010	
TOTAL COST: BHRTC	\$937,700		\$943,575		
4. Expanded Outreach/ Mobile Outreach Teams \$337,500 over 4 years					\$337,500
Salaries & Benefits		\$1,350,000	\$174,010	\$1,175,990	
Communications			\$1,589	(\$1,589)	
Transportation & Travel		\$10,000	\$7,163	\$2,837	
TOTAL COST: MOBILE OUTREACH	\$0	\$1,360,000	\$182,762	\$1,177,238	
5. Crisis Assessment and Psychiatric Hospitalization Aftercare \$260,000 over 4 years					\$260,000
RCS Providing services		\$1,040,000	\$360,501	\$679,499	
Location: rent					
TOTAL COST: HOSPITAL CARE	\$0	\$1,040,000	\$360,501	\$679,499	
6. NAMI Contract \$350,000 over 4 years (Community Education, Awareness, and Support (CEAS))					\$350,000
Providing services		\$1,400,000	\$81,500	\$1,318,500	
TOTAL COST: CEAS		\$1,400,000	\$81,500	\$1,318,500	
7. Fort Bragg Crisis Respite \$240,000 over 4 years					\$240,000
Providing services		\$960,000	\$0	\$960,000	
TOTAL COST: CR		\$960,000	\$0	\$960,000	
					\$3,037,500
Total Project Expenses & Unspent Budgeted Funds To Date			\$5,861,885.84	\$25,780,727.96	
			\$31,642,613.80		
Total Allocated For All Approved Projects	\$25,076,739	\$6,560,000			
			\$31,636,739		

Measure B - Operational Costs						
Operating Expenses	FY 17/18 Expenditures	FY 18/19 Expenditures	FY 19/20 Expenditures	FY 20/21 Expenditures	FY 21/22 YTD Expenditures	FY 22/23 YTD Expenditures
Salaries and Benefits (Project Manager)				\$93,739		
Salaries and Benefits (BHRS Admin)				\$17,905	\$5,298	\$12,136
Executive Office - S&B - X. Ung/Blair			\$11,725	\$4,097		
Election: Assessor Clerk Recorder	\$161,578					
Kemper	\$23,293	\$27,042				
Clifton Larson Allen LLP (Audit)					\$4,000	
Behavioral Health Needs Assessment	\$14,177					
Sarah Riley (Consulting)		\$4,090	\$11,604			
Nash Gonzalez			\$8,938			
County Counsel				\$2,757	\$1,104	\$1,128
Equipment (Gun Locker)					\$6,738	
Info Tech Equipment			\$1,214	\$1,674	\$3,992	\$3,105
Household					\$99	
Office Supplies		\$257	\$1,060	\$2,616	\$580	\$258
General Liability Insurance				\$425	\$358	\$283
A-87					\$18,153	
Public and Legal Notices			\$600		\$50	
CIT Training Reimbursement to SO				\$11,730	\$13,000	
GMR Transcription			\$1,679			
Rent						\$650
Sonoma Sweepers				\$2,817		
Utilities			\$1,460			
Total Operational Expenditures by FY	\$199,048	\$31,389	\$38,279	\$137,760	\$53,372	\$17,560
Total To Date						\$477,408

REVENUES (YRS 1-4 actual; YR 5 Projected)							
TAX PROCEEDS (5 years)	17-18 actual	18-19 actual Year 1	19-20 actual Year 2	20-21 actual Year 3	21-22 actual Year 4	22-23 projected Year 5	Totals
Revenue from Sales Tax +	\$1,606,571	\$8,555,373	\$8,647,202	\$10,848,181	\$10,618,846	\$8,000,000	\$48,276,173
Revenue from Quarterly Interest	\$17,070	\$52,500	\$183,165	\$207,780	\$241,639	\$200,000	\$902,154
Other Revenue (YTD)					\$203,782	\$150	\$203,782
Total Revenues	\$1,623,641	\$8,607,873	\$8,830,367	\$11,055,961	\$11,064,267	\$8,200,150	\$49,382,259

Note: When the tax rate is lowered to (1/8)% after five years from (1/2)% for the first five years, this new rate will be 1/4 of the original rate. (1/8 is 1/4 of 1/2) or approximately \$2,000,000 annually.

PROJECTED REVENUE & EXPENSES THROUGH 22/23	Total Amount	Capital (75%)	Operations (25%)
Operation Costs for FY 17/18 through 22/23	\$477,408		\$477,408
Budgeted Operational Costs Not included in Projects for 22/23	\$196,438		\$196,438
Total Allocated for All Approved Projects	\$31,636,739	\$25,076,739	\$6,560,000
Total Proj. Expenses Through Approved Projects Completion	\$32,310,585	\$25,076,739	\$7,233,846
Estimated Total Revenue through 22/23	\$48,276,173	\$36,207,130	\$12,069,043
Estimated Total Interest through 22/23	\$902,154	\$676,616	\$225,539
Other Revenue	\$203,782		\$203,782
Total Estimated Revenue & Interest Through 22/23	\$49,382,109	\$36,883,745	\$12,498,364
Prudent Reserve FY 19/20 & 20/21	\$3,090,616	\$2,317,962	\$772,654
Prudent Reserve estimate for 21/22	\$2,171,450	\$1,628,588	\$542,863
Total Estimated Prudent Reserve at FYE 21/22	\$5,262,066	\$3,946,550	\$1,315,517
Estimated Funds Not Allocated at FYE 21/22	\$11,809,457	\$8,857,093	\$2,952,364

Projects In Discussion - Have Not Approved BY Committee or BOS	Proposed Amount
Supportive Housing	\$1,300,000
Crisis Stabilization Unit (CSU)	\$5,585,107
Total	\$6,885,107

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3c

Meeting Date:	December 21, 2022
Contact:	Chair Miller
Time Allocated for Item: 10 minutes	

AGENDA TITLE: Update and Discussion Regarding Measure B Related Items at the Board of Supervisors Meetings.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

The Measure B Committee requested a monthly update regarding BOS agenda item outcomes.

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3d

Meeting Date:	December 21, 2022
Contact:	Chair Miller
Time Allocated for Item: 10 minutes	

AGENDA TITLE: Update and Discussion Regarding the Status of Current Measure B Projects.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

Behavioral Health and Recovery Services Report Related to the Mental Health Treatment Act Citizen's Oversight Committee Projects and Programs.

Mental Health Treatment Act Citizens Oversight Committee
Behavioral Health Director's Report



Measure B Current Projects and Status
December 2022



Behavioral Health Regional Training Center – The Behavioral Health Regional Training Center now has a direct email address: BHTrainingCenter@mendocinocounty.org. Community members are encouraged to contact BHTrainingCenter@mendocinocounty.org for booking availability and general inquiries; or visit <https://www.mendocinocounty.org/residents/health/mental-health/mental-health-oversight-committee/bhrtc> for more information.

CA Project	Total Project Budget Amount	Cost through FYE 21/22	Unspent Budgeted Funds
Training Center	\$ 937,498	\$ 652,153	\$ 285,345

Board of Supervisors Recently Passed Items or Presentation

- Approval of Retroactive First Amendment to Agreement No. BOS-19-271 with Nacht and Lewis for Pre-design, Design, and Construction Support Services for Crisis Residential Treatment, Crisis Stabilization Unit, and Psychiatric Health Facility(ies) in the Amount of \$0 for a Total of \$3,357,568, Effective December 18, 2019, Through a New End Date of June 30, 2026 (Original End Date of June 30, 2022)

Community Education, Awareness, and Support – As we move into the holiday season, NAMI leaders look forward to exploring new ways to actively engage and educate the public in the coming year. Goals for 2023 include expanding current programs, establishing a functional peer support network, and bringing a variety of community events aimed at stigma reduction to all County communities. As part of NAMI's participation in the Behavioral Health Continuum Infrastructure Program, a brief point in time survey was created with the goal of understanding of what the community currently feels the County's most pressing mental health facility needs are. The survey can be accessed here: <https://www.surveymonkey.com/r/facilityneedsassessment>.

Crisis Assessment and Psychiatric Hospitalization Aftercare: Measure B funding continues to provide a pathway for individuals who historically have not had access to crisis after care services reaching parity for non-Medi-Cal recipients.

RCS Measure B Data - Fiscal Year 2022/2023

	Clients Served		Types of Services							Payor Sources - Unduplicated				
	Unduplicated Clients	Total Services	Crisis Management	Crisis Intake Progress Note	Crisis Intervention -	Individual Rehab	Individual Therapy	Risk Assessment	Collateral	Medi-Care	Private Insurance	VA	Indigent	Incarcerated
Jul-22	37	106	12	4	39	3	15	33	0	8	11	1	14	3
Aug-22	42	131	23	11	39	1	18	37	2	5	15	1	15	6
Sep-22	42	116	6	9	39	3	15	44	0	3	17	1	13	8
Oct-22	25	98	16	6	25	2	8	41	0	2	12	0	8	3
Nov-22	38	90	12	4	39	0	7	28	0	6	13	1	5	13
Dec-22														
Jan-23														
Feb-23														
Mar-23														
Apr-23														
May-23														
Jun-23														
YTD	184	541	69	34	181	9	63	183	2	24	68	4	55	33

Crisis Residential Treatment Facility – Phoenix House is open and operational. Clients must be referred through Redwood Community Crisis Services. Current client census: 8. Total clients since opening 50.

CA Project	Total Project Budget Amount	Cost through FYE 21/22	Unspent Budgeted Funds
Crisis Residential Treatment Facility	\$ 4,449,150	\$ 4,184,413	\$ 264,737

Fort Bragg Crisis Respite: The move of Crisis Services to the new facility at 516 Cypress was delayed until December 22, 2022, due to some problems with getting fire and alarm clearances. Crisis out-patient services, Adult Specialty Mental Health Services and Medication Support Services will be provided at the new facility starting December 23, 2022. RCS is continuing with the hiring and training process for the Crisis Respite Program. The current projected start date for the Crisis Respite Program is March 1, 2022. The Crisis Respite Program may be able to open earlier than March 1st, if minimum staffing requirements are met.

Mobile Crisis Response Team Pilot - We have two full time staff responding seven days a week. Hours vary throughout the week: 8:00 am - 6:30 pm Monday to Wednesday, 8:00 am – 7:00 pm Thursday, 9:00 am – 7:00 pm Friday to Sunday. We continue to recruit to fill vacant positions.

- FY 22-23 YTD Call Responses: 310 (July 2022-current)
- Pilot Launch to date: 642
- October: 51
- November: 49

Mental Health Treatment Act Audit - The audits for periods 7/1/2019 – 6/30/2020, 7/1/2020 – 6/30/2021, and 7/1/2021 – 6/30/2022 were completed. A copy was provided to the Measure B Committee and was also included in the Measure B June 22nd agenda materials. A Measure B Ad hoc committee has been established to review and make recommendations in regards to the audit.

Psychiatric Health Facility – Nacht & Lewis, AECOM, and county staff have been meeting regularly on the demolition, design, construction, and programming requirements for the Psychiatric Health Facility at Whitmore Lane.



**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3e

Meeting Date:	December 21, 2022
Contact:	Sherrie Ebyam, 3 rd District Representative
Time Allocated for Item: 20 minutes	

AGENDA TITLE: Discussion Regarding the Financial Plan After Sales Tax is Reduced Effective April 1, 2023.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

Effective April 1, 2023, the Measure B sales tax will be reduced from 1/2 percent to 1/8 percent. All ongoing costs to mental health services stemming from Measure B programs and facilities must be projected in order to determine whether the reduction in sales tax revenue will be sufficient to cover ongoing costs. What personnel will be tasked with carrying this out and what will be the expected timeline for completion?

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3f

Meeting Date:	December 21, 2022
Contact:	Chair Miller
Time Allocated for Item: 5 minutes	

AGENDA TITLE: Discussion and Possible Action Regarding the Mental Health Treatment Act Citizens Oversight Committee Meeting Calendar for 2023.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

Draft meeting calendar for 2023 enclosed.



Mental Health Treatment Act Citizens Oversight Committee Master Meeting Calendar

2023

January						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

 **Regular Committee Meeting** – All meetings begin at 1:00 PM.