

SPECIAL MEETING AGENDA

Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Behavioral Health & Recovery Services

1120 South Dora St., Ukiah, CA 95482

Phone: (707) 472-2355 | Email: measureb@mendocinocounty.org

Wednesday, October 26, 2022 at 1:30 PM

Meeting via Zoom: <https://mendocinocounty.zoom.us/j/82213554380>;

Meeting ID: 822 1355 4380; Call in: 1(669) 900-9128

1 OPEN SESSION/ROLL CALL

2 PUBLIC EXPRESSION ON NON-AGENDA ITEMS

Members of the public are welcome to address the Committee on items not listed on the agenda but within the jurisdiction of the Committee. The Committee is prohibited by law from taking action on matters, not on the agenda but may ask questions to clarify the speaker's comment. The Committee limits testimony on matters not on the agenda to three minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Committee.

To best facilitate these items, please write your topic to measureb@mendocinocounty.org.

All meetings are recorded. Once your item is announced, please state your first and last name.

3 COMMITTEE MATTERS

- 3a) Discussion and Possible Action Regarding the Resolution Authorizing Remote Mental Health Treatment Act Citizens Oversight Committee Meetings.
 - 3b) Approval of Minutes from the September 28, 2022 Regular Meeting.
 - 3c) October 2022 Measure B Financial Report.
 - 3d) Update and Discussion Regarding Measure B Related Items at the Board of Supervisors Meetings.
 - 3e) Update and Discussion Regarding the Status of Current Measure B Projects.
 - 3f) Discussion and Possible Action Regarding Annual Maintenance Cost, Building Life Cycle Cost, and Capital Facilities Reserve for Regional Training Center, Crisis Residential Treatment Facility, and Psychiatric Health Facility Buildings.
 - 3g) Discussion and Possible Action Regarding the Prudent Reserve.
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- 3h) Discussion and Possible Action Regarding Establishment of a Crisis Stabilization Unit.
- 3i) Discussion and Possible Action Regarding Recommendation Funding Criteria, Procedure for Funding Requests, and Public Transparency.
- 3j) Discussion and Possible Action Regarding Frequency of Mental Health Treatment Act Citizens Oversight Committee Meetings.

4 COMMITTEE MEMBER REPORTS

- 4a) Committee Member Reports regarding Items of General Interest

5 COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Committee proceedings. To review items described in this section, please contact the Committee Clerk at measureb@mendocinocounty.org

ADJOURNMENT

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 472-2355 at least five days prior to the Meeting. Additional information regarding the Committee can be obtained by referencing: www.mendocinocounty.org/community/mental-healthoversight-committee.

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3a

Meeting Date:	October 26, 2022
Contact:	Chair Miller
Time Allocated for Item: 5 minutes	

AGENDA TITLE: Discussion and Possible Action Regarding the Resolution Authorizing Remote Mental Health Treatment Act Citizens Oversight Committee Meetings.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:
Resolution enclosed.

**RESOLUTION OF THE MENDOCINO COUNTY MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE
AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES
OF THE MENTAL HEALTH TREATMENT ACT CITIZENS OVERSIGHT COMMITTEE
PURSUANT TO THE RALPH M. BROWN ACT**

WHEREAS, all meetings of the **Mental Health Treatment Act Citizens Oversight Committee** and its legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963), so that any member of the public may attend, participate, and view the legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency declaring a state of emergency exists due to the outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19), pursuant to the California Emergency Services Act (Government Code section 8625) and that State of Emergency is still in effect in the State of California; and,

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and,

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(c)(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,

WHEREAS, the Mendocino County Public Health Officer continues to recommend teleconferencing during public meetings of all legislative bodies to protect the community's health against the spread of COVID-19; and

WHEREAS, the **Mental Health Treatment Act Citizens Oversight Committee** finds that state or local officials have imposed or recommended measures to promote social distancing based on the Mendocino County Public Health Officer recommendation and the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(c)(5)(D); and,

WHEREAS, as a consequence, the **Mental Health Treatment Act Citizens Oversight Committee** does hereby find that current conditions meet the circumstances set for in Government Code section 54953(e)(3) to allow this legislative body to conduct its meetings by teleconferencing without compliance with Government Code section 54953 (b)(3), pursuant to Section 54953(e), and that such legislative body shall comply with the requirements to provide the public with access to the meetings as prescribed by Government Code section 54953(e)(2) to ensure the public can safely participate in and observe local government meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE **Mental Health Treatment Act Citizens Oversight Committee** as follows:

Section 1. Recitals. All of the above recitals are true and correct and are incorporated into this Resolution by this reference.

Section 2. Current Conditions Authorize Teleconference Public Meetings of Legislative Bodies. Based on the California Governor's continued declaration of a State of Emergency, the Mendocino County Public Health Officer's recommendation to continue teleconferencing, and the regulations issued by the California Department of Industrial Relations, the **Mental Health Treatment Act Citizens Oversight Committee** finds that the conditions continue to exist pursuant to Government Code section 54953(e)(3) to allow legislative bodies to use teleconferencing to hold public meetings in accordance with Government Code section 54953(e)(2) to ensure members of the public have continued access to safely observe and participate in local government meetings.

Section 3. Remote Teleconference Meetings. The **Mental Health Treatment Act Citizens Oversight Committee** is hereby authorized to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e)(2) and other applicable provisions of the Brown Act.

Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution introduced by _____, seconded by _____, and carried this ____ of ____ 2022, by the **Mental Health Treatment Act Citizens Oversight Committee**, by the following vote:

AYES:

NO:

ABSENT:

ABSTAIN:

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3b

Meeting Date:	October 26, 2022
Contact:	Chair Miller
Time Allocated for Item: 5 minutes	

AGENDA TITLE: Approval of Minutes from the September 28, 2022 Regular Meeting.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

September 28, 2022 meeting minutes are enclosed.



Mental Health Treatment Act Citizens Oversight Committee

Behavioral Health & Recovery Services

1120 South Dora St., Ukiah, CA 95482

Phone: (707) 472-2355 | Email: measureb@mendocinocounty.org

Minutes: Wednesday, September 28, 2022

Location (Hybrid Meeting): Fort Bragg Town Hall, 363 N. Main Street, Fort Bragg
& via Zoom: <https://mendocinocounty.zoom.us/j/82213554380>;

1 **CALL TO ORDER ROLL CALL:** 1:01 PM

Committee Members Present: Member Allman, Member Antle, Member Barash, Member Ebyam, Member Moschetti, Member Rich, Member Riley, and Chair Miller.

- A quorum is established.
- Request to move agenda item 3i to first item on item 3 of the agenda.

Committee Action: Upon motion by Member Allman seconded by Member Moschetti it is ORDERED that item 3i on today's agenda be moved to first item under item 3: Committee Matters.

- Motion carries with 8 approvals.

2 **PUBLIC EXPRESSION ON NON-AGENDA ITEMS:**

- No public comments.

3 **COMMITTEE MATTERS**

3a) **Discussion and Possible Action Regarding the Resolution Authorizing Remote Mental Health Treatment Act Citizens Oversight Committee Meetings.**

Presenter: Chair Miller

Committee Action: Upon motion by Member Allman seconded by Member Barash it is ORDERED that the committee approve the resolution authorizing remote Mental Health Treatment Act Citizens Oversight Committee Meetings.

- Motion carries with 8 approvals.

3i) **Discussion and Consideration Regarding the Allocation of Measure B Funds to Substance Use Treatment Disorder and Funding Request from Ford Street Project for Expansion of the Ukiah Recovery Center.**

Presenter: Member Riley

Public Comments:

- Comments made by Jackie Williams (Ford Street Project) further explaining this request and answering committee questions.
- Comments by Dr. Trotter (Ford Street Project) about information regarding the funding request and answering committee questions.
- Anna Shaw in support of this funding request.
- Don Popowski in support of putting out an RFP or applying for a grant to fund this request.

- John Haschak in support of putting an RFP out for this request.

Committee Action:

Motion made by Member Riley, seconded by Member Rich to recommend to the Board of Supervisors that they provide a funding commitment to the Ford Street Project that comes from Measure B funds, City of Ukiah opioid settlement funds, and a contribution of county opioid settlement funds, up to 3.1 million dollars and based on information provided by the Ford Street Project.

- Motion failed with 4 approvals (Ebyam, Rich, Riley, Miller), 3 disapprovals (Allman, Antle, Barash), and 1 abstention (Moschetti).

Upon motion by Member Allman seconded by Member Antle it is ORDERED that the Citizens Oversight Committee prepare an RFP within 30 days after the initial committee meeting and put it out for a 45 day response period.

- Motion carries with 6 approvals (Allman, Antle, Barash, Ebyam, Riley, Miller), 1 disapproval (Rich), and 1 abstention (Moschetti).

3b) Approval of Minutes from the June 22, 2022 Regular Meeting and the August 18, 2022 Special Meeting.

Presenter: Chair Miller

Committee Action: Upon motion by Member Barash seconded by Member Ebyam it is ORDERED that the minutes of the June 22, 2022 and August 18, 2022 Citizens Oversight Committee meetings be accepted as presented.

- Motion carries with 7 approvals.

3c) September 2022 Measure B Financial Report.

Presenter: Chair Miller

- Item tabled for special meeting.

Committee Action: None.

3d) Update and Discussion Regarding Measure B Related Items at the Board of Supervisors Meetings.

Presenter: Chair Miller

- Item tabled for special meeting.

Committee Action: None.

3e) Update and Discussion Regarding the Status of Current Measure B Projects.

Presenter: Chair Miller

- Item tabled for special meeting.

Committee Action: None.

3f) Discussion and Possible Action Regarding Annual Maintenance Cost, Building Life Cycle Cost, and Capital Facilities Reserve for Regional Training Center, Crisis Residential Treatment Facility, and Psychiatric Health Facility Buildings.

Presenter: Member Antle

- Item tabled for special meeting.

Committee Action: None.

3g) Discussion and Possible Action Regarding the Mental Health Treatment Act Audit for the Periods 7/1/2019 – 6/30/2020 and 7/1/2020 – 6/30/2021.

Presenter: Chair Miller

- Jeff Peak, Principal at CLA, and County Auditor Controller Chamise Cubbison joined the meeting to discuss the “examination” performed.
- Procedures were performed to allow CLA to express an opinion on whether or not the county complied with the act requirements/restrictions. They performed risk assessments and procedures to be able to provide the opinions. Reviewed requirements and designed audit procedures to test those. Looked at tax revenues and expenditures and tested them to make sure they were compliant with the act.
- Member Riley recommended the creation of an Ad Hoc committee (no more than 1 meeting) to provide direction and determine expectations for future audits.

Committee Action:

Upon motion by Member Riley seconded by Member Moschetti it is ORDERED that the Mental Health Treatment Act Citizens Oversight Committee form an Ad Hoc Committee to determine expectations for future audits.

- Motion carries with 6 approvals (Antle, Ebyam, Rich, Riley, Miller, Moschetti) (Allman and Barash exited meeting early).

Upon motion by Member Riley seconded by Member Antle it is ORDERED that committee members Antle, Ebyam, Moschetti, and Mary Alice Willeford (BHRS fiscal lead) serve on the Ad Hoc Committee to provide direction regarding future audits.

- Motion carries with 6 approvals (Antle, Ebyam, Rich, Riley, Miller, Moschetti) (Allman and Barash exited meeting early).

3h) Discussion and Possible Action Regarding the Prudent Reserve.

Presenter: Member Ebyam

- Item tabled for special meeting.

Committee Action: None.

3j) Discussion and Consideration Regarding Establishment of a Crisis Stabilization Unit.

Presenter: Member Ebyam

- Item tabled for special meeting.

Committee Action: None.

3k) Discussion and Possible Action Regarding Frequency of Mental Health Treatment Act Citizens Oversight Committee Meetings.

Presenter: Member Ebyam

- Item tabled for special meeting.

Committee Action: None.

4a) Committee Member Reports Regarding Items of General Interest

- No committee member reports.

Additional Committee Action on Non-Agenda Items:

Upon motion by Member Barash seconded by Member Antle it is ORDERED that the Mental Health Treatment Act Citizens Oversight Committee hold a special meeting to address items not addressed at today's meeting due to lack of time.

- Motion carries with 6 approvals (Antle, Barash, Ebyam, Riley, Miller, Moschetti) and 1 abstention (Rich). (Allman exited meeting early).

Upon motion by Member Antle seconded by Member Moschetti it is ORDERED that the Mental Health Treatment Act Citizens Oversight Special Committee meeting be held on October 26th at 1:30 PM via Zoom.

- Motion carries with 6 approvals (Antle, Ebyam, Rich, Riley, Miller, Moschetti) (Allman and Barash exited meeting early).

5

ADJOURNMENT

There being nothing further, the Mental Health Treatment Act Citizens Oversight Committee adjourned the meeting at 3:39 PM.

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

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**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3c

Meeting Date:	October 26, 2022
Contact:	Chair Miller
Time Allocated for Item: 10 minutes	

AGENDA TITLE: October 2022 Measure B Financial Report.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:
Financial reports for October 2022 are enclosed.

**Mendocino County - Measure B Funds
Mental Health Treatment Act-Summary
October FY 21-22**

Date		Description	Amount	Min 25% Operations	Max 75% Facilities
Revenues:					
FY 2017/18	YTD Total	Measure B Sales Tax Proceeds - April 2018 to June 2018	(1,606,571)	(401,643)	(1,204,929)
FY 2018/19	YTD Total	Measure B Sales Tax Proceeds - July 2018 to June 2019	(8,555,373)	(2,138,843)	(6,416,529)
FY 2019/20	YTD Total	Measure B Sales Tax Proceeds - July 2019 to June 2020	(8,647,202)	(2,161,800)	(6,485,401)
FY 2020/21	YTD Total	Measure B Sales Tax Proceeds-July 2020 to June 2021	(10,848,181)	(2,712,045)	(8,136,136)
FY 2021/22	YTD Total	Measure B Sales Tax Proceeds-July 2021 to Current	(10,618,846)	(2,654,712)	(7,964,135)
FY 2021/22	YTD Total	Measure B other Reveune	(203,783)	(203,783)	-
Life to Date Revenue:			(40,479,956)	(10,272,826)	(30,207,130)
Expenses:					
FY 2017/18	YTD Total	Measure B Expenditures - April 2018 to June 2018	199,048	199,048	-
FY 2018/19	YTD Total	Measure B Expenditures - July 2018 to June 2019	31,389	31,389	-
FY 2019/20	YTD Total	Measure B Expenditures - July 2019 to June 2020	581,056	40,430	540,627
FY 2020/21	YTD Total	Measure B Expenditures - July 2020 to June 2021	2,487,986	164,678	2,323,309
FY 2021/22	YTD Total	Measure B Expenditures - July 2021 to Current	2,793,154	510,945	2,282,208
Life to Date Expense:			6,092,633	946,490	5,146,144

Life to Date Interest Earnings:	(702,154)	(175,539)	(526,616)
Current Measure B Fund Balance:	(35,089,477)	(9,501,875)	(25,587,601)
Measure B Prudent Reserve (6.85%):	(3,090,616)	(772,654)	(2,317,962)

**Mendocino County - Measure B Funds
Mental Health Treatment Act-Revenue Detail
October FY 21/22**

821500 Sales & Use Tax				Min 25%	Max 75%
Date	Journal No.	Description	Amount	Operations	Facilities
9/27/2021	CRP 232978	Measure B Sales Tax Proceeds - July 2021	(981,092)	(245,272.88)	(735,818.63)
10/26/2021	CRP 233732	Measure B Sales Tax Proceeds - Aug 2021	(1,189,485)	(297,371.26)	(892,113.77)
11/29/2021	CRP 234549	Measure B Sales Tax Proceeds - Sept 2021	(701,391)	(175,347.73)	(526,043.18)
12/27/2021	CRP 235216	Measure B Sales Tax Proceeds - Oct 2021	(919,074)	(229,768.57)	(689,305.72)
1/25/2022	CRP 236049	Measure B Sales Tax Proceeds -Nov 2021	(844,664)	(211,166.05)	(633,498.14)
2/28/2022	CRP 237266	Measure B Sales Tax Proceeds - Dec 2021	(880,526)	(220,131.51)	(660,394.52)
3/28/2022	CRP 238169	Measure B Sales Tax Proceeds - Jan 2022	(836,943)	(209,235.87)	(627,707.62)
4/26/2022	CRP 239326	Measure B Sales Tax Proceeds - Feb 2022	(865,179)	(216,294.69)	(648,884.06)
5/31/2022	CRP 240398	Measure B Sales Tax Proceeds - Mar 2022	(705,558)	(176,389.48)	(529,168.44)
6/28/2022	CRP 241286	Measure B Sales Tax Proceeds - April 2022	(915,169)	(228,792.35)	(686,377.04)
6/30/2022	CRP 243900	Measure B Sales Tax Proceeds - May 2022	(1,147,352)	(286,837.97)	(860,513.91)
8/29/2022	CRP 243143	Measure B Sales Tax Proceeds - June 2022	(632,413)	(158,103.23)	(474,309.69)
			(10,618,846)	(2,654,711.57)	(7,964,134.70)

Note: Revenue deposits will have a 2 month lag time

824200 Rents & Concessions

5/12/2022	2022/11/527	BHRTC RENTAL - 2 DAYS	(60)
5/26/2022	CRP 240340	Redwood Community Services-FY 2122, 2223 CRT Lease Pmt	(24)
6/8/2022	2022/12/347	CIT TRAINING ROOM APR 2022	(90)

Rents & Concession Total (174)

826390 Other Charges

5/12/2022	2022/11/00492	Staff Charges Reimbursement-FY 20/21	(3,559)
5/12/2022	2022/11/00492	Staff Charges Reimbursement-FY 19/20	(50)
6/30/2022	2022/12/3615	FY2122 CHFFA GRANT MENDO2	(200,000)

Other Charges Total (203,609)

Mendocino County - Measure B Funds
Mental Health Treatment Act-Operation Expenses (Budget 4052)

October FY 21/22

OBJ	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	VENDOR NAME	COMMENT
** Salary & Benefits include 1 FTE Project Manager. .25 Staff Assistant II						
Salary & Benefits Total				\$0.00		
862060	Communications	2022/01/746	8/26/2021	19.72	Verizon Wireless	270569046-00081
862060	Communications	2022/03/606	9/23/2021	19.67	Verizon Wireless	270569046-00081
862060	Communications	2022/04/000831	10/28/2021	19.66	VERIZON WIRELESS	270569046-00081 FY 21/22
862060	Communications	2022/06/000033	12/02/2021	19.66	VERIZON WIRELESS	270569046-00081 FY21/22
862060	Communications	2022/06/000766	12/30/2021	19.66	VERIZON WIRELESS	270569046-00081 FY21/22
862060	Communications	2022/08/000034	02/03/2022	19.66	VERIZON WIRELESS	270569046-00081 FY21/22
862060	Communications	2022/08/000965	2/25/2022	71.34	VERIZON WIRELESS	270569046-00081 FY 21/22
862060	Communications	2022/09/001255	3/17/2022	76.30	VERIZON WIRELESS	270569046-00081 FY 21/22
862060	Communications	2022/10/005294	4/28/2022	35.82	VERIZON WIRELESS	270569046-00081 FY 21/22
862060	Communications	2022/11/000998	5/26/2022	35.82	Verizon Wireless	270569046-00081 FY 21/22
862060	Communications	2022/12/000544	6/16/2022	351.42	Comcast	8155300530345024 FY 21/22 BHTC
862060	Communications	2022/12/000544	6/16/2022	351.42	Comcast	8155300530345024 FY 21/22 BHTC
862060	Communications	2022/12/000964	6/23/2022	35.82	Verizon Wireless	270569046-00081
862060	Communications	2022/12/2682	6/30/2022	35.90	VERIZON WIRELESS	270569046-00081 FY 21/22
Communication Total				\$1,111.87		
862090	Household	2022/12/000544	6/9/2022	\$98.77	Waste Management	23-09928-43004- FY 21/22 BHTC
Household expenses				\$98.77		
862101	General Liability Insurance	2022/04/001074	10/01/2021	358.00		
General Liability Insurance-Annually				\$358.00		
862130	MAINT-STRC IMPR & GRN	2022/12/2887	6/30/2022	255.77	BLD#67 SPE-NOV21	BHTC BLD #67
862130	MAINT-STRC IMPR & GRN	2022/12/2887	6/30/2022	106.67	BLD#67 SPE-NOV21	BHTC BLD #67
862130	MAINT-STRC IMPR & GRN	2022/12/2887	6/30/2022	135.11	BLD#67 SPE-NOV21	BHTC BLD #67
MAINT-STRC IMPR & GRN				\$497.55		
862170	Office Expense	2022/04/000038	10/07/2021	38.85	FISHMAN SUPPLY COMP	15368.17 FY 21-22
862170	Office Expense	2022/06/000766	12/30/2021	52.09	FISHMAN SUPPLY COMP	15368.17 FY21/22
862170	Office Expense	2022/07/000550	01/19/2022	43.10		AMZN Mktp US63093.5112/13/
862170	Office Expense	2022/07/000550	01/19/2022	82.02		COSTCO WHSE#63091.3012/15/
862170	Office Expense	2022/07/000550	01/19/2022	280.98		SAFEWAY #15863091.4712/16/
862170	Office Expense	2022/11/000615	5/16/2022	51.52		COSTCO WHSE#63090.0004/25/2022
862170	Office Expense	2022/12/000824	6/16/2022	31.26		WHSE#63090.0005/24/2022
Office Expense Total				\$579.82		
862187	Education & Training					
Education & Training Total				\$0.00		
862189	Prof & Spec Svcs-Other	2022/06/000031	12/02/2021	405.00	NAMI MENDOCINO CO	FY2122 10/21 INDEED RECRUI
862189	Prof & Spec Svcs-Other	2022/07/000546	01/21/2022	62.98	NAMI MENDOCINO CO	FY2122 NAMI EDUCATION 12/2 Dec
862189	Prof & Spec Svcs-Other	2022/08/000300	02/10/2022	1,284.36	NAMI MENDOCINO CO	FY2122 JAN 22 MEASURE B NAMI S
862189	Prof & Spec Svcs-Other	2022/09/001709	3/31/2022	24,348.10	REDWOOD COMMUNITY SERVICE	FY2122 SEPT 21 RCS CRISIS ACS
862189	Prof & Spec Svcs-Other	2022/09/033122	3/31/2022	18,168.25	REDWOOD COMMUNITY SERVICE	FY2122 AUG 21 RCS CRISIS ACS
862189	Prof & Spec Svcs-Other	2022/09/033122	3/31/2022	10,919.45	NAMI MENDOCINO CO	FY2122 FEB 22 MEASURE B NAMI
862189	Prof & Spec Svcs-Other	2022/10/000697	4/14/2022	3,926.23	REDWOOD COMMUNITY SERVICE	FY2122 JULY 21 MEASURE B CRISIS
862189	Prof & Spec Svcs-Other	2022/10/000697	4/14/2022	14,652.00	REDWOOD COMMUNITY SERVICE	FY2122 JULY 21 MEASURE B CRISIS
862189	Prof & Spec Svcs-Other	2022/10/001427	4/28/2022	(1,033.20)	REDWOOD COMMUNITY SERVICE	FY2122 AUG 21 RCS CRISIS
862189	Prof & Spec Svcs-Other	2022/10/001427	4/28/2022	28,445.65	REDWOOD COMMUNITY SERVICE	FY2122 DEC 21 MEASURE B CRISIS
862189	Prof & Spec Svcs-Other	2022/10/001427	4/28/2022	23,778.10	REDWOOD COMMUNITY SERVICE	FY2122 NOV21 MEASURE B CRISIS
862189	Prof & Spec Svcs-Other	2022/10/001427	4/28/2022	37,854.73	REDWOOD COMMUNITY SERVICE	FY2122 OCT 21 MEASUE B CRISIS
862189	Prof & Spec Svcs-Other	2022/11/000461	5/12/2022	38,737.17	REDWOOD COMMUNITY SERVICE	FY2122 JAN 22 MEASURE B CRISIS
862189	Prof & Spec Svcs-Other	2022/11/1001	5/26/2022	11,434.75	REDWOOD COMMUNITY SERVICE	FY2122 APRIL 22 MEASURE B CRISIS
862189	Prof & Spec Svcs-Other	2022/11/1001	5/26/2022	18,218.65	REDWOOD COMMUNITY SERVICE	FY2122 MAR 22 MEASURE B CRISIS
862189	Prof & Spec Svcs-Other	2022/11/1001	5/26/2022	26,866.08	REDWOOD COMMUNITY SERVICE	FY2122 FEB 22 MEASURE B CRISIS
862189	Prof & Spec Svcs-Other	2022/12/00031	6/6/2022	1,723.67	REDWOOD COMMUNITY SERVICE	FY2122 JULY 21 MEASURE B CRISIS
862189	Prof & Spec Svcs-Other	2022/12/000322	6/9/2022	8,856.38	NAMI MENDOCINO CO	FY2122 APRIL 22 MEASURE B NAMI
862189	Prof & Spec Svcs-Other	2022/12/000695	6/16/2022	11,659.82	REDWOOD COMMUNITY SERVICE	FY2122 MAY 22 MEASURE B CRISIS
862189	Prof & Spec Svcs-Other	2022/12/001365	6/30/2022	8,646.38	NAMI MENDOCINO CO	FY2122 MAY 22 MEASURE B
862189	Prof & Spec Svcs-Other	2022/12/003011	06/30/2022	8,862.98	NAMI MENDOCINO	FY2122 JUNE 22 MEASURE B NAMI
862189	Prof & Spec Svcs-Other	2022/12/003011	06/30/2022	10,485.76	NAMI MENDOCINO	FY2122 MARCH 22 MEASURE B NAMI
862189	Prof & Spec Svcs-Other	2022/12/002687	06/30/2022	1,216.80	REDWOOD COMMUNITY SERVICE	FY2122 MAY 22 MEASURE B
862189	Prof & Spec Svcs-Other	2022/12/	06/30/2022	2,000.00	CLIFTONLARSONALLEN LLP	FY2122 MAY MEASURE B AUDIT
862189	Prof & Spec Svcs-Other	2022/12/	06/30/2022	2,000.00	CLIFTONLARSONALLEN LLP	CLIFTONLARSONALLEN AUDIT 21-23
Prof & spec Svcs-Other Total				\$313,520.09		

Mendocino County - Measure B Funds
Mental Health Treatment Act-Operation Expenses (Budget 4052)

October FY 21/22

862190 Public & Legal Notices	2022/09/001657	3/31/2022	\$50.10	FY2122 MHRS RECRUITMENT
Public & Legal Notices			\$50.10	
862194 A-87	2022/11/1059	5/20/2022	\$18,153.00	Mental Health Treatment A-87
Public & Legal Notices			\$18,153.00	
862230 Info Tech Equipment	2022/03/000639	09/21/2021	245.56	B&H PHOTO 8630921.8108/02/
862230 Info Tech Equipment	2022/03/000639	09/21/2021	75.52	B&H PHOTO 8063096.1608/18/
862230 Info Tech Equipment	2022/05/000593	11/08/2021	1,533.31	B&H PHOTO 6309124.9910/18/
862230 Info Tech Equipment	2022/06/001160	12/31/2021	2,137.38	FY21/22 ENTERPRISE ISF(IT Cost)
862230 Info Tech Equipment	2022/12/003294	6/30/2022	400.00	FY 21/22 ZOOM LICENSE REIMB
862230 Info Tech Equipment	2022/12/002462	6/30/2022	674.60	June P-Card SHOP.ELITES630945.8006/15/2022
Info Tech Equipment Total			\$5,066.37	
862239 Special Dept Exp.	2022/03/000425	09/15/2021	66.89	COCO 4052-ME AUG COCO
862239 Special Dept Exp.	2022/03/000897	09/28/2021	102.28	PP 14 BEELER, J
862239 Special Dept Exp.	2022/03/000898	09/28/2021	412.47	PP 15 BEELER, J
862239 Special Dept Exp.	2022/03/000899	09/28/2021	63.27	PP 14-15 CHAVOYA, L
862239 Special Dept Exp.	2022/03/000906	09/28/2021	6,703.59	PP 14-15 SMALLCOMB, K
862239 Special Dept Exp.	2022/03/000912	09/28/2021	450.65	PP 14 LOVATO, K
862239 Special Dept Exp.	2022/03/000913	09/28/2021	865.39	PP 15 LOVATO, K
862239 Special Dept Exp.	2022/04/000016	10/01/2021	538.34	PP 16-17 2122 BEELER, J
862239 Special Dept Exp.	2022/04/000027	10/01/2021	8,137.12	PP 16-17 2122 SMALLCOMB, K
862239 Special Dept Exp.	2022/04/000028	10/01/2021	190.39	PP 16-17 2122 TURCHIN, A
862239 Special Dept Exp.	2022/04/000209	10/07/2021	83.61	COCO 4052-JULY COCO
862239 Special Dept Exp.	2022/04/000453	10/14/2021	181.34	PP18-19 2021 CHAVOYA, L
862239 Special Dept Exp.	2022/04/000457	10/14/2021	176.58	PP18-19 2021 LOVATO, K
862239 Special Dept Exp.	2022/04/000458	10/14/2021	781.75	PP16-17 2021 LOVATO, K
862239 Special Dept Exp.	2022/04/000462	10/14/2021	5,871.86	PP18-19 2021 SMALLCOMB, K
862239 Special Dept Exp.	2022/04/000463	10/14/2021	124.56	PP18-19 2021 THOMPSON, D
862239 Special Dept Exp.	2022/04/000464	10/14/2021	96.53	PP18-19 2021 TURCHIN, A
862239 Special Dept Exp.	2022/04/000493	10/14/2021	-63.27	PP 14-15 CHAVOYA, L
862239 Special Dept Exp.	2022/04/000496	10/14/2021	63.27	PP14-15 2021 CHAVOYA, L
862239 Special Dept Exp.	2022/04/000497	10/14/2021	186.95	PP16-17 2021 CHAVOYA, L
862239 Special Dept Exp.	2022/05/000669	11/22/2021	260.52	COCO 4052-ME OCT COCO
862239 Special Dept Exp.	2022/05/000689	11/23/2021	192.96	PP20-21 2021 CHAVOYA, L
862239 Special Dept Exp.	2022/05/000695	11/23/2021	760.03	PP20-21 2021 LOVATO, K
862239 Special Dept Exp.	2022/05/000700	11/23/2021	7,457.48	PP20-21 2021 SMALLCOMB, K
862239 Special Dept Exp.	2022/05/000772	11/30/2021	65.34	COCO 4052-ME SEPT COCO
862239 Special Dept Exp.	2022/06/000242	12/07/2021	69.77	PP 22-23 2021 BEELER, J
862239 Special Dept Exp.	2022/06/000247	12/07/2021	221.69	PP 22-23 2021 CHAVOYA, L
862239 Special Dept Exp.	2022/06/000252	12/07/2021	272.08	PP 22 2021 LOVATO, K
862239 Special Dept Exp.	2022/06/000259	12/07/2021	8,137.12	PP 22-23 2021 SMALLCOMB, K
862239 Special Dept Exp.	2022/06/000887	12/27/2021	68.11	BEELER, J PP 24-25 2021
862239 Special Dept Exp.	2022/06/000891	12/27/2021	341.22	CHAVOYA, L PP 24-25 2021
862239 Special Dept Exp.	2022/06/000892	12/27/2021	2,804.07	COLTON, C PP 25 2021
862239 Special Dept Exp.	2022/06/000900	12/27/2021	7,048.73	SMALLCOMB, K PP 24-25 2021
862239 Special Dept Exp.	2022/06/000901	12/27/2021	1,250.95	LOVATO, K PP 24-25 2021
862239 Special Dept Exp.	2022/06/000917	12/27/2021	255.92	TURCHIN, A PP 24-25 2021
862239 Special Dept Exp.	2022/06/001116	12/31/2021	323.89	CHAVOYA, L PP 26 2021
862239 Special Dept Exp.	2022/06/001117	12/31/2021	4,068.56	COLTON, C PP 26 2021
862239 Special Dept Exp.	2022/06/001120	12/31/2021	302.31	LOVATO, KAREN PP 26 2021
862239 Special Dept Exp.	2022/06/001124	12/31/2021	3,825.43	SMALLCOMB, K PP 26 2021
862239 Special Dept Exp.	2022/06/001169	12/31/2021	32.00	FY2122 C., COLTON DOJ FINGE
862239 Special Dept Exp.	2022/07/000551	01/19/2022	150.00	FY2122PRE EMPL PHYS-COLTON
862239 Special Dept Exp.	2022/09/000514	03/08/2022	8,165.42	COLTON, C PP 1-2 2022
862239 Special Dept Exp.	2022/09/000558	03/08/2022	8,165.42	SMALLCOMB, K. PP 1-2 2022
862239 Special Dept Exp.	2022/09/000924	03/15/2022	8,193.72	COLTON, C PP 3-4 2022
862239 Special Dept Exp.	2022/09/001049	03/17/2022	8,193.72	SMALLCOMB, K PP 3-4 2022
862239 Special Dept Exp.	2022/09/000105103	17/2022	432.82	TURCHIN, A PP 3-4 2022
862239 Special Dept Exp.	2022/10/000718	04/14/2022	13,000.00	FY1222 CIT REIMB TO SO
862239 Special Dept Exp.	2022/10/000720	04/14/2022	209.12	4052-ME FEB COCO
862239 Special Dept Exp.	2022/10/000961	04/20/2022	1,251.48	LOVATO, K PP 5-6 2022
862239 Special Dept Exp.	2022/10/000973	04/20/2022	8,193.72	SMALLCOMB, K PP 5-6 2022
862239 Special Dept Exp.	2022/10/000974	04/20/2022	1,495.61	TURCHIN, A PP 5-6 2022
862239 Special Dept Exp.	2022/10/001391	04/26/2022	418.23	4052-ME- FEB COCO
862239 Special Dept Exp.	2022/12/000667	06/14/2022	546.72	TURCHIN, PP 9-10 2022
862239 Special Dept Exp.	2022/12/000666	06/14/2022	166.69	THOMPSON, D PP 9-10 2022
862239 Special Dept Exp.	2022/12/000665	06/14/2022	8,193.72	SMALLCOMB, K PP 9-10 2022

Mendocino County - Measure B Funds
Mental Health Treatment Act-Operation Expenses (Budget 4052)

October FY 21/22

862239 Special Dept Exp.	2022/12/000661	06/14/2022	281.27		MILLER, J PP 9-10 2022
862239 Special Dept Exp.	2022/12/000660	06/14/2022	1,141.41		LOVATO, K PP 9-10 2022
862239 Special Dept Exp.	2022/12/000654	06/14/2022	301.02		CHAVOYA, L PP 9-10 2022
862239 Special Dept Exp.	2022/12/000647	06/14/2022	240.49		TURCHIN, A PP 7-8 2022
862239 Special Dept Exp.	2022/12/000645	06/14/2022	8,193.72		SMALLCOMB, K PP 7-8 2022
862239 Special Dept Exp.	2022/12/000842	06/17/2022	414.53		LOVATO, K PP 7-8 2022
862239 Special Dept Exp.	2022/12/002795	06/30/2022	8,193.72		SMALLCOMB, K PP 11-12 2022
862239 Special Dept Exp.	2022/12/002790	06/30/2022	188.39		LOVATO, K PP 11-12 2022
862239 Special Dept Exp.	2022/12/002781	06/30/2022	186.95		CHAVOYA, L PP 11-12 2022
862239 Special Dept Exp.	2022/12/002778	06/30/2022	76.15		BEELE, J PP 11-12 2022
862239 Special Dept Exp.	2022/12/002423	06/30/2022	267.43		TURCHIN, A PP 14 2022
862239 Special Dept Exp.	2022/12/002422	06/30/2022	1,647.68		SMALLCOMB, K PP 14 2022
862239 Special Dept Exp.	2022/12/002413	06/30/2022	34.67		CHAVOYA, L PP 14 2022
862239 Special Dept Exp.	2022/12/001923	06/30/2022	1,688.63		WILLEFORD, MA PP 13 2022
862239 Special Dept Exp.	2022/12/001922	06/30/2022	825.20		TURCHIN, A PP 13 2022
862239 Special Dept Exp.	2022/12/001921	06/30/2022	4,126.66		SMALLCOMB, K PP 13 2022
862239 Special Dept Exp.	2022/12/001916	06/30/2022	91.25		LOVATO, K PP 13 2022
862239 Special Dept Exp.	2022/12/001900	06/30/2022	377.64		CHAVOYA, L PP 13 2022
Special Dept Exp. Total			\$157,844.95		
862250 Travel-In County	2022/04/000904	10/27/2021	248.82	For Mobile Response	4050 JUL21 GARAGE BILL MIL
862250 Travel-In County	2022/05/000062	11/02/2021	1.83	For Mobile Response	4013 SEP'21 MILEAGE BREAKD
862250 Travel-In County	2022/05/000261	11/09/2021	275.90	For Mobile Response	4050 GARAGE IN AUG 2021
862250 Travel-In County	2022/05/000264	11/09/2021	159.21	For Mobile Response	4050 GARAGE SEP 2021 IN CN
862250 Travel-In County	2022/05/000775	11/30/2021	256.06	For Mobile Response	4050 GARAGE BILL MILEAGE
862250 Travel-In County	2022/07/000035	01/03/2022	19.84	For Mobile Response	4013 OCT'21 MILEAGE BREAKD
862250 Travel-In County	2022/07/001013	01/03/2022	200.97	For Mobile Response	FY 2122 NOV GARAGE BILLING
862250 Travel-In County	2022/07/001014	01/03/2022	186.48	For Mobile Response	FY 2122 DEC GARAGE BILLING
862250 Travel-In County	2022/09/001227	3/23/2022	258.41	For Mobile Response	FY2122 JAN GARAGE BILLING
862250 Travel-In County	2022/10/001074	4/21/2022	586.53	For Mobile Response	FY2122 FEB GARAGE BILLING
862250 Travel-In County	2022/10/001442	4/27/2022	\$583.44	For Mobile Response	FY2122 MAR GARAGE BILLING
862250 Travel-In County	2022/12/003156	06/30/2022	15.62	For Mobile Response	GARAGE BILL JUNE 2022
862250 Travel-In County	2022/12/003155	06/30/2022	1,654.30	For Mobile Response	GARAGE BILL JUNE 2022
862250 Travel-In County	2022/12/003154	06/30/2022	781.90	For Mobile Response	GARAGE BILL MAY 2022
862250 Travel-In County	2022/12/002491	06/30/2022	495.30	For Mobile Response	GARAGE BILL APR 22 VEH #17-064
Travel- In County Total			\$5,724.61		
862253 Travel- Out of County	2022/07/001013	01/03/2022	21.42	For Mobile Response	NOV-21
862253 Travel- Out of County	2022/12/002490	06/30/2022	350.35	For Mobile Response	GARAGE BILL APR 22 VEH #21-091
Travel- Out of County Total			\$371.77		
862260 UTILITIES	2022/12/002887	06/30/2022	241.57		BLDG#67 SEP'21
862260 UTILITIES	2022/12/002887	06/30/2022	244.95		BLDG#67 OCT'21
862260 UTILITIES	2022/12/002887	06/30/2022	343.58		BLDG#67 NOV'21
Utilities Total			\$830.10		
864370 Equipment-Fixed Assets	2022/12/002761	6/30/2022	\$549.27		INCORRECT SALESTAX JUNE PO 22
864370 Equipment-Fixed Assets	2022/11/000543	5/31/2022	6,189.00	Fasco Security Prods FireArms Su	GunLocker
864370 Equipment-Fixed Assets			\$6,738.27		
Operating Trans- Out			\$0.00		
Grand Total			\$510,945.27		

Mendocino County - Measure B Funds
Mental Health Treatment Act-Operation Expenses (Budget 4052)
October FY 21/22

Summary of Budget for FY 21/22

Summary of Staff Charges

OBJ	ACCOUNT DESCRIPTION	Budget Amount	YTD Exp	Remaining Budget	Staff Member	Amount
1000 Series	Salary & Benefits	134,556.00	\$0.00	\$134,556.00	Beeler, J (Admin)	\$1,267.12
862060	Communications	500.00	\$1,111.87	-\$611.87	Chavoya, L (Admin)	\$2,411.60
862090	Household Expenses	-	\$98.77	-\$98.77	Lovato, K (Program)	\$7,946.80
862101	General Liability Insurance-Annual	358.00	\$358.00	\$0.00	Smallcomb, K (Mobile Response)	\$102,089.69
862130	Maint-Strc Imp & Grn	-	\$497.55	-\$497.55	Turchin, A (Fiscal)	\$4,351.11
862170	Office Expense	2,000.00	579.82	\$1,420.18	Thompson, D. (Admin)	\$291.25
862187	Education & Training	1,000.00	0.00	\$1,000.00	Colton, C (Mobile Response)	\$23,413.77
862189	Prof & Spec Svcs-Other	1,389,880.00	313,520.09	\$1,076,359.91	Willeford, MA (Fiscal)	\$1,688.63
862190	Public & Legal Notices	500.00	50.10	\$449.90	Staff Total	\$143,459.97
862194	A-87 Costs	20,000.00	18,153.00	\$1,847.00		
862230	Info Tech Equipment	3,337.00	5,066.37	-\$1,729.37		
862239	Special Dept Exp.	388,549.00	157,844.95	\$230,704.05		
862250	Travel- In County	500.00	5,724.61	-\$5,224.61		
862253	Travel- Out of County	1,000.00	371.77	\$628.23		
862260	Utilities	0.00	830.10	-\$830.10		
864370	Equipment-Fixed Assets	8,410.00	6,738.27	\$1,671.73		
865802	Operating Transfer Out	3,558,105.00	0.00	\$3,558,105.00		
Total Budget		\$5,508,695.00	\$510,945.27	\$4,997,749.73		

Qt 1 Adjustme Added \$779,880 for Dual Response and Crisis Respite.

Contracts- 862189-Prof & spec Svcs-Other

Contractor	Contract Amount	Paid 21/22	Remaining Balance	Notes
NAMI	\$ 700,000.00	\$ 30,174.55	\$ 669,825.45	2 Yr Contract \$350,000 per yr
Redwood Community Services	\$ 520,000.00	\$ 258,780.00	\$ 261,220.00	2 Yr Contract \$260,000 per yr

Mendocino County - Measure B Funds
Mental Health Treatment Act-Projects (1303/1713)
October FY 21/22

Project	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	INVOICE #	VENDOR NAME	COMMENT
CA001	Behavioral Health						
	Training Center	2022/02/000602	08/26/2021	96,191.78	INV3 073121	ADAMS COMMERCIAL GEN	MEASURE B 555 S. ORCHARD S
		2022/03/000201	09/10/2021	1,706.25	082321	RVCFD	MENDOCINO COUNTY MEASURE B
		2022/03/000201	09/10/2021	125.00	8336	COASTAL MOUNTAIN	MENDOCINO COUNTY APP FEE R
		2022/04/000782	10/28/2021	150.00	100121	SCHLOSSER NEWBERGER	ON-CALL ARCHITECTURAL SEP2
		2022/06/000478	12/16/2021	1,706.25	082321	RV-CALPELLA FIRE	MEASURE B REGIONAL TRAINING
		2022/08/000026	02/03/2022	15,424.12	5 FINAL R1	ADAMS COMMERCIAL GEN	MEASURE B 555 S. ORCHARD U
		2022/08/000582	02/18/2022	21,777.79	4R1 121321	ADAMS COMMERCIAL GEN	MEASURE B 555 S ORCHARD ST UKI
		2022/12/003319	6/30/2022	4,903.06		FACILITY CHARGE	RBH TRAIN CTR - MEASURE B
		Behavioral Health Training Center Tot:			\$141,984.25		
CA003	Crisis Residential						
	Treatment Facility	2022/02/000369	08/19/2021	260,864.37	8 072721	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME
		2022/02/000369	08/19/2021	400.00	20211816RB	REDWOOD EMPIRE TITLE	CRT PROJECT PRELIMINARY TI
		2022/03/000052	09/02/2021	507.50	48831	LACO ASSOCIATES	PROJECT 07746.28 JUL21 SE
		2022/03/000203	09/10/2021	8,588.58	00019-REVISEC	NACHT & LEWIS	CRT UNIT PROJECT Y194900
		2022/03/000406	09/16/2021	29,041.19	2000526208	AECOM TECHNICAL	CONST MAINT 5/29/21-7/30/2
		2022/03/000790	09/30/2021	11,737.50	2000533966	AECOM TECHNICAL	CONST MAINT CRT FACIL 7/31
		2022/03/000790	09/30/2021	6,934.95	00020 083121	NACHT & LEWIS	Y194900 SERVS THROUGH 8/3
		2022/04/000155	10/07/2021	1,607.50	48128	LACO ASSOCIATES	PROJECT 07746.28 2/14/21-
		2022/04/000155	10/07/2021	1,149.53	48567	LACO ASSOCIATES	PROJECT 07746.28 5/1/21-5/
		2022/04/000155	10/07/2021	150.00	48970	LACO ASSOCIATES	PROJECT 07746.28 8/1/21-8
		2022/04/000566	10/21/2021	377,035.45	9 083021	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME
		2022/04/000566	10/21/2021	277,948.67	10 092721	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME
		2022/04/000577	10/21/2021	9,988.49	2000546142	AECOM TECHNICAL	CONST MAINT CRT FACIL 8/28
		2022/04/000782	10/28/2021	1,041.00	22030	ADVANCED LOCKING SOL	MENDO CO PO# CA 003 - CRT
		2022/05/000022	11/04/2021	2,972.97	00021 093021	NACHT & LEWIS	PROJECT Y194900 PHF UNIT S
		2022/06/000062	12/02/2021	100.00	111921	UVSD	SEWER SERVICE APPLICATION
		2022/06/000332	12/09/2021	455,009.71	11 112021	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME
		2022/06/000332	12/09/2021	6,825.94	00022 103121	NACHT & LEWIS	PROJECT Y194900 SRVCS THRO
		2022/06/000593	12/16/2021	1,372.50	49268	LACO ASSOCIATES	PROJECT 07746.28 09/01/21
		2022/06/000593	12/16/2021	4,843.96	00023 113021	NACHT & LEWIS	PROJECT Y194900 SERVICES
		2022/06/000793	12/30/2021	22,007.50	2000565730	AECOM TECHNICAL	AGREEMENT # 60640403 MENDO
		2022/08/000026	02/03/2022	87,413.10	12 123121	CUPPLES & SONS	PROJECT Y1949 11/1/21-12/
		2022/08/000026	02/03/2022	27,572.39	2000576642	AECOM TECHNICAL	PROJECT 60640403 10/30/21-
		2022/08/000026	02/03/2022	762.50	49464	LACO ASSOCIATES	PROJECT 07746.28 CRT 11/14
		2022/08/000582	02/18/2022	5,285.28	00024 123121	NACHT & LEWIS	CRT DESIGN DEC21
		2022/08/000907	02/25/2022	9,497.50	2000588068	AECOM TECHNICAL	AECOM CONST MAINT CRT FACIL 20
		2022/09/001230	3/14/2022	5,507.50	47363	AECOM TECHNICAL	CRT FACILITY SRVCS
		2022/09/001413	3/31/2022	120,533.20	13	CUPPLES & SONS	CRT
		2022/11/000724	5/19/2022	4,715.00	47363	AECOM TECHNICAL	AECOM CONST MAINT CRT FACIL 20
		2022/12/000231	6/9/2022	4,766.52	47363	AECOM TECHNICAL	PROJECT 60640403 March 2022
		2022/12/000231	6/30/2022	51,248.30		CUPPLES & SONS CONSTRL	CUPPLESCRISIS SENTER 2023 MAX \$
		2022/12/003319	6/30/2022	25,389.62		FACILITY STAFF CHARGE	CRISIS RES TRMT CT - MEASURE B
	Crisis Residential Treatment Facility Tc			\$1,822,818.22			
CA004	Psychiatric Hospital						
	Facility	2022/03/000203	09/10/2021	5,500.00	PHF-00001	NACHT & LEWIS	PHF UNIT PROJECT Y194900 W
		2022/03/000790	09/30/2021	2,147.50	2000534322	AECOM TECHNICAL	CONST MGMT SVCS 7/31/21-8/
		2022/03/000790	09/30/2021	8,788.00	PHF-00002	NACHT & LEWIS	PHF UNIT SRVCS THROUGH 8/3-W
		2022/04/000577	10/21/2021	3,312.50	2000544528	AECOM TECHNICAL	CONST MGMT 8/28/21-9/24/21
		2022/05/000022	11/04/2021	12,256.80	PHF-00003	NACHT & LEWIS	PHF UNIT SERVICES THROUGH-W
		2022/06/000332	12/09/2021	20,710.70	PHF-0004	NACHT & LEWIS	PHF UNIT SRVCS THROUGH 10/-W
		2022/06/000478	12/16/2021	5,660.00	2000565414	AECOM TECHNICAL	MGMT SVCS 8/25/21-10/29/21
		2022/06/000793	12/30/2021	5,262.50	200565404	AECOM TECHNICAL	AGREEMENT 60655687 PHF FEA
		2022/06/000793	12/30/2021	3,207.50	200565986	AECOM TECHNICAL	AGREEMENT # 60655687 PHF F
		2022/06/000793	12/30/2021	15,085.00	200566143	AECOM TECHNICAL	AGREEMENT # 60663225 ON CA
		2022/07/000135	01/06/2022	24,682.50	PHF - 05	NACHT & LEWIS	WHITMORE LANE PHF STUDY
		2022/08/000026	02/03/2022	1,675.00	2000577924	AECOM TECHNICAL	PROJECT 60655687 11/27/21-
		2022/08/000026	02/03/2022	2,165.00	2000576669	AECOM TECHNICAL	PROJECT 60663225 ON CALL C
		2022/08/000582	02/18/2022	10,859.70	PHF-06	NACHT & LEWIS	PHF UNIT STUDY DEC21-W
		2022/09/001230	3/14/2022	14,063.80	N/A	NACHT & LEWIS	PHF UNIT SVS THRU 1/31-W
		2022/09/000268	3/3/2022	1,260.00		AECOM TECHNICAL	AGREEMENT #60655687 12/25/21
		2022/10/000829	4/21/2022	1,165.00	PHF-FINAL	NACHT & LEWIS	PHF UNIT -W
		2022/11/000032	5/5/2022	18,903.66	194900-25	NACHT & LEWIS	PHF UNIT
		2022/12/000218	6/9/2022	23,610.85		NACHT & LEWIS	PROJ#Y194900
		2022/12/000940	6/23/2022	71,376.09		NACHT & LEWIS	PROJ#Y194900
	2022/12/003114	6/30/2022	18,296.30		FACILITY STAFF CHARGE	PSYCH HEALTH FACIL - MEASURE B	
	2022/12/2956	6/30/2022	42,180.00		NACHT & LEWIS	Y194900 MENDOCINO COUNTY BEHAV	
	2022/12/3757	6/30/2022	5,237.50		AECOM TECHNICAL	PROJECT 60684352	
	Psychiatric Hospital Facility Total			\$317,405.90			
	Grand Total			\$2,282,208.37			

**Mendocino County - Measure B Funds
Mental Health Treatment Act-Projects (1303/1713)
October FY 21/22**

Summary of Budget for FY 21/22

Project Codes	Project Name	Budget Amount	YTD Exp	Remaining Budget
CA001	Behavioral Health Training Center	\$ 147,925.00	\$141,984.25	\$ 5,940.75
CA003	Crisis Residential Treatment Facility	\$ 1,973,053.00	\$ 1,822,818.22	\$ 150,234.78
CA004	Psychiatric Hospital Facility	\$ 897,247.00	\$ 317,405.90	\$ 579,841.10
Total Budget		\$3,018,225.00	\$2,282,208.37	\$736,016.63

Operating Transfer In- 827802 (Reimbursement from BU 4052)

Project Codes	Project Name	Budget Amount	YTD Exp	Remaining Budget
CA001	Behavioral Health Training Center	\$ (147,925.00)	\$ -	\$ (147,925.00)
CA003	Crisis Residential Treatment Facility	\$ (1,973,053.00)	\$ -	\$ (1,973,053.00)
CA004	Psychiatric Hospital Facility	\$ (897,248.00)	\$ -	\$ (897,248.00)
Total Budget		(\$3,018,226.00)	\$0.00	(\$3,018,226.00)

Training Center (CA001) Contractor Payment Summary

Contractor	Contract Amount	Paid 20/21	Paid 21/22	Remaining Balance
Adams Commercial	\$ 308,482.49	\$ 175,088.80	\$ 133,393.69	\$ -

CRT (CA003) Contractor Payment Summary

Contractor	Contract Amount	Paid 20/21	Paid 21/22	Remaining Balance
AECOM Technical Cupples & Sons LACO Associates	\$ 3,134,765.00	\$ 1,471,616.62	\$ 1,630,052.80	\$ 33,095.58
AECOM Technical	\$ 331,738.00	\$ 136,642.33	\$ 124,833.59	\$ 70,262.08
Associates	\$ 45,800.00	\$ 12,815.36	\$ 5,549.53	\$ 27,435.11

PHF (CA004) Contractor Payment Summary

Contractor	Contract Amount	Paid 21/22	Remaining Balance
AECOM Technical	\$ 43,841.02	\$ 45,012.50	\$ (1,171.48)

**Mendocino County - Measure B Funds
Mental Health Treatment Act-Summary
October FY 22-23**

				Min 25%	Max 75%
Date		Description	Amount	Operations	Facilities
Revenues:					
FY 2017/18	YTD Total	Measure B Sales Tax Proceeds - April 2018 to June 2018	(1,606,571)	(401,643)	(1,204,929)
FY 2018/19	YTD Total	Measure B Sales Tax Proceeds - July 2018 to June 2019	(8,555,373)	(2,138,843)	(6,416,529)
FY 2019/20	YTD Total	Measure B Sales Tax Proceeds - July 2019 to June 2020	(8,647,202)	(2,161,800)	(6,485,401)
FY 2020/21	YTD Total	Measure B Sales Tax Proceeds-July 2020 to June 2021	(10,848,181)	(2,712,045)	(8,136,136)
FY 2021/22	YTD Total	Measure B Sales Tax Proceeds-July 2021 to June 2022	(10,618,846)	(2,496,608)	(7,489,825)
FY 2021/22	YTD Total	Measure B other Reveune	(203,783)	(203,783)	-
FY 2022/23	YTD Total	Measure B Sales Tax Proceeds-July 2022 to Current	(909,942)	(227,486)	(682,457)
FY 2022/23	YTD Total	Measure B other Reveune	0	-	-
Life to Date Revenue:			(41,389,898)	(10,342,209)	(30,415,277)

Expenses:					
FY 2017/18	YTD Total	Measure B Expenditures - April 2018 to June 2018	199,048	199,048	-
FY 2018/19	YTD Total	Measure B Expenditures - July 2018 to June 2019	31,389	31,389	-
FY 2019/20	YTD Total	Measure B Expenditures - July 2019 to June 2020	581,056	40,430	540,627
FY 2020/21	YTD Total	Measure B Expenditures - July 2020 to June 2021	2,487,986	164,678	2,323,309
FY 2021/22	YTD Total	Measure B Expenditures - July 2021 to June 2022	2,793,154	510,945	2,282,208
FY 2022/23	YTD Total	Measure B Expenditures - July 2022 to Current	109,679	66,113	43,567
Life to Date Expense:			6,202,312	1,012,602	5,189,710

Life to Date Interest Earnings: (702,154) (175,539) (526,616)

Current Measure B Fund Balance: (35,889,740) (9,505,145) (25,752,182)

Measure B Prudent Reserve (6.85%): (3,090,616) (772,654) (2,317,962)

Mendocino County - Measure B Funds
Mental Health Treatment Act-Operation Expenses (Budget 4052)

October FY 22-23

OBJ	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	VENDOR NAME	COMMENT
** Salary & Benefits include .5 FTE Project Manager.						
Salary & Benefits Total				\$0.00		
862060	Communications	2023/01/00166	07/07/2022	351.42	COMCAST	0345024 FY22/23
862060	Communications	2023/02/00185	08/04/2022	351.42	COMCAST	8155300530345024 FY22/23
862060	Communications	2023/02/00614	08/19/2022	35.90	VERIZON WIRELESS	270569046-00081 FY22/23
862060	Communications	2023/03/00229	09/01/2022	351.42	COMCAST	8155300530345024 FY22/23
862061	Communications	2023/03/00930	09/22/2022	35.82	VERIZON WIRELESS	270569046-00081 FY22/23
862060	Communications	2023/03/001243	09/29/2022	351.42	COMCAST	8155300530345024 FY22/23
Communication Total				\$1,477.40		
862092	Household	2023/03/00859	09/26/2022	523.95	County Facilities	67 - FACILITIES BILLING AUG22
862091	Household	2023/03/001008	09/27/2022	1,159.12	County Facilities	67-ME FACILITIES BILLING JUL22
862090	Household	2023/03/00488	10/13/2022	439.81	County Facilities	ME67 FACILITIES BILLING SEP 22
Household expenses				\$2,122.88		
862130	Maint-Strc Imp & Grn	2023/03/00859	09/26/2022	818.41	County Facilities	67 - FACILITIES BILLING AUG22
862130	Maint-Strc Imp & Grn	2023/03/001008	09/27/2022	1,440.41	County Facilities	67-ME FACILITIES BILLING JUL22
862130	Maint-Strc Imp & Grn	2023/04/00488	10/13/2022	1,658.18	County Facilities	ME67 FACILITIES BILLING SEP 22
Maint-Strc Imp & Grn Total				\$3,917.00		
862170	Office Expense					
Office Expense Total				\$0.00		
862187	Education & Training					
Education & Training Total				\$0.00		
862189	Prof & Spec Svcs-Other	2023/02/00619	08/18/2022	9,749.64	NAMI MENDOCINO	FY2223 JULY 22 MEASURE B NAMI
862189	Prof & Spec Svcs-Other	2023/03/00561	09/15/2022	19,721.80	REDWOOD COMMUNITY SERVICE	FY2223 JUL 22 ME B CRISIS
862189	Prof & Spec Svcs-Other	2023/03/001244	09/29/2022	9,707.51	NAMI MENDOCINO	FY2223 AUG22 MEAS B
Prof & spec Svcs-Other Total				\$39,178.95		
862190	Public & Legal Notices					
Public & Legal Notices				\$0.00		
862194	A-87					
Public & Legal Notices				\$0.00		
862230	Info Tech Equipment	2023/03/00613	09/21/2022	3,104.60	County IS	FY 22/23 ENTERPRISE ISF
Info Tech Equipment Total				\$3,104.60		
862239	Special Dept Exp.	2023/01/00567	07/28/2022	325.00	CITY OF FORT BRAGG	RENTAL 9-28-22 12-4:30 FY22/23
862239	Special Dept Exp.	2023/02/00824	08/29/2022	106.61		CHAVOYA, L PP 14-15 2022
862239	Special Dept Exp.	2023/02/00815	08/29/2022	927.78		WILLEFORD, M PP 14-15 2022
862239	Special Dept Exp.	2023/02/00813	08/29/2022	70.95		THOMPSON, D PP 14-15 2022
862239	Special Dept Exp.	2023/02/00812	08/29/2022	6,219.97		SMALLCOMB, K PP 14-15 2022
862239	Special Dept Exp.	2023/02/00810	08/29/2022	75.33		PANE, M PP 14-15 2022
862239	Special Dept Exp.	2023/02/00809	08/29/2022	1,270.56		MILLER, J PP 14-15 2022
862239	Special Dept Exp.	2023/02/00799	08/29/2022	75.60		BEELER, J PP 14-15 2022
862239	Special Dept Exp.	2023/02/00942	08/31/2022	984.18		WILLEFORD, M PP 16-17 2022
862239	Special Dept Exp.	2023/02/00940	08/31/2022	186.84		TURCHIN, A PP 16-17 2022
862239	Special Dept Exp.	2023/02/00939	08/31/2022	2,337.20		SMALLCOMB, K PP 16-17 2022
862239	Special Dept Exp.	2023/02/00930	08/31/2022	446.76		CHAVOYA, L PP 16-17 2022
862239	Special Dept Exp.	2023/03/00930	09/22/2022	325.00	CITY OF FORT BRAGG	
862239	Special Dept Exp.	2023/03/001280	09/30/2022	1,151.70		WILLEFORD, M PP 18-19 2022
862239	Special Dept Exp.	2023/03/001272	09/30/2022	306.11		FORD, K PP 18-19 2022
862239	Special Dept Exp.	2023/03/001270	09/30/2022	298.83		CHAVOYA, L PP 18-19 2022
Special Dept Exp. Total				\$15,108.42		
862250	Travel-In County	2023/03/00544	09/21/2022	136.26		17-066 GARAGE BILLING JUL22
862250	Travel-In County	2023/03/00543	09/21/2022	594.27		17-064 GARAGE BILLING JUL22
Travel- In County Total				\$730.53		
862253	Travel- Out of County					
Travel- Out of County Total				\$0.00		
862260	Utilities	2023/03/001008	9/27/2022	151.55		67-ME FACILITIES BILLING JUL22
862260	Utilities	2023/03/00859	9/26/2022	321.42		67 - FACILITIES BILLING AUG22
Utilities				\$472.97		
865802	Operating Trans- Out					
Operating Trans- Out				\$0.00		
Grand Total				\$66,112.75		

Mendocino County - Measure B Funds
Mental Health Treatment Act-Operation Expenses (Budget 4052)
October FY 22-23

Summary of Budget for FY 22/23					Summary of Staff Charges	
OBJ	ACCOUNT DESCRIPTION	Budget Amount	YTD Exp	Remaining Budget	Staff Member	Amount
1000 Series	Salary & Benefits	58,799.00	\$0.00	\$58,799.00	Beeler, J (Admin)	\$75.60
862060	Communications	1,350.00	\$1,477.40	-\$127.40	Chavoya, L (Admin)	\$852.20
862090	Household Expenses	-	\$2,122.88	-\$2,122.88	Willeford, M (Admin/Fiscal)	\$3,063.66
862130	Maintenance- Structure Improvements & Grounds	283.00	\$3,917.00	-\$3,634.00	Smallcomb, K (Mobile Response)	\$8,557.17
862170	Office Expense	2,000.00	0.00	\$2,000.00	Turchin, A (Fiscal)	\$186.84
862187	Education & Training	0.00	0.00	\$0.00	Ford, K. (Fiscal)	\$306.11
862189	Prof & Spec Svcs-Other	860,000.00	39,178.95	\$820,821.05	Thompson, D. (Admin)	\$70.95
862190	Public & Legal Notices	200.00	0.00	\$200.00	Pane, M (Fiscal)	\$75.33
862194	A-87 Costs	20,000.00	0.00	\$20,000.00	Miller, J (Admin)	\$1,270.56
862230	Info Tech Equipment	3,537.00	3,104.60	\$432.40	Staff Total	\$14,458.42
862239	Special Dept Exp.	375,065.00	15,108.42	\$359,956.58		
862250	Travel- In County	5,000.00	730.53	\$4,269.47		
862253	Travel- Out of County	1,000.00	0.00	\$1,000.00		
862260	Utilities	6,000.00	472.97	\$5,527.03		
865802	Operating Transfer Out	2,556,248.00	0.00	\$2,556,248.00		
Total Budget		\$3,889,482.00	\$66,112.75	\$3,823,369.25		

Contracts- 862189-Prof & spec Svcs-Other

Contractor	Contract Amount	Paid 21/22	Paid 22/23	Remaining Balance	Notes
NAMI	\$ 700,000.00	\$ 49,523.29	\$ 19,457.15	\$ 631,019.56	
Redwood Community Services	\$ 520,000.00	\$ 259,996.80	\$ 19,721.80	\$ 240,281.40	2 Yr Contract \$350,000 per yr

**Mendocino County - Measure B Funds
Mental Health Treatment Act-Projects (1303/1713)
October FY 22-23**

Project	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	INVOICE #	VENDOR NAME	COMMENT
CA003	Crisis Residential Treatment Facility						
Crisis Residential Treatment Facility Tot				\$0.00			
CA004	Psychiatric Hospital Facility	2023/02/00672	8/25/2022	362.50		WIPF CONSTRUCTION LLC	CAMERA SEWER LINES 131 WHITMOR
		2023/03/00352	9/15/2022	14,335.00		AECOM TECHNICAL SERVICES INC	PROJECT NO: 60684352
		2023/03/00528	9/22/2022	11,214.00		FORENSIC ANALYTICAL CONSULTING SERVICES	FACS IND HYG SVCS 2123 MAX \$45
		2023/03/001064	09/29/2022	10,205.00		INC	
		2023/03/00539	10/14/2022	7,450.00		AECOM TECHNICAL SERVICE	PROJECT NO: 60684352
						AECOM TECHNICAL SERVICE	PROJECT NO: 60684352
Psychiatric Hospital Facility Total				\$43,566.50			
Grand Total				\$43,566.50			

Summary of Budget for FY 22/23

Project Codes	Project Name	Budget Amount	YTD Exp	Remaining Budget
CA003	Crisis Residential Treatment Facility	\$ 56,248.00	\$ -	\$ 56,248.00
CA004	Psychiatric Hospital Facility	\$ 2,500,000.00	\$ 43,566.50	\$ 2,456,433.50
Total Budget		\$2,556,248.00	\$43,566.50	\$2,512,681.50

Operating Transfer In- 827802 (Reimbursement from BU 4052)

Project Codes	Project Name	Budget Amount	YTD Exp	Remaining Budget
CA003	Crisis Residential Treatment Facility	\$ (56,248.00)	\$ -	\$ (56,248.00)
CA004	Psychiatric Hospital Facility	\$ (2,500,000.00)	\$ -	\$ (2,500,000.00)
Total Budget		(\$2,556,248.00)	\$0.00	(\$2,556,248.00)

PHF (CA004) Contractor Payment Summary

Contractor	Contract Amount	Paid 22/23	Remaining Balance	Notes
AECOM Technical	\$ 1,377,948.00	\$ 31,990.00	\$ 1,345,958.00	Contract through December 31, 2025

Measure B Expenditure Plan as it Connects to the Strategic Plan - October 2022

Approved Project	Budgeted Capital costs (Max 75%)	Budgeted Service or program/operating costs (Min 25%)	Actual Expenditures	Unspent Budgeted Funds	On Going Annual Cost Estimates (if approved)
1. Crisis Residential Treatment (CRT) - PROJECT COMPLETE					
A. ARCHITECTURE, DESIGN & CONSTRUCTION - NACHT AND LEWIS					
NACHT & LEWIS Architects	\$758,579		\$699,745	\$58,834	
Sarah Riley Consulting	\$3,390		\$6,570	(\$3,180)	
B. CONSTRUCTION - CUPPLES					
Cupples	\$3,034,765		\$3,101,669	(\$66,904)	
C. BUILD/SUPPORT					
Construction Manager - AECOM Technical Services	\$331,738		\$261,476	\$70,262	
LACO	\$45,800		\$18,365	\$27,435	
Phillips Seabrook	\$4,805		\$4,805	\$0	
Redwood Empire Title	\$400		\$900	(\$500)	
Building Commissioning	\$59,167		\$0	\$59,167	
Plan Check and Permit Fees	\$40,000		\$0	\$40,000	
City of Ukiah: Electric install	\$18,121		\$18,121	(\$0)	
PG&E	\$2,309		\$2,309	\$0	
Internal costs: County Staffing Cost-Facilities, Planning, etc.	\$91,325		\$26,784	\$64,541	
Furnishings/Fixtures/Equipment	\$100,000		\$0	\$100,000	
Ukiah Valley Fire	\$900		\$990	(\$90)	
UVSD: no description in August 2021 Meas B report); sewer serv applicatio	\$15,437		\$15,437	(\$0)	
Advanced Locking Solutions	\$1,041		\$1,041	\$0	
SONOMA SWEEPERS (See August 2021 Measure B report)	\$462		\$462	\$0	
PROJ CA001 (See August 2021 Meas B report)	\$17,911		\$17,911	\$0	
TOTAL COST BY FUNCTION: CRT	\$4,526,150	\$0	\$4,176,585	\$349,565	
2. Inpatient Psychiatric Hospital					\$1,800,000
ARCHITECTURE AND DESIGN - NACHT AND LEWIS					
PREDESIGN					
Whitmore Land PHF Study	\$104,830		\$98,027	\$6,804	
DESIGN AND CONSTRUCTION (assumes new construction of approximately 16,000 GSF)					
Design and Documentation - phase 3: \$1,272,750					
Construction Support - phase 3: \$522,195					
Contingency 10% of Architecture and Design: \$392,795					
CONSTRUCTION RELATED - HARD COSTS					
Construction; from Nacht & Lewis, AECOM, and LACO study:	\$15,927,244		\$185,971	\$15,741,273	
Includes contingency					
includes escalation					
includes Design/Estimating Contingency					
includes Contractor's Overhead & Profit/General Conditions \$1445/sf; 13,500 gsf					
PROJECT RELATED - SOFT COSTS					
From Nacht & Lewis, AECOM, and LACO study:	\$3,580,815		\$58,679	\$3,522,137	
includes Construction Contingency of 10%					
includes Architect/Engineers Fees					
includes Building Construction Management and Inspection					
includes utility allowances					
Internal costs: County Staffing Cost-Facilities, Planning, etc.			\$18,296	(\$18,296)	
Construction Management AECOM					
ONGOING OPERATIONS					
General operational costs - ongoing		\$1,800,000		\$1,800,000	
TOTAL COST BY FUNCTION: PHF	\$19,612,889	\$1,800,000	\$360,972	\$21,051,917	
TOTAL COST: PHF	\$21,412,889		\$21,412,889		

Measure B Expenditure Plan as it Connects to the Strategic Plan - October 2022

Approved Project	Budgeted Capital costs (Max 75%)	Budgeted Service or program/operating costs (Min 25%)	Actual Expenditures	Unspent Budgeted Funds	On Going Annual Cost Estimates (if approved)
3. Behavioral Health Regional Training Center - PROJECT COMPLETE					\$50,000
Property Acquisition	\$274,457		\$274,457		
Architecture and Design					
Design/Engineering: plans and permits(schlosser Newberger)	\$30,000		\$11,600	\$18,400	
Construction/Remodel					
General Remodel 2019/20	\$39,228		\$39,228	\$0	
General Remodel(see BOS 1-26-21 presentation) Adams Construction; Contract amount: \$305,123; incr'd to \$308,485.49 includes General remodel: \$267,252 includes 15% Contingency on General Remodel only; \$5,884 includes Replacing ceiling fans \$568 includes Fencing \$3000 includes LED Lighting (approved by Meas B OC at 1-27-21 mtg); \$19,154 Fire Sprinklers (not approved by Meas B OC at 1-27-21 mtg)	\$308,482		\$308,482	\$0	
North Bay AVS Design	\$298		\$298	(\$0)	
Painting (Dunn Right)	\$3,310		\$3,310	\$0	
Coastal Mountain Electric app fee	\$125		\$125	\$0	
Build/Support					
Calpella Fire/RVCFD	\$2,028		\$3,734	(\$1,706)	
Testing/Inspections	\$8,500			\$8,500	
Construction Manager	\$34,753			\$34,753	
Start-up costs: Furnishing/Equipment	\$24,906			\$24,906	
Other Internal Costs/Partners	\$40,000		\$4,903	\$35,097	
OTHER, no description given	\$6,016		\$6,016	(\$0)	
Estimated Ongoing Costs (budgeted to include 4 years of costs)					
Facilities Sal and Ben's 19/20	\$1,760		\$1,760	\$1,760	
Custodial at \$42/hr x 15 hrs/mo= \$630/mo	\$30,240		\$2,123	\$28,117	
Building Maintenance Mechanic at \$55/hr x 11 hrs/m=\$550/mo	\$26,400		\$498	\$25,902	
Landscape Maintenance at \$48/hr x 4 hrs/mop=\$192/mo	\$9,216		\$3,917	\$5,299	
Utilities at \$630/mo (comcast included here)	\$31,700		\$3,412	\$31,700	
Cost contingency for above 4 yrs at 13.85%	\$13,511.51			\$13,512	
Management (1 year only; effective 2023); at \$3,862.50/mo	\$46,350			\$46,350	
Cost contingency for 1 yr management at 13.85%	\$6,419			\$6,419	
TOTAL COST BY FUNCTION: BHRTC	\$937,700	\$0	\$663,862	\$279,010	
TOTAL COST: BHRTC	\$937,700		\$942,872		
4. Expanded Outreach/ Mobile Outreach Teams \$337,500 over 4 years					\$337,500
Salaries & Benefits		\$1,350,000	\$174,010	\$1,175,990	
Communications			\$1,517	(\$1,517)	
Transportation & Travel		\$10,000	\$7,163	\$2,837	
TOTAL COST: MOBILE OUTREACH	\$0	\$1,360,000	\$182,691	\$1,177,309	
5. Crisis Assessment and Psychiatric Hospitalization Aftercare \$260,000 over 4 years					\$260,000
RCS Providing services		\$1,040,000	\$279,719	\$760,281	
Location: rent					
TOTAL COST: HOSPITAL CARE	\$0	\$1,040,000	\$279,719	\$760,281	
6. NAMI Contract \$350,000 over 4 years (Community Education, Awareness, and Support (CEAS))					\$350,000
Providing services		\$1,400,000	\$68,980	\$1,331,020	
TOTAL COST: CEAS		\$1,400,000	\$68,980	\$1,331,020	
7. Fort Bragg Crisis Respite \$240,000 over 4 years					\$240,000
Providing services		\$960,000	\$0	\$960,000	
TOTAL COST: CR		\$960,000	\$0	\$960,000	
					\$3,037,500
Total Project Expenses & Unspent Budgeted Funds To Date			\$5,732,808.93	\$25,909,102.03	
			\$31,641,910.96		
Total Allocated For All Approved Projects	\$25,076,739	\$6,560,000			
	\$31,636,739				

Measure B - Operational Costs

Operating Expenses	FY 17/18 Expenditures	FY 18/19 Expenditures	FY 19/20 Expenditures	FY 20/21 Expenditures	FY 21/22 Expenditures	YTD Expenditures	FY 22/23 YTD Expenditures
Salaries and Benefits (Project Manager)				\$93,739			
Salaries and Benefits (BHRS Admin)				\$17,905		\$5,298	\$5,901
Executive Office - S&B - X. Ung/Blair			\$11,725	\$4,097			
Election: Assessor Clerk Recorder Kemper	\$161,578	\$23,293	\$27,042				
Clifton Larson Allen LLP (Audit)						\$4,000	
Behavioral Health Needs Assessment	\$14,177						
Sarah Riley (Consulting)		\$4,090	\$11,604				
Nash Gonzalez			\$8,938				
County Counsel				\$2,757		\$1,104	
Equipment (Gun Locker)						\$6,738	
Info Tech Equipment			\$1,214	\$1,674		\$3,992	\$3,105
Household						\$99	
Office Supplies		\$257	\$1,060	\$2,616		\$580	
General Liability Insurance				\$425		\$358	
A-87						\$18,153	
Public and Legal Notices			\$600			\$50	
CIT Training Reimbursement to SO				\$11,730		\$13,000	
GMR Transcription			\$1,679				
Rent							\$650
Sonoma Sweepers				\$2,817			
Utilities			\$1,460				
Total Operational Expenditures by FY	\$199,048	\$31,389	\$38,279	\$137,760	\$53,372		\$9,656
Total To Date							\$469,504

REVENUES (YRS 1-4 actual; YR 5 Projected)							
TAX PROCEEDS (5 years)	17-18 actual	18-19 actual Year 1	19-20 actual Year 2	20-21 actual Year 3	21-22 actual Year 4	22-23 projected Year 5	Totals
Revenue from Sales Tax +	\$1,606,571	\$8,555,373	\$8,647,202	\$10,848,181	\$10,618,846	\$8,000,000	\$48,276,173
Revenue from Quarterly Interest	\$17,070	\$52,500	\$183,165	\$207,780	\$241,639	\$200,000	\$902,154
Other Revenue					\$203,782		\$203,782
Total Revenues	\$1,623,641	\$8,607,873	\$8,830,367	\$11,055,961	\$11,064,267	\$8,200,000	\$49,382,109

Note: When the tax rate is lowered to (1/8)% after five years from (1/2)% for the first five years, this new rate will be 1/4 of the original rate. (1/8 is 1/4 of 1/2) or approximately \$2,000,000 annually.

PROJECTED REVENUE & EXPENSES THROUGH 22/23	Total Amount	Capital (75%)	Operations (25%)
Operation Costs for FY 17/18 through 22/23	\$469,504		\$469,504
Budgeted Operational Costs Not included in Projects for 22/23	\$196,438		\$196,438
Total Allocated for All Approved Projects	\$31,636,739	\$25,076,739	\$6,560,000
Total Proj. Expenses Through Approved Projects Completion	\$32,302,682	\$25,076,739	\$7,225,942
Estimated Total Revenue through 22/23	\$48,276,173	\$36,207,130	\$12,069,043
Estimated Total Interest through 22/23	\$902,154	\$676,616	\$225,539
Other Revenue	\$203,782		\$203,782
Total Estimated Revenue & Interest Through 22/23	\$49,382,109	\$36,883,745	\$12,498,364
Prudent Reserve FY 19/20 & 20/21	\$3,090,616	\$2,317,962	\$772,654
Prudent Reserve estimate for 21/22	\$2,171,450	\$1,628,588	\$542,863
Total Estimated Prudent Reserve at FYE 21/22	\$5,262,066	\$3,946,550	\$1,315,517
Estimated Funds Not Allocated at FYE 21/22	\$11,817,361	\$8,863,021	\$2,954,340

Projects In Discussion - Have Not Approved BY Committee or BOS	Proposed Amount
Supportive Housing	\$1,300,000
Crisis Stabilization Unit (CSU)	\$5,585,107
Total	\$6,885,107

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3d

Meeting Date:	October 26, 2022
Contact:	Chair Miller
Time Allocated for Item: 10 minutes	

AGENDA TITLE: Update and Discussion Regarding Measure B Related Items at the Board of Supervisors Meetings.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

The Measure B Committee requested a monthly update regarding BOS agenda item outcomes.

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3e

Meeting Date:	October 26, 2022
Contact:	Chair Miller
Time Allocated for Item: 10 minutes	

AGENDA TITLE: Update and Discussion Regarding the Status of Current Measure B Projects.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

Behavioral Health and Recovery Services Report Related to the Mental Health Treatment Act Citizen's Oversight Committee Projects and Programs.

Mental Health Treatment Act Citizens Oversight Committee
Behavioral Health Director's Report



Measure B Current Projects and Status
October 2022



Behavioral Health Regional Training Center – The Behavioral Health Regional Training Center now has a direct email address: BHTrainingCenter@mendocinocounty.org. Community members are encouraged to contact BHTrainingCenter@mendocinocounty.org for booking availability and general inquiries.

CA Project	Total Project Budget Amount	Cost through FYE 21/22	Unspent Budgeted Funds
Training Center	\$ 937,498	\$ 652,153	\$ 285,345

Board of Supervisors Recently Passed Items or Presentations:

- Presentation to the Board of Supervisors from Behavioral Health and Recovery Services Regarding Status Report of Activities Related to the Mental Health Treatment Act Citizen's Oversight Committee Projects and Programs.

Community Education, Awareness, and Support - NAMI has collaborated with Mendocino County Behavioral Health, Pinoleville Pomo Nation and Consolidated Tribal Health for National Substance Abuse Prevention Month in October to bring educational memorial events to a different area of the County every Saturday. Collectively, we shared the common goals of raising awareness, battling stigma, and promoting community healing through recognizing lives lost to overdose in our County. Events include informational resources from local partners, Narcan distribution, and an interactive arboretum memorial. NAMI continues to look at ways to build capacity by expanding access to our support groups and education programs coast and inland.

Crisis Assessment and Psychiatric Hospitalization Aftercare: Measure B funding continues to provide a pathway for individuals who historically have not had access to crisis after care services reaching parity for non-Medi-Cal recipients.

RCS Measure B Data - Fiscal Year 2022/2023

	Clients Served		Types of Services							Payor Sources - Unduplicated				
	Unduplicated Clients	Total Services	Crisis Management	Crisis Intake Progress Note	Crisis Intervention -	Individual Rehab	Individual Therapy	Risk Assessment	Collateral	Medi-Care	Private Insurance	VA	Indigent	Incarcerated
Jul-22	37	106	12	4	39	3	15	33	0	8	11	1	14	3
Aug-22	42	131	23	11	39	1	18	37	2	5	15	1	15	6
Sep-22	42	116	6	9	39	3	15	44	0	3	17	1	13	8
Oct-22														
Nov-22														
Dec-22														
Jan-23														
Feb-23														
Mar-23														
Apr-23														
May-23														
Jun-23														
YTD	121	353	41	24	117	7	48	114	2	16	43	3	42	17

Crisis Residential Treatment Facility – Phoenix House is open and operational but is currently not taking new clients due to quarantine. Clients must be referred through Redwood Community Crisis Services. Current client census: 5. Total clients since opening 37; 27 unduplicated clients since opening.

CA Project	Total Project Budget Amount	Cost through FYE 21/22	Unspent Budgeted Funds
Crisis Residential Treatment Facility	\$ 4,449,150	\$ 4,184,413	\$ 264,737

Fort Bragg Crisis Respite: The remodeling of the Crisis Respite facility is going well. RCS is on track to have the construction phase completed by mid-December. RCS has also begun the recruitment process for Crisis Respite staff. Filling all the positions may present some challenges, but RCS is also working on having contingency plans in place if needed.

Mobile Crisis Response Team Pilot - We lost a Mental Health Rehabilitation Specialist this month, and now have two full time staff responding seven days a week. Hours vary throughout the week: 8:00 am - 6:30 pm Monday to Wednesday, 8:00 am – 7:00 pm Thursday, 9:00 am – 7:00 pm Friday to Sunday. We continue to recruit to fill vacant positions.

- FY 22-23 YTD Call Responses: 196
- Call responses October to date: 21

Mental Health Treatment Act Audit - The audits for periods 7/1/2019 – 6/30/2020, 7/1/2020 – 6/30/2021, and 7/1/2021 – 6/30/2022 were completed. A copy was provided to the Measure B Committee and was also included in the Measure B June 22nd agenda materials. A Measure B Ad hoc committee has been established to review and make recommendations in regards to the audit.

Psychiatric Health Facility – Nacht & Lewis, AECOM, and county staff have been meeting regularly on the demolition, design, construction, and programming requirements for the Psychiatric Health Facility at Whitmore Lane.



**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3f

Meeting Date:	October 26, 2022
Contact:	Darcie Antle
Time Allocated for Item: 15 minutes	

AGENDA TITLE: Discussion and Possible Action Regarding Annual Maintenance Cost, Building Life Cycle Cost, and Capital Facilities Reserve for Regional Training Center, Crisis Residential Treatment Facility, and Psychiatric Health Facility Buildings.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

Discussion and possible action regarding the annual maintenance cost for the regional training center, crisis residential treatment facility and psychiatric health facility. Discussion and possible action regarding a capital facilities reserve for the building life cycle of the regional training center, crisis residential treatment facility and psychiatric health facility.

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3g

Meeting Date:	October 26, 2022
Contact:	Sherrie Ebyam, 3 rd District Representative
Time Allocated for Item: 15 minutes	

AGENDA TITLE: Discussion and Possible Action Regarding the Prudent Reserve

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

On June 23, 2020 the Board of Supervisors approved the “establishment of a prudent reserve of Measure B funds and to transfer 6.85% of the balance of Measure B funds into the prudent reserve on June 30th of each fiscal year for Measure B facilities and services as recommended by the Measure B Kemper Ad Hoc committee.”

In light of this, \$3,090,916 was transferred for 19/20 and 20/21 and \$2,171,450 was estimated for 21/22 for a total prudent reserve of \$5,262,066.

Note: Since Measure B funding has greatly outpaced expenditures, the balance of Measure B funds still includes revenue from 18/19. Thus, revenue from 18/19 is included as part of the fund balance year after year and 6.85% of some of that revenue is put into the prudent reserve year after year even though it is revenue that was received one time. The same is true for revenue received in the years after 18/19.

The Kemper Report recommended “creating a Prudent Reserve that is carried forward into years 6-10 of the initiative, when the rate of sales tax collections drops from ½-cent to 1/8 cent.” The calculation used in the Kemper report multiplies projected total Measure B revenue by the percent used in the report, which is 20.7%. Using that percent, the projected reserve would be 20.7% of total projected revenues of \$48,674,928 or \$10,075,710.

Format I: PRUDENT RESERVE BASED ON EXPENDITURES

\$31,755,976 is for projected expenses:
\$31,559,537 allocated for all approved projects
\$ 196,439 operational costs in 22/23

Monies already spent equal: \$459,848 for actual operational costs
\$5,627,548 for actual costs for approved programs
Total: \$6,087,396

Subtracting monies spent from total expenses (\$31,755,976 - \$6,087,396) leaves \$25,668,580.

6.85% of this balance is \$1,758,298

Format II: PRUDENT RESERVE BASED ON REVENUES

The projected 5-year revenue for Measure B is \$48,674,928.

Actual expenses:	\$ 6,087,396
Balance:	\$42,587,532

6.85% of this balance is \$2,917,246

Request to calculate the prudent reserve using Format I or Format II and/or establish a different percent for calculation purposes.

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3h

Meeting Date:	October 26, 2022
Contact:	Sherrie Ebyam , 3 rd District Representative
Time Allocated for Item:	20 minutes

AGENDA TITLE: Discussion and Possible Action Regarding Establishment of a Crisis Stabilization Unit.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

The Kemper Report recommended establishing a Crisis Stabilization Unit (CSU) as described in pages 25-26 of its report: what it typically provides, comparisons with other CSU's in California, and what research shows regarding the effectiveness of CSU's. A CSU is included in the Kemper Report Strategic Financing Plan.

Recommend committee enter into initial discussion of considering the establishment of a CSU.

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3i

Meeting Date:	October 26, 2022
Contact:	Michelle Rich, BHAB Representative
Time Allocated for Item: 15 minutes	

AGENDA TITLE: Discussion and Possible Action Regarding Recommendation Funding Criteria, Procedure for Funding Requests, and Public Transparency.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

While the Mental Health Treatment Act Citizens Oversight Committee has documented procedure for how the committee is to conduct its business (see attached "Rules of Procedure"), there is not set of clear criteria on which to base funding recommendations. Moreover, there is not a documented procedure for how unsolicited projects are vetted and presented to the Committee or the Board of Supervisors. In the absence of a clear process for submitting requests and criteria on which to evaluate them, or a prioritized strategic plan, there is potential for bias as to which projects receive funding and why. The public also does not have transparency into how funds are being used as there is no information on the Mental Health Treatment Act Citizens Oversight Committee website indicating the process to solicit funds or the method by which funding decisions are made.

The result of the lack of clear procedure and criteria is that decisions can appear arbitrary, raising questions of why one project receives a particular recommendation while others did not. Additionally, without a clear way for the public to present ideas and requests, the Committee may be missing opportunities to improve opportunities for facilities and services within the county. Both of these factors open the Committee to potential accusations of bias as to the distribution of Measure B funds.

Though the Mental Health Treatment Act Citizens Oversight Committee does not have authority to fund particular recommendations, it does have an obligation to ensure transparency as to how funds are being used. To that end, the Mental Health Treatment Act Citizens Oversight Committee should adopt a set of criteria for evaluating funding requests, a procedure for receiving unsolicited requests, and make these documents, along with the "Rules of Procedure", publicly available on the Mental Health Treatment Act Citizens Oversight Committee website.

Rules of Procedure

“MENTAL HEALTH TREATMENT ACT” MEASURE B OVERSIGHT COMMITTEE COUNTY OF MENDOCINO STATE OF CALIFORNIA

ADOPTED: 05/23/2018

FORWARD

TO THE CITIZENS OF MENDOCINO COUNTY:

This this booklet containing the Rules of Procedure of the Mental Health Treatment Act Measure B Citizens Oversight Committee of the County of Mendocino has been prepared upon direction of the Measure B Citizens Oversight Committee. It attempts to outline the working procedures of the Committee meetings and legislative activities.

We hope that it will be of value to all citizens to better participate in the important work of local government, and assist citizens in better understanding the procedural aspects of County legislative enactments.

COMMITTEE MEMBERS

Ace Barash
1st District

Shannon Riley
2nd District

Jed Diamond
3rd District

Mark Mertle
4th District

Ross Liberty
5th District

Jan McGourty
BHAB Representative

Jenine Miller
MH Director

Lloyd Weer
Auditor

Carmel J. Angelo
Chief Executive Officer

Thomas Allman
Sheriff

Donna Moschetti
NAMI Men Co Rep

Dora Briley
Committee Clerk

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**RULES OF ORDER AND PROCEDURE
OF THE MENTAL HEALTH TREATMENT ACT
MEASURE B CITIZENS OVERSIGHT COMMITTEE
MENDOCINO COUNTY, CALIFORNIA**

I. ORGANIZATION AND MEETINGS

Rule 1. Applicability of Rules

These rules shall apply to the Mental Health Treatment Act Measure B Citizens Oversight Committee hereinafter "Oversight Committee" of the County of Mendocino.

Rule 2. Organizational Meeting

The organizational meeting of the Oversight Committee shall be held on the fourth Wednesday of January, at which time there shall be an election of officers of the Committee. No meeting shall be held the day of, or the day after, a state holiday.

Rule 3. Election of Officers

The Clerk of the Committee shall call the meeting to order and the first order of business shall be the election of a Chair and Vice-Chair for the ensuing calendar year. The Committee observes a rotation for the election of Chair and Vice-Chair, but a member shall not be elected to serve as Chair unless he or she has been a member of the Committee for the preceding calendar year. The Chair may be referred to as Mr. Chair or Madam Chair, as the case may be. The Vice-Chair may be referred to as Mr. Vice-Chair or Madam Vice-Chair, as the case may be.

Rule 4. Chair and Vice-Chair

The Chair shall serve as presiding officer of the Committee, rule on questions of procedure, appoint annual standing committees and all special assignments, attend agenda review meetings, executive official Committee records and documents presented by the Clerk of the Committee, and shall also represent the Committee at ceremonial or official functions. Rulings on questions of procedure and appointments by the Chair shall be subject to appeal to the Committee.

The Vice-Chair shall have and exercise all powers and duties of the Chair at the meetings over which he or she is called to preside at ceremonial and official functions, which the Chair cannot attend. In the absence of the Chair, the Vice-Chair shall call the meeting to order and serve as presiding officer. In the absence of the Chair and the Vice-Chair, a member present shall preside until either the Chair or Vice-Chair appears.

Rule 5. Regular Meetings

Regular monthly meetings will be conducted pursuant to the master calendar adopted at the beginning of each calendar year, with the exception that a scheduled meeting may be canceled if deemed appropriate by a majority vote the Committee.

Regular meetings and continuances thereof shall commence at 1:00 p.m. and shall be held in Conference Room C at 501 Low Gap Road, Ukiah, California, unless the time, date and location is changed by a majority vote of the Committee. Notice of any continuance must be posted within 24 hours of adjournment, at or near the place where the meeting was held. At each regular meeting, or any continuance thereof, the Committee may transact any and all business which it is authorized or permitted by law to transact.

Business shall normally be conducted between 1:00 p.m. and 3:00 p.m., but may continue past that time without objection from the members present. All items agendized for that meeting and not concluded shall be continued to the next regular meeting of the Committee.

All open sessions of the Committee shall be recorded by audio or visual means or both and may also be recorded and broadcast by any member of the public or media so long as it does not disrupt the proceedings.

Rule 6. Special Meetings, Final Budget Hearings, Workshops, and Planning Meetings

Special Meetings, Final Budget Hearings, Workshops, and Planning Meetings may be called by the Chair or by a majority of the Committee at times and locations other than the above in accordance with the law and specified notice provisions set forth in Government Code §54965. In all cases the Committee may transact any and all business which it is authorized or permitted by law to transact.

Rule 7. Clerk of the Board

The Clerk of the Committee shall be present during all meetings for the purpose of taking and maintaining the minutes of the meeting; presenting and receiving correspondence, records, documents, claims, reports, or petition; preserving all records; marking or attesting all resolutions and ordinances; imparting information on Committee documents of public record; and otherwise fulfilling all duties imposed by law or required by the Committee or by the presiding officer.

Rule 8. County Council

County Counsel or Deputy County Council shall be available at all meetings for the purpose of advising the Committee on legal questions unless excused by the presiding officer.

Rule 9. Quorum and Action

A majority of the members of the Committee shall constitute a quorum for the transaction of business and no act of the Committee shall be valid or binding unless a majority of all members are present in concurred therein.

A Committee directive may be given by informal action of a majority of the Committee and shall be recorded in the minutes, including the names of any Committee members who state their opposition to the action.

Rule 10. Order of Business

The Committee shall conduct business in the order specified in the posted agenda or as modified at the discretion of the Chair. Without amending these rules, the Committee may modify or amend the Order of Business, which shall be attached to these rules as Appendix A.

Rule 11. Role Call

The Clerk shall call the roll at the commencement of each meeting and shall record each member as being present or absent. The Clerk shall further record, during the course of each meeting, the arrival of any member listed as absent and the departure of any member listed as present.

Planned absences shall be communicated to the Clerk of the Committee at least one week in advance. Unanticipated absences shall be reported as soon as possible. If a member is absent, he or she may have entered into the record the reason why.

Rule 12. Minutes of Previous Meetings

The minutes of previous meetings shall be submitted to the Committee for additions, corrections, and approval by majority vote of the Committee.

Rule 13. Agenda Procedure

With the exception of items sponsored by Board members, all items to be placed on the agenda shall be presented to the Clerk not later than 12:00 noon on the Monday two weeks preceding the regular meeting for which the agenda is prepared and shall include a complete agenda summary, all supporting documentation, and a fiscal analysis if necessary. The Chief Executive Officer/Clerk of the Committee may authorize limited exceptions to the above procedure on a case-by-case basis to accommodate time sensitive items.

Late agenda items may be included as “Modifications to Agenda” provided Brown Act noticing requirements are met.

Rule 14. Matters Not on the Agenda

No action shall be taken on any item not appearing on the posted agenda except: (1) upon a majority vote of the Committee that an emergency situation exists as defined in Government Code §54956.5; (2) upon a determination by a majority vote of the Committee, or if less than majority of the members are present, a unanimous vote of those members present, that the need to take immediate action arose subsequent to the agenda being posted; (3) when the item was posted for a prior meeting of the Committee occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken.

Rule 15. Public Expression

Public expression on any item not appearing on the Oversight Committee agenda, but which is within, or reasonably related to, the subject matter jurisdiction of the Committee is permitted. The Committee limits testimony on matters not on the agenda to three (3) minutes per person and not more than ten (10) minutes for a particular subject at the discretion of the Chair.

II. PROCEDURE AND VOTING**Rule 16. Order and Decorum**

The Chair shall preserve order and decorum and shall decide all questions of order and procedure subject to an appeal to the Committee.

The nature of any appeal shall be briefly stated and the Chair shall have the right to state the reason for his or her decision. The Committee shall decide the case without debate, and the question shall be stated as follows: “Shall the ruling of the Chair be sustained?”

A point of order may only be raised by a member of the Committee.

No member wishing to speak or debate shall proceed until he or she shall have addressed the Chair and been recognized thereby. When two or more members speak at the same time, the Chair shall determine who is entitled to the floor.

While a member is speaking, no member shall engage in or entertain a private discussion.

All members shall use a formal style, including appropriate titles, and addressing the public, staff and each other. All members shall refrain from the use of profanity, emotional outburst, personal attacks or any speech or conduct which tends to bring the organization into disrepute.

Any member desiring to leave the meeting room shall first obtain permission from the Chair. When a motion to adjourn is carried, the member shall remain seated until the Chair declares the meeting adjourned.

The Chair may determine when orderly conduct of the meeting is not feasible owing to disruptive behavior by persons in attendance. The Chair may order the removal of the person(s) disrupting the meeting. If order cannot be restored by removal of such person(s), the Chair may order the meeting room cleared and continue in session. Members of the news media, except those participating in the disturbance, shall be allowed to remain. The Chair may re-admit any person(s) provided their re-admission will not disrupt the continued orderly conduct of business.

Rule 17. Privilege of the Floor

Members of the public have the right to address the Committee on any item within the subject matter jurisdiction of the Committee pursuant to Government Code section 54954.3.

At the invitation of the Chair, members of the public who wish to speak shall come to the podium and identify themselves by name. The Clerk shall enter into the minutes the names of all members of the public to whom the privilege of the floor has been granted.

Members of the public shall direct their comments and questions to the Chair who may, at his or her discretion, request a response from staff. The Chair may, in the interest of facilitating the business of the Committee, limit the amount of time a citizen may use and addressing the Committee.

Rule 18. Rules of Debate

When any member is about to speak in debate, he or she shall respectfully address him/herself to "Mr. Chair" or "Madam Chair", as appropriate.

The member upon whose motion a subject is brought before the Committee, or who reports a measure from Committee, is first entitled to the floor, even though another member has first addressed the Chair; and he or she is also entitled to close the debate but not until every member choosing to speak has spoken. No member shall speak more than twice to the same question (unless entitled to close the debate) nor longer than five (5) minutes at one time, without leave of the Committee, and the question upon granting the leave shall be decided by a majority vote of all the members of the Committee without debate.

Rule 19. Motions – General

Any motion for action shall require a second before being acknowledged by the Chair. The Clerk shall enter into the minutes the motion and the names of the moving and seconding members. After a motion is stated by the Chair or read by the Clerk, it shall be open for debate, but may be withdrawn by the maker at any time before a decision is made or an amendment adopted. A motion may be amended with the consent of the moving and seconding members at any time before a decision is made or an amendment adopted unless another motion is pending. The Clerk shall enter into the minutes the vote of each member on each motion.

When a question is under debate, no motion shall be received except as stated with preference in the following order:

1. Adjournment of the Board
2. To lay on the table
3. The previous question
4. To postpone to a certain date
5. To refer to committee
6. To amend
7. To postpone indefinitely

The following motions are not amendable or debatable:

- To adjourn for the day
- To call the question (call the roll)
- The previous question
- To lay on the table

The motion to postpone indefinitely cannot be amended.

An amendment to an amendment cannot be amended.

Motions to adjourn or to take a recess shall always be in order, but may not be made while the Chair is acknowledging the question, or while a member has the floor, or after the previous question has been ordered.

Rule 20. Questions Continued by Rule

Any motion which by its terms calls for an appropriation or expenditure of money shall, upon request and without further action, be continued to the next regularly scheduled Committee meeting.

Rule 21. Rules of Voting

No act of the Committee shall be valid or binding unless a majority of all the members concur therein.

As a matter of public policy, all members of the Committee shall take a position in a vote on all issues brought before them. Any member who abstains shall state the reason why, either before or immediately following any abstention.

A member who has a disqualifying financial conflict of interest or is disqualified from voting for another legally compelling reason shall:

- Publicly identify the financial interest or other reason for being legally unable to vote in a manner sufficient to be understood by the public;
- Recuse him/herself from discussing and voting on the matter;
- Leave the room until after the discussion, vote, and other disposition of the matter is concluded, unless the matter has been placed on the Consent Calendar. However, the member, prior to leaving the room, may address the matter during the time that the general public is allowed to address the matter.

A commissioner who is absent from all or a part of: (1) a public hearing; (2) an item that requires findings; or (3) an item that is quasi-judicial in nature, may subsequently vote on the matter heard if the commissioner states that he or she has reviewed all evidence received during his or her absence, and has also listen to the Clerk's recording or read a true and complete transcript of the proceedings.

Rule 22. Motion to Resend

A motion to resend any action or motion shall require a majority vote unless notice has been given at the previous meeting, either verbally or in writing. If notice has been given, the motion requires only a majority vote of all the members of the Committee. A motion to resend is not in order if action has already been taken which cannot be undone.

Rule 23. Motion to Reconsider

Any member of the Committee who votes in the majority on a question, as well as any member who was absent, is eligible to make a motion to reconsider. A motion to reconsider shall be in order during the meeting at which the action to be reconsidered took place, provided members of the public in attendance during the original action are still present in the Conference Room. In all other cases, motions for reconsideration must be placed on a future agenda for action. Unless a member was absent, a motion to reconsider must be placed on the agenda for the next regular Committee meeting. A member who was absent must place a motion to reconsider on the agenda for the next regular Committee meeting after the regular Committee meeting at which that member is in attendance. A motion to reconsider shall require a majority vote provided a quorum is present. A motion to reconsider, if lost, shall not be renewed nor shall any subject be a second time reconsidered within twelve (12) months, except by a majority vote of the entire Committee.

Rule 24. Substitute Motion

A substitute motion is an amendment where an entire resolution or section, or one or more paragraphs, is struck out and another is inserted in its place. The motion to substitute, if adopted by majority vote, does away entirely with the original motion. The votes shall then be taken on the motion that was substituted. A substitute motion is appropriate if amendments become involved or a paragraph requires considerable changes. A substitute motion may not be made when an amendment is pending.

III. COMMITTEES

Rule 25. Committees in General

The Chair of each committee shall call meetings as needed, provided they are held in conformance with the law and do not conflict with the Committee master calendar.

Any committee vacancy shall be filled by the Chair of the Committee without delay. The Chair of the Committee may serve as a member of any committee whenever a committee member is absent or unable to serve, except in those circumstances that it would cause a violation of the Brown Act.

Each committee shall have the authority to investigate as it deems best the matters referred to it by the Oversight Committee, but shall not authorize any funding.

No committee shall investigate any matter unless referred to it by the full Committee.

Upon a majority vote of all members of the Committee, any matter referred to any committee may be withdrawn from the consideration of such committee and referred to another committee, unless said referral would cause a violation of the Brown Act.

All committees shall report to the Committee following each committee meeting. Committee reports shall be given by the Chair thereof either orally or in writing, but no report shall be made in the absence of either member of such committee unless the majority of the Committee so orders and directs.

Rule 26. Ad Hoc Committees

Ad hoc committees may be formed by Chair directive or Committee action and shall include prescribed duties and membership of the committee. Status reports from ad hoc committees shall be made to the Committee of each regular meeting. Ad hoc committees are encouraged to conclude their business at the end of each calendar year but may be extended at the recommendation of the committee and approval of the Committee. The Clerk of the Committee will maintain a current index of ad hoc committees and their purpose.

Rule 27. Committee Assignments/Reporting Requirements

All members who are assigned to special projects, committees, and separate boards or commissions shall provide regular reports to the full Committee regarding their activity in connection with the special assignment.

Rule 28. Suspension or Amendment of Rules

Any rule may be suspended or amended upon the consent of 80% of all the members of the Oversight Committee. Suspension of any rule shall apply only to those matters before the Committee at that time.

A proposal to amend the rules shall be filed in writing with the Clerk of the Committee, and shall be made a special item of business at the next regular meeting of the Committee.

Rule 29. Parliamentary Questions

On all points of order or procedure not governed by these rules, the general rules of parliamentary practice as outlined in Robert's Rules of Order (latest revised edition) shall govern.

IV. OTHER

Appendix A. Order of Agenda

The order of business at each regular meeting, except for such times as may be set apart for consideration of special items, shall be as follows:

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Approval of Agenda
5. Discussion and Possible Action Items
6. Committee Member Reports
7. Public Expression
8. Adjournment

Adopted: 05/23/2018

**MENTAL HEALTH TREATMENT ACT
CITIZENS OVERSIGHT COMMITTEE**



Agenda Summary

ITEM 3j

Meeting Date:	October 26, 2022
Contact:	Sherrie Ebyam , 3 rd District Representative
Time Allocated for Item:	10 minutes

AGENDA TITLE: Discussion and Possible Action Regarding Frequency of Mental Health Treatment Act Citizens Oversight Committee Meetings.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

Originally, the Measure B Oversight Committee met on a monthly basis. The Measure B 1/2 % sales tax is lowered to 1/8 % in April of 2023. There is still much to consider in order to recommend the use of remaining funds.

Request to change the committee meeting to every month or every other month basis.