



**MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)
FINAL & APPROVED CCP MINUTES**

Friday, August 20, 2021

Mendocino County Superior Court – Dept G

11:45 a.m. – 12:00 pm: CCP Advisory Meeting of CCPIF (SB678)

12:00 pm - 1:30 pm: Regular CCP Meeting

Above start times are pending courtroom availability

Meeting call-in number (866) 434-5269 and passcode 7466798#

**COMMUNITY CORRECTIONS PERFORMANCE INCENTIVE
FUND (CCPIF) SB678 MEETING**

1. Call to Order: Meeting called to order at 12:12 pm

1a) Welcome

Izen Locatelli welcomes everyone to Community Corrections Performance Incentive Fund (CCPIF) SB678 meeting. Agendas and documents were previously e-mailed to everyone.

1b) Introductions

Izen Locatelli, Probation

Cathy White, Probation

Nick Canaday, BI/GEO

Matt Kendall, Sheriff's Office by phone

Judge Moorman, Courts

Bridgett Summers, Probation by phone

Julie Lyly, Courts

Eric Rennert, Public Defender's Office by phone

Cambria Milani, Probation

Erandy Alvarez, Probation

Tim Pearce, Sheriff's Office

Jacqui Williams, Ford Street Project

Jenine Miller, HHS/BH by phone

David Eyster, District Attorney

1c) Additions or Corrections to Agenda

None.

2. Public Comment for items not on agenda

Members of the public are welcome to address the CCP on items not listed on the agenda, but within the jurisdiction of the CCP. The CCP is prohibited by law from taking action on matters not on the agenda. Individuals wishing to address the CCP under Public Expression are welcome to do so via email at ccp@mendocinocounty.org. All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item.

No public comment.



3. Consent Calendar

3a) **Presentation and Discussion of Probation's Community Corrections Performance Incentive (SB678) Plan for FY2021-22**

Izen Locatelli gives presentation of Senate Bill 678 (SB 678); Established the California Community Corrections Performance Incentive Act (CCPIA) of 2009. SB 678 authorizes each county to establish a Community Corrections Performance Incentives Fund (CCPIF) and authorizes the state to annually allocate money into a State CCPIF to be used for specified purposes relating to improving local probation supervision practices and capacities. A fundamental component of SB 678 is the implementation of evidence-based practices (EBPs) by county probation departments. SB 678 defines evidence-based practices as “supervision policies, procedures, programs, and practices demonstrated by scientific research to reduce recidivism among individuals under probation, parole, or post release supervision.” SB 678 also required counties to form “Community Corrections Partnerships” chaired by each county’s Chief Probation Officer and comprised of county officials and community leaders. The Chief Probation Officer has the discretion to spend funds on any of the practices and programs as defined by the CCPIA. In compliance with PC1230, this plan is presented to the Community Corrections Partnership for advisory review and discussion.

Adjournment: The next Community Corrections Performance Incentive Fund (CCPIF) SB678 Meeting will be held on Friday, November 19, 2021, at 11:45 am at the Mendocino County Superior Court-Department G, 100 N. State Street, Ukiah, CA 95482.



EXECUTIVE MEETING

1. **Call To Order:** CCP meeting called to order at 12:21 p.m.

1a) **Welcome**

Izen Locatelli welcomes everyone to CCP meeting. Agendas and documents were previously e-mailed to everyone.

1b) **Introductions**

Izen Locatelli, Probation

Cathy White, Probation

Nick Canaday, BI/GEO

Matt Kendall, Sheriff's Office by phone

Judge Moorman, Courts

Bridgett Summers, Probation by phone

Julie Lyly, Courts

Eric Rennert, Public Defender's Office by phone

Cambria Milani, Probation

Erandy Alvarez, Probation

Tim Pearce, Sheriff's Office

Jacqui Williams, Ford Street Project

Jenine Miller, HHSa/BH by phone

David Eyster, District Attorney

1c) **Additions or Corrections to Agenda**

None.

2. **Public Comment for items not on agenda**

Members of the public are welcome to address the CCP on items not listed on the agenda, but within the jurisdiction of the CCP. The CCP is prohibited by law from taking action on matters not on the agenda. Individuals wishing to address the CCP under Public Expression are welcome to do so via email at ccp@mendocinocounty.org. All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item.

No public comment.

3. **Consent Calendar**

3a) **Approval of Minutes of May 21, 2021 Regular Meeting**

Matt Kendall, Sheriff, makes motion to approve CCP minutes from May 21, 2021.

Eric Rennert, Deputy Public Defender (proxy) seconds the motion.

David Eyster, District Attorney abstains. All in favor. Motion passed. Minutes approved.

3b) **Approval of Minutes of July 21, 2021 Special Meeting**

David Eyster, District Attorney, motions to approve CCP minutes from July 21, 2021.

Matt Kendall, Sheriff, seconds the motion.

No abstentions. All in favor. Motion passed. Minutes approved.



4. Community Corrections Partnership (CCP) and Member Matters

4a) Receive Update and Discuss the Status of Relocation of GEO Day Reporting Center from Chief Probation Officer Izen Locatelli and GEO Reentry Staff and Give Direction to Staff as Needed

Izen Locatelli presents statements regarding DRC relocation. This body previously met at a location of interest for the GEO/Day Reporting Center, on July 21, 2021. This body agreed to lease the building. Izen Locatelli was notified by the realtor and land owner that an offer had been accepted on the sale of the building and the property is going into escrow. Izen Locatelli rescinded lease agreement due to building sale. GEO is still in the Probation Department's conference room. Their previous location burned and is not operable. GEO is still meeting with clients and providing the best services they can considering the situation, including dealing with COVID issues. We are still meeting with a variety of people throughout the county for a lease option to buy or purchasing. The County Executive office is supportive with any variety of these means in finding a location for the program. We will call another emergency meeting when a location is found. David Eyster inquires how the search is being conducted. Izen Locatelli responds stating GEO has realtors outside the county searching and Izen Locatelli has multiple realtors providing him information directly.

4b) Receive Update on the GEO Reentry Day Reporting Center from GEO Reentry Staff and Discuss as Needed

Flier with information as to GEO Reentry/DRC update from June 2021 previously emailed to everyone. Izen Locatelli again states, GEO Reentry/DRC is currently in the Probation department's conference room. Program is currently struggling with not having its own building and operating out of the Probation department's conference room. They are using our lobby for check-ins. We are able to work without cross-contamination with COVID.

4c) Receive and Discuss the CCP Data Element Update from Staff and Give Direction to Staff as Needed.

Three page document previously emailed out. Data Element report changed to a more user friendly graph/bar chart. Bridgett Summers states she is still working on the format and seeking input from the group for Data Element report. Bridgett Summers states they are looking at cumulative totals categories for both PRCS and MS numbers. Also the warrants of arrest are presented in the same categories but different format on current flier and separated from MS and PRCS numbers. She will also be incorporating jail stats that were presented in the past. Izen Locatelli presents further statements regarding new format of data element report.



4d) Receive Request from District Attorney to Reallocate FY2020-21 Funds from Legal Secretary to Deputy District Attorney in the Amount of \$11,223.00 Changing the Approved Budget for Deputy District Attorney to \$96,884 and Legal Secretary to \$10,000, and Authorize a Supplemental 4th Quarter Claim in the Amount of \$2,775.62 for Deputy District Attorney Expenses

Izen Locatelli reminds everyone the bylaws were adjusted recently. He states this is not an increase to the total amount to the DA's office, it is a line item adjustment inside of his budgeted amount. Line items were requested to come before executive CCP for adjustment. David Eyster confirms it is not a request for increase of budget, but movement of money from an allocated position to an internal second allocated position. No further discussion.

Izen Locatelli calls for a vote to approve this requested action. Unanimous approval except for abstention by Deputy Public Defender, Eric Rennert

4e) Receive Fiscal Update on AB109 Funding for FY2020-21 and FY2021-22

Attachments previously emailed out. Cathy White states all 4th Quarter Claims have been processed by the Auditor's office. The only adjustment will be the additional supplemental claim by the District Attorney's office. With that additional claim the estimated year end budget balance will be \$758,569.08. We still have the August payment from the state coming in and that number may vary a bit.

Cathy presents statements as to summary of the CCP 2021-22 Budget. Cathy states the biggest number difference is the Base Revenue increase from \$2,953,703.00 to \$3,186,090.00. A little over \$200,000.00 extra we are anticipating. With our carryover, when we built our budget, from the prior year of \$554,861.00, actuals will be closer to \$758,000 and we will be carrying over an additional \$200,000.00 from prior year and setting us up for future years and being able to put money into reserves if we wish. We will have the final close out numbers by our November meeting.

4f) CCP Executive Committee Members Report on Items of General Interest

Matt Kendall – Sheriff - MCSO – Currently have COVID issues at the jail which has cut down a lot of programming and currently no visitation at the jail. He thanks Izen Locatelli for allowing Cathy White to assist with working out amounts for reporting.

Jenine Miller – HHSA/BH – Dealing with COVID issues. Continuing to try to provide services and drug testing to clients. Working around with hospital for alternate service with people on 5150 hold.



Izen Locatelli – Probation – Probation reviewed back up documentation, last meeting it was discussed that there needs to be backup documentation attached to every claim, needs to start reflecting the actuals, expenditures and need. Each group, other than the District Attorney, received feedback from our department what those claims needs to look like and what the documentation needs to be. It was a good attempt on everyone’s part moving forward. There is still some things that need to be worked on as we move forward. He believes Jenine Miller’s group has received feedback on SUDT and Behavior Health services we are looking for. There has been a lot of conversations with Matt Kendall regarding the ankle monitor program and parole holds in general. The Public Defender’s office as well, find information as it relates to cases that are AB109 eligible. Everybody is making the necessary progress, we still need to do some work on the plan as a whole. Izen Locatelli is still looking for a couple of departments AB109 impacts so we can do a new plan. We will be reaching out to those departments and giving deadlines so we can finalize those plans. As for Probation, just like every other department in the county, struggling with COVID responses, implementing public health order, trying to get Pre-Trial up and running, and working with SB823 on DJJ and housing the long term youth in Juvenile Hall.

4g) Review and Discuss Requests for Items to be Included on Future Agenda, Including Agenda Date(s), and Give Direction to Staff as Needed

David Eyster inquires about previous data dashboard. Izen Locatelli responds stating it is the same data and explains instead of just columns and numbers it is now bar charts and graphs. Izen Locatelli further states it’s change is an attempt to make it more viewer friendly and easy for people who do not work in our profession to view and able to understand. Further discussion of new data element report held between Bridgett Summers, David Eyster and Izen Locatelli.

Adjournment: The next Executive CCP meeting will be held on November 19, 2021, at 12:00pm at the Mendocino County Superior Court-Department G, 100 N. State Street, Ukiah, CA 95482.

Meeting adjourned at 12:50 p.m.