

# MEETING AGENDA

## Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Off-Site and Online due to COVID-19  
Phone: (707) 472-2355 | Email: [measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org)  
Teleconferencing to be hosted from 1120 S. Dora St. in Ukiah, California

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Join Zoom Meeting: <https://mendocinocounty.zoom.us/j/86146028250>  
ID: 861 4602 8250; Call-In: 1(669) 900-9128

Wednesday, February 24, 2021 at 1:00 PM

1 OPEN SESSION/ROLL CALL

2 PUBLIC EXPRESSION ON NON-AGENDA ITEMS

Members of the public are welcome to address the Committee on items not listed on the agenda but within the jurisdiction of the Committee. The Committee is prohibited by law from taking action on matters, not on the agenda but may ask questions to clarify the speaker's comment. The Committee limits testimony on matters not on the agenda to three minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Committee.

To best facilitate these items, please write your topic to [measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org).

All meetings are recorded.

Once your item is announced, please state your first and last name.

3 COMMITTEE MATTERS

- 3a) Discussion and Possible Board Action Regarding Appointment of Vice Chair for the Mental Health Treatment Act Citizens Oversight Committee.
- 3b) Approval of Minutes from the January 27, 2021 Meeting.
- 3c) February 2021 Measure B Financial Report.
- 3d) Discussion and possible action regarding a) Prioritization of development and adoption of a strategic plan, and b) Creation of an Ad Hoc Committee to discuss restructure of the Measure B Oversight Committee.

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All other participants will be calling in from Fort Bragg, CA; Willits, CA; and Ukiah, CA  
Due to COVID-19 Social Distancing requirements, the public is invited to participate ONLINE ONLY

For information regarding the Brown Act for offsite/online public meetings, visit:  
<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

# MEETING AGENDA

## Mental Health Treatment Act

### Citizens Oversight Committee

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3e) Discussion and Update on Construction of Crisis Residential Treatment Facility.

#### 4 COMMITTEE MEMBER REPORTS

4a) Committee Member Reports regarding Items of General Interest

#### 5 COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Committee proceedings. To review items described in this section, please contact the Committee Clerk at [measureb@mendocinocounty.org](mailto:measureb@mendocinocounty.org)

### **ADJOURNMENT**

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 472-2355 at least five days prior to the Meeting. Additional information regarding the Committee can be obtained by referencing:  
[www.mendocinocounty.org/community/mental-healthoversight-committee](http://www.mendocinocounty.org/community/mental-healthoversight-committee).

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**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3a**

<b>Meeting Date:</b>	2/24/2021
<b>Contact:</b>	Member Diamond
<b>Time Allocated for Item:</b> 10 Minutes	

**AGENDA TITLE:** Discussion and Possible Action Regarding Appointment of Vice Chair for Mental Health Treatment Act Citizens Oversight Committee.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

The Mental Health Treatment Act Citizens Oversight Committee appointed Jed Diamond to the seat of Vice Chair for the committee. Unfortunately, Mr. Diamond is unable to continue to fill the Vice Chair seat for the remainder of his appointment. Therefore, the committee needs to appoint a new vice chair for the remainder of Mr. Diamonds term.

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3b**

<b>Meeting Date:</b>	2/24/2021
<b>Contact:</b>	Chair Moschetti
<b>Time Allocated for Item:</b> 5 minutes	

**AGENDA TITLE:** Approval of Minutes from the January 27, 2021 meeting.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

January 27, 2021 minutes are included in the agenda packet.

# Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Behavioral Health

1120 South Dora St., Ukiah, CA 95482

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## Minutes: Wednesday, January 27, 2021

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### 1 **CALL TO ORDER AND ROLL CALL:**

Committee members present: Member Allman, Member Barash, Vice-Chair Diamond, Member Liberty, Member Mertle, Member Miller, Member Rich, Member Riley, Member Weer, and Chair Moschetti.

Absent by Arrangement: Member Angelo

A quorum is established.

Present: Christian Curtis Esq. – County Counsel

### 2 **PUBLIC EXPRESSION ON NON-AGENDA ITEMS:**

Ted Williams: Asked for clarification on the recording of this meeting. It was clarified that today's meeting is being recorded live on Youtube.

John Wetzler: Can the public comment after every agenda item? Mr. Wetzler is concerned and would like the Coast to be considered as a possible location for the Psychiatric Health Facility to handle 5150's.

### 3 **COMMITTEE MATTERS:**

#### **Item 3a: Approval of Minutes from the December 16, 2020 Meeting.**

Presenter/s: Chair Moschetti

#### **Committee Comment:**

Member Riley requested that going forward, whenever there is an action item, committee members be listed by name identifying the approvals, disapprovals, and abstentions.

**Public Comment:** None.

**Committee Action:** Upon motion by Member Riley, seconded by Member Allman, IT IS ORDERED that the minutes of the December 16, 2020 Citizens Oversight Committee meeting be accepted as presented.

Approvals: Member Allman, Member Barash, Member Liberty, Member Mertle. Member Miller, Member Riley, Member Weer, and Chair Moschetti. (Member Rich exempt from voting, and no vote from Member Diamond)

Motion passes.

# Mental Health Treatment Act Citizens Oversight Committee

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## Minutes: Wednesday, January 27, 2021

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### **Item 3b: January 2021 Measure B Financial Report**

Presenter/s: Member Miller – Behavioral Health

Behavioral Health will be taking over the Measure B financial reports. The reports presented today are drafts, and Behavioral Health fiscal is willing to work with the Committee to refine the documents to meet the Committee needs.

The reports are not estimates, but rather actual data of what has been paid to date for services.

#### **Committee Comment:**

Member Riley expressed concern on the timeliness of these reports being provided to the public, she believes the committee and public need sufficient time to review the reports before the meetings.

#### **Public Comment:**

Sheri Ebyam commented that there are additional documents posted on the website aside from the agenda packet, but none of them are the documents Member Miller discussed.

Regarding screen sharing the forms on Zoom so the public can see the documents up for discussion.

John Wetzler: What is the last available total that has been collected from sales tax? Member Weer shared that the last report had the September sales tax amount at \$799,942.00. The total sales tax revenue since this committee was formed is \$21,507, 270.00.

**Committee Action:** None.

### **Item 3c: Discussion and Possible Action regarding the Existing Facility Located at 1 Madrone St., Willits, CA for Potential Use as a Psychiatric Health Facility via the Kemper Ad Hoc Committee.**

Presenter/s: Chair Moschetti and Member Miller – Kemper Ad Hoc

The Kemper Ad Hoc has been working to determine viable buildings within Mendocino County that might work as a Psychiatric Health Facility or Psychiatric health hospital. The Kemper Ad Hoc has determined the facility located at 1 Madrone St., Willits, CA might be the best options in Mendocino County.

#### **Committee Comment:**

Member Riley expressed disappointment and frustration with the presentation of this item.

# Mental Health Treatment Act Citizens Oversight Committee

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## Minutes: Wednesday, January 27, 2021

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The committee had requested and expected to receive complete staff reports, and this item has been presented with zero supporting documentation today. Member Riley commented that this committee has not received any information on the status of the PHF RFP submissions that were due on November 30, 2020.

Member Barash commented that dealing with this issue in the past revealed a lot of unanswered questions and thinks action can be taken (i.e. providing documentation from other facilities) to answer some of the questions/doubts the community has.

Member Allman commented that a suggestion was brought forward last year to have a meeting in Willits focused solely on this topic, he does not think this should be an action item until this items is fully planned for.

Member Rich mentioned it is worth having a detailed study of how a PHF would impact the community and the costs of retro fitting the Old Howard hospital facility.

Member Allman would like Board of Supervisors John Haschak and Ted Williams as part of the Measure B Ad Hoc discuss this matter with the Willits City Council and decide if this should move forward.

### **Public Comment:**

Administrative Manager Alyson Bailey commented that her concern is that the building is 70,000 square feet and those utilities would need to be managed.

John Wetzler: Who owns the facility currently? Howard Foundation owns the facility.

- Did Sheriff's historically transport 5150 folks to the Old Howard Hospital? Member Allman: if ER was busy in the Coast then it would be normal for them to go to Howard hospital.

Mills Matheson would like to see a list of all the sites the Kemper Ad Hoc reviewed for a possible PHF. Have you had any input from any of the possible operators about the location of the PHF?

Sheri Ebyam: Why consider a particular site without knowing available budget and costs for that site?

Bernard Kamoroff read a section of the resolution the Willits City Council passed in March of 2018 of why they felt this facility was not suitable for the old Howard hospital site.

Supervisor Ted Williams commented about the process of soliciting community input, including community meetings. Mr. Williams believes there needs to be a discussion with the

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community regarding the possibility of there not being an ideal location and no community wanting it in their "backyard". Thinks it is very important to have community meetings to not create conflict if committee goes against the community's wishes out of necessity.

Supervisor John Haschak outreached to the Willits City Council to get input, one member was adamantly against it, and the other 3 had concerns, but were open to hear how those concerns might be mitigated. The concerns are mainly regarding security issues. Supervisor Haschak would like this committee to share information with the Willits City Council, and host a town hall meeting to determine if it is something that should move forward.

Jo Bradley's concern is that there is a stigma around the PHF, and believes this committee should research and find out about the experience in other communities that already have a PHF to lessen the community's concerns.

Keith Peterson owns a house adjacent to the hospital and agrees that the Ukiah City Council should be consulted and the county should not decide over the city. Mr. Peterson thinks this committee needs to consider energy efficiency, and the retro fitting of this hospital would be an energy hog. Mr. Peterson also expressed concern on staff parking at the facility.

**Committee Action:** None.

### **Item 3d: Administrative Project Manager's Report Including Information Regarding the Board of Supervisors Meeting on January 26<sup>th</sup>.**

Presenter/s: Alyson Bailey - Administrative Project Manager

The BOS provided feedback on what they would like the Project Manager's report to look like and what it should include in order to make decisions about Measure B.

Project 003 - Crisis Residential Treatment facility Update: The site is now gated off and ready for construction to take place. Construction will begin within the next couple of weeks.

- Training equipment has arrived including a training device that can train both a client in mental health, law enforcement, or a first responder by working together in the same scenario.

The county sent an award letter for the CRT RFP, currently in the process of negotiating terms with the potential contractor. Once agreement is in place it will be brought back to this committee if additional Measure B funds are required.

The PHF RFP is still under review by the evaluation team.



# Mental Health Treatment Act Citizens Oversight Committee

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Mobile Crisis Response: BHRS has been working with the Sheriff's Department and UPD and are recruiting to hire 3 individuals. 2 will work with Sheriff's and 1 with UPD.

Community Education and Support Services: currently in the process of negotiating with a contractor.

Aftercare Services: Currently in process of negotiating with contractor.

### **Committee Comment:**

Commissioner Riley clarified that the Planning Department that was referenced at yesterday's BOS meeting is the county Planning and Building Department. Although this project is in the city of Ukiah, it is not required to go through the City's Planning and Building Department. It was requested for the project to go through the Use Permit process to provide public notification/public hearings but the county declined. No building permit has been submitted to the City for this project, so it is unknown if it will comply with certain requirements.

### **Public Comment:**

Sheri Abyam: Is Measure B paying Nacht & Lewis for the pre-design services as included in the contract? Their contract also includes pre-design services for all 3 facilities, how is this broken down for each facility?

Official BOS motion from BOS meeting on January 26, 2021: Direction to Measure B Project Manager to bring back detailed explanation of what Nacht & Lewis has done with the Measure B contract, what funds have been spent, and address where in the contract process we are. Include business plans for training center and CRT project on website, and bring back update on progress at the February 23, 2021 BOS meeting. BOS expects architect to present timely status updates to the board and the public.

Clarification on the work Nacht & Lewis has done: No work has been done outside of the CRT project by Nacht & Lewis.

**Committee Action: None.**

### **Item 3e: Discussion and Possible Action regarding the Financial Status of the Behavioral Health Regional Training Center - Project 001.**

Presenter/s: Alyson Bailey - Administrative Manager

A contractor to do the remodel and site work for the training center has been identified; the base bid is \$168,267.00 for site work, internal remodel, septic system, etc. After base bid, \$43,706.00

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are left out of the original allocation given for this project.

Alternate options that can be added to base bid contract:

Alternate A: Fire protection system (fire sprinkler system that activates when there is a fire within the building) for an additional \$108,428.00

Alternate B: LED lighting (take existing lighting to meet Title 24 energy requirements, included the replacement of some fixtures but not all) for an additional \$14,730.00

Alternate C: LED lighting (replaces all existing fixtures with LED) for an additional \$19,154.00.

If no action is taken today to approve any of the alternate options, the contract will go through with only the base bid. If committee were to decide to add one of the options at a later date, it would need to go out to a different contractor.

### **Committee Comment:**

Regarding not moving forward with Alternate A (fire protection system) since there is no legal reason to have a sprinkler system.

Regarding the fact that this committee does not have the appropriate information to make a decision on the LED lighting for the training center.

Regarding the quality of LED lighting and good investment.

### **Public Comment:**

Sheri Ebyam: commented that Alyson reports that it would be 60-70 percent cheaper for an LED system, and she estimates savings over four years, thinks it is a no brainer to approve LED system.

### **Committee Action:**

Upon motion by Member Allman, seconded by Vice-Chair Diamond, IT IS ORDERED that the committee not approve Alternate Option A (fire protection system).

Approvals: Member Allman, Member Barash, Member Diamond, Member Mertle, Member Liberty, Member Riley, Member Weer, and Chair Moschetti.

Absence: Member Miller

Motion passes with 8 approvals, 1 Absence

Upon motion by Member Mertle, seconded by Member Allman IT IS ORDERED that the committee approve Alternate Option C (LED lighting) for \$19,154.00.

Approvals: Member Allman, Member Barash, Member Diamond, Member Mertle, Member

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Riley, Member Weer, and Chair Moschetti.

Disapprovals: Member Liberty

Absence: Member Miller

Motion passes with 7 approvals, 1 disapproval, 1 absence

### 4 **COMMITTEE MEMBER REPORTS**

#### **Item 4a: Committee Member Reports regarding Items of General Interest**

Member Rich commented that the provider shortage for mental health is acute and it impacts facilities down the line, important to keep this in mind.

Member Diamond appreciates Chair Moschetti for chairing today's meeting and all of the hard work that the entire committee puts in.

Chair Moschetti appreciates everyone's commitment whether everyone agrees with each other or not.

### 5 **ADJOURNMENT**

**THERE BEING NOTHING FURTHER, THE MENTAL HEALTH ACT CITIZENS OVERSIGHT COMMITTEE ADJOURNED THE MEETING.**

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**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3c**

<b>Meeting Date:</b>	2/24/2021
<b>Contact:</b>	Member Miller - Behavioral Health
<b>Time Allocated for Item:</b> 10 minutes	

**AGENDA TITLE:** February 2021 Measure B Financial Report.

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

Financial report is included in agenda packet.

**Mendocino County - Measure B Funds  
Mental Health Treatment Act-Summary  
February 16, 2021**

<b>Date</b>		<b>Description</b>	<b>Amount</b>	<b>Min 25% Operations</b>	<b>Max 75% Facilities</b>
<b>Revenues:</b>					
FY 2017/18	YTD Total	Measure B Sales Tax Proceeds - April 2018 to June 2018	(1,606,571)	(401,643)	(1,204,929)
FY 2018/19	YTD Total	Measure B Sales Tax Proceeds - July 2018 to June 2019	(8,555,373)	(2,138,843)	(6,416,529)
FY 2019/20	YTD Total	Measure B Sales Tax Proceeds - July 2019 to June 2020	(8,647,202)	(2,161,800)	(6,485,401)
FY 2020/21	YTD Total	Measure B Sales Tax Proceeds-July 2020 to November 2020	<u>(4,336,005)</u>	<u>(1,084,001.23)</u>	<u>(3,252,003.69)</u>
		<b>Life to Date Revenue:</b>	<b>(23,145,151)</b>	<b>(5,786,288)</b>	<b>(17,358,863)</b>
<b>Expenses:</b>					
FY 2017/18	YTD Total	Measure B Expenditures - April 2018 to June 2018	199,048	199,048	-
FY 2018/19	YTD Total	Measure B Expenditures - July 2018 to June 2019	31,389	31,389	-
FY 2019/20	YTD Total	Measure B Expenditures - July 2019 to June 2020	581,056	48,574	532,482
FY 2020/21	YTD Total	Measure B Expenditures - July 2020 to Current	<u>543,096</u>	<u>111,768</u>	<u>431,328</u>
		<b>Life to Date Expense:</b>	<b>1,354,589</b>	<b>390,779</b>	<b>963,810</b>
		<b>Life to Date Interest Earnings:</b>	<u><b>(382,434)</b></u>	<u><b>(95,609)</b></u>	<u><b>(286,826)</b></u>
		<b>Current Measure B Fund Balance:</b>	<b>(22,172,996)</b>	<b>(5,491,117)</b>	<b>(16,681,879)</b>
		<b>Measure B Prudent Reserve (6.85%):</b>	<b>(1,253,558)</b>	<b>(313,390)</b>	<b>(940,169)</b>

**Mendocino County - Measure B Funds**  
**Mental Health Treatment Act-Revenue Detail**  
**FY 20/21**

<b>Date</b>	<b>Journal No.</b>	<b>Description</b>	<b>Amount</b>	<b>Min 25% Operations</b>	<b>Max 75% Facilities</b>
9/25/2020	CRP 219773	Measure B Sales Tax Proceeds - July 2020	(823,461)	(205,865.36)	(617,596.07)
10/27/2020	CRP 220668	Measure B Sales Tax Proceeds - August 2020	(1,074,721)	(268,680.26)	(806,040.78)
11/30/2020	CRP 221659	Measure B Sales Tax Proceeds - September 2020	(799,942)	(199,985.38)	(599,956.13)
12/28/2020	CRP 222694	Measure B Sales Tax Proceeds - October 2020	(807,636)	(201,908.88)	(605,726.63)
1/26/2021	CRP 223955	Measure B Sales Tax Proceeds - November 2020	(830,245)	(207,561.36)	(622,684.08)
			<b>(4,336,005)</b>	<b>(1,084,001.23)</b>	<b>(3,252,003.69)</b>

**Note: Revenue deposits will have a 2 month lag time**

**Mendocino County - Measure B Funds  
Mental Health Treatment Act-Operation Expenses (Budget 4052)**

**FY 20/21**

OBJ	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	VENDOR NAME	COMMENT
<b>** Salary &amp; Benefits include 1 FTE Project Manager .25 Staff Assistant II</b>						
861011-861030	Salary & Benefits	2021/01/000325	7/17/2020	4,531.44	WARRANT=PP1520	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/01/000690	7/31/2020	5,664.28	WARRANT=PP1620	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/02/000406	8/14/2020	5,664.28	WARRANT=PP1720	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/02/000793	08/28/2020	5,752.11	WARRANT=PP1820	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/03/000310	09/11/2020	5,687.91	WARRANT=PP1920	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/03/000821	09/25/2020	5,896.91	WARRANT=PP2020	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/04/000413	10/09/2020	5,896.92	WARRANT=PP2120	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/04/000821	10/23/2020	5,896.91	WARRANT=PP2220	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/05/000209	11/06/2020	5,972.50	WARRANT=PP2320	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/05/000690	11/20/2020	5,896.91	WARRANT=PP2420	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/06/000261	12/04/2020	6,245.96	WARRANT=PP2520	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/06/000852	12/18/2020	5,896.91	WARRANT=PP2620	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/06/001182	12/31/2020	5,601.89	WARRANT=PP2720	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/07/000545	01/15/2021	5,601.89	WARRANT=PP0121	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/07/000925	01/29/2021	5,601.89	WARRANT=PP0221	RUN=1 BIWE
861011-861030	Salary & Benefits	2021/08/000351	02/12/2021	8,177.18	WARRANT=PP0321	RUN=1 BIWE
<b>Salary &amp; Benefits Total</b>				<b>\$93,985.89</b>		
862060	Communications	2021/02/000516	08/20/2020	55.20	VERIZON WIRELESS	270569046-00035 FY20/21
862060	Communications	2021/03/000043	09/03/2020	51.49	VERIZON WIRELESS	270569046-00035 FY20
862060	Communications	2021/03/000665	09/24/2020	31.67	VERIZON WIRELESS	270569046-00035 FY20
862060	Communications	2021/04/000843	10/29/2020	40.32	VERIZON WIRELESS	270569046-00035 FY202
862060	Communications	2021/05/000315	11/13/2020	232.99	TELECOM SERVICES	284- Cost for desk phone
862060	Communications	2021/06/000040	12/03/2020	41.48	VERIZON WIRELESS	270569046-00035 FY202
862060	Communications	2021/07/000033	01/07/2021	42.62	VERIZON WIRELESS	270569046-00035 FY202
862060	Communications	2021/08/000244	02/11/2021	30.53	VERIZON WIRELESS	270569046-00035 FY202
<b>Communication Total</b>				<b>\$526.30</b>		
862101	General Liability Insurance	2021/03/001082	09/30/2020	425.00		
<b>General Liability Insurance-Annually</b>				<b>\$425.00</b>		
862170	Office Expense	2021/02/000456	08/18/2020	948.00	BLN monday.c63090.0007/29/	
862170	Office Expense	2021/03/000414	09/17/2020	101.04	FISHMAN SUPPLY COMP	15368.17 FY2021- Keyboard
862170	Office Expense	2021/03/000414	09/17/2020	-101.04	FISHMAN SUPPLY COMP	15368.17 FY2021-Keyboard Return
862170	Office Expense	2021/03/000414	09/17/2020	284.24	FISHMAN SUPPLY COMP	15368.17 FY2021-Adjustable Keyboard
862170	Office Expense	2021/03/000752	09/24/2020	115.52	CDW GOVT #ZV63099.4208/24/-Keyboard Tray	
862170	Office Expense	2021/04/000476	10/14/2020	800.00	OFFICE ANYTH63090.0009/28/- Corner Desk W/file cabinet	
862170	Office Expense	2021/05/000470	11/13/2020	468.69	VERSA TABLES63090.0010/01/	
<b>Office Expense Total</b>				<b>\$2,616.45</b>		
862187	Education & Training					
<b>Education &amp; Training Total</b>				<b>\$0.00</b>		
862189	Prof & Spec Svcs-Other					
<b>Prof &amp; spec Svcs-Other Total</b>				<b>\$0.00</b>		
862190	Public & Legal Notices					
<b>Public &amp; Legal Notices</b>				<b>\$0.00</b>		
862230	Info Tech Equipment	2021/03/000752	09/24/2020	199.09	CDW GOVT #Z630916.2308/20/-Printer	
<b>Info Tech Equipment Total</b>				<b>\$199.09</b>		
862239	Special Dept Exp.	2021/03/000867	09/29/2020	417.19	COCO INV 2020-16 AUGUST 20	
862239	Special Dept Exp.	2021/03/000874	09/29/2020	487.68	PP 15-16 2020 K. MILES (.25 Staff Asst)	
862239	Special Dept Exp.	2021/03/000875	09/29/2020	742.35	PP 17-18 2020 K. MILES (.25 Staff Asst)	
862239	Special Dept Exp.	2021/03/000876	09/29/2020	2,689.35	PP 17-18 J. MILLER	
862239	Special Dept Exp.	2021/03/000958	09/30/2020	1,006.03	PP 19-20 2020 K. MILES (.25 Staff Asst)	
862239	Special Dept Exp.	2021/04/000493	10/16/2020	2,400.00	SONOMA SWEEPERS	MEASURE B FIRE PREV. RV
862239	Special Dept Exp.	2021/04/000494	10/16/2020	416.78	SONOMA SWEEPERS	09993638 FY20/21
862239	Special Dept Exp.	2021/05/000784	11/24/2020	551.32	PP 21 2020 MILES (.25 Staff Asst)	
862239	Special Dept Exp.	2021/05/000785	11/24/2020	1,309.38	PP 22-23 2020 MILES (.25 Staff Asst)	
862239	Special Dept Exp.	2021/06/001256	12/31/2020	162.32	PP 24-27 2020 L. CHAVOYA	
862239	Special Dept Exp.	2021/06/001261	12/31/2020	3,832.85	PP 24-27 2020 K. LOVATO	
<b>Special Dept Exp. Total</b>				<b>\$14,015.25</b>		
862250	Travel-In County					
<b>Travel- In County Total</b>				<b>\$0.00</b>		
862253	Travel- Out of County					
<b>Travel- Out of County Total</b>				<b>\$0.00</b>		
865802	Operating Trans- Out					
<b>Operating Trans- Out</b>				<b>\$0.00</b>		
<b>Grand Total</b>				<b>\$111,767.98</b>		

**Summary of Budget for FY 20/21**

OBJ	ACCOUNT DESCRIPTION	Budget Amount	YTD Exp	Remaining Budget
1000 Series	Salary & Benefits	128,800.00	\$93,985.89	\$34,814.11
862060	Communications	350.00	\$526.30	-\$176.30
862101	General Liability Insurance-Annual	425.00	\$425.00	\$0.00
862170	Office Expense	2,000.00	2,616.45	-\$616.45
862187	Education & Training	1,000.00	0.00	\$1,000.00
862189	Prof & Spec Svcs-Other	50,000.00	0.00	\$50,000.00
862190	Public & Legal Notices	500.00	0.00	\$500.00
862230	Info Tech Equipment	1,500.00	199.09	\$1,300.91
862239	Special Dept Exp.	100,000.00	14,015.25	\$85,984.75
862250	Travel- In County	500.00	0.00	\$500.00
862253	Travel- Out of County	1,500.00	0.00	\$1,500.00
865802	Operating Transfer Out	2,706,600.00	0.00	\$2,706,600.00
<b>Total Budget</b>		<b>\$2,993,175.00</b>	<b>\$111,767.98</b>	<b>\$2,881,407.02</b>

**Mendocino County - Measure B Funds**  
**Mental Health Treatment Act-Projects (1303/1713)**  
**FY 20/21**

Project	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	INVOICE #	VENDOR NAME	COMMENT
CA001	Behavioral Health Training Center	2021/01/000526	07/30/2020	298.15	1301	NORTH BAY AVS DESIGN	MCO CA001
		2021/02/000475	08/20/2020	3,310.00	3884	DUNN RIGHT PAINTING	CA001
		2021/02/000475	08/20/2020	5,550.00	08072020	SCHLOSSER NEWBERGER	CA001
		2021/04/000930	10/29/2020	1,200.00	100120	SCHLOSSER NEWBERGER	SEPT 2020 SRVCS
		2021/05/000477	11/19/2020	1,250.00	110220	SCHLOSSER NEWBERGER	OCT 2020 SRVCS
		2021/07/000619	01/22/2021	450.00	010421	SCHLOSSER NEWBERGER	DEC2020 SRVCS
<b>Behavioral Health Training Center Total</b>				<b>\$12,058.15</b>			
CA003	Crisis Residential Treatment Facility	2021/02/000475	08/20/2020	462.00	122044	SONOMA SWEEPERS	CA003
		2021/03/001125	09/17/2020	108,083.89	INV 6 063020	NACHT & LEWIS	NACHT LEWIS PHF UNIT 1922
		2021/04/000190	10/08/2020	49,513.82	8	NACHT & LEWIS	SRVCS AUGUST 2020
		2021/05/000034	11/05/2020	30,838.07	INV 9 093020	NACHT & LEWIS	PROJ Y194900 INV# 9
		2021/05/000237	11/13/2020	20,010.00	2000411433	AECOM TECHNICAL	AECOM CONST MAINT CRT FACI
		2021/06/000085	12/03/2020	20,791.13	2000423363	AECOM TECHNICAL	AECOM CONST MAINT CRT FACI
		2021/06/000226	12/10/2020	42,221.48	10	NACHT & LEWIS	PROJECT Y194900
		2021/06/000888	12/30/2020	9,910.00	2000436625	AECOM TECHNICAL	AGMT# 60640403
		2021/07/000110	01/07/2021	31,321.20	11	NACHT & LEWIS	PROJECT: Y194900
		2021/07/045	1/15/2021	80,195.09	INV 7 073120	NACHT & LEWIS	NACHT LEWIS Corrections
		2021/07/000837	01/28/2021	10,570.56	12	NACHT & LEWIS	CRT UNIT
		2021/08/000126	02/04/2021	1,200.00	INV# 12 12012	RILEY SARAH	MEASURE B CONSULT NOV20
		2021/08/000126	02/04/2021	1,110.00	INV# 13 01042	RILEY SARAH	MEASURE B CONSULT DEC20
		2021/08/000126	02/04/2021	13,042.50	2000446136	AECOM TECHNICAL	PROJECT #60640403
<b>Crisis Residential Treatment Facility Total</b>				<b>\$419,269.74</b>			
CA004	Psychiatric Hospital Facility	2021/03/001126	09/17/2020	80,195.09	INV 7 073120	NACHT & LEWIS	NACHT LEWIS PHF UNIT 1922
		2021/07/045	1/15/2021	-80,195.09	INV 7 073120	NACHT & LEWIS	NACHT LEWIS Corrections
<b>Psychiatric Hospital Facility Total</b>				<b>\$0.00</b>			
<b>Grand Total</b>				<b>\$431,327.89</b>			

**Summary of Budget for FY 20/21**

Project Codes	Project Name	Budget Amount	YTD Exp	Remaining Budget
CA001	Behavioral Health Training Center	193,000	12,058.15	180,942
CA003	Crisis Residential Treatment Facility	2,429,900	419,269.74	2,010,630
CA004	Psychiatric Hospital Facility	308,700	-	308,700
<b>Total Budget</b>		<b>\$2,931,600.00</b>	<b>\$431,327.89</b>	<b>\$2,500,272.11</b>



**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3d**

<b>Meeting Date:</b>	2/24/2021
<b>Contact:</b>	Shannon Riley, District 2 Representative
<b>Time Allocated for Item:</b> 30 min.	

**AGENDA TITLE: Discussion and possible action regarding a) prioritization of development and adoption of a strategic plan, and b) creation of an ad hoc committee to discuss restructure of the Measure B Oversight Committee**

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

Two years into the implementation of Measure B, the Oversight Committee struggles to demonstrate what has been accomplished. Over \$22 million has been collected for this very valuable cause, but the pathway to the successful delivery of mental health services and facilities has been anything but linear.

The “Mendocino County Behavioral Health System Program Gap Analysis & Recommendations for Allocation of Measure B Revenues” (hereto after referred to as the “Kemper Report”), was completed in 2018. While it was generally accepted as a credible report and assessment of the system, it—or a version of it—has not been adopted as a strategic plan.

Instead, an ad hoc committee—the Kemper Report Ad Hoc Committee--was formed to further analyze it, and it was determined that that committee would develop a draft strategic plan for the Committee. However, in May 2020, the Measure B Oversight Committee was informed that it was not actually within the scope of the ad hoc committee to develop said plan. Therefore, the Measure B Committee voted to expand the scope of the ad hoc specifically for that purpose.

In August 2020, no strategic plan had been produced, and County Staff indicated that the financial expertise necessary to develop the financial part of the plan did not exist and/or was not available amongst existing staff. Therefore, the Measure B Committee authorized the hiring of a financial expert to assist with this task.

It is now February 2021, and the Committee does not appear to be any closer to having a strategic plan than it was in May 2020. Further, the Committee has not received confirmation that a financial expert has been hired, and the Measure B Project Manager position was eliminated by County Staff. And finally, the work that *has* been completed is not entirely consistent with the priorities outlined in the Kemper Report.

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

In the absence of a strategic plan, members of the Oversight Committee and the general public are struggling to understand how projects and funds are being prioritized. Rather than having meaningful discussions regarding the most effective provision of mental health services in our county, the Committee is tasked with decisions about LED versus incandescent lighting and landscaping contracts.

Therefore, in the interest of expediting the effective and efficient implementation of Measure B funds, I recommend the following:

1. Prioritize the development and adoption of a strategic plan for the implementation of Measure B funds, based primarily on the Kemper Report.

- Timeline for completion: May 2021

2. Form an Ad Hoc Committee to consider restructuring the Measure B Oversight Committee.

The existing process of the Committee receiving recommendations from the public, the Behavioral Health Advisory Board, County Staff, and the Board of Supervisors, processing those recommendations (in the absence of a strategic plan), and then making recommendations to the Board of Supervisors, has proven ineffective. Instead, once a strategic plan has been adopted, that plan could be implemented by expert Mental Health staff with the County of Mendocino, with input from the Behavioral Health Advisory Board. Oversight would also be provided by the Board of Supervisors' Measure B Ad Hoc Committee. The Measure B Oversight Committee would meet once per year to provide an objective set of eyes on the expenditures compared to the strategic plan, to review the independent audit, and, if necessary, make recommendations to the Board of Supervisors regarding those findings.

This alternative is consistent with the text of Measure B, and in fact, enforces provisions that have not yet been performed—an annual independent audit and review of a “performance management plan.”

For historic reference, Section 5.180.030 (Specific Purpose) D of the Measure B ordinance provides for the following:

“Create a politically independent “Mental Health Treatment Act” Citizen’s Oversight Committee which shall review the independent annual audit of expenditures and the performance management plan for compliance with the Specific Purpose of this ordinance. This committee shall also provide recommendations to the Board of Supervisors on the implementation of this ordinance. The committee shall be comprised of eleven members, including a citizen selected by each member of the Mendocino County Board of Supervisors, a Member of the Behavioral Health Advisory Board, the County Mental Health Director or his/her representative, the County Auditor or his/her representative, the Mendocino County Chief Executive Officer or his/her representative, the Sheriff or his/her representative, and a representative of the Mendocino Chapter of the National Alliance on Mental Illness. The Mendocino County Board of Supervisors is

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

encouraged to include professional experts such as psychiatric and health practitioners, first responders and other mental health professionals among the five committee members selected by the Board. The meetings of this committee shall be open to the public and shall be held in compliance with the Ralph M. Brown Act, California's open meeting law."

The proposal is also consistent with the Kemper Report Ad Hoc Committee's recommendation #3:

*10-Year Strategic Plan (Kemper page 43 #5). It is imperative to create a 10-year financial strategic plan for fiscal analysis as soon as possible. Kemper's Financial Plan is a good place to start.*

Under the proposed alternative, the activities performed with Measure B funds should be in substantial conformance with the adopted strategic plan and would continue to be held accountable by the Board of Supervisors. The proposal eliminates an unnecessary middle step that has, by most accounts, not functioned as intended.

This recommended alternative is not intended to circumvent process or transparency. Conversely, it is designed to provide additional transparency through the publication of a strategic plan and to help expedite the implementation of the stated priorities by experts in the field of mental health. An independent annual audit and oversight by the Board of Supervisors' Measure B Ad Hoc Committee provide additional accountability, reinforced by a "politically independent "Mental Health Treatment Act" Citizen's Oversight Committee."

**MENTAL HEALTH TREATMENT ACT  
CITIZENS OVERSIGHT COMMITTEE**



**Agenda Summary**

**ITEM 3e**

<b>Meeting Date:</b>	2/24/2021
<b>Contact:</b>	Kemper Ad Hoc Committee
<b>Time Allocated for Item:</b> 10 Minutes	

**AGENDA TITLE: Discussion and Update on Construction of Crisis Residential Treatment Facility**

**SUMMARY OF REQUEST / BACKGROUND INFORMATION:**

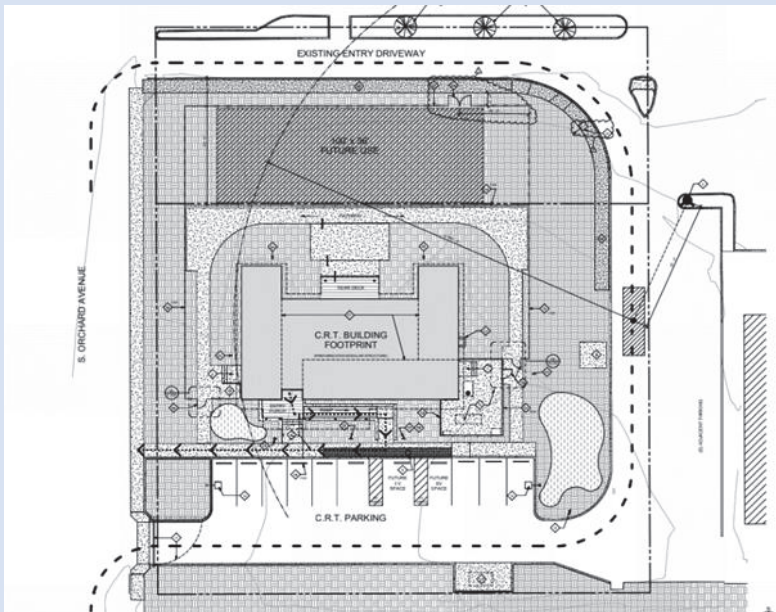
Update on the construction of the Crisis Residential Treatment Facility located at 631 Orchard Avenue, Ukiah.

**DRAFT**



# Mendocino County Crisis Residential Treatment Facility

BID NO: 32-20



**Location:**

*631 South Orchard Avenue  
Ukiah, California 95482*

**Owners:**

*Behavioral Health and  
Recovery Services Administration*

**Agent:**

*Mendocino County Executive  
Facilities and Fleet Division*

**Design Architect:**

*Nacht & Lewis*

**Special Inspections and Testing:**

*LACO Associates*

**Construction Manager:**

*AECOM*

## Monthly Report 01 January 2021

The Crisis Residential Treatment Facility (CRT) is an eight to ten bed, short-term mental health facility for people nearing or recovering from a severe state of crisis. It is unlocked, and available 24 hours to clients for up to 30 days of residency. Importantly, the CRT model has been shown to keep people who are ill out of jails, E.R.s, and even avoid the need for hospitalization.

Funding is a collaborative effort between Measure B and the California Health Facilities Financing Authority (CHFFA).



## CONSTRUCTION CONTRACT

	<u>ORIGINAL</u>	<u>AMENDED</u>
Contract Amount:	\$3,134,765	\$0
Contract Duration (Days):	375	0
Contract Completion Date:	11/30/21	N/A

## EXECUTED CHANGE ORDERS

Executed Change Orders Issued:	0
Summary Value of Executed Change Orders:	\$0
Change Orders/Original Contract	0.00%
Total Schedule Impact Granted (Calendar Days):	0

<u>EXEC CHGS BY REASON</u>	<u>#</u>	<u>\$ Value</u>	<u>% *</u>
Deficiency	0	\$0	0.00
Owner Requested Change	0	\$0	0.00
Owner Requested Change	0	\$0	0.00
Hidden/Unforeseen Condition	0	\$0	0.00
Suspension of Work	0	N/A	
Value Engineering	0	\$0	0.00
Time Extension	0	\$0	0.00
Other	0	\$0	0.00
<b>TOTALS</b>	<b>0</b>	<b>\$0</b>	<b>0.00%</b>

\* Percent of contract.

## PENDING CHANGES

<u>PEND CHGS BY REASON</u>	<u>#</u>	<u>\$ Value *</u>	<u>% **</u>
Deficiency	0	\$0	0.00
Owner Requested Change	0	\$0	0.00
Hidden/Unforeseen Condition	0	\$0	0.00
Suspension of Work	0	\$0	0.00
Value Engineering	0	\$0	0.00
Time Extension	0	\$0	0.00
Other	0	\$0	0.00
<b>TOTALS</b>	<b>0</b>	<b>\$0</b>	<b>0.00%</b>

\* Proposals & estimates in progress.

\*\* Percent of pending changes.

## REQUESTS FOR CLARIFICATION

Total Received:	11
Total Responded:	10
Total Outstanding:	1
Total Cancelled:	0
Avg. Days Response Time:	6.3

<u>RFCs BY REASON</u>	<u>#</u>	<u>%</u>
Deficiency	0	0
Owner Requested Change	0	0
Hidden/Unforeseen Condition	0	0
Suspension of Work	0	0
Value Engineering	0	0
Time Extension	0	0
Other Clarifications	11	100.00
<b>TOTALS</b>	<b>11</b>	<b>100.00%</b>

## PROGRESS – JANUARY 2021

- The Contract was executed on 11/20/20 and Notice to Proceed issued.
- The 3<sup>rd</sup> Party Design Review contract was executed with Phillips Seabrook on 12/31/20.
- Special Inspection and Testing contract for LACO was executed on 1/31/21.
- The 100% Design Development submittal was received on 12/22/20 and comments returned on 1/19/21.
- The temporary construction fence was installed on 1/22/21.
- The new Project Sign was reviewed and approved by the County and scheduled to be installed in early February.
- The 90% Construction Documents submittal was received on 1/26/21. Comments are due on 2/12/21
- Design review meetings were held on 1/8/21, 1/12/21 and 1/15/21.
- Approximately 14% of the project submittals are complete. The color finish board is under County review for approval. Physical finish samples will follow.
- The site grading permit is approved and ready to be issued for construction.

## LOOKAHEAD – FEBRUARY 2021

- The Project Sign is scheduled to be erected on site.
- The first Architect/Owner/Contractor meeting is scheduled for 2/11/21.
- The 90% Construction Documents design review comments are due 2/12/21.
- The AOR to finish the design, answer review comments, and return for final review and approval on 2/19/21.
- The Architect of Record (AOR) to send the 100% CDs to Phillips Seabrook Associates, assigned third party plan-checker, to start their review by end of week 2/21/21.
- The 100% Construction Documents (CDs) are due to the County in late February, with the final permit for construction to follow.
- Construction submittals will continue to be submitted for review and approval.
- The next CHFFA meeting is scheduled for 2/25/21.
- Pre-construction meetings will begin in preparation to start construction in March.

## POTENTIAL PROJECT IMPACTS

- None currently.

## SCHEDULE ANALYSIS

- County License activities have been added to the project schedule and can be adjusted as the project progresses.
- Monthly schedule updates from the Contractor will be reviewed with the County monthly.
- The project is currently on schedule.

## SCHEDULE MILESTONES

Notice To Proceed	November 20, 2020 (A)
100% Design Development Complete	January 19, 2020 (A)
90% CDs Complete	February 23, 2021 (P)
100% CDs Complete	February 24, 2021 (P)
Mobilize On Site	March 15, 2021 (P)
Receive Permit From County To Start Construction	March 20, 2021 (P)
Start Construction	March 21, 2021(P)
Building Enclosure Complete	
Permanent Power	
Complete Construction	October 31, 2021 (P)
Facility Ready For Occupancy	November 1, 2021 (P)
Complete All Work	November 30, 2021 (P)

Projected: (P) Actual: (A) Ongoing: (O)

**SCHEDULE UNDER DEVELOPMENT**