



**MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP  
FINAL & APPROVED CCP MINUTES**

**Friday, December 18, 2020**

**Mendocino County Superior Court – Dept G**

**12:00 p.m. – 1:00 p.m.**

**Meeting call-in number (866) 434-5269 and pass code 7466798#**

**Call To Order:**

Meeting called to order at 12:05 p.m. This meeting was continued to today from November 20, 2020.

**Welcome:**

We have a quorum. Izen reminds everyone to speak up.

**Introductions:**

**Izen Locatelli, Probation**

**Justin Wyatt, Ukiah Police Department**

**David Eyster, District Attorney (present at 12:10 p.m.)**

**Kim Turner, Courts**

**Jeffrey Aaron, Public Defender**

**Matthew Kendall, Mendocino County Sheriff's Office (present by phone)**

Cathy White, Probation

Judge Ann Moorman, Court

Katie Ford, Probation

Nick Canaday, GEO/Re-Entry

Cambria Milani, Probation

Amanda Lightfoot, GEO/Re-Entry (present by phone)

Jessica Mazlow, GEO/Re-Entry (present by phone)

Tim Hallman, Executive Officer (present by phone)

Rendy Smith, SUDT/BHRS (present by phone)

Karen Lovato, BHRS (present by phone at 12:15 p.m.) (No Proxy)

**Public Comment for items not on agenda:**

*Members of the public are welcome to address the CCP on items not listed on the agenda, but within the jurisdiction of the CCP. The CCP is prohibited by law from taking action on matters not on the agenda. Individuals wishing to address the CCP under Public Expression are welcome to do so via email at [ccp@mendocinocounty.org](mailto:ccp@mendocinocounty.org). All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item.*

No public comment.



**Approval of Minutes:**

September 11, 2020 – Kim Turner, Court makes motion to approve draft minutes from September 11, 2020. Justin Wyatt, Ukiah Police Department seconds the motion. All in favor. Motion passes and minutes approved.

**Day Reporting Center Update:**

Amanda Lightfoot introduces Nick Canaday, as the new Program Manager for the DRC. Nick has been with DRC for two years and has held a couple of positions, Case Manager and Substance Abuse Manager. They continue to be responsive with the pandemic, virtually and by phone. Kirsti Thornton transferred to Idaho.

Jessica Mazlow presents update with CDCR. Geo-Re-entry has a sub contract with West Care who oversees CDCR contracts. They are looking at ways to provide services for CDCR parolees. Funding is available for emergency housing for early release due to COVID. CDCR is interested and there is funding available and working on finding (10) slots. They are in the final stages of the contract and have submitted the last of the documents. West Care will be coming to see the DRC and sign off on it. In terms of payment, West Care will pay GEO and GEO would reimburse CCP. This is a win-win for everyone and we are getting closer to seeing it through.

Amanda will be sending out a newsletter next week and they will continue to be creative with the program during the pandemic.

David Eyster is now present (12:10 p.m.)

Karen Lovato is now present by phone (12:15 p.m.)

**Budget Update:**

Cathy White updates group with budget information. Handouts previously emailed out to stake holders and provided to those present. Discussion held between CCP members.

David Eyster presents statements and proposal to CCP members regarding the money swept by the Auditor's Office without CCP or the Board of Supervisors approval. This has now occurred on two separate instances.

The Executive Office has asked the Auditor to return the money to the CCP. The Auditors has refused.





David Eyster is asking the members of this board to authorize him to go before the Board of Supervisors in closed session, because of potential litigation, to ask them to authorize the District Attorney Office along with having funding for counsel to bring suit against the Auditor or some other action. Dave Eyster further states this may be the only way the Board will become aware of what is going on and if we have to do litigation against the Auditor to return the money, then the County should be responsible and not the CCP's budget.

Izen inquires if David Eyster is making a motion and would like this board to consider allowing him to speak to the Board of Supervisors. David confirms he would speak to the Board of Supervisors on behalf of himself as well as on behalf of the CCP and bring this in closed session to the Board of Supervisors as potential litigation. It may not happen in one session, but to ask them eventually, if necessary, to authorize funding for outside counsel.

Justin Wyatt, Ukiah Police Department seconds the motion.

Izen inquires if anyone would like to discuss the motion as presented.

David Eyster would like Cathy White to tell the board the monies we are talking about. Cathy responds the amounts are \$464,008.68. This is the second amount that is owed to this board. The first amount taken from this board occurred in fiscal year 16/17 and was approximately just under \$200,000.00. David Eyster states it is approximately \$700,000.00 that was swept from the CCP by the Auditor without CCP or Board of Supervisor approval.

Further discussion held.

David Eyster restates the motion. Motion to have this CCP board's authorization for him and Izen Locatelli to go before the Board of Supervisors, in closed session, to discuss potential litigation. The next meeting is roughly in the time frame of January 5, 2021. They will advise the Board of Supervisors that this board is considering litigation and asking for funding for outside counsel if we cannot get this resolved. He believes closed session rules allow for potential litigation to be discussed.

We previously had a second on the motion along with extensive debate.

Roll call vote taken. All in favor, there is no proxy for HHSa to vote. Motion passes.

David Eyster will coordinate with Izen Locatelli on date to go before the Board either January 5, 2021 or January 12, 2021.

#### **Data Update:**

Bridgett Summers presents update by phone as to CCP Data Element for Third Quarter 07/01/2020 – 09/30/2020. Handout was provided to everyone present.

Bridgett states the Flash Incarceration report needs repair and it has been reported to JustWare.



David Eyster inquires if the DA's realignment county prison information on line and the stats are in sync. Bridgett responds and states she can add that to the data element. Further discussion held.

**Review CCP Implementation Plan:**

Izen received reviews from the Court, Ukiah Police Department and Public Defender's Office. Probation has completed theirs as well. Izen is looking for something from all the other departments. Contributions from the Implementation Plan to what you are currently experiencing because of realignment. We are almost 10 years in and a lot of what is in our main plan was anticipation and expectation of what realignment would do to our county. We are past that point and we know what impacts we have had and he would like to see our Implementation plan turned into reality and what we are experiencing. Part of the handouts today, historically we have had to do submission to the BSCC what our plan in Mendocino County is and Probation annually submits the budget numbers that CCP votes on because that is basically our plan for each year. Legislation is interested in what happens with state funds, such as CCP's, and what the plans are for those funds, what the utilization and justifications are and where the funds are going. This year they expected something larger so you can see what we ended up submitting by our December 15<sup>th</sup> deadline, is a lot bigger, our narratives to what we all discuss and we all talk about amongst the CCP when we give our reasons for what we are asking for financially. For each of our agencies there is a narrative if you are an executive member and then the plans. These need updating every two years. Izen would like to speak with this group about our Executive Membership which needs some work to make it more up to date, along with part of our membership not being present nor have they been present. Mendocino Office of Education, County of Employment (HR or Career Point), CBO Rehabilitation side of things (Jackie Williams, Ford Street), and a victim advocate (Victim Witness or Project Sanctuary). Discussion held. Izen suggests we work towards recruiting these four empty seats. Cathy will send out the link to everyone for the BSCC for the county realignment plans. We will continue to keep this item on our agenda until we are comfortable with our plan. We will call it the CCP Strategic Plan for future agenda matters.

**CCP Members Report Out:**

**Justin Wyatt – Ukiah Police Department** – Lt. Waidelich is being promoted to Captain. Sgt. Phillips is being promoted to Lieutenant. UPD is continuing to deal with criminalization with COVID along with staff shortage.

**Jeff Aaron – Public Defender** – Just confirming Izen will be updating this board on what transpires with the closed session meeting with the Board of Supervisor.





**Kim Turner – Courts** – On track with going live with the new CMS Odyssey on February 8, 2021. The Court sent out a public notice and posted the proposed e-filing standing order on the Court website and are inviting people to comment until January 5, 2021. E-filing will be required, beginning on February 8, 2021, on all case types excluding criminal complaints or information at this time. They are to begin in-bound and out-bound integrations with all of agencies until the agencies decide which new CMS will be used. Fees will not be applicable to government agencies. There will be a web-based portal the public and others will be able to search court cases. For agencies, each person needing access, will need to register under a “role” for confidential cases.

**Matt Kendall – Sheriff’s Office** – Continuing to deal with COVID issues. Jail population is on the rise. Staffing levels are moving in a positive direction. Everyone is currently handling very heavy workloads.

**Izen Locatelli – Probation** – A lot of pressure with the new laws that passed recently. AB1950 and if there is a retro application to it. Probation has not made a decision, waiting on the Court to make their decision and then get guidance on county approach to his. That is roughly 32% of Probations caseload, so there is a lot of work to be done. COVID is causing many issues, keeping track of quarantine orders, isolations orders and contract tracing as a department but with Public Health. Looking forward to 2021.

**Karen Lovato – BHRS** – on the BHRS side they are seeing about 50 people and have 339 referrals. About 30% are being seen weekly. On the SUDT side they have 34 referrals from probation and about 50% are actively enrolled in treatment. All services have been impacted by COVID but are active.

**New Items for Future Agenda:**

None.

**Future CCP Meeting Dates:**

February 19, 2021	March 19, 2021	May 21, 2021
August 20, 2021	November 19, 2021	

Meeting adjourned at 1:18 p.m.