DEPARTMENT OF PLANNING AND BUILDING SERVICES

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January 20, 2022

### PUBLIC NOTICE OF PENDING ACTION MENDOCINO HISTORICAL REVIEW BOARD PERMIT

The Mendocino Historical Review Board, at a special meeting to be held on Monday, February 7, 2022, at 2:00 p.m. or as soon thereafter as the item may be heard, will conduct a public hearing on the following project(s) at the time listed or as soon thereafter as the item may be heard. This meeting will be conducted virtually and not available for in person public participation in an effort to slow the spread of COVID-19 and pursuant to the recommendation of the Mendocino County Health Officer and the California Department of Industrial Relations In order to minimize the risk of exposure during this time of emergency, the public may participate digitally or via telecomment in meetings by sending comments to pbscommissions@mendocinocounty.org or via Telecomment. The Telecomment form may be found at: https://www.mendocinocounty.org/government/planning-building-services/meeting-agendas,and is available for viewing on the Mendocino County YouTube at page, https://www.youtube.com/MendocinoCountyVideo..

**CASE#:** MHRB\_2021-0018 **DATE FILED:** 12/8/2021

OWNER/APPLICANT: JULIE LOOK, JOHN CAVANAUGH

**AGENT:** DEBRA LENNOX

**REQUEST:** Mendocino Historical Review Board application to modify exterior architectural features of MHRB Permit 2021-0003, an approved a single-family residence, water tower, decks, shed and ancillary structures. Note: Mendocino Town Plan Appendix 1 lists the site as

a Category IIa Historic Resource.

**ENVIRONMENTAL DETERMINATION:** Categorically Exempt **LOCATION:** 45270 Albion Street, Mendocino; APN: 119-217-06

**SUPERVISORIAL DISTRICT: 5** 

**STAFF PLANNER: JULIANA CHERRY** 

The staff report and notice will be available 10 days before the hearing on the Department of Planning and Building Services website at: <a href="https://www.mendocinocounty.org/government/planning-building-services/meeting-agendas/mendocino-historic-review-board">https://www.mendocinocounty.org/government/planning-building-services/meeting-agendas/mendocino-historic-review-board</a>.

As you are an adjacent property owner and/or interested party, your comments are invited. Written comments should be submitted by mail to the Department of Planning and Building Services Commission Staff, at 860 North Bush Street, Ukiah, or 120 West Fir Street, Fort Bragg, California. In order to minimize the risk of exposure during this time of emergency, the public may participate digitally in meetings by sending comments to <a href="mailto:pbscommissions@mendocinocounty.org">pbscommissions@mendocinocounty.org</a> by February 6, 2022 or orally via telecomment in lieu of personal attendance. All correspondence should contain reference to the above noted case number. All public comment will be made available to the Board, staff, and the general public as they are received and processed by staff, and can be viewed as attachments to this meeting agenda at <a href="https://www.mendocinocounty.org/government/planning-building-services/meeting-agendas/mendocino-historic-review-board">https://www.mendocinocounty.org/government/planning-building-services/meeting-agendas/mendocino-historic-review-board</a>.

The decision of the Mendocino Historical Review Board shall be final unless a written appeal is submitted to the Board of Supervisors with a filing fee within 10 calendar days thereafter. If appealed, the decision of the Board of Supervisors to approve the project shall be final. If you would like to be notified of the Mendocino Historical Review Board action, please submit a written request to this office.

If you challenge the above case in court, you may be limited to raising only those issues described in this notice or that you or someone else raised at the public hearing, or in written correspondence delivered to the Mendocino Historical Review Board Secretary at or prior to, the public hearing.

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE. Mendocino County complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternate formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Department of Planning and Building Services by calling (707) 234-6650 or (707) 964-5379 at least five days prior to the meeting.

Additional information regarding the above noted case may be obtained by calling the Planning and Building Services Department at 964-5379, Monday through Friday.

IGNACIO GONZALEZ, Interim Director of Planning and Building Services



# MENDOCINO HISTORICAL REVIEW BOARD STAFF REPORT

FEBRUARY 7, 2022 MHRB 2021-0018

APPLICANT/OWNER: JULIE LOOK, JOHN CAVANAUGH

1639 THIRITH AVENUE SAN FRANCISCO, CA 94122

AGENT: DEBRA LENNOX

PO BOX 798

MENDOCINO, CA 95460

PROJECT DESCRIPTION: Mendocino Historical Review Board application to modify

exterior architectural features of MHRB Permit 2021-0003, an approved a single-family residence, water tower, decks, shed and ancillary structures. Note: Mendocino Town Plan Appendix 1 lists the site as a Category IIa

Historic Resource.

STREET ADDRESS: 45270 Albion Street, Mendocino; APN: 119-217-06

PARCEL SIZE: 80 ft. by 76 ft. or 6,080 square feet.

**ENVIRONMENTAL DETERMINATION:** Categorically Exempt

HISTORIC STRUCTURES: On Site: Ferro Residence Category IIa

North: Pimentel House Category I

South: None listed

East: Not Historic Category IVa
West: Marcellino House Category I

PAST MHRB PERMITS: 2016-0018 (invalid); 2021-0003 Single-Family Residence

**MENDOCINO TOWN ZONING CODE AND HISTORIC ORDINANCE STANDARDS:** The Mendocino Historical Preservation District Ordinance provides standards for the Review Board to consider when reviewing applications (MCC Section 20.760.050). Relative to this application, the following issues are raised and should be addressed:

Building Size, Height, Proportions and Form Roof Shape
Relationship of Building Masses and Open Spaces Color(s)
Relationship to Surrounding Structures Sign Size

✓ Materials and Textures✓ Architectural Details and StyleNumber of SignsPlacement/Location

Facade Treatment Lighting

✓ Proportions of Windows and Doors Paving/Grading

Landscaping

**APPLICABLE SECTIONS OF MHRB GUIDELINES:** Site Development Guidelines (pages 6-7); Structural Guidelines (pages 7-10), and Non-Structural Guidelines (pages 10-12).

**APPLICANT'S STATEMENT:** Proposed project revisions to MHRB approved plans include: 1 remove hallway/gallery deck (-24 SF); 2 enlarge hallway/gallery (+11 SF); 3 covert hallway/gallery south door to window to match north window; 4 enlarge pump shed from 36 to 48 SF; [5 is missing from the list]; 6 add

24 SF Mech CI to west elevation; 7 convert windows #V and #P to fused glass (instead of clear glass); 8 change window #1 to double-hung wood window (instead of glider window); and 9 add copper gutters as shown on plans.

Previously approved exterior materials are all clear finished wood materials with painted wood window frames. Previously approved window-frame trim color is from the Benjamin Moore historic collection and "Weston Flax" or HC-5.

**STAFF NOTES:** The applicants have applied for building permits to construct the home approved by the Review Board in April 2021 and the building plan set includes minor refinements to some windows, doors, decking and others. These changes were not a part of MHRB Permit 2021-0003 and unfortunately Mendocino County Codes do not accommodate amendments to previously approved MHRB Permits. Therefore, the applicants are requesting the Review Board consider the changes shown in their application. Staff notes that with the revisions, the house and ancillary structures continue to satisfy development standards such as minimum yard depth, maximum height, and lot coverage.

**EXEMPTIONS:** As previously identified, the residence and ancillary structures may satisfy specified exemptions including MCC Sec. 20.760.040(A), (B), (D), (F), (J), (O), and others. See MHRB 2021-0003 Staff Report for additional details.

**RECOMMENDED FINDINGS:** The Review Board shall not approve or conditionally approve any application for proposed work unless it affirmatively makes the following findings:

- a) The exterior appearance and design of the windows and doors harmonize with the exterior appearance and design of other structures located within the District and with that of existing residence; and
- b) The appearance of the proposed windows and doors will not detract from the appearance of other property within the District as the design elements conform to the 1987 design guidelines.

#### **RECOMMENDED CONDITIONS:**

- 1. This action shall become final and effective on the 11<sup>th</sup> day following the Review Board's decision unless an appeal is filed pursuant to Section 20.760.072 of the Mendocino County Code.
- 2. The permit shall expire and become null and void at the expiration of two years after the effective date except where construction and or use of the property in reliance on such permit have been completed prior to its expiration.
- 3. The application along with supplemental exhibits and related material shall be considered elements of this permit, and compliance therewith is mandatory.
- 4. This permit shall be subject to the securing of all necessary permits for the proposed development from County, State and Federal agencies having jurisdiction. The applicant shall secure all required building permits for the proposed project as required by the Building Inspection Division.
- 5. This permit shall be subject to revocation or modification upon a finding of any one (1) or more of the following:
  - a. That such permit was obtained or extended by fraud.
  - b. That one or more of the conditions upon which such permit was granted have been violated.
  - c. A final judgment of a court of competent jurisdiction has declared 1 or more conditions to be void or ineffective, or has enjoined or otherwise prohibited the enforcement or operation of 1 or more such conditions.

- 6. To establish that site work satisfies the requirements of MHRB Permit 2021-0003 and the Review Board's action, the property owner shall request a Planning and Building Services Final Inspection prior to the expiration of this permit. Prior to this MHRB Permit's expiration (if no Building Permit is obtained) and at the request of the property owner, PBS will furnish, following a site inspection of completed work, a functionally equivalent document demonstrating that the requirements of MHRB Permit 2021-0003 have been satisfied.
- 7. Any Building Permit request shall include MHRB Permit 2021-0003 and MHRB Permit 2021-0018 (printed on the plans submitted).
- 8. Exterior materials shall be clear finished wood with painted window frames. Window frame color shall be Benjamin Moore historic collection "Weston Flax," HC-5, or similar color in hue and brightness.
- 9. All exterior doors and window frames shall be made from wood. Exterior building materials shall not include use of imitation or synthetic materials, such as aluminum or vinyl siding, imitation stone, imitation brick, plastic laminated beams, concrete block or boards, stucco or asbestos shingles or panels, or plywood panels.
- 10. The 100-square-foot water storage tank shall be clad with 1-by-6 vertical wood surround.
- 11. The trash enclosure and propane tank shall be screened with wood, or by other similar means. Solid waste containers and the propane tank shall not be visible from the street and shall be located outside of the front yard.
- 12. Fences shall be made from wood. Solid fences are discouraged except where they are necessary for screening parking and storage. Chain link or metal fences, concrete block, plastic, fiberglass or plywood fences are prohibited. Concrete or smooth concrete block are prohibited. Fence material, location, and height are regulated by MCC Sections 20.692.015(E).
- 13. Walkways and driveways surfaces shall be of brick, flagstone, board, grass and gravel. Asphalt and concrete are prohibited. Major coverage of front yard setbacks is not allowed and shall be limited to areas shown on the approved site plan.
- 14. Prior to issuance of any building permit in reliance of this Permit, the property owner shall obtain a Categorical Exclusion from a Coastal Development Permit or obtain a Coastal Development Permit.
- 15. Driveway aprons and curb cuts may require an encroachment permit from MCDOT.
- Trailers, RVs, Boats and other similar vehicles shall be stored within structures, e.g. garages, or offsite.
- 17. To eliminate conflicts between multiple permits, issued MHRB Permit 2016-0018 is no longer valid.

#### ATTACHMENTS:

A. MHRB\_2021-0018 Application

#### **REFERENCE:**

Link to April 5, 2021 MHRB 2021-0003 Staff Report <a href="https://www.mendocinocounty.org/home/showpublisheddocument/41762/637522577844000000">https://www.mendocinocounty.org/home/showpublisheddocument/41762/637522577844000000</a>

The Review Board's action and this permit will not be final and effective and work may not commence on the project until after a ten-day appeal period has ended. You will be notified if a timely appeal is filed.

Appeal Fee: \$1,616.00 (Check payable to County of Mendocino).

Appeal Period: Appeals must be received within 10 days of Review Board Action

# COUNTY OF MENDOCINO DEPT. OF PLANNING & BUILDING SERVICES

120 WEST FIR STREET FORT BRAGG, CA 95437 Telephone: 707-964-5379 Fax: 707-961-2427

Case No(s)	MHRB-2021-0018
Date Filed	12-8-2021
Fee \$	\$ 718.78
Receipt No.	PRJ_046906
Received by	Tia Sar

Office Use Only

	MHRB A	PPLICATION FORI	М			
Name of Applicant John Cavanaugh & Julie Look	Name of Property Owner(s) John Cavanaugh & Julie Look		Name of Agent Debra Lennox			
Mailing Address 1639 30th Ave. San Francisco, CA 94122	Mailing Address same		Mailing Address PO Box 798 Mendocino, CA 95460			
Telephone Number 415-203-9846	Telephone Number Same		Telephone Number 707-813-7886			
Assessor's Parcel Number(s) 119-217-06						
Parcel Size  Square Feet  Acres		Street Address of Project 45270 Albion St. Mendocino				
		E OF DEVELOPMENT neck appropriate boxes)				
<ul> <li>Demolition. Please indicates</li> <li>Construction of a structure.</li> <li>Addition to a structure.</li> <li>Alteration of exterior of struct</li> <li>Construction, installation, release</li> <li>Outdoor lighting.</li> </ul>	ture.					
<ul><li>Walkways, driveways, parking areas, and grading.</li><li>Exterior painting of a structure.</li><li>Other.</li></ul>			DEC 0 8 2021 PLANNING & BUILDING SERV FORT BRAGG CA			

#### PROJECT DESCRIPTION QUESTIONNAIRE

The purpose of this questionnaire is to relate information to the Planning & Building Services Department and the MHRB. Please answer all questions. For those questions which do not pertain to your project, please indicate "Not Applicable" or "N/A". **NOTE: The more complete and clear the submitted information, the more quickly your application can be processed.** 

- 1. Describe your project in detail.
- **For demolition**, identify the items to be demolished, the percentage of the structure(s) to be demolished, and explain reason for demolition.
- **For new signs**, provide scaled drawings, describe wording, dimensions, materials, colors, and mounting detail. Indicate specific location on site plan.
- For new copy on existing signs, provide wording, graphics, font style, colors, and photographs of existing sign(s).
- For exterior painting, describe existing and proposed colors. Provide paint chips for proposed colors.
- For exterior lighting, include description/detail of fixtures and indicate locations on the site plan.
- For new construction, additions or architectural alterations, include plans, elevations, dimensions, height(s), materials, colors, finishes, trim and window details, walkways and paving locations.
- For walkways, driveways, paving and grading, provide dimensions, location and materials.

Proposed project revisions to MHRB approved plans include:

- 1. Remove Hallway/Gallery Deck -24 sf
- 2. Enlarge Hallway/Gallery +11 sf
- 3. Convert Hallway/Gallery South door to window to match North window
- 4. Enlarge Pump Shed from 36 sf to 48 sf
- 6. Add 24 sf Mech Cl to West elev
- 7. Convert windows V & P to fused glass vs clear glass
- 8. Change window 1 to double hung from glider
- 9. Add copper gutters

2. If the project includes no	iew construction, please p	provide the followir	ig information:
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- What is the total lot area presently covered by building(s), decks, walkways, water tanks, and other structures? \_\_\_\_sq. ft.
- What is the total floor area (internal) of all structures on the property?
   2469
   sq. ft.
- If located within the Mendocino Mixed Use (MMU) zoning district, What is the total floor area on the parcel that is devoted to residential use? N/a sq. ft.

If you need more room to answer any question, please attach additional sheets

## NEW RESIDENCE W/ WATER TOWER & SHED

for JOHN CAVANAUGH & JULIE LOOK 42570 ALBION ST MENDOCINO, CA AP# 119-217-06

2.11.21





**LOCATION MAP** 

NORTH

N.T.S.

## NEW RESIDENCE W/ WATER TOWER & SHED

for JOHN CAVANAUGH & JULIE LOOK 42570 ALBION ST MENDOCINO, CA AP# 119-217-06













