



**MENDOCINO COUNTY JUVENILE JUSTICE COORDINATING COUNCIL**  
**Final & Approved Minutes**  
**Friday, March 27, 2020**  
**Mendocino County Farm Advisor Conference Room**  
**11:00 a.m. – 12:00 p.m.**

**Call To Order:**

Izen calls the meeting to order at 11:05 a.m.

**Welcome & Introductions:**

Chief Probation Officer Izen Locatelli welcomes everyone to the first JJCC meeting. Chief Locatelli does roll call for those present by phone. Names shown in bold indicate JJCC member.

**Probation – Izen Locatelli – present**

Probation – Cathy White – present

Probation – Cambria Milani - present

**District Attorney – Jessica Guest – present**

**Sheriff-Coroner – Matt Kendall – present**

**Public Defender – Jessyca Hoagland – present**

**Board of Supervisors – John Haschak – present**

**Department of Social Services (HHSA) – not present**

**Superior Court – not present / Judge Moorman joined call late**

**Department of Behavior Health (HHSA/BH) – Jeanine Miller – present**

**County Office of Education (MCOE) – not present**

**Juvenile Justice Delinquency Prevention Commission (JJJPC) – Gary Levenson-Palmer – present**

**Ukiah Unified School District – not present**

**Ukiah Police Department – not present**

**Mendocino County Youth Project (MCYP) – Joanna Olson – present**

**CASA (Court Appointed Special Advocates) – Sheryn Hildebrand – present**

**Kevin Lynch – consultant – present**

We do have a quorum. Izen thanks everyone for joining. Apologizes for the first meeting being held by phone but due to the circumstances of COVID-19 and in the best interest of everyone involved to be conducted by phone. Everyone should have received the By-Laws and Comprehensive Juvenile Justice Plan for the county.



**Public Comment for items not on agenda:**

None.

**Overview of the Juvenile Justice Coordinating Council (JJCC):**

Izen states the Overview is actually found in the by-laws of what we are going to do here. It is an advisory commission for expenditures on the JJCPA (Juvenile Justice Crime Prevention Crime Act) funds. So inside of the by-laws it defines the purpose and our duties of the JJCC, membership and procedures.

Based on a recent state audit that was done and research by the Probation Department, it appears this council has not met in this county since 2009. That is why it would have been nice to have met in person to reform the JJCC but, unfortunately, we are not able to do that today, so this is an explanation of what we are doing and why we are doing it.

**JJCC Bylaws:**

John Haschak from the BOS, states he did read the by-laws previously provided, and inquires about membership and why the Ukiah Police Department and the Ukiah Unified School District have board members and no other jurisdictions do.

Kevin Lynch responds stating membership is dictated by the law. The law was created in 2000. JJCPA, also known as AB1913, dictated there will be "a city police department" and "a school district". It is up to the jurisdiction whether they want to include more, but all the agencies that Kevin has seen have routinely had one police department and one school district, because the membership begins to get too large.

Izen responds and states as to the police departments reasoning and rationale. Willits and Fort Bragg's chiefs were out going and incomings had not been identified when we were going through the comprehensive plan drafting.

Jessyca Hoagland inquires about MCOE being an asset to this commission. Izen responds and states that Michelle Hutchins from MCOE was invited, along with Tawny Fernandez, who is the Principal for the Alternative Schools for the county and West Hills School inside Juvenile Hall. Both are not present.

**Sheryn Hildebrand from CASA motions to submit the by-laws as written.**

**John Haschak from the BOS seconds the motion.**



**Vote taken by roll call – Yes votes by District Attorney, Jessica Guest; Board of Supervisors, John Haschak; CASA, Sheryn Hildebrand; Public Defender, Jessyca Hoagland; Sheriff's Office, Matt Kendall; Probation, Izen Locatelli; Behavior Health, Jenine Miller; Mendocino County Youth Project, Joanna Olson; Juvenile Justice Delinquency Prevention Commission, Gary Levenson-Palmer.**

**Vote passes unanimously and will be presented to the Board of Supervisors at our next presentation.**

**Mendocino County Juvenile Justice Consolidated Plan:**

Kevin Lynch states what the plan does and that the plan satisfies the State's mandates associated with both the Juvenile Justice Crime Prevention Act (JJCPA) and the Youthful Offender Block Grant (YOBG) funding streams. This is why it called a consolidated plan; it looks to consolidate the requirements of both. The report itself is broken down basically into three sections. The first section is demographics and data related to Mendocino County and specifically Mendocino County juvenile justice issues. The second section is mostly the interviews Kevin had with each member. The third section is the principles and strategies that the document is proposing for making decisions regarding the grant funding. This will be a public document and we want to make sure it is accurate, especially regarding your statements, and that Kevin has it down correctly. Please contact Kevin directly or Izen for any changes needing to be made before this document is finalized.

Kevin further states the report, in terms of the strategies and principles, the idea behind that is that he and Izen believe and are hopeful this jurisdiction will use the principles moving forward. Obviously data will change, needs will change but really these principles should not change unless there is a meeting of the council and determine you want to make that shift. This is a report that does not need to be completed every year, but may be a good practice to review it yearly, and make sure most of it still applies. If you find it does not, then it might be time to reevaluate sections or the entire document. The document ends with recommendations for how the funding for JJCPA should be allocated.

Izen apologizes for not introducing Kevin Lynch earlier. Kevin is our contractor from Marin County and retired as the Juvenile Division Manager there. He has extensive history in report writing and came highly recommended by his Chief, Mike Daly. Thank you to Kevin for making a great report for our county.

Discussion held by council regarding report and possible verbiage change.



**Sheryn Hildebrand, CASA, makes motion to approve the plan with the defined changes in discussion.**

**Jessica Guest, District Attorney, seconds the motion.**

**Vote taken by roll call – Yes votes by District Attorney, Jessica Guest; Board of Supervisor, John Haschak; CASA, Sheryn Hildebrand; Public Defender, Jessyca Hoagland; Sheriff’s Office, Matt Kendall; Probation, Izen Locatelli; Behavior Health, Jenine Miller; Superior Court, Judge Moorman; Mendocino County Youth Project, Joanna Olson; Juvenile Justice Delinquency Prevention Commission, Gary Levenson-Palmer.**

**Vote passes unanimously to approve the Mendocino County Juvenile Justice Consolidated Plan and will be presented to the Board of Supervisors at our next presentation.**

This body will meet twice a year and will review all programs that are covered by JJCPA funds for evidence based practices and they are validating and targeting what they are going after, so we have data to present to you, the Coordinating Council. Ultimately, everything we just did and do on September 18, 2020, will go before the BSCC and posted on the state website.

**JJCC Members Report Out:**

District Attorney – Jessica Guest – Report was good report and helpful. Inquired about truancy and juveniles to participate in drug/alcohol programs. Izen responds as to truancy and SARB and SUDT/MCYP for services with minors.

Public Defender – Jessyca Hoagland – Thanks everyone, especially Kevin and Izen.

Sheriff – Matt Kendall – We need to be better reaching out to the parents of juveniles who are getting involved with the gangs. Having clear and concise discussions with them and support them better, letting them know what their children are doing. If we continue turning a blind eye, the money that is rolling from all these drugs and these kids will be sucked into it more. Izen responds and briefly touches on the GREAT program. Possibly having a town hall meeting/presentation to family members in different districts. Joanna Olson from MCYP responds and would like to be included and a part of in any discussion in increasing prevention efforts.



Probation – Izen Locatelli states and continues to say our mission is firm, consistent rehabilitation and protecting the public via proactive interventions. We are going to focus on those things regardless of the space, Juvenile Hall, Juvenile Probation, Adult Probation, re-entry from prison system. As long as the Probation Department is focused on those things, we are going to be doing best practices.

JJDPC – Gary Levenson-Palmer – presents statements regarding truancy and SARB.

**New Items for Future Agenda:**

None.

**Future JJCC Meeting Dates:**

September 18, 2020 @ 11:00 a.m.

Meeting adjourned at 12:19 p.m.

APPROVED