

# MEETING AGENDA

## Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Behavioral Health & Recovery Services

1120 South Dora St., Ukiah, CA 95482

Phone: (707) 472-2355 | Email: [measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org)

Teleconferencing to be hosted from 1120 S. Dora St. in Ukiah, California

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Join Zoom Meeting: <https://mendocinocounty.zoom.us/j/86146028250>

ID: 861 4602 8250; Call-In: 1(669) 900-9128

**Wednesday, December 15, 2021 at 1:00 PM**

**1**     OPEN SESSION/ROLL CALL

**2**     PUBLIC EXPRESSION ON NON-AGENDA ITEMS

Members of the public are welcome to address the Committee on items not listed on the agenda but within the jurisdiction of the Committee. The Committee is prohibited by law from taking action on matters, not on the agenda but may ask questions to clarify the speaker's comment. The Committee limits testimony on matters not on the agenda to three minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Committee.

To best facilitate these items, please write your topic to [measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org).

All meetings are recorded. Once your item is announced, please state your first and last name.

**3**     COMMITTEE MATTERS

- 3a)    Approval of Minutes from the October 27, 2021 Meeting.
- 3b)    December 2021 Measure B Financial Report.
- 3c)    Update and Discussion Regarding Measure B Related Items at the Board of Supervisors Meetings.
- 3d)    Update and Discussion Regarding the Status of Current Measure B Projects.
- 3e)    Discussion and Possible Action Regarding the Creation of a Comprehensive Financial Plan for all Projected and Approved Measure B Revenues and Expenses.
- 3f)    Discussion and Possible Board Action Regarding the Mental Health Treatment Act Citizens Oversight Committee Meeting Every Other

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All other participants will be calling in from Fort Bragg, CA; Willits, CA; and Ukiah, CA  
Due to COVID-19 Social Distancing requirements, the public is invited to participate ONLINE ONLY.

For information regarding the Brown Act for offsite/online public meetings, visit:  
<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

# MEETING AGENDA

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Month or Quarterly for Calendar Year 2022.

### 4 COMMITTEE MEMBER REPORTS

4a) Committee Member Reports regarding Items of General Interest

### 5 COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Committee proceedings. To review items described in this section, please contact the Committee Clerk at [measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org)

## ADJOURNMENT

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 472-2355 at least five days prior to the Meeting. Additional information regarding the Committee can be obtained by referencing:  
[www.mendocinocounty.org/community/mental-healthoversight-committee](http://www.mendocinocounty.org/community/mental-healthoversight-committee).

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**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3a**

<b>Meeting Date:</b>	December 15, 2021
<b>Contact:</b>	Chair Moschetti
<b>Time Allocated for Item:</b> 5 minutes	

**AGENDA TITLE:** Approval of Minutes from the October 27, 2021 meeting.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

October 27, 2021 minutes are included in the agenda packet.



# Mental Health Treatment Act Citizens Oversight Committee

Behavioral Health & Recovery Services

1120 South Dora St., Ukiah, CA 95482

Phone: (707) 472-2355 | Email: [measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org)

## Minutes: Wednesday, October 27, 2021

### 1 **CALL TO ORDER ROLL CALL:** 1:00 PM

Committee Members Present: Member Allman, Member Angelo, Member Barash, Member Ebyam, Member Liberty, Member Mertle, Vice Chair Miller, Member Rich, Member Riley, and Chair Moschetti.

- Absent by prior arrangement: Member Mertle
- A quorum is established.
- Present: Christian Curtis – County Counsel

### 2 **PUBLIC EXPRESSION ON NON-AGENDA ITEMS:**

- No public comments.

### 3 **COMMITTEE MATTERS**

#### 3a) **Approval of Minutes from the August 25, 2021 Meeting.**

Presenter: Chair Moschetti

**Committee Action:** Upon motion by Member Riley seconded by Member Angelo it is ORDERED that the minutes of the August 25, 2021 Citizens Oversight Committee meeting be accepted as presented.

- Motion passes with 8 approvals, and 1 abstention (Member Liberty).

#### 3b) **October 2021 Measure B Financial Report**

Presenter: Vice Chair Miller

Public Comment: None.

**Committee Action:** None.

#### 3c) **Update and Discussion Regarding Measure B Related Items at the Board of Supervisor Meetings.**

Presenter: Chair Moschetti

- The recommendation to fund a Crisis Respite in the City of Fort Bragg was approved by the Board of Supervisors and will be moving forward.
- NAMI contract: Recruitment for an Executive Director, have received numerous applications and are currently in the review process. NAMI has a meeting scheduled with members of the Native American Communities regarding education, anti-stigma, and best ways to serve their population.
- A grand opening for the CRT facility will be held in the next few weeks, BHRS will put out a notice to notify the board and the community of the grand opening



# Mental Health Treatment Act Citizens Oversight Committee

Behavioral Health & Recovery Services

1120 South Dora St., Ukiah, CA 95482

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## Minutes: Wednesday, October 27, 2021

date.

**Committee Action:** None.

### 3d) Discussion and Possible Action Regarding the Request of Funds for the Crisis Intervention Training to be held on December 1-3, 2021.

Presenter: Member Allman

- The training is being offered mainly to law enforcement but Member Allman will request to fit 5 additional people without impacting the need for law enforcement. Member Ebyam asked to be considered if there is a space available.
- The board agreed to hold the CIT training at the Behavioral Health Regional Training Center instead of the Ukiah Conference Center. There is enough space to hold 20-25 people and maintain social distancing at the training center.
- Member Miller commented that BHRS has applied for a grant that would award funds to be able to do 3 CIT trainings a year over the next 4 years. Waiting to see if the grant will be awarded to BHRS.

**Committee Action:** Upon motion by Member Angelo seconded by Member Miller it is ORDERED that the Mental Health Treatment Act Citizens Oversight Committee provide funds for the Crisis Intervention Training on December 1-3, 2021. The funding will exclude the location rental fee and receipts of all costs will be provided.

- Motion passes with 8 approvals and 1 disapproval (Chair Moschetti).

## 4 COMMITTEE MEMBER REPORTS

### 4a) Committee Member Reports Regarding Items of General Interest

- No committee reports.

## 5 ADJOURNMENT

There being nothing further, the Mental Health Treatment Act Citizens Oversight Committee adjourned the meeting at 1:31 PM.

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

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**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3b**

<b>Meeting Date:</b>	December 15, 2021
<b>Contact:</b>	Vice Chair Miller
<b>Time Allocated for Item:</b> 10 minutes	

**AGENDA TITLE:** December 2021 Measure B Financial Report.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

Financial report is included in the agenda packet.

**Mendocino County - Measure B Funds  
Mental Health Treatment Act-Summary  
December 2021**

<b>Date</b>	<b>Description</b>	<b>Amount</b>	<b>Min 25% Operations</b>	<b>Max 75% Facilities</b>	
<b>Revenues:</b>					
FY 2017/18	YTD Total	Measure B Sales Tax Proceeds - April 2018 to June 2018	(1,606,571)	(401,643)	(1,204,929)
FY 2018/19	YTD Total	Measure B Sales Tax Proceeds - July 2018 to June 2019	(8,555,373)	(2,138,843)	(6,416,529)
FY 2019/20	YTD Total	Measure B Sales Tax Proceeds - July 2019 to June 2020	(8,647,202)	(2,161,800)	(6,485,401)
FY 2020/21	YTD Total	Measure B Sales Tax Proceeds-July 2020 to June 2021	(10,014,854)	(2,503,713.43)	(7,511,140.28)
FY 2021/22	YTD Total	Measure B Sales Tax Proceeds-July 2021 to Current	(2,871,967)	(717,991.86)	(2,153,975.57)
		<b>Life to Date Revenue:</b>	<b>(31,695,967)</b>	<b>(7,923,992)</b>	<b>(23,771,975)</b>
<b>Expenses:</b>					
FY 2017/18	YTD Total	Measure B Expenditures - April 2018 to June 2018	199,048	199,048	-
FY 2018/19	YTD Total	Measure B Expenditures - July 2018 to June 2019	31,389	31,389	-
FY 2019/20	YTD Total	Measure B Expenditures - July 2019 to June 2020	581,056	48,574	532,482
FY 2020/21	YTD Total	Measure B Expenditures - July 2020 to June 2021	1,759,571	126,221	1,633,350
FY 2021/22	YTD Total	Measure B Expenditures - July 2021 to Current	1,639,724	36,932	1,602,792
		<b>Life to Date Expense:</b>	<b>4,210,788</b>	<b>442,164</b>	<b>3,768,624</b>
		<b>Life to Date Interest Earnings:</b>	<b>(506,323)</b>	<b>(126,581)</b>	<b>(379,742)</b>
		<b>Current Measure B Fund Balance:</b>	<b>(27,991,502)</b>	<b>(7,608,408)</b>	<b>(20,383,094)</b>
		<b>Measure B Prudent Reserve (6.85%):</b>	<b>(1,253,558)</b>	<b>(313,390)</b>	<b>(940,169)</b>





**Mendocino County - Measure B Funds**  
**Mental Health Treatment Act-Operation Expenses (Budget 4052)**  
**FY 21/22**

OBJ	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	VENDOR NAME	COMMENT
<b>** Salary &amp; Benefits include 1 FTE Project Manager. .25 Staff Assistant II</b>						
<b>Salary &amp; Benefits Total</b>				<b>\$0.00</b>		
862060	Communications	2022/01/746	8/26/2021	19.72	Verizon Wireless	270569046-00081
862060	Communications	2022/03/606	9/23/2021	19.67	Verizon Wireless	270569046-00081
862060	Communications	2022/04/000831	10/28/2021	19.66	VERIZON WIRELESS	270569046-00081 FY 21/22
862060	Communications	2022/06/000033	12/02/2021	19.66	VERIZON WIRELESS	270569046-00081 FY21/22
<b>Communication Total</b>				<b>\$78.71</b>		
862101	General Liability Insurance	2022/04/001074	10/01/2021	358.00		
<b>General Liability Insurance-Annually</b>				<b>\$358.00</b>		
862170	Office Expense	2022/04/000038	10/07/2021	38.85	FISHMAN SUPPLY COMP	15368.17 FY 21-22
<b>Office Expense Total</b>				<b>\$38.85</b>		
862187	Education & Training					
<b>Education &amp; Training Total</b>				<b>\$0.00</b>		
862189	Prof & Spec Svcs-Other	2022/06/000031	12/02/2021	405.00	NAMI MENDOCINO CO	FY2122 10/21 INDEED RECRUI
<b>Prof &amp; spec Svcs-Other Total</b>				<b>\$405.00</b>		
862190	Public & Legal Notices					
<b>Public &amp; Legal Notices</b>				<b>\$0.00</b>		
862230	Info Tech Equipment	2022/03/000639	09/21/2021	245.56		B&H PHOTO 8630921.8108/02/
862230	Info Tech Equipment	2022/03/000639	09/21/2021	75.52		B&H PHOTO 8063096.1608/18/
862230	Info Tech Equipment	2022/05/000593	11/08/2021	1,533.31		B&H PHOTO 6309124.9910/18/
<b>Info Tech Equipment Total</b>				<b>\$1,854.39</b>		
862239	Special Dept Exp.	2022/03/000425	09/15/2021	66.89	COCO	4052-ME AUG COCO
862239	Special Dept Exp.	2022/03/000897	09/28/2021	102.28		PP 14 BEELER, J
862239	Special Dept Exp.	2022/03/000898	09/28/2021	412.47		PP 15 BEELER, J
862239	Special Dept Exp.	2022/03/000899	09/28/2021	63.27		PP 14-15 CHAVOYA, L
862239	Special Dept Exp.	2022/03/000906	09/28/2021	6,703.59		PP 14-15 SMALLCOMB, K
862239	Special Dept Exp.	2022/03/000912	09/28/2021	450.65		PP 14 LOVATO, K
862239	Special Dept Exp.	2022/03/000913	09/28/2021	865.39		PP 15 LOVATO, K
862239	Special Dept Exp.	2022/04/000016	10/01/2021	538.34		PP 16-17 2122 BEELER, J
862239	Special Dept Exp.	2022/04/000027	10/01/2021	8,137.12		PP 16-17 2122 SMALLCOMB, K
862239	Special Dept Exp.	2022/04/000028	10/01/2021	190.39		PP 16-17 2122 TURCHIN, A
862239	Special Dept Exp.	2022/04/000209	10/07/2021	83.61		4052-JULY COCO
862239	Special Dept Exp.	2022/04/000453	10/14/2021	181.34		PP18-19 2021 CHAVOYA, L
862239	Special Dept Exp.	2022/04/000457	10/14/2021	176.58		PP18-19 2021 LOVATO, K
862239	Special Dept Exp.	2022/04/000458	10/14/2021	781.75		PP16-17 2021 LOVATO, K
862239	Special Dept Exp.	2022/04/000462	10/14/2021	5,871.86		PP18-19 2021 SMALLCOMB, K
862239	Special Dept Exp.	2022/04/000463	10/14/2021	124.56		PP18-19 2021 THOMPSON, D
862239	Special Dept Exp.	2022/04/000464	10/14/2021	96.53		PP18-19 2021 TURCHIN, A
862239	Special Dept Exp.	2022/04/000493	10/14/2021	-63.27		PP 14-15 CHAVOYA, L
862239	Special Dept Exp.	2022/04/000496	10/14/2021	63.27		PP14-15 2021 CHAVOYA, L
862239	Special Dept Exp.	2022/04/000497	10/14/2021	186.95		PP16-17 2021 CHAVOYA, L
862239	Special Dept Exp.	2022/05/000669	11/22/2021	260.52		4052-ME OCT COCO
862239	Special Dept Exp.	2022/05/000689	11/23/2021	192.96		PP20-21 2021 CHAVOYA,L
862239	Special Dept Exp.	2022/05/000700	11/23/2021	7,457.48		PP20-21 2021 SMALLCOMB,K
862239	Special Dept Exp.	2022/05/000772	11/30/2021	65.34		4052-ME SEPT COCO
<b>Special Dept Exp. Total</b>				<b>\$33,009.87</b>		
862250	Travel-In County	2022/04/000904	10/27/2021	248.82		4050 JUL21 GARAGE BILL MIL
862250	Travel-In County	2022/05/000062	11/02/2021	1.83		4013 SEP'21 MILEAGE BREAKD
862250	Travel-In County	2022/05/000261	11/09/2021	275.90		4050 GARAGE IN AUG 2021
862250	Travel-In County	2022/05/000264	11/09/2021	159.21		4050 GARAGE SEP 2021 IN CN
862250	Travel-In County	2022/05/000775	11/30/2021	256.06		4050 GARAGE BILL MILEAGE
<b>Travel- In County Total</b>				<b>\$941.82</b>		
862253	Travel- Out of County					
<b>Travel- Out of County Total</b>				<b>\$0.00</b>		
864370	Equipment-Fixed Assets					
<b>864370 Equipment-Fixed Assets</b>				<b>\$0.00</b>		
865802	Operating Trans- Out					
<b>Operating Trans- Out</b>				<b>\$0.00</b>		
<b>Grand Total</b>				<b>\$36,686.64</b>		

**Summary of Budget for FY 21/22**

**Summary of Staff Charges**

OBJ	ACCOUNT DESCRIPTION	Budget Amount	YTD Exp	Remaining Budget	Staff Member	Amount
1000 Series	Salary & Benefits	134,556.00	\$0.00	\$134,556.00	Beeler, J (Admin)	\$1,053.09
862060	Communications	500.00	\$78.71	\$421.29	Chavoya, L (Admin)	\$624.52
862101	General Liability Insurance-Annual	358.00	\$358.00	\$0.00	Lovato, K (Program)	\$2,274.37
862170	Office Expense	2,000.00	38.85	\$1,961.15	Smallcomb, K (Mobile Response)	\$28,170.05
862187	Education & Training	1,000.00	0.00	\$1,000.00	Turchin, A (Fiscal)	\$286.92
862189	Prof & Spec Svcs-Other	610,000.00	405.00	\$609,595.00	Thompson, D. (Admin)	\$124.56
862190	Public & Legal Notices	500.00	0.00	\$500.00		\$0.00
862194	A-87 Costs	20,000.00	245.56	\$19,754.44		\$0.00
862230	Info Tech Equipment	3,337.00	1,854.39	\$1,482.61		\$0.00
862239	Special Dept Exp.	388,549.00	33,009.87	\$355,539.13		\$0.00
862250	Travel- In County	500.00	941.82	-\$441.82		\$0.00
862253	Travel- Out of County	1,000.00	0.00	\$1,000.00		\$0.00
865802	Operating Transfer Out	3,018,225.00	0.00	\$3,018,225.00		\$0.00
<b>Total Budget</b>		<b>\$4,180,525.00</b>	<b>\$36,932.20</b>	<b>\$4,143,592.80</b>	<b>Staff Total</b>	<b>\$32,533.51</b>

**Mendocino County - Measure B Funds**  
**Mental Health Treatment Act-Projects (1303/1713)**  
**FY 21/22**

Project	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	INVOICE #	VENDOR NAME	COMMENT
CA001	Behavioral Health Training Center	2022/02/000602	08/26/2021	96,191.78	INV3 073121	ADAMS COMMERCIAL GEN	MEASURE B 555 S. ORCHARD S
		2022/03/000201	09/10/2021	1,706.25	082321	RVCFD	MENDOCINO COUNTY MEASURE B
		2022/03/000201	09/10/2021	125.00	8336	COASTAL MOUNTAIN	MENDOCINO COUNTY APP FEE R
		2022/04/000782	10/28/2021	150.00	100121	SCHLOSSER NEWBERGER	ON-CALL ARCHITECTURAL SEP2
<b>Behavioral Health Training Center Total</b>				<b>\$98,173.03</b>			
CA003	Crisis Residential Treatment Facility	2022/02/000369	08/19/2021	260,864.37	8 072721	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME
		2022/02/000369	08/19/2021	400.00	20211816RB	REDWOOD EMPIRE TITLE	CRT PROJECT PRELIMINARY TI
		2022/03/000052	09/02/2021	507.50	48831	LACO ASSOCIATES	PROJECT 07746.28 JUL21 SE
		2022/03/000203	09/10/2021	8,588.58	00019-REVISEE	NACHT & LEWIS	CRT UNIT PROJECT Y194900
		2022/03/000406	09/16/2021	29,041.19	2000526208	AECOM TECHNICAL	CONST MAINT 5/29/21-7/30/2
		2022/03/000790	09/30/2021	11,737.50	2000533966	AECOM TECHNICAL	CONST MAINT CRT FACIL 7/31
		2022/03/000790	09/30/2021	6,934.95	00020 083121	NACHT & LEWIS	Y194900 SERVS THROUGH 8/3
		2022/04/000155	10/07/2021	1,607.50	48128	LACO ASSOCIATES	PROJECT 07746.28 2/14/21-
		2022/04/000155	10/07/2021	1,149.53	48567	LACO ASSOCIATES	PROJECT 07746.28 5/1/21-5/
		2022/04/000155	10/07/2021	150.00	48970	LACO ASSOCIATES	PROJECT 07746.28 8/1/21-8
		2022/04/000566	10/21/2021	377,035.45	9 083021	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME
		2022/04/000566	10/21/2021	277,948.67	10 092721	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME
		2022/04/000577	10/21/2021	9,988.49	2000546142	AECOM TECHNICAL	CONST MAINT CRT FACIL 8/28
		2022/04/000782	10/28/2021	1,041.00	22030	ADVANCED LOCKING SOL	MENDO CO POH CA 003 - CRT
		2022/05/000022	11/04/2021	2,972.97	00021 093021	NACHT & LEWIS	PROJECT Y194900 PHF UNIT 5
		2022/06/000062	12/02/2021	100.00	111921	UVSD	SEWER SERVICE APPLICATION
2022/06/000332	12/09/2021	455,009.71	11 112021	CUPPLES & SONS	CRISIS RESIDENTIAL TREATME		
2022/06/000332	12/09/2021	6,825.94	00022 103121	NACHT & LEWIS	PROJECT Y194900 SRVCS THRO		
<b>Crisis Residential Treatment Facility Total</b>				<b>\$1,451,903.35</b>			
CA004	Psychiatric Hospital Facility	2022/03/000203	09/10/2021	5,500.00	PHF-00001	NACHT & LEWIS	PHF UNIT PROJECT Y194900 W
		2022/03/000790	09/30/2021	2,147.50	2000534322	AECOM TECHNICAL	CONST MGMT SVCS 7/31/21-8/
		2022/03/000790	09/30/2021	8,788.00	PHF-00002	NACHT & LEWIS	PHF UNIT SRVCS THROUGH 8/3
		2022/04/000577	10/21/2021	3,312.50	2000544528	AECOM TECHNICAL	CONST MGMT 8/28/21-9/24/21
		2022/05/000022	11/04/2021	12,256.80	PHF-00003	NACHT & LEWIS	PHF UNIT SERVICES THROUGH
		2022/06/000332	12/09/2021	20,710.70	PHF-0004	NACHT & LEWIS	PHF UNIT SRVCS THROUGH 10/
<b>Psychiatric Hospital Facility Total</b>				<b>\$52,715.50</b>			
<b>Grand Total</b>				<b>\$1,602,791.88</b>			

**Summary of Budget for FY 21/22**

Project Codes	Project Name	Budget Amount	YTD Exp	Remaining Budget
CA001	Behavioral Health Training Center	\$ 147,925.00	\$ 98,173.03	\$ 49,751.97
CA003	Crisis Residential Treatment Facility	\$ 1,973,053.00	\$ 1,451,903.35	\$ 521,149.65
CA004	Psychiatric Hospital Facility	\$ 897,247.00	\$ 52,715.50	\$ 844,531.50
<b>Total Budget</b>		<b>\$3,018,225.00</b>	<b>\$1,602,791.88</b>	<b>\$1,415,433.12</b>

**Operating Transfer In- 827802 (Reimbursement from BU 4052)**

Project Codes	Project Name	Budget Amount	YTD Exp	Remaining Budget
CA001	Behavioral Health Training Center	\$ (147,925.00)	\$ -	\$ (147,925.00)
CA003	Crisis Residential Treatment Facility	\$ (1,973,053.00)	\$ -	\$ (1,973,053.00)
CA004	Psychiatric Hospital Facility	\$ (897,248.00)	\$ -	\$ (897,248.00)
<b>Total Budget</b>		<b>(\$3,018,226.00)</b>	<b>\$0.00</b>	<b>(\$3,018,226.00)</b>

**Training Center (CA001) Contractor Payment Summary**

Contractor	Contract Amount	Paid 20/21	Paid 21/22	Remaining Balance
Adams Commercial	\$ 305,123.00	\$ 175,088.80	\$ 96,191.78	\$ 33,842.42

**CRT (CA003) Contractor Payment Summary**

Contractor	Contract Amount	Paid 20/21	Paid 21/22	Remaining Balance
AECOM Technical	\$ 331,738.00	\$ 136,642.33	\$ 50,767.18	\$ 144,328.49
Cupples & Sons	\$ 3,134,765.00	\$ 1,471,616.62	\$ 1,370,858.20	\$ 292,290.18
LACO Associates	\$ 45,800.00	\$ 12,815.36	\$ 3,414.53	\$ 29,570.11

Base Contract	Contract Amount	Paid To Date	Remaining Balance
<b>Phase 1-Pre Design Services</b>			
Architectural Engineering	\$ 453,000.00	\$128,979.37	\$ 324,020.63
Geotechnical Investigation	\$ 25,000.00	\$ 19,352.75	\$ 5,647.25
Boundary and Topographic Survey	\$ 10,000.00	\$ 10,000.00	\$ -
CEQA Support	\$ 35,400.00	\$ 33,444.00	\$ 1,956.00
<b>Total Phase I Fee</b>	<b>\$ 523,400.00</b>	<b>\$191,776.12</b>	<b>\$ 331,623.88</b>
<b>Phase II- Crisis Residential Treatment Facility</b>			
Construction Documents *	\$ 352,913.00	\$342,377.38	\$ 10,535.62
Bidding*	\$ 55,486.00	\$ 55,486.00	\$ -
Construction Administration	\$ 158,404.00	\$104,820.32	\$ 53,583.68
<b>Total Phase II Fee</b>	<b>\$ 566,803.00</b>	<b>\$502,683.70</b>	<b>\$ 64,119.30</b>
<b>Phase III-PHF and CSU</b>			
PHF- Consturction Design and Documentation	\$ 1,272,750.00	\$ -	\$ 1,272,750.00
PHF- Construction Administration	\$ 522,195.00	\$ -	\$ 522,195.00
CSU- Construction Design and Documentation	\$ 254,550.00	\$ -	\$ 254,550.00
CSU- Construction Administration	\$ 104,440.00	\$ -	\$ 104,440.00
<b>Total Phase III Fee</b>	<b>\$ 2,153,935.00</b>	<b>\$ -</b>	<b>\$ 2,153,935.00</b>
Contingency (10%) Unused	\$ 113,430.00		\$ 113,430.00
<b>Total</b>	<b>\$ 3,357,568.00</b>	<b>\$694,459.82</b>	<b>\$ 2,663,108.18</b>
*Contingency (10%) Used	\$ 191,803.00		

The contingency was used to augment the fee for the CRT design and construction services. The original budget estimate was based on design and construction support for the remodel of the three single-family homes. The project is now new construction on unimproved land which increases the design and engineering scope for the project. The use of the contingency and the revised fee and scope were reviewed with Doug Anderson, Alyson, and Jenine.

Base Contract	Contract Amount	Paid To Date	Remaining Balance
Whitmore Lane PHF Study	\$ 104,830.00	\$ 71,938.00	\$ 32,892.00
<b>Total PHF Study</b>	<b>\$ 104,830.00</b>	<b>\$ 71,938.00</b>	<b>\$ 32,892.00</b>

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3c**

<b>Meeting Date:</b>	December 15, 2021
<b>Contact:</b>	Chair Moschetti
<b>Time Allocated for Item:</b> 10 minutes	

**AGENDA TITLE:** Update and Discussion Regarding Measure B Related Items at the Board of Supervisors Meetings.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

The Measure B Committee requested a monthly update regarding BOS agenda item outcomes.

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3d**

<b>Meeting Date:</b>	December 15, 2021
<b>Contact:</b>	Jenine Miller
<b>Time Allocated for Item:</b> 10 minutes	

**AGENDA TITLE:** Update and Discussion Regarding the Status of Current Measure B Projects.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

Behavioral Health and Recovery Services Report Related to the Mental Health Treatment Act Citizen's Oversight Committee Projects and Programs.



## Measure B Current Projects and Status December 2021

**Crisis Residential Treatment Facility** – Construction is predominantly complete, pending a few items delayed by COVID supply chain issues. Fence staining and generator installation are the predominant remaining items. The operator is progressing with pre-licensing activities. The CHFFA grant award was able to be extended to early spring. The Grand Opening is set for Thursday, December 16, 2021 from 2:30 – 4:30 PM.



The Crisis Residential Treatment Facility will provide an eight bed, short term mental health facility within Mendocino County to serve individuals who are experiencing an acute psychiatric crisis.

**Mobile Crisis Response Team Pilot** - We are excited to announce that our second Mental Health Rehabilitation specialist has been hired, and is in the onboarding & orientation process. Training with MCSO and UPD will begin soon. The second MHRS allows us to expand coverage to Mobile Response to seven days a week inland. We continue to recruit for the final MHRS. We are hopeful that we will be successful in securing grant funding to expand this project.

**Community Education, Awareness, and Support** - Behavioral Health and Recovery Services issued a Request for Qualification for a potential Operator on April 12, 2021. National Alliance on Mental Illness (NAMI) Mendocino was the winning bidder. The contract with NAMI Mendocino was approved by the Board of Supervisors on August 31, 2021. NAMI and BHRS are preparing to conduct a public education campaign regarding suicide prevention using yard signs. NAMI is also working on trainings for the general public on how to manage encounters with people with a mental illness, and is meeting with Native American Community members regarding education, anti-stigma, and best ways to serve their population. Executive Director recruitment update: NAMI is getting ready for the final round of interviews.



## Mental Health Treatment Act Citizens Oversight Committee Behavioral Health Director's Report



**Behavioral Health Regional Training Center** - The first training was held at the center in early December. MCSO hosted a Crisis Intervention Team training. MCSO corrections and patrol staff were trained in addition to the two Mobile Crisis Response MHRS staff and a Measure B Committee member.

**Psychiatric Health Facility** - Behavioral Health and Recovery Services issued a Request for Qualification for a potential Operator on September 1, 2020. A notice of conditional acceptance was sent to the selected contractor Telecare Corporation. Nacht & Lewis have been working with the County, AECOM, and Telecare as they complete their feasibility study of the facility on Whitmore Lane. Feasibility study is in the final stages and is planned to be presented to the Board of Supervisors late January or early February 2022.

**Crisis Assessment and Psychiatric Hospitalization Aftercare** – Redwood Community Crisis Center started providing crisis assessment and psychiatric hospitalization aftercare to the community on July 1, 2021. These services are provided to individuals within the community that do not have Medi-Cal as their health insurance provider.

**Mental Health Treatment Act Audit** - An auditor has been selected to examine management's assertion that the entity complied with the expenditure restrictions as described in Chapter 5.180 of the Mendocino County Code entitled the "Mental Health Treatment Act" during each of the periods July 1, 2019, to June 30, 2020, July 1, 2020, to June 30, 2021, and July 1, 2021, to June 30. The audits are expected to be completed by March 31, 2022.

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3e**

<b>Meeting Date:</b>	December 15, 2021
<b>Contact:</b>	Sherrie Ebyam
<b>Time Allocated for Item:</b>	30 minutes

**AGENDA TITLE:** Discussion and Possible Action Regarding the Creation of a Comprehensive Financial Plan for all Projected and Approved Measure B Revenues and Expenses.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

Create a financial plan for all projected and approved Measure B revenues and expenses. The financial plan would be updated in an ongoing basis to include budget adjustments, total actual revenues received, actual expenditures incurred, and remaining budgeted balances for each line item in the financial plan. Each project would be broken down so all costs would be identified and included. The oversight committee would be provided with an accounting of time allocation and purpose for employees and certain contract workers whose expenses are being billed to Measure B. The financial plan would provide the Measure B big picture and provide the oversight committee with a document that could be used for determining funding feasibility and making recommendations for various projects.

The financial plan would also include projected ongoing revenues and expenses after the Measure B tax rate is lowered from (1/2)% to (1/8)%.



**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3f**

<b>Meeting Date:</b>	December 15, 2021
<b>Contact:</b>	Donna Moschetti
<b>Time Allocated for Item:</b> 10 minutes	

**AGENDA TITLE:** Discussion and Possible Board Action Regarding the Mental Health Treatment Act Citizens Oversight Committee Meeting Every Other Month or Quarterly for Calendar Year 2022.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

Two draft 2022 meeting calendars (every other month *or* quarterly) are included in the agenda packet.



# Mental Health Treatment Act Citizens Oversight Committee

## Master Meeting Calendar

2022

January						
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 Regular Committee Meeting

All Meetings Begin at 1:00 p.m.

Mental Health Treatment Act Citizens Oversight Committee  
 Behavioral Health and Recovery Services  
 1120 South Dora St., Ukiah, CA 95482  
 (707) 472-2355  
[measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org)



# Mental Health Treatment Act Citizens Oversight Committee

## Master Meeting Calendar

2022

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