



**Policy Council on Children and Youth
& Mendocino Child Abuse Prevention Council**

**Thursday, November 17, 2022, 2:15 PM to 3:45 PM
By Zoom Only**

Zoom Link

<https://mendocinocounty.zoom.us/j/86913205815>

Meeting ID: 869 1320 5815

One tap mobile

[+16699009128](tel:+16699009128),86913205815# US (San Jose)

Dial by your location

[+1 669 900 9128](tel:+16699009128) US (San Jose)

The Policy Council on Children and Youth (PCCY)/Child Abuse Prevention Council's mission is to provide leadership through advocating for and coordination of Mendocino County's community efforts to prevent and respond to child abuse.

2:15	Open Meeting	
	1. Approval Of Resolution Authorizing Remote Teleconference Meetings of The Legislative Bodies of The Policy Council on Children and Youth/Child Abuse Prevention Council (Assembly Bill 361)	5 min
	a. Approval of Resolution b. Plan for resuming in-person meetings for members after Governor's State of Emergency declaration ends 2/28/23 (Government Code Section 54953)	
2:20	2. Welcome/Introductions/Announcements	5 min
	Introduce self in chat or name self on video with name and organization	
2:25	3. Additions To Agenda	5 min
2:30	4. Public Comment	5 min
2:35	5. Consent Item	5 min
	Approval of Draft Minutes from August 18, 2022 PCCY/CAPC meeting	
2:40	6. Applications for Appointment to the Policy Council on Children & Youth/Child Abuse Prevention Council	10 min
	Consider and vote on the following applications to recommend or reject for appointment to PCCY/CAPC:	

	<ul style="list-style-type: none"> a. Townley Saye – Representative of a private nonprofit corporation serving children and youth – Seat #12 (will need Board of Supervisors approval for waiver of Mendocino County residency) b. Kylie Felicich – Member of the community at large – Seat # 27 	
2:50	7. Election of Chairperson and Vice-Chairperson for the 2-year term- January 1, 2023 to December 31, 2024	10 min
3:00	8. Family First Prevention Service Act Part 1 Update (Jena Conner)	10 min
3:10	9. Discussion of new legislation regarding juvenile delinquent behavior, Juvenile Probation’s response and impact to services/programming (Izen Locatelli)	20 min
3:30	10. Report Out	15 min (5 min each)
	<ul style="list-style-type: none"> a. Aces Community Resilience Team – Sheryn Hildebrand <ul style="list-style-type: none"> • Update on Resource App project for 24/7 help – Brandy Maxwell b. Coast Child Abuse Prevention Council (Advocates Supporting Coast Kids) – Jade Aldrich c. Children’s Health Committee – Cindi Condos 	
3:45	Meeting Close	

2023 Meeting Dates:

- Thursday, February 16 – 2:15 – 3:45 pm
- Thursday, May 18 – 2:15 – 3:45 pm
- Thursday, August 17 – 2:15 – 3:45 pm
- Thursday, November 16 – 2:15 – 3:45 pm

Location for all meetings: Big Sur conference room, Mendocino County Department of Social Services- Adult & Aging Services, 747 S. State St., Ukiah.

Materials need to be provided to Catrina Taylor, MCDSS, (taylorc@mendocinocounty.org) no later than 12:00 pm the Monday prior to the meeting to be distributed remotely.

RESOLUTION OF THE MENDOCINO COUNTY POLICY COUNCIL ON CHILDREN AND YOUTH/ CHILD ABUSE PREVENTION COUNCIL AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE POLICY COUNCIL ON CHILDREN AND YOUTH/ CHILD ABUSE PREVENTION COUNCIL PURSUANT TO THE RALPH M. BROWN ACT

WHEREAS, all meetings of the Mendocino County Policy Council on Children and Youth/ Child Abuse Prevention Council and its legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963), so that any member of the public may attend, participate, and view the legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency declaring a state of emergency exists due to the outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19), pursuant to the California Emergency Services Act (Government Code section 8625) and that State of Emergency is still in effect in the State of California; and,

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and,

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(c)(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,

WHEREAS, the Mendocino County Public Health Officer continues to recommend teleconferencing during public meetings of all legislative bodies to protect the community's health against the spread of COVID-19, based in part on the continued increased safety protection that physical/social distancing provides as one means by which to reduce the risk of COVID-19 transmission; and

WHEREAS, the Mendocino County Policy Council on Children and Youth/ Child Abuse Prevention Council finds that state or local officials have imposed or

recommended measures to promote social distancing based on the Mendocino County Public Health Officer recommendation and the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(c)(5)(D); and,

WHEREAS, as a consequence, the Mendocino County Policy Council on Children and Youth/ Child Abuse Prevention Council does hereby find that current conditions meet the circumstances set for in Government Code section 54953(e)(3) to allow this legislative body to conduct its meetings by teleconferencing without compliance with Government Code section 54953 (b)(3), pursuant to Section 54953(e), and that such legislative body shall comply with the requirements to provide the public with access to the meetings as prescribed by Government Code section 54953(e)(2) to ensure the public can safely participate in and observe local government meetings.

NOW, THEREFORE, BE IT RESOLVED by the Mendocino County Policy Council on Children and Youth/ Child Abuse Prevention Council, as follows:

Section 1. Recitals.

All of the above recitals are true and correct and are incorporated into this Resolution by this reference.

Section 2. Current Conditions Authorize Teleconference Public Meetings of Legislative Bodies.

The Mendocino County Policy Council on Children and Youth/ Child Abuse Prevention Council finds that State or local officials continue to recommend measures to promote social distancing pursuant to Government Code section 54953(e)(3) to allow legislative bodies to use teleconferencing to hold public meetings in accordance with Government Code section 54953(e)(2) to ensure members of the public have continued access to safely observe and participate in local government meetings.

Section 3. Remote Teleconference Meetings.

The Mendocino County Policy Council on Children and Youth/ Child Abuse Prevention Council is hereby authorized to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e)(2) and other applicable provisions of the Brown Act.

Section 4. Effective Date.

This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution introduced by _____, seconded by _____, and carried this 17th day of November 2022, by the following vote:

AYES:

NO:

ABSENT:

ABSTAIN:

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

CAMILLE SCHRAEDER, Chair
Mendocino County Policy Council on Children and Youth/
Child Abuse Prevention Council



Policy Council on Children and Youth & Mendocino Child Abuse Prevention Council

Minutes August 18, 2022

Open Meeting/Call To Order

- Meeting called to order at 2:21 pm by Chair Camille Schraeder.

Present: Camille Schraeder (Chair), Bekkie Emery (Vice Chair), Jena Conner, John Haschak, Sheryn Hildebrand, Izen Locatelli, Cindi Condos, Victoria Kelly, Jade Aldrich, Jenine Miller, Teri Sedrick. Guests: Alex Rounds, Alice Langton-Sloan, Townley Saye, Anne Molgaard, Catrina Taylor, Heidi Cremelle.

Approval of Resolution Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Policy Council on Children and Youth/Child Abuse Prevention Council (Assembly Bill 361)

- Upon motion by Vice Chair Bekkie Emery and seconded by Jena Conner, the resolution authorizing remote teleconference meetings of the legislative bodies of the Policy Council on Children and Youth/ Child Abuse Prevention Council (Assembly Bill 361) was approved.

Public Comment:

- Anne Molgaard – Child Death Reviews to meet on Sept. 7, 2022 at 2:00 pm. Contact Anne for more information.
- Camille Schraeder - Reviewed data for June. Twelve hospitalizations. Two were recurring.

Announcements & Additions To Agenda

- None

Consent Item

- Upon motion by Vice Chair Bekkie Emery and seconded by Chair Camille Schraeder, the minutes from the May 19, 2022, PCCY/CAPC meeting were approved.

Discussion of Need for Community Support for Youth with Behavioral Health Challenges

- Izen Locatelli discussed issues with increasing number of youth at Juvenile Hall with more serious behaviors. Izen is meeting with Senator McGuire this weekend regarding issues with juveniles. Legislation has taken away “teeth” to hold parents’ accountable for kids’ behaviors, such as no more WIC 601 for truancy. New legislation- 504. Izen will present at the November PCCY meeting.
- Discussed issues with multigenerational non-parenting and need to invest in upstream preventative measures that may not show returns for years, but will save on the backend down the road. Law Enforcement needs to be included in the discussion. Alice Langton-Sloan noted Tribal Governments will help if they know/hear about the problems. We need to propose what we need/want.
- FIRST 5 is sending out Triple P flyers to physicians/medical providers and will be providing Community Resiliency Model (CRM) support for providers in the community. Jade Aldrich noted Suicidal Grief Support Groups are available via zoom. Selena Ramos is offering trainings.
- Discussed PAL program- there are activities but no providers. Also need transportation to the activities. Cindi Condos noted lots of free or low cost resources in the community like trails and disc golf for kids. Cindi noted FIRST 5 literature and parenting class information is provided to clients during medical visits.

Next steps:

- Town Halls with Board of Supervisor members through the Family Resource Centers to get community input on what is needed (set 3 questions). Sheryn Hildebrand will create a poll to start the framework for townhall discussions.
- Invite Mendocino Transportation Agency to discuss transportation needs and how to get youth and families to activities.
- Look at how specific legislation regarding youth has impacted Mendocino County.

Workforce Update and Recruitment Efforts

- There was a recruitment booth at the Ukiah fair in August for Social Services positions. Just under 70 interest cards submitted. Outreach efforts are underway.

3:00 Izen Locatelli, John Haschack & Jade Aldrich left meeting.

Report Out

- A. ACES Community Resilience Team – Sheryn Hildebrand.
 - CASA is focusing on development of a Resource App for Lake and Mendocino counties. There will be over 1,000 resources. Also linked with 988. Trial launch will be 1/1/23. Sheryn will send out website for trainings. Fentanyl information resource: <https://www.Songforcharlie.org/about-us>
- B. Coast Child Abuse Prevention Council (Advocates Supporting Coast Kids) – Jena Conner for Jade Aldrich.
 - Reconvened quarterly meetings- next meeting is October 12 at 2:30 via Zoom. Looking to spotlight a speaker or two for community outreach.

- Continue to offer supports and resources to local agencies
- Participated in National Night Out hosted by the Fort Bragg Police Department
- First 5 New Director – Townley Saye
- First 5 emails will be changing --- first name@first5mendo.org
- Training provided to child care providers with goal to offer inservice trainings to teachers

C. Children’s Health Committee – Cindi Condos.

- Training held in June – Parenting in These Challenging Times – presented by Alex Rounds and Jade Aldrich
- No speakers yet for September meeting
- Very short staffed due to COVID

Adjourn Meeting

Meeting adjourned at 3:47.

Next Meeting

- November 17, 2022; 2:15 – 3:45; by Zoom

DRAFT

Profile

Townley

First Name

Saye

Last Name

Full/Legal Name (if different than name provided above)

townley@first5mendo.org

Email Address

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

166 E. Gobbi Street

Street Address

Suite or Apt

Ukiah

City

CA

State

95482

Postal Code

Mailing Address (if different than Street/Physical address)

[Redacted]

Are you currently registered to vote at the Street Address you provided?

Yes No

Note: If you answered "No" to the previous question and do not upload an Alternate Document Proving Mendocino County Residency or a Request for a Residency Waiver, your application will not be processed.

[PCCY Board Request for Residency Waiver.pdf](#)

Upload Alternate Proof of Residency or Request for Residency Waiver

Which Boards would you like to apply for?

Policy Council on Children and Youth (PCCY): Submitted

Which position, seat, or representational category would you prefer?

12

Availability to Attend Meetings

Day Meetings

Availability to Attend Meetings (Other)

Interests & Experiences

Special Expertise, Experience, or Interest in This Area?

Child advocacy, Birth to age 5 year old focus on child development, parenting support, trauma and resilience-informed care. Trained social worker and community resilience model facilitator.

[Townley Saye Resume F5.ED_003 .pdf](#)

Upload a Resume

Upload Additional Supporting Documents

Upload Additional Supporting Documents

Upload Additional Supporting Documents

Certification

Please read the following statements and indicate your acceptance thereof.

I hereby certify that I am a registered voter in the State of California, County of Mendocino, a citizen of the United States, and will be at least 18 years of age at the time of the next election. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury, under the laws of the State of California, that the information on this application is true and correct. I understand that assuming this public responsibility could result in public knowledge of my background and/or qualifications, including financial interests. Applications will be kept on file for one year.

I Agree *

I aim to serve in a position that offers me the opportunity to create positive collaborative working environments for staff and community partners. I am a passionate champion for children and strive to create equitable and accessible systems that families can easily navigate. I thrive on designing programs and policies that support diverse populations so ALL children will have an opportunity to reach their highest potential. My leadership style is driven by integrity and humility to allow every voice an opportunity to be heard.

EDUCATION

06.2020 – 05.2021 CALIFORNIA STATE UNIVERSITY, CHICO
MS in Social Work

▪With Distinction

08.2016 – 05.2018 CALIFORNIA STATE UNIVERSITY, CHICO
BS in Social Work

▪ Dean's List 2017 & 2018 Academic year
▪National Society of Leadership and Success

08.1999 – 06.2002 CABRILLO COLLEGE
AA in Early Childhood Education

SKILLS AND KNOWLEDGES

- The Positive Parenting Program (Triple P) Parent Trainer and Peer Support Facilitator
 - Accredited in Levels 2-5
- Community Resilience Model (CRM) Facilitator and Trainer
- Certified Doula
- Cultural Humility and Anti-racism
- Childhood developmental milestones
- Diversity, Equity, and Inclusion (DEI)
- Motivational Interviewing (MI)
- Person-centered practice
- Positive & Adverse Childhood Experiences (PACEs)
- Signs of Safety (SOS) Family Assessment Mapping
- Trauma- and Resilience-Informed practices
- Advocacy and Public speaking
- Budget and contract management
- Campaign design, branding, and outreach
- Data Analysis, Program Evaluation, and Strategic Planning
- Remote staff supervision and monitoring
- Research and Program Design
- Microsoft Suite Programs, MS Forms, Power Bi, Quickbooks, Zoom, Teams, Sharepoint, OneDrive, Survey Monkey, Doodle Polls

WORK HISTORY

07.2022 –
PRESENT

FIRST 5 MENDOCINO

Executive Director

- Represent and advocate for children and families 0-5 throughout Mendocino County and State level meetings
- Supervise, mentor, and provide performance reviews of staff
- Analyze program evaluation and develop strategic planning
- Oversee contracts, MOUs, grants and their deliverables

09.2019 –
07.2022

DEPARTMENT OF DEVELOPMENTAL SERVICES

Assistant Chief of the Early Start and Health Services Section

- Supervise, mentor, and provide performance reviews of staff
- Review and update state regulation and policy
- Analyze program evaluation and develop strategic planning
- Develop internal recommendations and design best practices for data reporting, interagency agreements, and professional development opportunities
- Coordinate with managers and staff on enhanced data reporting and improved data literacy
- Oversee contract procurement, modifications, renewals, and dissolutions for over fifty state-wide contracts
- Convene diverse stakeholder groups to design equitable early intervention services
- Provide and present presentations to the Interagency Coordinating Council on child outcomes and ongoing improvements
- Present department program updates at annual state-wide Early Start Partners Symposium
- Present Webinars to stakeholders on Early Start State Systemic Improvement Plan (SSIP) outcomes and Community Resilience Model wellness skills.
- Collaborate on and design early intervention outreach materials to improve access to services and increase diverse providers of Early Start services

10.2018 –
08.2019

DEPARTMENT OF DEVELOPMENTAL SERVICES

Associate Governmental Program Analyst

- Manage state contracts and deliverables
- Act as State Liaison for State Systemic Improvement Plan
- Analyze child outcomes from federal reporting
- Advocate for trauma- and resilience-informed practices
- Update and redesign outreach and referral information

09.2013 –
09.2018

FIRST 5 MENDOCINO

Triple P Program Manager (Program renamed from Raise & Shine)

- Supervise and evaluate staff
- Manage local contract and budgets
- Manage federal, state and county contracts, deliverables, and evaluations

- Analyze program evaluation and strategic planning
- Advocacy and public speaking
- Resource distribution
- Plan and execute community outreach activities
- Campaign and promote program re-branding and image
- Serve as a differential response home-visitor

11.2012 –
09.2013

FIRST 5 MENDOCINO
Executive Assistant

- Organize agency calendars, take meeting minutes, and ensure Brown Act Fidelity
- Organize meetings, Commission communications, and minutes distribution
- Manage contracts and deliverables
- Oversee and manage AmeriCorps and VISTA contracts and recruitments
- Prepare and manage Executive Director’s meeting agendas and follow-up tasks

10.2005-
05.2015

MENDOCINO BABY
OWNER

- Order and maintain inventory
- Provide customer service
- Fiscal responsibility for Board of Equalization, Federal, and State taxes
- Maintain storefront safety and compliance regulations
- Host community events related to childbirth, parenting, child development, and family connectedness

REFERENCES AVAILABLE UPON REQUEST

Profile

Kylie

First Name

Felicich

Last Name

Full/Legal Name (if different than name provided above)

[REDACTED]

Email Address

[REDACTED]

Primary Phone

[REDACTED]

Alternate Phone

[REDACTED]

Street Address

Suite or Apt

Mendocino

City

CA

State

95460

Postal Code

Mailing Address (if different than Street/Physical address)

Are you currently registered to vote at the Street Address you provided?

Yes No

Note: If you answered "No" to the previous question and do not upload an Alternate Document Proving Mendocino County Residency or a Request for a Residency Waiver, *your application will not be processed.*

Upload Alternate Proof of Residency or Request for Residency Waiver

Which Boards would you like to apply for?

Policy Council on Children and Youth (PCCY): Submitted

Which position, seat, or representational category would you prefer?

#27 At Large

Availability to Attend Meetings

Day Meetings

Availability to Attend Meetings (Other)

Interests & Experiences

Special Expertise, Experience, or Interest in This Area?

I was the Children's Theatre Program Director at the Community Center of Mendocino. The program closed due to covid. I served two years as a trustee on Fort Bragg Little League (2018 and 2019). I am currently the President of Coast Youth Soccer League and have been on this board since 2019. I am currently a workshop teacher for Gloriana Musical Theatre where I have produced and directed youth theatre since 2019. I am running unopposed for the Mendocino Coast Recreation and Park District.

[Kylie Felicich Resume 9 2022.pdf](#)

Upload a Resume

Upload Additional Supporting Documents

Upload Additional Supporting Documents

Upload Additional Supporting Documents

Certification

Please read the following statements and indicate your acceptance thereof.

I hereby certify that I am a resident in the State of California, County of Mendocino and am at least 18 years of age. I am not imprisoned or on parole for the conviction of a felony. I certify under penalty of perjury, under the laws of the State of California, that the information on this application is true and correct. I understand that assuming this public responsibility could result in public knowledge of my background and/or qualifications, including financial interests. Applications will be kept on file for one year.

I Agree *

KYLIE FELICICH

EXPERIENCE

Children's Theatre Teacher And Director

July 2019 - Present | Gloriana Musical Theatre, Fort Bragg, California

Pre-covid (2019/2020) experience included directing and producing children's productions. Currently working to help rebuild Gloriana Musical Theatre which was decimated due to covid shut downs. Responsible for theatre production workshops for children of all ages.

Program Director

July 2018 - March 2020 | Children's Theater, Community Center Of Mendocino, Mendocino, CA

- Developed and maintained a performing arts curriculum for an after-school program for Kindergarten through 5th grade
- Developed and directed the performance plays which include 2nd through 8th graders
- The program goals were for children to develop their performance skills, confidence and enthusiasm for performing arts
- Contributed to the growth of the program including increasing the number of classes offered and student enrollment and improved quality of performances and classes
- Contributed to the fundraising efforts which, have increased by 30% from the previous year
- Oversaw a mentor program where high school students come and work with the younger students
- Worked with middle school students to teach technical aspects of performing arts (lighting, sound, back stage management).

Sales Manager

January 2006 - September 2012 | Garrett Electronics Corporation, Santa Maria, CA

- Achieved over \$1 million in annual revenue, increased line item sales, developed customer relations and contracts and packaged KIT sales of components
- Increased gross profit margins from 20% to 32%, improved market share in the

CONTACT



[REDACTED]



[REDACTED]



Mendocino, CA 95460

CAREER OBJECTIVE

Creative, energetic and passionate community member looking to improve the opportunities for youth and children on the Mendocino Coast.

- Bay Area and increased contracts with military and government agencies
- Provided training and marketing for internal sales team
- Conducted on-site training for customers.

Distribution Sales Manager

April 2000 - December 2005 | KYLIE FELICICH, Centaur North, Inc, Sunnyvale, CA

- Managed distribution sales for a premier sales team representing top semi-conductor lines in the Bay Area including IBM, Dallas Semi-Conductor, Intersil Corporation, Lattice Semi-Conductor and Power-One
- Responsible for training several distribution sales teams on the product portfolios of the represented lines which included more than 250 sales people in the Bay Area
- Supervised product marketing teams at multiple distributors to support and service sales, customer service and product allocation.

Product Marketing Manager

March 1995 - March 2000 | Pioneer Standard Electronics, San Jose, CA

- Managed semi-conductor product lines including Analog Devices, Actel, ST Microelectronics, Atmel and Intel
- Managed inventory, backlog, forecasting and quotations for all Bay Area Customers
- Trained sales force on product lines and new products.

EDUCATION

Completed Coursework Towards Bachelor Of Arts In History

Humboldt State University, Arcata, CA

SKILLS

- Results-oriented
- Professional
- Detail oriented
- Outstanding time management
- Excellent with kids
- Excellent communication

- Positive learning process
- Technological savvy
- Quick learner

CERTIFICATIONS

- CBEST - Completed

VOLUNTEER EXPERIENCE

President

December 2019 - Present | Coast Youth Soccer League, Fort Bragg, California

At Large And Secretary And Communications Officer

December 2017 - June 2019 | Fort Bragg Little League, Fort Bragg, California