

# MEETING AGENDA

## Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Behavioral Health & Recovery Services

1120 South Dora St., Ukiah, CA 95482

Phone: (707) 472-2355 | Email: [measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org)

Teleconferencing to be hosted from 1120 S. Dora St. in Ukiah, California

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Join Zoom Meeting: <https://mendocinocounty.zoom.us/j/84687907541>

ID: 846 8790 7541; Call-In: 1(669) 900-9128

**Wednesday, March 23, 2022 at 1:00 PM**

**1**     OPEN SESSION/ROLL CALL

**2**     PUBLIC EXPRESSION ON NON-AGENDA ITEMS

Members of the public are welcome to address the Committee on items not listed on the agenda but within the jurisdiction of the Committee. The Committee is prohibited by law from taking action on matters, not on the agenda but may ask questions to clarify the speaker's comment. The Committee limits testimony on matters not on the agenda to three minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Committee.

To best facilitate these items, please write your topic to [measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org).

All meetings are recorded. Once your item is announced, please state your first and last name.

**3**     COMMITTEE MATTERS

- 3a)     Discussion and Possible Action Regarding the Resolution Authorizing Remote Mental Health Treatment Act Citizens Oversight Committee Meetings.
- 3b)     Discussion and Possible Action Regarding the Nomination and Appointment of Vice Chair of the Mental Health Treatment Act Citizens Oversight Committee.
- 3c)     Approval of Minutes from the December 15, 2021 Meeting.
- 3d)     March 2022 Measure B Financial Report.
- 3e)     Discussion and Possible Action Regarding the Fiscal Year 2022-23 Measure B Budget.

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All other participants will be calling in from Fort Bragg, CA; Willits, CA; and Ukiah, CA  
Due to COVID-19 Social Distancing requirements, the public is invited to participate ONLINE ONLY.

For information regarding the Brown Act for offsite/online public meetings, visit:  
<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

# MEETING AGENDA

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- 3f) Update and Discussion Regarding Measure B Related Items at the Board of Supervisors Meetings.
  - 3g) Update and Discussion Regarding the Status of Current Measure B Projects.
  - 3h) Discussion and Possible Action Regarding the Proposal to Update the Financial Plan Monthly, Send it Out to the Oversight Committee Along with Other County Reports that are Sent, and Use it as a Budgetary Tool in Discussions and Making Recommendations.
  - 3i) Discussion and Possible Action Regarding Future 2022 Mental Health Treatment Act Citizens Oversight Committee Meetings to be Held In Person, Remotely, or Hybrid meetings.

### 4 COMMITTEE MEMBER REPORTS

- 4a) Committee Member Reports regarding Items of General Interest

### 5 COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Committee proceedings. To review items described in this section, please contact the Committee Clerk at [measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org)

## ADJOURNMENT

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 472-2355 at least five days prior to the Meeting. Additional information regarding the Committee can be obtained by referencing: [www.mendocinocounty.org/community/mental-healthoversight-committee](http://www.mendocinocounty.org/community/mental-healthoversight-committee).

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**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3a**

<b>Meeting Date:</b>	March 23, 2022
<b>Contact:</b>	Chair Miller
<b>Time Allocated for Item:</b> 5 minutes	

**AGENDA TITLE:** Discussion and Possible Action Regarding the Resolution Authorizing Remote Mental Health Treatment Act Citizens Oversight Committee Meetings.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**  
Resolution attached.

**RESOLUTION OF THE MENDOCINO COUNTY MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE  
AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES  
OF THE MENTAL HEALTH TREATMENT ACT CITIZENS OVERSIGHT COMMITTEE  
PURSUANT TO THE RALPH M. BROWN ACT**

WHEREAS, all meetings of the **Mental Health Treatment Act Citizens Oversight Committee** and its legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963), so that any member of the public may attend, participate, and view the legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency declaring a state of emergency exists due to the outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19), pursuant to the California Emergency Services Act (Government Code section 8625) and that State of Emergency is still in effect in the State of California; and,

WHEREAS, as of the date of this Resolution, neither the Governor nor the state Legislature have exercised their respective powers pursuant to Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution the state Legislature; and,

WHEREAS, the California Department of Industrial Relations has issued regulations related to COVID-19 Prevention for employees and places of employment. Title 8 of the California Code of Regulations, Section 3205(c)(5)(D) specifically recommends physical (social) distancing as one of the measures to decrease the spread of COVID-19 based on the fact that particles containing the virus can travel more than six feet, especially indoors; and,

WHEREAS, the Mendocino County Public Health Officer continues to recommend teleconferencing during public meetings of all legislative bodies to protect the community's health against the spread of COVID-19; and

WHEREAS, the **Mental Health Treatment Act Citizens Oversight Committee** finds that state or local officials have imposed or recommended measures to promote social distancing based on the Mendocino County Public Health Officer recommendation and the California Department of Industrial Relations' issuance of regulations related to COVID-19 Prevention through Title 8 of the California Code of Regulations, Section 3205(c)(5)(D); and,

WHEREAS, as a consequence, the **Mental Health Treatment Act Citizens Oversight Committee** does hereby find that current conditions meet the circumstances set for in Government Code section 54953(e)(3) to allow this legislative body to conduct its meetings by teleconferencing without compliance with Government Code section 54953 (b)(3), pursuant to Section 54953(e), and that such legislative body shall comply with the requirements to provide the public with access to the meetings as prescribed by Government Code section 54953(e)(2) to ensure the public can safely participate in and observe local government meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE **Mental Health Treatment Act Citizens Oversight Committee** as follows:

Section 1. Recitals. All of the above recitals are true and correct and are incorporated into this Resolution by this reference.

Section 2. Current Conditions Authorize Teleconference Public Meetings of Legislative Bodies. Based on the California Governor's continued declaration of a State of Emergency, the Mendocino County Public Health Officer's recommendation to continue teleconferencing, and the regulations issued by the California Department of Industrial Relations, the **Mental Health Treatment Act Citizens Oversight Committee** finds that the conditions continue to exist pursuant to Government Code section 54953(e)(3) to allow legislative bodies to use teleconferencing to hold public meetings in accordance with Government Code section 54953(e)(2) to ensure members of the public have continued access to safely observe and participate in local government meetings.

Section 3. Remote Teleconference Meetings. The **Mental Health Treatment Act Citizens Oversight Committee** is hereby authorized to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e)(2) and other applicable provisions of the Brown Act.

Section 4. Effective Date. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried this \_\_\_\_ of \_\_\_\_ 2022, by the **Mental Health Treatment Act Citizens Oversight Committee**, by the following vote:

AYES:

NO:

ABSENT:

ABSTAIN:

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3b**

<b>Meeting Date:</b>	March 23, 2022
<b>Contact:</b>	Chair Miller
<b>Time Allocated for Item:</b> 15 minutes	

**AGENDA TITLE:** Discussion and Possible Action Regarding the Nomination and Appointment of Vice Chair of the Mental Health Treatment Act Citizens Oversight Committee for 2022.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**  
Vice Chair appointment for 2022.

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3c**

<b>Meeting Date:</b>	March 23, 2022
<b>Contact:</b>	Chair Miller
<b>Time Allocated for Item:</b> 5 minutes	

**AGENDA TITLE:** Approval of Minutes from the December 15, 2021 meeting.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**  
December 15, 2021 meeting minutes are included in the agenda packet.



# Mental Health Treatment Act Citizens Oversight Committee

## Behavioral Health & Recovery Services

1120 South Dora St., Ukiah, CA 95482

Phone: (707) 472-2355 | Email: [measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org)

## Minutes: Wednesday, December 15, 2021

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### 1 **CALL TO ORDER ROLL CALL:** 1:00 PM

Committee Members Present: Member Allman, Member Angelo, Member Barash, Member Ebyam, Member Liberty, Member Miller, Member Rich, Member Riley, and Chair Moschetti.

- A quorum is established.

### 2 **PUBLIC EXPRESSION ON NON-AGENDA ITEMS:**

- No public comments.

### 3 **COMMITTEE MATTERS**

#### 3a) **Approval of Minutes from the October 27, 2021 Meeting.**

Presenter: Chair Moschetti

**Committee Action:** Upon motion by Member Barash seconded by Member Allman it is ORDERED that the minutes of the October 27, 2021 Citizens Oversight Committee meeting be accepted as presented.

- Motion passes with 9 approvals.

#### 3b) **December 2021 Measure B Financial Report**

Presenter: Vice Chair Miller

- Andrea Turchin, BHRS Fiscal Administrative Manager presented the December Measure B financial report.
- Information Technology costs discussion: fiscal staff clarified the line item for IT costs is part of the equipment for the Behavioral Health Regional Training Center.

**Committee Action:** None.

#### 3c) **Update and Discussion Regarding Measure B Related Items at the Board of Supervisor Meetings.**

Presenter: Chair Moschetti

- The BOS approved the recommendation to cover the CIT training expenses with Measure B funds.
- The feasibility study for the PHF is planned to go in front of the BOS at the end of January.
- The independent audit has been approved by the BOS, and has been contracted to be done by Clifton, Larsen, and Allen. The audit results are expected to be done by March 31, 2022.

**Committee Action:** None.





# Mental Health Treatment Act Citizens Oversight Committee

## Behavioral Health & Recovery Services

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## Minutes: Wednesday, December 15, 2021

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### 3d) Update and Discussion Regarding the Status of Current Measure B Projects.

Presenter: Vice Chair Miller

- Measure B projects status report provided by Vice Chair Miller.
- The CRT facility is done, there is a supply chain issue due to COVID on the generator. The facility will be approved and moving forward without the generator to not hold up the opening and facility licensing. The grand opening is scheduled for December 16<sup>th</sup>.
- Mobile Crisis Response – hired a second rehab specialist, currently in training. He will be working with Katie Smallcomb to cover both UPD and Sheriff's department. With this new staff addition, mobile crisis response will be available 7 days a week. Currently recruiting for a third rehab specialist for the coast.
- Community Education Awareness and Support: contract awarded to NAMI. NAMI is currently recruiting for an Executive Director.
- Behavioral Health Regional Training Center: held the first training (CIT training) earlier this month.
- Psychiatric Health Facility: Facilities and BHRS have been working on the feasibility study with Nacht & Lewis and AECOM. The study is expected to be presented to the BOS at the end of January 2022.

**Committee Action:** None.

### 3e) Discussion and Possible Action Regarding the Creation of a Comprehensive Financial Plan for all Projected and Approved Measure B Revenues and Expenses.

Presenter: Member Ebyam

- Regarding decisions made regarding proposals/recommendations without knowing what funding is available. A comprehensive plan would include a budget, if any funds could be reallocated, and additional operational costs.
- Board agreed to follow up at next meeting.

**Committee Action:** None.

### 3f) Discussion and Possible Board Action Regarding the Mental Health Treatment Act Citizens Oversight Committee Meeting Every Other Month or Quarterly for Calendar Year 2022.

- The board agreed to meet on a quarterly basis in 2022 with the understanding that any board member can request a special meeting at any time as needed. A written report from BHRS or the board Chair will also be provided to the board and public on a monthly basis.

**Committee Action:** Upon motion by Member Angelo seconded by Member Liberty it is ORDERED that the Mental Health Treatment Act Citizens Oversight Committee move to



# Mental Health Treatment Act Citizens Oversight Committee

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## Minutes: Wednesday, December 15, 2021

quarterly meetings with the understanding that any commissioner can request a special meeting at anytime to hold additional meetings on any off month, and that BHRS or the Chair provide a written report on a monthly basis.

- Motion passes with 6 approvals and 3 disapprovals (Allman, Barash, and Ebyam).

#### 4 **COMMITTEE MEMBER REPORTS**

##### 4a) **Committee Member Reports Regarding Items of General Interest**

- Member Allman expressed his gratitude towards Mark Mertle and his dedication to the board. Member Angelo expressed her gratitude for the entire board and Member Allman.

#### 5 **ADJOURNMENT**

There being nothing further, the Mental Health Treatment Act Citizens Oversight Committee adjourned the meeting at 2:22PM.

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

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**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3d**

<b>Meeting Date:</b>	March 23, 2022
<b>Contact:</b>	Chair Miller
<b>Time Allocated for Item:</b> 10 minutes	

**AGENDA TITLE:** March 2022 Measure B Financial Report.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

Financial report is included in the agenda packet.

**Mendocino County - Measure B Funds  
Mental Health Treatment Act-Summary  
March 2022**

<b>Date</b>	<b>Description</b>	<b>Amount</b>	<b>Min 25% Operations</b>	<b>Max 75% Facilities</b>	
<b>Revenues:</b>					
FY 2017/18	YTD Total	Measure B Sales Tax Proceeds - April 2018 to June 2018	(1,606,571)	(401,643)	(1,204,929)
FY 2018/19	YTD Total	Measure B Sales Tax Proceeds - July 2018 to June 2019	(8,555,373)	(2,138,843)	(6,416,529)
FY 2019/20	YTD Total	Measure B Sales Tax Proceeds - July 2019 to June 2020	(8,647,202)	(2,161,800)	(6,485,401)
FY 2020/21	YTD Total	Measure B Sales Tax Proceeds-July 2020 to June 2021	(10,848,109)	(2,712,027.25)	(8,136,081.75)
FY 2021/22	YTD Total	Measure B Sales Tax Proceeds-July 2021 to Current	(5,516,232)	(1,379,057.98)	(4,137,173.95)
		<b>Life to Date Revenue:</b>	<b>(35,173,487)</b>	<b>(8,793,372)</b>	<b>(26,380,115)</b>
			-5516138	-8793377.42	-26380132.25
			(94)	6	17
<b>Expenses:</b>					
FY 2017/18	YTD Total	Measure B Expenditures - April 2018 to June 2018	199,048	199,048	-
FY 2018/19	YTD Total	Measure B Expenditures - July 2018 to June 2019	31,389	31,389	-
FY 2019/20	YTD Total	Measure B Expenditures - July 2019 to June 2020	581,056	48,574	532,482
FY 2020/21	YTD Total	Measure B Expenditures - July 2020 to June 2021	2,487,986	164,678	2,323,309
FY 2021/22	YTD Total	Measure B Expenditures - July 2021 to Current	1,994,211	104,328	1,889,883
		<b>Life to Date Expense:</b>	<b>5,293,691</b>	<b>548,017</b>	<b>4,745,674</b>
		<b>Life to Date Interest Earnings:</b>	<b>(527,184)</b>	<b>(131,796)</b>	<b>(395,388)</b>
		<b>Current Measure B Fund Balance:</b>	<b>(30,406,979)</b>	<b>(8,377,151)</b>	<b>(22,029,829)</b>
		<b>Measure B Prudent Reserve (6.85%):</b>	<b>(1,253,558)</b>	<b>(313,390)</b>	<b>(940,169)</b>

**Mendocino County - Measure B Funds**  
**Mental Health Treatment Act-Revenue Detail**  
**FY 21/22**

<b>Date</b>	<b>Journal No.</b>	<b>Description</b>	<b>Amount</b>	<b>Min 25% Operations</b>	<b>Max 75% Facilities</b>
9/27/2021	CRP 232978	Measure B Sales Tax Proceeds - July 2021	(981,092)	(245,272.88)	(735,818.63)
10/26/2021	CRP 233732	Measure B Sales Tax Proceeds - Aug 2021	(1,189,485)	(297,371.26)	(892,113.77)
11/29/2021	CRP 234549	Measure B Sales Tax Proceeds - Sept 2021	(701,391)	(175,347.73)	(526,043.18)
12/27/2021	CRP 235216	Measure B Sales Tax Proceeds - Oct 2021	(919,074)	(229,768.57)	(689,305.72)
1/25/2022	CRP 236049	Measure B Sales Tax Proceeds -Nov 2021	(844,664)	(211,166.05)	(633,498.14)
2/28/2022	CRP 237266	Measure B Sales Tax Proceeds - Dec 2021	(880,526)	(220,131.51)	(660,394.52)
				-	-
				-	-
				-	-
				-	-
				-	-
			<b>(5,516,232)</b>	<b>(1,379,057.98)</b>	<b>(4,137,173.95)</b>

**Note: Revenue deposits will have a 2 month lag time**

**Mendocino County - Measure B Funds  
Mental Health Treatment Act-Operation Expenses (Budget 4052)  
FY 21/22**

OBJ	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	VENDOR NAME	COMMENT
<b>** Salary &amp; Benefits include 1 FTE Project Manager, .25 Staff Assistant II</b>						
<b>Salary &amp; Benefits Total</b>				<b>\$0.00</b>		
862060	Communications	2022/01/746	8/26/2021	19.72	Verizon Wireless	270569046-00081
862060	Communications	2022/03/606	9/23/2021	19.67	Verizon Wireless	270569046-00081
862060	Communications	2022/04/000831	10/28/2021	19.66	VERIZON WIRELESS	270569046-00081 FY 21/22
862060	Communications	2022/06/000033	12/02/2021	19.66	VERIZON WIRELESS	270569046-00081 FY21/22
862060	Communications	2022/06/000766	12/30/2021	19.66	VERIZON WIRELESS	270569046-00081 FY21/22
862060	Communications	2022/08/000034	02/03/2022	19.66	VERIZON WIRELESS	270569046-00081 FY21/22
862060	Communications	2022/08/000965	2/25/2022	71.34	VERIZON WIRELESS	270569046-00081 FY 21/22
862060	Communications	2022/09/NA	3/17/2022	76.30	VERIZON WIRELESS	270569046-00081 FY 21/22
<b>Communication Total</b>				<b>\$265.67</b>		
862101	General Liability Insurance	2022/04/001074	10/01/2021	358.00		
<b>General Liability Insurance-Annually</b>				<b>\$358.00</b>		
862170	Office Expense	2022/04/000038	10/07/2021	38.85	FISHMAN SUPPLY COMP	15368.17 FY 21-22
862170	Office Expense	2022/06/000766	12/30/2021	52.09	FISHMAN SUPPLY COMP	15368.17 FY21/22
862170	Office Expense	2022/07/000550	01/19/2022	43.10	AMZN Mktp US63093.5112/13/	
862170	Office Expense	2022/07/000550	01/19/2022	82.02	COSTCO WHESE63091.3012/15/	
862170	Office Expense	2022/07/000550	01/19/2022	280.98	SAFEWAY #15863091.4712/16/	
<b>Office Expense Total</b>				<b>\$497.04</b>		
<b>Education &amp; Training</b>				<b>\$0.00</b>		
862187	Education & Training					
<b>Education &amp; Training Total</b>				<b>\$0.00</b>		
862189	Prof & Spec Svcs-Other	2022/06/000031	12/02/2021	405.00	NAMI MENDOCINO CO	FY2122 10/21 INDEED RECRUI
862189	Prof & Spec Svcs-Other	2022/07/000546	01/21/2022	62.98	NAMI MENDOCINO CO	FY2122 NAMI EDUCATION 12/2 Dec 2021
862189	Prof & Spec Svcs-Other	2022/08/000300	02/10/2022	1,284.36	NAMI MENDOCINO CO	FY2122 JAN 22 MEASURE B NAMI S
<b>Prof &amp; Spec Svcs-Other Total</b>				<b>\$1,752.34</b>		
862190	Public & Legal Notices					
<b>Public &amp; Legal Notices</b>				<b>\$0.00</b>		
862230	Info Tech Equipment	2022/03/000639	09/21/2021	245.56	B&H PHOTO 8630921.8108/02/	
862230	Info Tech Equipment	2022/03/000639	09/21/2021	75.52	B&H PHOTO 8063096.1608/18/	
862230	Info Tech Equipment	2022/05/000593	11/08/2021	1,533.31	B&H PHOTO 6309124.9910/18/	
862230	Info Tech Equipment	2022/06/001160	12/31/2021	2,137.38	FY21/22 ENTERPRISE ISF (IT Cost)	
<b>Info Tech Equipment Total</b>				<b>\$3,991.77</b>		
862239	Special Dept Exp.	2022/03/000425	09/15/2021	66.89	COCO	4052-ME AUG COCO
862239	Special Dept Exp.	2022/03/000897	09/28/2021	102.28		PP 14 BEELER, J
862239	Special Dept Exp.	2022/03/000898	09/28/2021	412.47		PP 15 BEELER, J
862239	Special Dept Exp.	2022/03/000899	09/28/2021	63.27		PP14-15 CHAVOYA, L
862239	Special Dept Exp.	2022/03/000906	09/28/2021	6,703.59		PP 14-15 SMALLCOMB, K
862239	Special Dept Exp.	2022/03/000912	09/28/2021	450.65		PP 14 LOVATO, K
862239	Special Dept Exp.	2022/03/000913	09/28/2021	865.39		PP 15 LOVATO, K
862239	Special Dept Exp.	2022/04/000016	10/01/2021	538.34		PP 16-17 2122 BEELER, J
862239	Special Dept Exp.	2022/04/000027	10/01/2021	8,137.12		PP 16-17 2122 SMALLCOMB, K
862239	Special Dept Exp.	2022/04/000028	10/01/2021	190.39		PP 16-17 2122 TURCHIN, A
862239	Special Dept Exp.	2022/04/000209	10/07/2021	83.61	COCO	4052-JULY COCO
862239	Special Dept Exp.	2022/04/000453	10/14/2021	181.34		PP18-19 2021 CHAVOYA, L
862239	Special Dept Exp.	2022/04/000457	10/14/2021	176.58		PP18-19 2021 LOVATO, K
862239	Special Dept Exp.	2022/04/000458	10/14/2021	781.75		PP18-19 2021 LOVATO, K
862239	Special Dept Exp.	2022/04/000462	10/14/2021	5,871.86		PP18-19 2021 SMALLCOMB, K
862239	Special Dept Exp.	2022/04/000463	10/14/2021	124.56		PP18-19 2021 THOMPSON, D
862239	Special Dept Exp.	2022/04/000464	10/14/2021	96.53		PP18-19 2021 TURCHIN, A
862239	Special Dept Exp.	2022/04/000493	10/14/2021	-63.27		PP 14-15 CHAVOYA, L
862239	Special Dept Exp.	2022/04/000496	10/14/2021	63.27		PP14-15 2021 CHAVOYA, L
862239	Special Dept Exp.	2022/04/000497	10/14/2021	186.95		PP16-17 2021 CHAVOYA, L
862239	Special Dept Exp.	2022/05/000669	11/22/2021	260.52	COCO	4052-ME OCT COCO
862239	Special Dept Exp.	2022/05/000689	11/23/2021	192.96		PP20-21 2021 CHAVOYA, L
862239	Special Dept Exp.	2022/05/000695	11/23/2021	760.03		PP20-21 2021 LOVATO, K
862239	Special Dept Exp.	2022/05/000700	11/23/2021	7,457.48		PP20-21 2021 SMALLCOMB, K
862239	Special Dept Exp.	2022/05/000772	11/30/2021	65.34	COCO	4052-ME SEPT COCO
862239	Special Dept Exp.	2022/06/000242	12/07/2021	69.77		PP 22-23 2021 BEELER, J
862239	Special Dept Exp.	2022/06/000247	12/07/2021	221.69		PP 22-23 2021 CHAVOYA, L
862239	Special Dept Exp.	2022/06/000252	12/07/2021	272.08		PP 22 2021 LOVATO, K
862239	Special Dept Exp.	2022/06/000259	12/07/2021	8,137.12		PP 22-23 2021 SMALLCOMB, K
862239	Special Dept Exp.	2022/06/000887	12/27/2021	68.11		BEELER, J PP 24-25 2021
862239	Special Dept Exp.	2022/06/000891	12/27/2021	341.22		CHAVOYA, L PP 24-25 2021
862239	Special Dept Exp.	2022/06/000892	12/27/2021	2,804.07		COLTON, C PP 25 2021
862239	Special Dept Exp.	2022/06/000900	12/27/2021	7,048.73		SMALLCOMB, K PP 24-25 2021
862239	Special Dept Exp.	2022/06/000901	12/27/2021	1,250.95		LOVATO, K PP 24-25 2021
862239	Special Dept Exp.	2022/06/000917	12/27/2021	255.92		TURCHIN, A PP 24-25 2021
862239	Special Dept Exp.	2022/06/001116	12/31/2021	323.89		CHAVOYA, L PP 26 2021
862239	Special Dept Exp.	2022/06/001117	12/31/2021	4,068.56		COLTON, C PP 26 2021
862239	Special Dept Exp.	2022/06/001120	12/31/2021	302.31		LOVATO, KAREN PP 26 2021
862239	Special Dept Exp.	2022/06/001124	12/31/2021	3,825.43		SMALLCOMB, K PP 26 2021
862239	Special Dept Exp.	2022/06/001169	12/31/2021	32.00		FY2122 C.,COLTON DOJ FINGE
862239	Special Dept Exp.	2022/07/000551	01/19/2022	150.00		FY2122PRE EMPL PHYS-COLTON
862239	Special Dept Exp.	2022/09/000514	03/08/2022	8,165.42		COLTON, C PP 1-2 2022
862239	Special Dept Exp.	2022/09/000558	03/08/2022	8,165.42		SMALLCOMB, K PP 1-2 2022
862239	Special Dept Exp.	2022/09/000924	03/15/2022	8,193.72		COLTON, C PP 3-4 2022
862239	Special Dept Exp.	2022/09/001049	03/17/2022	8,193.72		SMALLCOMB, K PP 3-4 2022
862239	Special Dept Exp.	2022/09/0001051	03/17/2022	432.83		TURCHIN, A PP 3-4 2022
<b>Special Dept Exp. Total</b>				<b>\$96,092.86</b>		
862250	Travel-In County	2022/04/000904	10/27/2021	248.82	For Mobile Response	4050 JUL21 GARAGE BILL MIL
862250	Travel-In County	2022/05/000062	11/02/2021	1.83	For Mobile Response	4013 SEP21 MILEAGE BREAKD
862250	Travel-In County	2022/05/000261	11/09/2021	275.90	For Mobile Response	4050 GARAGE IN AUG 2021
862250	Travel-In County	2022/05/000264	11/09/2021	159.21	For Mobile Response	4050 GARAGE SEP 2021 IN CN
862250	Travel-In County	2022/05/000775	11/30/2021	256.06	For Mobile Response	4050 GARAGE BILL MILEAGE
862250	Travel-In County	2022/07/0000255	01/03/2022	19.84	For Mobile Response	4013 OCT21 MILEAGE BREAKD
862250	Travel-In County	2022/07/001013	01/03/2022	200.97	For Mobile Response	FY 2122
862250	Travel-In County	2022/07/001014	01/03/2022	186.48	For Mobile Response	FY 2122
862250	Travel-In County					
<b>Travel-In County Total</b>				<b>\$1,349.11</b>		
862253	Travel-Out of County	2022/07/001013	01/03/2022	21.42	For Mobile Response	NOV-21
<b>Travel-Out of County Total</b>				<b>\$21.42</b>		
864370	Equipment-Fixed Assets					
<b>Equipment-Fixed Assets</b>				<b>\$0.00</b>		
<b>Operating Trans-Out</b>				<b>\$0.00</b>		
<b>Grand Total</b>				<b>\$104,328.21</b>		

**Summary of Budget for FY 21/22**

**Summary of Staff Chases**

OBJ	ACCOUNT DESCRIPTION	Budget Amount	YTD Exp	Remaining Budget	Staff Member	Amount
1000 Series	Salary & Benefits	134,556.00	\$0.00	\$134,556.00	Beeler, J (Admin)	\$1,190.97
862060	Communications	500.00	\$265.67	\$234.33	Chavoya, L (Admin)	\$1,511.32
862101	General Liability Insurance-Annual	358.00	\$358.00	\$0.00	Lovato, K (Program)	\$4,859.74
862170	Office Expense	2,000.00	497.04	\$1,502.96	Smallcomb, K (Mobile Response)	\$63,540.47
862187	Education & Training	1,000.00	0.00	\$1,000.00	Turchin, A (Fiscal)	\$975.67
862189	Prof & Spec Svcs-Other	1,389,880.00	1,752.34	\$1,388,127.66	Thompson, D. (Admin)	\$124.56
862190	Public & Legal Notices	500.00	0.00	\$500.00	Colton, C (Mobile Response)	\$23,413.77
862194	A-87 Costs	20,000.00	0.00	\$20,000.00		\$0.00
862230	Info Tech Equipment	3,337.00	3,991.77	-\$654.77		\$0.00
862239	Special Dept Exp.	388,549.00	96,092.86	\$292,456.14		\$0.00
862250	Travel-In County	500.00	1,349.11	-\$849.11		\$0.00
862253	Travel-Out of County	1,000.00	21.42	\$978.58		\$0.00
865802	Operating Transfer Out	3,558,105.00	0.00	\$3,558,105.00		\$0.00
<b>Total Budget</b>		<b>\$5,500,285.00</b>	<b>\$104,328.21</b>	<b>\$5,395,956.79</b>		

Qt 1 Adjustments: Added \$779,880 for Dual Response and Crisis Respite.

**Mendocino County - Measure B Funds**  
**Mental Health Treatment Act-Projects (1303/1713)**  
**FY 21/22**

Project	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	INVOICE #	VENDOR NAME	COMMENT
CA001	Behavioral Health Training C	2022/02/000602	08/26/2021	96,191.78	INV3 073121	ADAMS COMMERCIAL GEN	MEASURE B 555 S. ORCHARD S
		2022/03/000201	09/10/2021	1,706.25	082321	RVCFD	MENDOCINO COUNTY MEASURE B
		2022/03/000201	09/10/2021	125.00	8336	COASTAL MOUNTAIN	MENDOCINO COUNTY APP FEE R
		2022/04/000782	10/28/2021	150.00	100121	SCHLOSSER NEWBERGER	ON-CALL ARCHITECTURAL SEP2
		2022/06/000478	12/16/2021	1,706.25	082321	RV-CALPELLA FIRE	MEASURE B REGIONAL TRAINING
		2022/08/000026	02/03/2022	15,424.12	5 FINAL R1	ADAMS COMMERCIAL GEN	MEASURE B 555 S. ORCHARD U
		2022/08/000582	02/18/2022	21,777.79	4R1 121321	ADAMS COMMERCIAL GEN	MEASURE B 555 S ORCHARD ST UKI
<b>Behavioral Health Training Center Total</b>				<b>\$137,081.19</b>			
CA003	Crisis Residential Treatment	2022/02/000369	08/19/2021	260,864.37	8 072721	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME
		2022/02/000369	08/19/2021	400.00	20211816RB	REDWOOD EMPIRE TITLE	CRT PROJECT PRELIMINARY TI
		2022/03/000052	09/02/2021	507.50	48831	LACO ASSOCIATES	PROJECT 07746.28 JUL21 SE
		2022/03/000203	09/10/2021	8,588.58	00019-REVISEE	NACHT & LEWIS	CRT UNIT PROJECT Y194900
		2022/03/000406	09/16/2021	29,041.19	2000526208	AECOM TECHNICAL	CONST MAINT 5/29/21-7/30/2
		2022/03/000790	09/30/2021	11,737.50	2000533966	AECOM TECHNICAL	CONST MAINT CRT FACIL 7/31
		2022/03/000790	09/30/2021	6,934.95	00020 083121	NACHT & LEWIS	Y194900 SERVS THROUGH 8/3
		2022/04/000155	10/07/2021	1,607.50	48128	LACO ASSOCIATES	PROJECT 07746.28 2/14/21-
		2022/04/000155	10/07/2021	1,149.53	48567	LACO ASSOCIATES	PROJECT 07746.28 5/1/21-5/
		2022/04/000155	10/07/2021	150.00	48970	LACO ASSOCIATES	PROJECT 07746.28 8/1/21-8
		2022/04/000566	10/21/2021	377,035.45	9 083021	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME
		2022/04/000566	10/21/2021	277,948.67	10 092721	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME
		2022/04/000577	10/21/2021	9,988.49	2000546142	AECOM TECHNICAL	CONST MAINT CRT FACIL 8/28
		2022/04/000782	10/28/2021	1,041.00	22030	ADVANCED LOCKING SOL	MENDO CO PO# CA 003 - CRT
		2022/05/000022	11/04/2021	2,972.97	00021 093021	NACHT & LEWIS	PROJECT Y194900 PHF UNIT S
		2022/06/000062	12/02/2021	100.00	111921	UVSD	SEWER SERVICE APPLICATION
		2022/06/000332	12/09/2021	455,009.71	11 112021	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME
		2022/06/000332	12/09/2021	6,825.94	00022 103121	NACHT & LEWIS	PROJECT Y194900 SRVCS THRO
		2022/06/000593	12/16/2021	1,372.50	49268	LACO ASSOCIATES	PROJECT 07746.28 09/01/21
		2022/06/000593	12/16/2021	4,843.96	00023 113021	NACHT & LEWIS	PROJECT Y194900 SERVICES
		2022/06/000793	12/30/2021	22,007.50	2000565730	AECOM TECHNICAL	AGREEMENT # 60640403 MENDO
		2022/08/000026	02/03/2022	87,413.10	12 123121	CUPPLES & SONS	PROJECT Y1949 11/1/21-12/
		2022/08/000026	02/03/2022	27,572.39	2000576642	AECOM TECHNICAL	PROJECT 60640403 10/30/21-
2022/08/000026	02/03/2022	762.50	49464	LACO ASSOCIATES	PROJECT 07746.28 CRT 11/14		
2022/08/000582	02/18/2022	5,285.28	00024 123121	NACHT & LEWIS	CRT DESIGN DEC21		
2022/08/000907	02/25/2022	9,497.50	2000588068	AECOM TECHNICAL	AECOM CONST MAINT CRT FACIL 20		
2022/09/	3/14/2022	5,507.50	47363	AECOM TECHNICAL	CRT FACILITY SRVCS		
<b>Crisis Residential Treatment Facility Total</b>				<b>\$1,616,165.58</b>			
CA004	Psychiatric Hospital Facility	2022/03/000203	09/10/2021	5,500.00	PHF-00001	NACHT & LEWIS	PHF UNIT PROJECT Y194900 W
		2022/03/000790	09/30/2021	2,147.50	2000534322	AECOM TECHNICAL	CONST MGMT SVCS 7/31/21-8/
		2022/03/000790	09/30/2021	8,788.00	PHF-00002	NACHT & LEWIS	PHF UNIT SRVCS THROUGH 8/3
		2022/04/000577	10/21/2021	3,312.50	2000544528	AECOM TECHNICAL	CONST MGMT 8/28/21-9/24/21
		2022/05/000022	11/04/2021	12,256.80	PHF-00003	NACHT & LEWIS	PHF UNIT SERVICES THROUGH
		2022/06/000332	12/09/2021	20,710.70	PHF-0004	NACHT & LEWIS	PHF UNIT SRVCS THROUGH 10/
		2022/06/000478	12/16/2021	5,660.00	2000565414	AECOM TECHNICAL	MGMT SVCS 8/25/21-10/29/21
		2022/06/000793	12/30/2021	5,262.50	2000565404	AECOM TECHNICAL	AGREEMENT 60655687 PHF FEA
		2022/06/000793	12/30/2021	3,207.50	2000565986	AECOM TECHNICAL	AGREEMENT # 60655687 PHF F
		2022/06/000793	12/30/2021	15,085.00	2000566143	AECOM TECHNICAL	AGREEMENT # 60663225 ON CA
		2022/07/000135	01/06/2022	24,682.50	PHF - 05	NACHT & LEWIS	WHITMORE LANE PHF STUDY
		2022/08/000026	02/03/2022	1,675.00	2000577924	AECOM TECHNICAL	PROJECT 60655687 11/27/21-
		2022/08/000026	02/03/2022	2,165.00	2000576669	AECOM TECHNICAL	PROJECT 60663225 ON CALL C
		2022/08/000582	02/18/2022	10,859.70	PHF-06	NACHT & LEWIS	PHF UNIT STUDY DEC21
		2022/09/000000	3/14/2022	14,063.80	N/A	NACHT & LEWIS	PHF UNIT SVS THRU 1/31
		2022/09/000000	3/3/2022	1,260.00		AECOM TECHNICAL	AGREEMENT #60655687 12/25/21
<b>Psychiatric Hospital Facility Total</b>				<b>\$136,636.50</b>			
<b>Grand Total</b>				<b>\$1,889,883.27</b>			

**Summary of Budget for FY 21/22**

Project Codes	Project Name	Budget Amount	YTD Exp	Remaining Budget
CA001	Behavioral Health Training C	\$ 147,925.00	\$ 137,081.19	\$ 10,843.81
CA003	Crisis Residential Treatment	\$ 1,973,053.00	\$ 1,616,165.58	\$ 356,887.42
CA004	Psychiatric Hospital Facility	\$ 897,247.00	\$ 136,636.50	\$ 760,610.50
<b>Total Budget</b>		<b>\$3,018,225.00</b>	<b>\$1,889,883.27</b>	<b>\$1,128,341.73</b>

**Operating Transfer In- 827802 (Reimbursement from BU 4052)**

Project Codes	Project Name	Budget Amount	YTD Exp	Remaining Budget
CA001	Behavioral Health Training C	\$ (147,925.00)	\$ -	\$ (147,925.00)
CA003	Crisis Residential Treatment	\$ (1,973,053.00)	\$ -	\$ (1,973,053.00)
CA004	Psychiatric Hospital Facility	\$ (897,248.00)	\$ -	\$ (897,248.00)
<b>Total Budget</b>		<b>(\$3,018,226.00)</b>	<b>\$0.00</b>	<b>(\$3,018,226.00)</b>

**Training Center (CA001) Contractor Payment Summary**

Contractor	Contract Amount	Paid 20/21	Paid 21/22	Remaining Balance
ams Commercial	\$ 308,482.49	\$ 175,088.80	\$ 133,393.69	\$ -

**CRT (CA003) Contractor Payment Summary**

Contractor	Contract Amount	Paid 20/21	Paid 21/22	Remaining Balance
ECOM Technical	\$ 331,738.00	\$ 136,642.33	\$ 115,352.07	\$ 79,743.60
Cupples & Sons	\$ 3,134,765.00	\$ 1,471,616.62	\$ 1,458,271.30	\$ 204,877.08
LACO Associates	\$ 45,800.00	\$ 12,815.36	\$ 5,549.53	\$ 27,435.11

Base Contract	Contract Amount	Paid To Date	Remaining Balance
<b>Phase 1-Pre Design Services</b>			
Architectural Engineering	\$ 453,000.00	\$ 128,979.37	\$ 324,020.63
Geotechnical Investigation	\$ 25,000.00	\$ 19,352.75	\$ 5,647.25
Boundary and Topographic Survey	\$ 10,000.00	\$ 10,000.00	\$ -
CEQA Support	\$ 35,400.00	\$ 33,444.00	\$ 1,956.00
<b>Total Phase I Fee</b>	<b>\$ 523,400.00</b>	<b>\$ 191,776.12</b>	<b>\$ 331,623.88</b>
<b>Phase II- Crisis Residential Treatment Facility</b>			
Construction Documents *	\$ 352,913.00	\$ 342,377.38	\$ 10,535.62
Bidding*	\$ 55,486.00	\$ 55,486.00	\$ -
Construction Administration	\$ 158,404.00	\$ 110,105.60	\$ 48,298.40
<b>Total Phase II Fee</b>	<b>\$ 566,803.00</b>	<b>\$ 507,968.98</b>	<b>\$ 58,834.02</b>
<b>Phase III-PHF and CSU</b>			
PHF- Consturction Design and Documentation	\$ 1,272,750.00	\$ -	\$ 1,272,750.00
PHF- Construction Administration	\$ 522,195.00	\$ -	\$ 522,195.00
CSU- Construction Design and Documentation	\$ 254,550.00	\$ -	\$ 254,550.00
CSU- Construction Administration	\$ 104,440.00	\$ -	\$ 104,440.00
<b>Total Phase III Fee</b>	<b>\$ 2,153,935.00</b>	<b>\$ -</b>	<b>\$ 2,153,935.00</b>
Contingency (10%) Unused	\$ 113,430.00		\$ 113,430.00
<b>Total</b>	<b>\$ 3,357,568.00</b>	<b>\$ 699,745.10</b>	<b>\$ 2,657,822.90</b>

\*Contingency (10%) Used \$ 191,803.00

The contingency was used to augment the fee for the CRT design and construction services. The original budget estimate was based on design and construction support for the remodel of the three single-family homes. The project is now new construction on unimproved land which increases the design and engineering scope for the project. The use of the contingency and the revised fee and scope were reviewed with Doug Anderson, Alyson, and Jenine.

Base Contract	Contract Amount	Paid To Date	Remaining Balance
Whitmore Lane PHF Study	\$ 104,830.00	\$ 96,861.50	\$ 7,968.50
<b>Total PHF Study</b>	<b>\$ 104,830.00</b>	<b>\$ 96,861.50</b>	<b>\$ 7,968.50</b>



**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3e**

<b>Meeting Date:</b>	March 23, 2022
<b>Contact:</b>	Chair Miller
<b>Time Allocated for Item:</b> 10 minutes	

**AGENDA TITLE:** Discussion and Possible Action Regarding the Fiscal Year 2022-23 Measure B Budget.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**  
Presented for the committee's review is a draft budget for FY 2022-23.

**ME 2022-23 Measure B- Draft Budget**

Appropriations		2022-23	
		Proposed	NOTES
<b>Salaries &amp; Employee Benefits</b>			
861011	Regular Employees	37,336	
861021	Retirement	11,212	
861022	OASDI	2,315	
861023	OASDI-Medicare	541	
861024	Retirement Incr.	2,763	
861030	Health Insurance	3,647	.5 of the Project Manager
<b>Total Salaries &amp; Benefits</b>		<b>57,814</b>	
<b>Services &amp; Supplies</b>			
862060	Communications	1,350	Cell Phone (For MOPsx3@\$450 per yr x3)
862101	Insurance-General	358	General Insurance
862170	Office Expense	2,000	Office Expenses
862189	Prof. & Spec. Svs.	860,000	Contracts
862190	Publ. & Legal Notices	200	Ads for recruitments
862194	A-87 Charges	20,000	A87 Cost
862230	Information Tech. Equip.	3,537	\$400 Zoom, IT cost (\$2,137.38)
862239	Special Dept. Exp.	469,842	Enterprise cost, \$1,000 Misc IT Cost
862250	Travel & Trans.	5,000	Transfers to other Depts
862253	Travel & Trans.(out)	1,000	Garage Billing
862260	Utilities	6,000	Garage Billing
<b>Total Services &amp; Supplies</b>		<b>1,369,288</b>	
865802	Operating Transfers Out	2,556,248	Constructions Cost - Measure B facilities
<b>Total Expend Transfer</b>		<b>2,556,248</b>	
<b>Total Net Appropriations</b>		<b>3,983,349</b>	
<b>Revenues:</b>			
821500	Sales & Use Tax	8,000,000	
824100	Interest	200,000	
824200	Rents & Concessions	2,212	Lease CRT, BHTC-Rental Fee
826390	Other Charges	2,800	BHTC- Rental Fee- In county
<b>Total Revenues</b>		<b>8,205,012</b>	
<b>Estimated Net County Cost</b>		<b>(4,221,663)</b>	

Account #	862189	Contracts
		After Crisis Care (RCS)
		260,000
		Community Ed Awarene (NAMI)
		350,000
		Crisis Respite RCS
		240,000
		Cleaning Contract (BHTC)
		10,000
<b>Total Line Item</b>		<b>860,000</b>

Account #	862239	Special Dept Exp.
		S&B Transfers, MOPs (x3), Admin, Fiscal Staff
		467,842
		County Counsel Charges
		2,000
<b>Total Line Item</b>		<b>469,842</b>

865802-Operating Transfer Out: To Projects		
Project	Amount	
CRT-CA003	56,248	Generator\$51,248, AECOM Minor Expenses \$5,000
PHF- CA004	2,500,000	Design & Construction Management, Construction Cost to demolish Whitmore building, AECOM and FACS contracts
<b>Grand Total</b>	<b>2,556,248</b>	

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3f**

<b>Meeting Date:</b>	March 23, 2022
<b>Contact:</b>	Chair Miller
<b>Time Allocated for Item:</b> 10 minutes	

**AGENDA TITLE:** Update and Discussion Regarding Measure B Related Items at the Board of Supervisors Meetings.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

The Measure B Committee requested a monthly update regarding BOS agenda item outcomes.

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3g**

<b>Meeting Date:</b>	March 23, 2022
<b>Contact:</b>	Chair Miller
<b>Time Allocated for Item:</b> 10 minutes	

**AGENDA TITLE:** Update and Discussion Regarding the Status of Current Measure B Projects.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

Behavioral Health and Recovery Services Report Related to the Mental Health Treatment Act Citizen's Oversight Committee Projects and Programs.



## Measure B Current Projects and Status March 2022

**Behavioral Health Regional Training Center** – The grand opening for the Behavioral Health Regional Training Center is being rescheduled for the end of April. BHRS will be providing more information once the date is scheduled. The training center has been booked for various types of trainings by Mendocino County departments.

**Community Education, Awareness, and Support** - National Alliance on Mental Illness (NAMI) Mendocino is working with some community groups on outreach and education, as well as preparing for May is Mental Health month activities.

**Crisis Assessment and Psychiatric Hospitalization Aftercare:** Data reports from July – December 2021 attached below.

### July 2021 - September 2021

#### Unduplicated Clients Served

Jul-21	15
Aug-21	18
Sep-21	29
<b>FYTD</b>	<b>62</b>

#### Total Services Provided

Jul-21	66
Aug-21	48
Sep-21	59
<b>FYTD</b>	<b>173</b>

#### Types of Services Provided

	Crisis Management Placement	Crisis Intake Progress Note	Crisis Intervention - Field	Individual Rehab	Individual Therapy	Risk Assessment
Jul-21	10	1	22	0	1	32
Aug-21	9	3	19	0	3	14
Sep-21	2	5	32	1	3	16
<b>FYTD</b>	<b>21</b>	<b>9</b>	<b>73</b>	<b>1</b>	<b>7</b>	<b>62</b>

#### Payor Sources- Unduplicated

	Medi-Care	Private Insurance	VA	Indigent	Incarcerated
Jul-21	4	8	3	0	0
Aug-21	8	8	2	0	0
Sep-21	4	11	0	11	3
<b>FYTD</b>	<b>16</b>	<b>27</b>	<b>5</b>	<b>11</b>	<b>3</b>

October 2021 - December 2021

**Unduplicated Clients Served**

Oct-21	42
Nov-21	39
Dec-21	35
<b>FYTD</b>	<b>116</b>

**Total Services Provided**

Oct-21	111
Nov-21	86
Dec-21	100
<b>FYTD</b>	<b>297</b>

**Types of Services Provided**

	Crisis Management Placement	Crisis Intake Progress Note	Crisis Intervention - Field	Individual Rehab	Individual Therapy	Risk Assessment
Oct-21	8	9	48	3	8	35
Nov-21	6	5	38	8	9	20
Dec-21	7	10	35	4	15	29
<b>FYTD</b>	<b>21</b>	<b>24</b>	<b>121</b>	<b>15</b>	<b>32</b>	<b>84</b>

**Payor Sources- Unduplicated**

	Medi-Care	Private Insurance	VA	Indigent	Incarcerated
Oct-21	7	23	0	9	3
Nov-21	4	12	1	15	7
Dec-21	5	11	1	13	5
<b>FYTD</b>	<b>16</b>	<b>46</b>	<b>2</b>	<b>37</b>	<b>15</b>

**Crisis Residential Treatment Facility** – RCS continues to work toward licensing, with a target Open Operational date set for the end of March, however some delays with licensing may push this out a bit.

**Mobile Crisis Response Team Pilot** - Two full time crisis workers inland. We continue to recruit for coastal response. Additional funding resources will allow additional teams, which we are also recruiting for.

**Mental Health Treatment Act Audit** - The audits for periods 7/1/2019 – 6/30/2020, 7/1/2020 – 6/30/2021, and 7/1/2021 – 6/30/2022 are currently in process. The audits are expected to be completed by March 31, 2022.

**Psychiatric Health Facility** – The feasibility study was presented to the Board of Supervisors (BOS) on January 25, 2022. The BOS approved to move forward with using the property located at Whitmore Lane for construction of the psychiatric health facility (PHF), including demolition of the existing structure and construction of a new building. Staff was directed to proceed with closing the Office of Statewide Health Planning and Development (OSHPD) permit of the facility as a skilled nursing facility. Attached is the Feasibility Study and PowerPoint. Nacht & Lewis, AECOM, and county staff have been meeting regarding

the development of the facility.

**Board of Supervisors Recently Passed Items or Presentations:**

- Approval of Request to Spend \$13,000 of Measure B Funds to Reimburse the Mendocino County Sheriff's Office for Crisis Intervention Team (CIT) Training.
- Approval of Agreement with Redwood Community Services, Inc. to Provide Residential Treatment Facility Operations and Crisis Residential Services on a Transitional Basis to Mendocino County Adults, Age 18 and Older, Who Are Experiencing a Mental Health Crisis, Effective Upon Full Execution and for Two Years Thereafter, With the Option to Extend for Up to Two Additional Two-Year Periods for a Total of Six Years.
- Approval of Property Lease Agreement with Redwood Community Services, Inc., for County Premises Located at 641 Orchard Avenue in Ukiah, CA, for the Purpose of Operating a Crisis Residential Treatment Facility, Effective Upon Signing for Two Years, With the Option to Extend up to Two Additional Two Year Periods, for a Total of Six Years.

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3h**

<b>Meeting Date:</b>	March 23, 2022
<b>Contact:</b>	Sherrie Ebyam
<b>Time Allocated for Item:</b> 45 minutes	

**AGENDA TITLE:** Discussion and Possible Action Regarding the Proposal to Update the Financial Plan Monthly, Send it Out to the Oversight Committee Along with Other County Reports that are Sent, and Use it as a Budgetary Tool in Discussions and Making Recommendations.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

The Financial Plan is broken down into capital costs and operational costs for 9 projects, some which have been approved by the Board of Supervisors, some which have been discussed, and some that are part of the original Kemper report. A budget for each project has been created, actual expenses paid for each project to this point are recorded, budgeted monies for each project to this point that still remain, possible contingency costs, and projected annual ongoing costs, after expected reimbursements, and after the ½ % sales tax expires in March of 2023.

Also included in the financial plan are additional services/operational costs not charged to a specific project.

Actual revenues already received from the sales tax and interest received, as well as projected revenues yet to be received are included.

The projected amount of Measure B dollars still available after comparing revenues (both actual plus projected) with expenses allocated is included.

Finally, a comparison of actual expenses from county prepared reports to actual expenses shown in the financial plan that are broken down by project/services/operations is provided.

It is requested that this plan be used as a budgetary tool when either the Measure B Oversight Committee and/or the Board of Supervisors is tasked with making recommendations or decisions that have a financial component to them.



<b>Measure B Expenditure Plan as it Connects to the Strategic Plan</b>	Budgeted costs	Capital (Max 75%)	Service or program/operational costs (Min 25%)	ACTUAL EXPENSES	BALANCE	Notes/Questions	Annual ongoing costs after expected reimbursements	Contingencies
<b>1. Crisis Residential Treatment (CRT)</b>								
Property Acquisition			\$423,000	\$423,000.00	\$0			
CHFA Grant			(\$500,000)	(\$500,000.00)	\$0			
<b>A. ARCHITECTURE AND DESIGN - NACHT AND LEWIS</b>								
<b>PREDESIGN</b>								
Site Analysis and Evaluation (determine site feasibility - phase 1)			\$128,979	\$128,979.37	(\$0)	N&L		
CEQA Support (phase 1)			\$33,444	\$33,444.00	\$0	N&L		
Geotechnical Investigation (phase 1); <i>geotechnical scope for design level investigation of South Orchard Ave site only for the PHF</i> ; LACO Associates			\$19,353	\$19,352.75	\$0	N&L		
Surveying (phase 1)			\$10,000	\$10,000.00	\$0	N&L		
<b>DESIGN AND CONSTRUCTION</b>								
Design and Documentation/Construction Support (phase 2)			\$352,913	\$347,662.66	\$5,250	N&L		
Construction Administration			\$158,404	\$110,105.60	\$48,298	N&L		
Contingency 10% (Bidding)			\$55,486	\$55,486.00	\$0	N&L		
Sarah Riley consulting			\$3,390	\$3,390.00	\$0			
<b>B. CONSTRUCTION</b>								
<u>Cupples contract amount: \$3,134,765; total base bid: \$2,862,000</u>								
Cupples base bid, site work portion			\$684,969	\$2,929,766.92	\$104,998.08	CUPPLES		
Cupples base bid, construction portion	\$2,177,031							
Construction contingency (10% of base bid)						64% to constr, 36% to site work		\$100,000
of base bid less \$100,000				\$0.00	\$0.00	64% to constr, 36% to site work		\$186,200
Cupples alternate 1 (listed As \$13,100 in contract)	\$0							
Cupples alternate 2	\$31,800							
Cupples alternate 3	\$67,965							
Cupples alternate 4	\$50,000							
Cupples alternate 5	\$23,000							
Project escalation				\$0.00	\$0.00	\$19,444 ea to cap, ops		\$38,888
<b>C. BUILD/SUPPORT</b>								
Construction Manager (AECOM); Contract amount \$331,738			\$331,738	\$246,486.90	\$85,251.10	AECOM		
LACO			\$45,800	\$18,364.89	\$27,435.11	LACO		

<b>Construction Management Contingency @15%</b>			\$0.00	\$0.00				\$49,761
Phillips Seabrook		\$4,805	\$4,804.57	\$0.43				
Redwood Empire Title		\$400	\$400.00	\$0.00				
Building Commissioning		\$59,167	\$0.00	\$59,167.00				
Plan Check and Permit Fees		\$40,000	\$0.00	\$40,000.00				
City of Ukiah: Electric install		\$18,121	\$18,121.40	(\$0.40)				
PG&E		\$2,309	\$2,308.58	\$0.42				
Internal costs: County Staffing Cost-Facilities, Planning, etc.		\$91,325	\$0.00	\$91,325.00				
Furnishings/Fixtures/Equipment		\$100,000	\$0.00	\$100,000.00				
Ukiah Valley Fire		\$900	\$900.00	\$0.00				
UVSD: no description in August 2021 Meas B report); sewer serv application		\$15,437	\$15,437.20	(\$0.20)				
Advanced Locking Solutions		\$1,041	\$1,041.00	\$0.00				
<b>Contingency (15% of Add'l Construction costs</b>			\$0.00	\$0.00				\$115,476
SONOMA SWEEPERS (See August 2021 Measure B report)		\$462	\$462.00	\$0.00				
PROJ CA001 (See August 2021 Meas B report)		\$17,911	\$17,910.90	\$0.10				
<b>D. ONGOING OPERATIONS</b>				\$0.00				
General operational costs		\$2,000,000	\$0.00	\$2,000,000.00	Up to \$500,000 annual cost for 4 years	\$500,000		
<b>TOTAL COST BY FUNCTION: CRT</b>		\$2,349,796	\$4,176,354	\$3,964,425	\$2,561,725	\$6,526,150		subtotal:
<b>TOTAL COST: CRT</b>		\$6,526,150		(19/20-21/22)	\$6,526,150.00			\$490,325
<b>Measure B Expenditure Plan as it Connects to the Strategic Plan</b>								
	Budgeted costs	Capital (Max 75%)	Service or program/operational costs (Min 25%)	ACTUAL EXPENSES	BALANCE	Notes/Questions	Annual ongoing costs after expected reimbursements	Contingencies
<b>2. Other Inpatient Psychiatric Care PHF Unit</b>								
<b>A. ARCHITECTURE AND DESIGN - NACHT AND LEWIS</b>								
<b>PREDESIGN</b>								
Whitmore Land PHF Study		\$104,830		\$35,542.20	\$69,288	x		
DESIGN AND CONSTRUCTION (assumes new construction of approximately 16,000 GSF)								
Design and Documentation - phase 3: \$1,272,750				\$47,255.50				
Construction Support - phase 3: \$522,195								
Contingency 10% of Architecture and Design: \$392,795								
<b>B. CONSTRUCTION RELATED - HARD COSTS</b>								
Construction; from Nacht & Lewis, AECOM, and LACO study:		\$15,927,244		\$0.00	\$15,927,244			
Includes contingency								
Includes escalation								
includes Design/Estimating Contingency								
includes Contractor's Overhead & Profit/General Conditions								
\$1445/sf; 13,500 gsf								

<b>C. PROJECT RELATED - SOFT COSTS</b>								
From Nacht & Lewis, AECOM, and LACO study:		\$3,580,815	\$38,515.00	\$3,542,300				
		subtotal >						
includes Construction Contingency of 10%								
includes Architect/Engineers Fees								
includes Building Construction Management and Inspection								
includes utility allowances								
Construction Management AECOM								
<b>D. ONGOING OPERATIONS</b>								
General operational costs					ESTIMATED Unreimbursed operational costs	\$300,000		
<b>TOTAL COST BY FUNCTION: PHF</b>	<b>\$16,032,074</b>	<b>\$3,580,815</b>	<b>\$121,312.70</b>	<b>\$19,491,576.30</b>				
<b>TOTAL COST: PHF</b>	<b>\$19,612,889</b>							
<b>3. Crisis Stabilization Unit (CSU)</b>								
<b>A. ARCHITECTURE AND DESIGN - NACHT AND LEWIS</b>								
PREDESIGN								
Site Analysis and Evaluation (determine site feasibility - phase 1)		\$133,000	\$0.00					
DESIGN AND CONSTRUCTION (assumes new construction of approximately 4,000 GSF)								
Design and Documentation - phase 3		\$254,550	\$0.00					
Construction Support - phase 3		\$104,440	\$0.00					
Contingency 10% of Architecture and Design		\$49,199	\$0.00				\$49,199	
<b>B. CONSTRUCTION (cost for the PHF x 25%)</b>								
Cost	\$3,981,811		\$0.00					
15% Construction Contingency	\$597,272		\$0.00				\$597,272	
<b>C. BUILD/SUPPORT (cost for the PHF x 25%)</b>								
Construction Manager		\$232,508	\$0.00					
Construction Management Contingency @15%		\$34,876	\$0.00				\$34,876	
Other		\$179,501	\$0.00					
Contingency 10% of other Build/Support		\$17,950	\$0.00				\$17,950	
<b>D. ONGOING OPERATIONS</b>								
General operational costs		TBD			Operational costs?	TBD	subtotal:	
<b>TOTAL COST BY FUNCTION: CSU</b>	<b>\$4,579,083</b>	<b>\$1,006,024</b>	<b>\$0.00</b>	<b>\$5,585,107.00</b>			<b>\$699,297</b>	
<b>TOTAL COST: CSU</b>	<b>\$5,585,107</b>							
<b>Measure B Expenditure Plan as it Connects to the Strategic Plan</b>	Budgeted costs	Capital costs (Max 75%)	Service or program/operational costs (Min 25%)	ACTUAL EXPENSES	BALANCE	Notes/Questions	Annual ongoing costs after expected reimbursements	Contingencies

<b>4. Behavioral Health Regional Training Center</b>							
Property Acquisition		\$274,457	\$274,457.00	\$0.00			
<b>Architecture and Design</b>							
Design/Engineering: plans and permits(schlosser Newberger)		\$30,000	\$11,600.00	\$18,400.00			
<b>Construction/Remodel</b>							
General Remodel 2019/20	\$39,228		\$39,228.00	\$0.00	includes \$4000 for septic repair		
General Remodel(see BOS 1-26-21 presentation) Adams Construction; Contract amount: \$305,123; incr'd to \$308,485.49	\$308,482		\$308,482.49	\$0.00			
includes General remodel: \$267,252							
includes 15% Contingency on General Remodel only; \$5,884							
includes Replacing ceiling fans \$568							
includes Fencing \$3000							
includes LED Lighting (approved by Meas B OC at 1-27-21 mtg); \$19,154							
Fire Sprinklers (not approved by Meas B OC at 1-27-21 mtg)							
North Bay AVS Design		\$298	\$298.15	(\$0.15)			
Painting (Dunn Right)	\$3,310		\$3,310.00	\$0.00			
Coastal Mountain Electric app fee		\$125	\$125.00	\$0.00			
<b>Build/Support</b>							
Calpella Fire/RVCFD		\$2,028	\$3,733.50	(\$1,705.50)			
Testing/Inspections		\$8,500		\$8,500.00			
Construction Manager		\$34,753		\$34,753.00			
Start-up costs: Furnishing/Equipment		\$24,906		\$24,906.00			
Other Internal Costs/Partners		\$40,000		\$40,000.00			
OTHER, no description given		\$6,016	\$6,016.14	(\$0.14)			
<b>Ongoing Costs (budgeted to include 4 years of costs)</b>							
Facilities Sal and Ben's 19/20		\$1,760	\$1,760.00	\$0.00			
Monthly utilities 19/20		\$1,460	\$1,460.00	\$0.00			
Custodial at \$42/hr x 15 hrs/mo= \$630/mo		\$30,240		\$30,240.00	at \$42/hr; \$630/mo	\$7,560	
Building Maintenance Mechanic at \$55/hr x 11 hrs/m=\$550/mo		\$26,400		\$26,400.00	at \$55/hr; \$550/mo	\$6,600	
Landscape Maintenance at \$48/hr x 4 hrs/mop=\$192/mo		\$9,216		\$9,216.00	at \$48/hr; \$192/mo	\$2,304	
Utilities at \$630/mo		\$30,240		\$30,240.00	at \$630/mo	\$7,560	
Cost contingency for above 4 yrs at 13.85%		\$13,309.30		\$13,309.30		\$13,309	
Management (1 year only; effective 2023); at \$3,862.50/mo		\$46,350		\$46,350.00			
Cost contingency for 1 yr management at 13.85%		\$6,419	\$0.00	\$6,419.48		\$6,419	
<b>TOTAL COST BY FUNCTION: BHRTC</b>		<b>\$351,020</b>	<b>\$586,478</b>	<b>\$650,470.28</b>	<b>\$287,027.98</b>	<b>\$24,024</b>	<b>\$19,729</b>
<b>TOTAL COST: BHRTC</b>		<b>\$937,498</b>					
<b>5. Expanded outreach/ Mobile Outreach Teams</b>							
Providing Services		\$1,350,000	\$72,247.74	\$1,277,752.26	\$340,000/yr for 4 years	\$340,000	
Vehicles		\$10,000	\$1,706.37	\$8,293.63			
<b>TOTAL COST: MOBILE OUTREACH</b>		<b>\$0</b>	<b>\$1,360,000</b>	<b>\$73,954.11</b>	<b>\$1,286,045.89</b>		

<b>6. Community Education, Awareness, and Support (CEAS)</b>								
Providing services		\$1,400,000			\$350,000/yr for 4 years	\$350,000		
Location: rent?		TBD						
<b>TOTAL COST: CEAS</b>	<b>\$0</b>	<b>\$1,400,000</b>						
<b>7. Mendocino Coast Crisis Respite Program</b>								
Service provided by Redwood Community Services (RCS)					Funded through additional funding streams including grants to sustain program long term??			
Cost to Measure B is \$240,000/yr		\$960,000						
<b>TOTAL COST: COAST CRISIS RESPITE PROGRAM</b>	<b>\$0</b>	<b>\$960,000</b>				\$240,000		
<b>8. Supportive Housing</b>								
Purchase/renovate for permanent housing		\$1,300,000						
Providing services		TBD				TBD		
<b>TOTAL COST: SUPP. HOUSING</b>	<b>\$0</b>	<b>\$1,300,000</b>						
<b>Measure B Expenditure Plan as it Connects to the Strategic Plan</b>								
	Budgeted costs	Capital (Max 75%)	Service or program/operational costs (Min 25%)	ACTUAL EXPENSES	BALANCE	Notes/Questions	Annual ongoing costs after expected reimbursements	Contingencies
<b>9. Crisis Assessment and Psychiatric Hospitalization Aftercare</b>								
Providing services		\$1,040,000			\$260,000/yr for 4 years	\$260,000		
Location: rent		TBD			rent:	TBD		
<b>TOTAL COST: HOSPITAL CARE</b>	<b>\$0</b>	<b>\$1,040,000</b>						
NAMI Contract over 4 years		\$700,000						
Crisis Intervention Training 12/1-12/3, 2021		\$13,000						
							Total Budgeted Ongoing Costs	Total budgeted contingencies:
<b>Totals for all Programs by function</b>	<b>\$23,311,973</b>	<b>\$16,122,671</b>					<b>\$2,014,024</b>	<b>\$1,209,351</b>
<b>Total Allocated Measure B dollars by function:</b>		<b>\$39,434,644</b>				Note: When the tax rate is lowered to (1/8)% after five years from (1/2)% for the first five years, this new rate will be 1/4 of the original rate. (1/8 is 1/4 of 1/2) or approximately \$2,000,000 annually.		
	Actual	Actual		Actual	Actual			
<b>Additional Services/Operational Costs (from monthly reports)</b>	<b>17/18</b>	<b>18/19</b>		<b>19/20</b>	<b>20/21</b>			
Election: Assessor Clerk Recorder Kemper	\$161,578							
report	\$13,011							
report	\$10,282							
Behavioral Health Needs Assessment	\$14,177							



Ung \$3805				\$3,805			
K. Miles \$4097				\$4,097			
L. Chavoya \$1795				\$1,795			
J. Miller \$2689				\$2,689			
K. Lovato \$13991				\$13,991			
A.Turchin \$2001				\$2,001			
J. Beeler \$5951				\$5,951			
D. Thompson \$477				\$477			
S. Smallcombs (included in Mobile Response)							
County Counsel \$2822				\$2,822			
CIT Training Reimb to SO				\$11,730			
Sonoma Sweepers				\$2,817			
Travel In-County (included in mobile response)					\$500	\$1,349	\$500
Travel Out-of-County					\$1,000	\$21	\$1,000
Utilities							
Fixed Assets- Gun Locker \$8,410, not included in total expenses							
Mental Health Treatment Act Audit						not budgeted	
<b>TOTAL COSTS ACTUAL (20/21)AND BUDGETED (21/22): DOES NOT INCLUDE INDIVIDUAL PROJECT COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,201</b>	<b>\$1,162,300</b>	<b>\$71,101</b>	<b>\$1,162,300</b>
							<b>\$2,474,801</b>
Total of Non-Project-Specific Costs (17/18-19/20 (actual) plus 21/22 (budgeted) and 22/23 (projected)	\$2,474,801						
<b>TOTAL MEASURE B DOLLARS ALLOCATED:</b>	<b>\$23,311,973</b>	<b>\$18,865,118</b>	<b>= \$42,177,091</b>				
	55.3%	44.7%					
	% for Capital costs	% for Op's costs					
<b>REVENUES</b>							
<b>TAX PROCEEDS (5 years)</b>	<b>17-18 actual (Apr-Jun ONLY)</b>	<b>18-19 actual Year 1 (Jul-Jun)</b>	<b>19-20 actual Year 2 (Jul-Jun)</b>	<b>20-21 actual Year 3 (Jul-Jun)</b>	<b>21-22 projected Year 4 (Jul-Jun)</b>	<b>22-23 projected Year 5 Jul - Mar ONLY</b>	<b>Totals</b>
Revenue from Sales Tax	\$1,606,571	\$8,555,373	\$8,647,202	\$10,014,854	\$8,500,000	\$6,375,000	\$43,699,000
Revenue from Quarterly Interest	\$17,070	\$52,500	\$183,165	\$207,780	\$150,000	\$112,500	\$723,015
	\$1,623,641	\$8,607,873	\$8,830,367	\$10,222,634	\$8,650,000	\$6,487,500	\$44,422,015
<b>TOTAL MEASURE B REVENUES:</b>	<b>\$44,422,015</b>						
<b>TOTAL MEASURE B EXPENSES ALLOCATED:</b>	<b>\$42,177,091</b>						
<b>PROJECTED MEAS B DOLLARS STILL AVAILABLE:</b>	<b>\$2,244,924</b>						

ACTUAL EXPENSES	County Prepared Reports	Financial Plan					
2017/18 (Apr-June 2018)	\$199,048						
2018/19	\$31,389						
2019/20	\$581,056						
CRT			\$226,942.00				
BHRTC			\$316,905.00				
Other mixed			\$37,209.00				
2020/21	\$2,487,987						
CRT			\$2,126,824.81				
BHRTC			\$196,484.09				
PHF			\$0.00				
BU 4052			\$164,678.00				
2021/22	\$1,940,153						
CRT			\$1,610,658.08				
BHRTC			\$137,081.19				
PHF			\$121,312.70				
2021/22 BU 4052			\$71,100.80				
	\$5,239,633						
17/18		\$199,048					
18/19		\$31,389					
19/20 not project specific		\$37,209					
1. Crisis Residential Treatment (CRT)		\$3,964,425					
2. PHF Unit		\$121,313					
3. Crisis Stabilization Unit (CSU)		\$0					
4. Behavioral Health Regional Training Center		\$650,470					
5. Expanded outreach/ Mobile Outreach Teams		\$73,954					
6. Community Education, Awareness, and Support (CEAS)		\$0					
7. Mendocino Coast Crisis Respite Program		\$0					
8. Supportive Housing		\$0					
9. Crisis Assessment and Psychiatric Hospitalization Aftercare		\$0					
10. Additional Services/Operational Costs (from monthly reports)		\$0					
11. 20/21 BU 4052; excluding specific project costs		\$146,331					
12. 21/22 BU 4052; excluding specific project costs		\$15,494					
		\$5,239,633					
	difference:	(\$0.63)					



**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3i**

<b>Meeting Date:</b>	March 23, 2022
<b>Contact:</b>	Chair Miller
<b>Time Allocated for Item:</b> 10 minutes	

**AGENDA TITLE:** Discussion and Possible Board Action Regarding Future 2022 Mental Health Treatment Act Citizens Oversight Committee Meetings to be Held in Person, Remotely, or Hybrid Meetings.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

Prior to the COVID-19 Pandemic, Mental Health Treatment Act Citizens Oversight Committee meetings were held in person in Ukiah. The Committee had agreed to have at least one meeting a year in Fort Bragg. Due to the Pandemic, the Committee moved to virtual meetings and was unable to hold a meeting in Fort Bragg. As COVID restrictions are relaxing, the Mental Health Treatment Act Citizens Oversight Committee meeting format should be reviewed to determine if the committee moves to meeting in person, remotely, or hybrid meetings.



# COUNTY OF MENDOCINO

## Executive Office

CARMEL J. ANGELO  
Chief Executive Officer  
Clerk of the Board

501 Low Gap Road, Room 1010  
Ukiah, CA 95482-3734

Email: [ceo@mendocinocounty.org](mailto:ceo@mendocinocounty.org)  
Website: [www.mendocinocounty.org](http://www.mendocinocounty.org)

Office: (707) 463-4441  
Facsimile: (707) 463-5649

March 11, 2022

Dr. Jenine Miller, Chair  
Mental Health Treatment Act (Measure B)  
Citizens Oversight Committee  
1120 South Dora Street  
Ukiah, CA 95482

Dear Chair Miller,

As you are aware, I am retiring from the County of Mendocino as Chief Executive Officer on March 19, 2022. I served Mendocino County for fifteen years, and as part of that service, it was a privilege to sit on the Measure B Committee with you.

With my retirement, I plan to resign from the Measure B Committee, effective immediately. I have enjoyed my time working with you and the Measure B Committee to ensure the effective, efficient, and transparent use of Measure B funds provided for by and as defined by Mendocino County Ordinance 4387 for the benefit of the community.

I am appointing Darcie Antle, incoming Mendocino County Chief Executive Officer, to fill my position of *County Chief Executive Officer or Representative* beginning March 12, 2022.

Thank you for giving me the chance to work with such a great team. I look forward to hearing about the continued successes of Measure B.

Sincerely,

Carmel J. Angelo