

# STUDENT ELECTION WORKER PROGRAM

NOVEMBER 5, 2024  
PRESIDENTIAL GENERAL ELECTION



# MENDOCINO COUNTY

## STUDENT ELECTION WORKER PROGRAM

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#### What is the Student Election Worker Program?

The Mendocino County Student Election Worker Program provides high school students with an exciting opportunity to serve as Election Workers for the upcoming Election. Participating students receive a great hands-on introduction to the democratic process as well as a stipend of \$70 for a full day working as a poll-worker.

#### Who can participate?

Any high school student that meets the following requirements:

- Must be a U.S. Citizen or Legal Permanent Resident of the United States (Green Card Holder)
- Must be 16 years of age or older at the time of the election
- Must be attending a public or private secondary educational institution
- Must be in good academic standing with a G.P.A. of 2.5 or greater
- Must have teacher and parental consent
- Students are allowed one excused absence per year to attend a civic or political event, such as poll working

#### What are the responsibilities of student election workers?

Students are assigned to serve as election workers at a polling location and are expected to perform the same duties as regular election workers. Here is a list of students' responsibilities:

- Attend a mandatory in-person training session
- Arrange transportation to and from the vote center
- Stay the entire day chosen to serve
- Assist with opening/closing of the Vote Center
- Assist with processing voters throughout the day
- Answering voter questions
- Cleaning and sanitizing to ensure voter and poll worker safety throughout the day

#### When do I need to be available?

The election is November 5, 2024. Polls open at 7:00am and close at 8:00pm. Poll workers arrive prior to opening to set up and stay until after closing. The exact time varies based on the polling location.

All poll workers are required to attend training. This training is typically conducted in person. However, this training may be conducted virtually depending on current events at the time of training.

#### If I have questions, who do I contact?

Contact the Registrar of Voters office of Mendocino County at [mcvotes@mendocinocounty.gov](mailto:mcvotes@mendocinocounty.gov) or (707) 234-6819

#### Where will students be placed to serve?

We will attempt to place student election workers at a location as close to their home address or school as possible. Due to the strict guidelines and strategic planning that goes into election worker placement, students must show up to their assigned location; they may not show up to a different vote center without the consent of the Registrar-Recorder/County Clerk.

**The Elections office will contact you after your form has been received with information about your assigned polling location**

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#### Student, Teacher, and Parent/Guardian Acknowledgement:

By signing below, I agree that: I meet all the requirements of the Student Poll Worker Program; I understand and commit to the responsibilities listed in the Student Poll Worker Program packet.

<b>Student Name:</b>	<b>Student Signature:</b>
<b>Student Phone Number:</b>	<b>Student Address:</b>

Parents signing below agree that the above-named student meets the requirements to participate listed in the Student Election Worker Program for November 5, 2024.

<b>Parent/Guardian Name:</b>	<b>Parent/Guardian Phone Number:</b>
<b>Parent/Guardian Signature:</b>	

Principals signing below agree that the above-named student meets the requirements to participate listed in the Student Election Worker Program for November 5, 2024.

<b>Principal Name:</b>	<b>Principal Signature:</b>
<b>High School Name:</b>	
<b>High School Phone Number:</b>	<b>High School Address:</b>

Return this page to Elections, 1020 Low Gap Road, Room 1020, Ukiah Ca 95482  
or scan and email to [mcvotes@mendocinocounty.org](mailto:mcvotes@mendocinocounty.org)