



**MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)  
APPROVED MINUTES**

**Wednesday, November 10, 2021**

**Mendocino County Superior Court – Dept G**

**100 N. State Street, Ukiah, CA 95482**

**12:00 pm - 1:30 pm**

**Meeting call-in number (866) 434-5269 and passcode 7466798#**

**1. Call To Order:** Meeting called to order at 12:04 p.m.

**1a) Welcome**

Izen Locatelli welcomes everyone to the meeting.

**1b) Introductions**

**Izen Locatelli, Probation**

Cathy White, Probation

Judge Ann Moorman, Court

**David Eyster, District Attorney**

Nick Canaday, GEO

Amanda Lightfoote, GEO (phone)

Kathy Wylie, Public (phone)

**Kim Turner, Court (phone)**

**Jenine Miller, BH**

Katie Ford, Probation

**Jeffrey Aaron, Public Defender**

Tim Pierce, MCSO

**Noble Waidelich, UPD**

Barbara Ortega, Public (phone)

Navin Bhandari, HHSA/BH (phone)

Jacque Williams, Ford Street Proj (phone)

**Matthew Kendall, MCSO**

**1c) Additions or Corrections to Agenda**

None.

**2. Public Comment for items not on agenda**

*Members of the public are welcome to address the CCP on items not listed on the agenda, but within the jurisdiction of the CCP. The CCP is prohibited by law from taking action on matters not on the agenda.*

*Individuals wishing to address the CCP under Public Expression are welcome to do so via email at*

*[ccp@mendocinocounty.org](mailto:ccp@mendocinocounty.org). All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item.*

None.



### 3. Consent Calendar

#### 3a) **Approval of Resolution of the Mendocino County Community Corrections Partnership Finding that State or Local Officials Continue to Recommend Measures to Promote Social Distancing in Connection with Public Meetings**

Izen Locatelli introduces and provides background. Cathy White presents further statements. The resolution will need to be revisited at the beginning of each meeting moving forward. Motion to approve Resolution & Recommendation Measure Promoting Social Distancing in Connection with Public Meetings by Matthew Kendall. Seconded by Jeffrey Aaron. Voting commenced with 6 ayes for hybrid (zoom/in-person) and 1 no (zoom/in-person). Motion passes for CCP meetings to continue in hybrid mode (zoom/in-person). Cathy White states before each meeting we will verify Public Health Officers order, to see if we are still in compliance as well as checking with County Counsel.

#### 3b) **Approval of Minutes of August 20, 2021 Regular Meeting**

Motion to approve August 20, 2021 CCP Minutes by Matthew Kendall, MCSO. Second by David Eyster, District Attorney.

Vote taken.

Abstentions from Noble Waidelich, UPD; Jeffrey Aaron, Public Defender; and Kim Turner, Court.

Motion to approve CCP Minutes for August 20, 2021 passes.

#### 3c) **Approval of Minutes of October 6, 2021 Special Meeting**

Motion to approve October 6, 2021 CCP Minutes by Jeffrey Aaron, Public Defender. Second by Matthew Kendall, MCSO.

Vote taken.

Abstentions from Jenine Miller, BH; Noble Waidelich, UPD; Jeffrey Aaron, Public Defender and Kim Turner, Court.

Motion to approve CCP Minutes for October 6, 2021 passes.



4. **Community Corrections Partnership (CCP) and Member Matthewers**

- 4a) **Receive Update and Discuss the Status of Relocation of GEO Day Reporting Center from Chief Probation Officer Izen Locatelli and GEO Reentry Staff and Give Direction to Staff as Needed**  
Izen Locatelli presents update. Land-owner and County are in negotiations with attorneys for long term lease. That building will have dual tenants between GEO and HHSA which will be relocating their family center.
- 4b) **Receive Update from Chief Probation Officer Izen Locatelli on Agreement Between GEO Reentry/State Parole/WestCare/Probation on Providing Day Reporting Services to Parole Clients**  
Izen Locatelli presents update. GEO and WestCare continue to have financial hiccups. The ultimate goal is to have CDCR contract directly with the County for services and that is being worked on. In the interim, we may have to do an amended contract with rates. Both Jessica Fernandez with CDCR and Jessica Mazlum with GEO are working on that.
- 4c) **Receive Update on the GEO Reentry Day Reporting Center from GEO Reentry Staff and Discuss as Needed**  
Izen Locatelli refers to flier previously sent out. Nicholas Canaday presents statements and update as to GEO and flier.
- 4d) **Receive and Discuss the CCP Data Element Update from Staff and Give Direction to Staff as Needed.**  
Izen Locatelli states Bridgett Summers unable to attend this meeting. Izen Locatelli presents statements as to data element handout.  
David Eyster requests the pie chart numbers be bolded. Izen Locatelli states there were some formatting issues and there are some meaningless numbers on the printout that was provided. Izen does have a correct printout and provided information as to those discrepancies.



**4e) Receive Fiscal Update on AB109 Funding for FY2020-21 and FY2021-22**

Izen Locatelli states there has been a lot of financial difficulties since he has been chair, but this year will not be one of those years.

Cathy White presents statements as to fiscal update. Fiscal year end for 20/21 is closed and reconciled. All claims were put in and left us with a balance to carry over to the current fiscal year in the amount of \$715,718.00. Per State Controller's Office and CSAC they are working on reconciling 20/21 residual base funds that may still be sent out. Cathy White updates and presents correction as to error on FY2021/22 handouts. We did receive further projections for 2021/22 and base funds are now projected to be an additional \$154,900.00 and will bring us up to \$3,340,990.00 and growth funds are now projected to be \$1,017,003.00 which is an increase of \$674,000. 10% of growth funds automatically goes to the Local Innovation Subaccount which will leave CCP with \$915,303.00 and 15% of that or \$137,295.00 will go in to reserve. The remaining balance goes into a contingency fund which will bring the contingency projection to \$1,290,000.19. The new estimated yearend balance will be \$1,427,513.00. Cathy Whites suggests because of the size of the additional growth funds, it should be something we put on an agenda to the board of supervisions to let them know we are receiving a substantial amount of money beyond what was originally projected in our original plan that they approved. Cathy White further states they are working with the Executive Office, Darcie Antle, Tim Hallman and Sarah Pierce to take this out of a trust fund and into a special fund so it is more protected with more oversight and transparency so we have better control over them. Cathy White states with the \$107,012.00 that we restored last year with the estimated \$137,295.00 that would bring our reserve up to \$244,307.00.

Further discussion held.

**4f) Review and Discuss Pre-Trial Program in Mendocino County Including Related Space Needs of the Program and the Possible Financial Assistance of the CCP in Establishing a Dedicated Modular Building at the Jail for the Pre-Trial Program**

Izen Locatelli presents update. Discussion held.



**4g) Review of, and Recommend Changes as Needed to, Mendocino County CCP Bylaws; Approve Bylaws as Amended; Obtain Signatures of All CCP Executive Committee Members**

Cathy White presents statements. Bylaws have not been updated since 2020. We try to review them on an annual or biannual basis. We do have a new voting member so bylaws need to be re-signed. Cathy further points out some language and meeting schedule updates.

Katie Ford presents clarification as to body of bylaws. Further discussion held.

Izen Locatelli presents statements on changing actual day CCP meetings are held.

Discussion ensued as to moving meeting to either a Wednesday or Thursday. Group agrees to have bylaws amended to reflect CCP meeting will be held on Wednesday or Thursday as determined by the calendar as established at the beginning of the calendar year. Group also agrees to update language as to location of meeting. CCP meetings will continue to be held in Courtroom G with the Farm Advisors building used as backup location.

Further discussion held as to any other updates.

Motion to approve revised bylaws by Noble Waidelich, Ukiah Police Department.

Second by Kim Turner, Courts.

Vote commenced. All in favor. Motion passes.

Cathy White will get the bylaws updated and circulated for signatures.

**4h) CCP Executive Committee Members Report on Items of General Interest**

**Matthew Kendall, Mendocino County Sheriff**

Update given as to COVID-19 challenges within jail.

States there has been a lot of overdoses of Fentanyl throughout the county.

**Jeffrey Aaron, Public Defender**

Will be holding interviews for a Case Worker, like a social worker, who will be assisting with holistic defense issues. It is a grant funded position. States the staff from Reentry and Pre-Trial may want to have conversations with this new hire which could assist with clients who are eligible for reentry & pre-trial.

**Jenine Miller, HHSA/BH**

States SUDT groups have been in the jail but has been a little crazy with COVID-19. They had some good candidates for the clinician position. Hoping to have it filled within the next couple of weeks.



**Kim Turner, Courts**

States Court does have a vaccine mandate. Employees must be vaccinated or submit an exemption by December 1<sup>st</sup>, 2021. Exemption is subject to approval.

**Judge Moorman, Courts**

States new Presiding Judge will take over beginning January 1, 2022. Judge Moorman will continue to attend CCP meetings.

Judge Moorman thanks Sheriff and wishes Captain Pearce her very best.

**David Eyster, District Attorney**

States Probation, Sheriff, Public Defender and Court will begin seeing aggregating factors on complaints. May begin seeing them by next week. Discussion ensued.

**Noble Waidelich, Ukiah Police Department**

States looking at bringing ABLE training to the department. Anyone interested in more information, please contact him.

**Izen Locatelli, Probation**

States busy trying to fill Pre-Trial positions. Conducting recruitment and interviews. Background process has begun with two candidates  
Close to getting PTR off ground.

**4i) Review and Discuss Requests for Items to be Included on Future Agenda, Including Agenda Date(s), and Give Direction to Staff as Needed**

PTR Modular

Financials

Annual Plan

Annual Report GEO

Annual Report Behavior Health

Annual Report Fort Street Project

Recidivism Data

**Adjournment:**

The next CCP meeting will be held on February 16, 2022, at 12:00pm at the Mendocino County Superior Court-Department G, 100 N. State Street, Ukiah, CA 95482.

Meeting adjourned at 1:19 p.m.