



MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)

Final & Approved Minutes

Special Meeting-Budget Workshop

Friday, April 9, 2021

Mendocino County Superior Court – Dept G

12:00 p.m. – 1:30 p.m.

Meeting call-in number (866) 434-5269 and passcode 7466798#

1. **Call To Order:** Meeting called to order at 12:08 p.m.

- 1a) **Welcome**
- 1b) **Introductions**
- 1c) **Additions or Corrections to Agenda**

Izen welcome everyone to the Special CCP meeting-budget workshop. Introductions of those present and by phone. There is a quorum of executive members.

Izen Locatelli, Probation

Justin Wyatt, Ukiah Police Department (present by phone)

David Eyster, District Attorney

Kim Turner, Courts

Matthew Kendall, Mendocino County Sheriff's Office

Jeff Aaron, Public Defender – (present by phone)

Jenine Miller, HHSA/BHSA – (present by phone)

Cathy White, Probation

Cambria Milani, Probation

Katie Ford, Probation

Ann Moorman, Courts

Juanita Dreiling, Mendocino County Sheriff's Office

Amanda Lightfoot, GEO (present by phone)

Karen Lovato, Behavioral Health & Recovery Services (present by phone)

Rendy Smith, Behavioral Health & Recovery Services (present by phone)

Nick Canaday, GEO (present by phone)

Dave (public observer)

There were no additions or corrections to the agenda.



2. **Public Comment for items not on agenda**

Members of the public are welcome to address the CCP on items not listed on the agenda, but within the jurisdiction of the CCP. The CCP is prohibited by law from taking action on matters not on the agenda. Individuals wishing to address the CCP under Public Expression are welcome to do so via email at ccp@mendocinocounty.org. All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item.

No public comment.

3. **Consent Calendar**

3a) **Approval of Minutes of March 19, 2021 Regular Meeting**

Kim Turner, Court makes motion to approve minutes from March 19, 2021.

Matt Kendall, Sheriff seconds the motion. All in favor. Motion passes. Minutes approved.

4. **Community Corrections Partnership (CCP) and Member Matters**

4a) **Discussion and Development of a Proposed CCP Budget for Fiscal Year (FY) 21-22**

District Attorney change in budget. Dave Eyster states he is not asking for more money but they are looking for the same allocations just changing the percentage from Clerical to Deputy DA. Izen responds stating this body has had previous discussions and we approve line items for particular personnel and a total expenditure for each department. The DA is not requesting more money than he was approved for, he is asking for line item movement within his own personnel. This board had previously agreed we would put this before the membership and take a vote on it if we were going to allow this to happen.

Izen states we received this notice late and we were not able to provide it to the group in time to meet the Brown Act submission on paperwork.

Further discussion held.

Cathy White can work with his office to work numbers with no change to the overall budget number. Cathy clarifies the total amount to be reallocated will be \$7,413.00 total from the Legal Secretary to the Deputy DA. Dave confirms.

Kim Turner, court makes motion to reallocate \$7,413.00 from the District Attorney approved budget from the Legal Secretary to the Deputy DA. Justin Wyatt seconds the motion. All in favor. Dave Eyster, District Attorney abstains. Motion passes and approved. Cathy will work with Kathryn Cavness in DA's office on the numbers.



Dave Eyster submitted another document to CCP which reduces their requested amount by approximately \$5000.00. The original requested amount was \$111,162.00 and the new current requested amount is \$106,147.00 with the change and decrease to the secretary position. The new request dated April 8, 2021 is being inserted into the document package. Cathy updates spreadsheet.

Moving forward with FY 21/22 budget building. After the DA adjustments, the new total amount requested is \$3,702,415.00.

Izen states there is a lot of continuation requests for funding. The DA's office requests are simply a continuation of requests. Izen states the DA's backup documentation for his requests is exemplary and will show the rest of the executive members the supporting documentation for his requests and propose that is how the rest of us should be submitting our documents moving forward. There has been talk here that departments will keep their own and not submit their documents but you are asking him to sign documentation without seeing the supporting documents. Somehow there were some previous things that were allowed to happen and Izen is not comfortable continuing with that process and he would suggest backup documents be provided with quarterly claims if he is to sign off and if not then Izen will ask the Auditor to sign off. The forms were developed with CCP and the Auditor and there is a signature page. Dave Eyster does not agree with the Auditor signing off on our quarterly claims.

Dave Eyster makes motion that each department provides back-up documents with quarterly claims submitted to Izen.

Matt Kendall, Sheriff seconds the motions.

Further discussion held. Kim Turner states the CCP is a statutorily constituted entity and we are all spending the money coming through the AB109 funding and makes perfect sense that all documentation should come to Izen and he should review and be confident when signing off on these claims. Believes this is better accountability and transparency of this groups and supports the motions.

Vote on motions held. **All in favor. No nays or abstentions. Motion carries and passes.**

Dave Eyster would like to carry on with continuation requests.

CCP agrees funding for CBO's will continue: Geo/Day Reporting Center; Ford Street Sober Living (Probation), and Ford Street Sober Living (Public Defender). Izen states these are historical funding's.

Izen states the current GEO building does not allow enough space for services. They are looking at a space to rent \$2500/mo, off county property, next to the PD's office on School Street. With the Parole contract there would be no cost out of pocket to CCP. Further



discussion held.

Dave Eyster states he would like to say "yes" to UPD, it's a continuation of funding and has never seen that number change. Izen states this was funded multiple years again and was supposed to only be a two-year funding. There was a recent CCP audit (127 pages). Izen is not opposed to funding the UPD through CCP but should be really clean and isn't in our history and the reason of why \$125,000 is funding a patrol deputy to do reactive work and not proactive work.

We are essentially supplanting rather than supplementing the position.

Further discussion held.

Kim Turner motions to approve \$125,000.00 for 21/22 and put on future agenda regarding policy/funding Ukiah Police Department, Fort Bragg Police Department and Willits Police Department.

Further discussion held.

No objections by CCP members to fund UPD for 21/22 with agreement for lengthier discussion in future meeting.

Izen states the Public Defender requests are three times the amount as previously requested in past years. Jeff Aaron, Public Defender responds with statements to group. Dave Eyster responds stating he has been funded in the past. Further discussion held.

Izen states he has no documentation for new requests for a half time Public Defender VI and a half time Legal Secretary. Izen is willing to go back to what historical asks were and there should be some level of parity.

Further discussion held.

Izen suggests going back to 19/20 figures. Kim Turner agrees. \$25,057 for legal secretary and \$52,105 for Deputy Public Defender VI.

Dave Eyster motions a total of \$80,000 (breakdown of \$55,000 for Deputy Public Defender and \$25,000 for legal secretary). Jeff Aaron agrees. CCP group agrees to these totals.

Kim inquires what the approved total is. Cathy states the approved budget requests are \$808,863.00.

SUDT counselor at jail. Izen presents statements. Jenine Miller responds and presents further statements. Rendy presents further statements to CCP. Jenine responds and explains expenditures.

Further discussion held including discussion on HHS Mental Health Clinician.

Kim Turner suggests approving \$154,874 and if we need to make mid-year adjustments then CCP have a discussion regarding recalculation and adjustment. Izen in agreement with that suggestion.

Three line-item are agreed to be funded.



MCSO – Izen presents statements to CCP members. Matt Kendall presents statements. Dave Eysters responds and agrees to both. Izen responds. Further discussion held. **CCP agrees with MCSO requests.**

Probation – Izen states Probation took a significant reduction last year and department was able to meet next county costs and further provides statements to CCP.

Dave Eyster moves to approve Probation requests. All present in favor, Izen abstains, PD, Jeff Aaron left CCP meeting.

All requests discussed and agreed. Proposed approved budget is \$3,507,203.00 with a Contingency fund in the amount of \$3,876,618.00 and \$154,316.00 in the Reserve fund. Cathy will arrange to get CCP in front of the board with slide show presentation. Looking at mid-May. Izen asks that CCP Executive members be available. DA Eyster and Judge Moorman will attend meeting.

4b) CCP Executive Committee Members report on items of general interest

Matt Kendall – Mendocino County Sheriff's Office – MCSO has hired Kate Feigin and she is working in her capacity as Inmate Services Coordinator but will be training her to be Program Manager. Sheriff concerned numbers are beginning to climb again in the jail. Vaccinations not as concerning. States are reopening. Matt will be continuing to push for a Courtroom at jail to continue to save on transportations costs.

Dave Eyster – District Attorney – Where did the past money go. Cathy states the money is not there as of this morning. She spoke with Tim Hallman and said we should see it in mid-April. Cathy is watching for it daily.

Izen Locatelli – Probation – PC 2218 is where CCP starts. It began in 2009 and was an advisory committee that was supposed to advise Probation on SB 678 funds. Izen has looked into the matter and he did not find that this county has ever had a CCP before the executive member CCP, which was formed in 2011, based on PC 1230.1. There is nothing that the group would necessarily need to do other than understand what Probation's rolls is in Evidence Based Practices and he would be explain to them what extra money that comes to Probation directly from the state to reduce recidivism. He has not found anything in the county that shows there was ever advisory body or meeting that took place, SB678 and he is going to work with County Counsel on establishing that. He thinks tacking on 15-20 minutes prior to the executive voting member CCP meetings to where he is statutorily meeting the



2009 CCP requirements. That is with the full body listed in code versus what this groups historically knows as CCP as the Executive voting membership of CCP but in 2011 just tacked on the Executive to what was supposed to be formed in all of the counties. Izen is trying to do some clean up on things that have not gone as the probably should. He is not quite sure if it is Brown Act. CCP audits are being reviewed by Izen. Izen still does not have all of the Implementation documents. Dave Eyster states he will have his submitted by the end of the week. Katie Ford to reach out to the remaining departments who have not submitted theirs.

Cathy White states back in February when Growth calculations did not match. She has since received clarifications and those numbers are 8823 and 8902 does not match the 545. Cathy further explains definition and states we were one of those counties with improvement.

- 4c) **Review and discuss requests for items to be included on future agenda, including agenda date or dates, and give direction to staff as needed**
None.

Adjournment: Meeting adjourned at 1:49 p.m. The next Regular CCP meeting will be held on May 21, 2021, at 12:00pm at the Mendocino County Superior Court-Department G, 100 N. State Street, Ukiah, CA 95482.