

# Mendocino Historical Review Board

c/o Planning & Building Services  
120 West Fir Street  
Fort Bragg, CA 95437  
964-5379



## NOVEMBER 7, 2022 2:00 PM SPECIAL TIME

### VIRTUAL MEETING

Mendocino County Mendocino Historical Review Board meetings will be conducted *virtually* and not available for in person public participation pursuant to the provisions of Government Code section 54953 and the recommendation of the Mendocino County Health Officer. Meetings are live streamed and available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo>.

**Mendocino County Historical Review Board Meeting:** November 7, 2022 02:00 PM Pacific Time (US and Canada). Please click the link to join the webinar: <https://mendocinocounty.zoom.us/j/89477144075>

**Or one tap mobile:** US: +16699009128,,89477144075# or +16694449171,,89477144075#

**Or Telephone:** US: +1 669 900 9128 or +1 669 444 9171 or +1 346 248 7799 or +1 719 359 4580 or +1 253 215 8782 or +1 386 347 5053 or +1 564 217 2000 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799

**Webinar ID:** 894 7714 4075

### Zoom Instructions:

1. Via Computer as an attendee: To raise your hand click the Raise Hand icon on the bottom of the Zoom window. When you click the Raise Hand icon, a hand icon will appear next to your name that will notify the host your hand is raised. You will also see the hand icon turn green. When you want to lower your hand, you can click the hand icon again and your hand will be lowered. When you are called upon to speak the Zoom platform will ask you for permission to unmute your mic. If you encounter any issues, please use the call-in option below.
2. Via phone call using cellphone or landline: When the Mendocino Historical Review Board meeting begins, and they begin to discuss the item you wish to comment on, Press \*9 to raise your hand. When you are called upon to speak, you will be prompted to unmute your mic, press \*6 to unmute.

Please note that each Zoom meeting has a unique meeting ID and password. Any item on this agenda that is continued to a future date will use the meeting ID and password applicable to the date the agenda item is to be heard again.

In order to minimize the risk of exposure during this time of emergency, the public may participate digitally in meetings by sending comments to [pbscommissions@mendocinocounty.org](mailto:pbscommissions@mendocinocounty.org) or orally via telecomment in lieu of personal attendance. All public comment will be made immediately available to the Board, staff, and the general public as they are received and processed by staff, and can be viewed as attachments to this meeting agenda at <https://www.mendocinocounty.org/government/planning-building-services/meeting-agendas/mendocino-historic-review-board>

To submit public comments via telecomment, please use the telecomment form found at: <https://www.mendocinocounty.org/government/planning-building-services/meeting-agendas>.



**ORDER OF AGENDA**

1. **Call to Order.**
2. **Roll Call.**
3. **Mendocino Historical Review Board Administration:** Discussion and Possible Action Including Adoption of Resolution of the Mendocino County Mendocino Historical Review Board Finding that State or Local Officials Continue to Recommend Measures to Promote Social Distancing in Connection with Public Meetings
4. **Determination of Legal Notice.**
5. **Approval of Minutes.** None.
6. **Correspondence.**
7. **Report from the Chair.**
8. **Public Expression.** The Board welcomes participation in the Board meetings. Comments shall be limited to 3 minutes per person and not more than 10 minutes for a proposed item on a subsequent agenda, so that everyone may be heard. Items of public expression are limited to matters under the jurisdiction of the Board. Please submit a telecomment form to participate in public expression. The Secretary will announce the speakers in the order received and state when each person has 30 seconds remaining.

Matters from the Public are welcome to do so via email, telephone, Zoom, or via voicemail message. For information on each of these methods call the Planning & Building Department at (707) 234-6650 or (707) 954-5379 or visit <https://www.mendocinocounty.org/government/planning-building-services/meeting-agendas>. All correspondence will be attached to the item and made available online at <https://www.mendocinocounty.org/government/planning-building-services/meeting-agendas>.

9. **Public Hearing Items**

**9a. CASE#:** MHRB\_2022-0002

**DATE FILED:** 6/23/2022

**APPLICANT/AGENT:** MACKENZIE SKYE & ROBERT SCHMITT

**REQUEST:** A Mendocino Historical Review Board Permit request to make exterior alterations at the existing property and third residential unit, including concrete landing at south deck, natural wood railings at north and south decks, relocate window on east elevation, install wood planters, relocate venting and material from mesh to copper painted “white”, “white” painted wood fencing at north yard, cobblestone and sand brick patio at north and south yards at existing “tower” building; and reduction in parking spaces from eight (8) to seven and a half (7.5) spaces, Six (6) “tenant parking only” signs have been removed off of rear yard fence in parking lot area, establish a driveway at Calpella Street, Painted white corbels between upper windows trim and upper fascia, and 5’x 8’ trash enclosure in rear of Tower building with 5’ height painted white fence install on a developed lot in the Mendocino Mixed Use District. Note: This location is listed in the Mendocino Town Plan Appendix 1 as a Category IIa Historic Structure.

**ENVIRONMENTAL DETERMINATION:** Categorically Exempt

**LOCATION:** 45020 Ukiah Street, Mendocino (APN: 119-234-11) (aka: 45045 Calpella Street)

**SUPERVISORIAL DISTRICT:** 5

**STAFF PLANNER:** JESSIE WALDMAN

10. **Matters from the Board.**

**10a. Nominate 2022 Review Board Chair and Vice Chair.**

**10b. Discussion:** Draft memorandum to the Board of Supervisors about participating in the 1972 Mills Act program, following its September 12 introduction to the Review Board by Vice Chair Kappler

11. **Matters from the Staff.**

12. **Adjournment**



ADDITIONAL INFORMATION/REPORT AVAILABILITY. APPLICATIONS MAY BE REVIEWED AT THE MENDOCINO COMMUNITY CENTER AND AT THE MENDOCINO COMMUNITY LIBRARY. The staff report is available on the Department of Planning and Building Services website at [www.mendocinocounty.org/pbs](http://www.mendocinocounty.org/pbs). Additional information regarding the above noted items may be obtained by calling the Department of Planning and Building Services at 964-5379 or 234-6650, Monday through Friday, 8:00 a.m. through 5:00 p.m. Should you desire notification of the Mendocino Historical Review Boards decision you may do so by requesting notification in writing and providing a self-addressed stamped envelope to the Department of Planning and Building Services.

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE. Mendocino County complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternate formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Department of Planning and Building Services by calling (707) 234-6650 at least five days prior to the meeting.

APPEAL PROCESS. Persons who are dissatisfied with a decision of the MHRB may appeal the decision to the Board of Supervisors. An appeal must be made in writing along with a fee to the Clerk of the Board within 10 days of the MHRB's decision. The appeal will be placed on the next available Board agenda and the appellant will be notified of the time and date. Appeals to the Board do not guarantee that the MHRB's decision will be overturned. In some cases, the Board may not have the legal authority to overturn the decision.