

MEETING AGENDA

Mental Health Treatment Act

Citizens Oversight Committee

Mendocino County Off-Site and Online due to COVID-19
Phone: (707) 510-6637 and Email: measureb@mendocinocounty.org
Teleconferencing to be hosted from 1120 S. Dora St. in Ukiah, California

Copy and Paste to Zoom <https://mendocinocounty.zoom.us/j/6804913637?pwd=ekh5YXcvb0pOMTdWd0tpS0tWZVBJZz09>
ID: 680 491 3637; Passcode: 336279 Call-In: 1(669) 900-9128, 1 (680) 491-3637

Wednesday, January 27, 2021 at 1:00 P.M.

1. OPEN SESSION/ROLL CALL

2. PUBLIC EXPRESSION ON NON-AGENDA ITEMS

Members of the public are welcome to address the Committee on items not listed on the agenda but within the jurisdiction of the Committee. The Committee is prohibited by law from taking action on matters, not on the agenda but may ask questions to clarify the speaker's comment. The Committee limits testimony on matters not on the agenda to three minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Committee.

To best facilitate these items, please write your topic to measureb@mendocinocounty.org

All meetings are recorded.

Once your item is announced, please state your first and last name.

3. COMMITTEE MATTERS

3a) Approval of Minutes from the December 16, 2020 Meeting.

3b) January 2021 Measure B Financial Report.

3c) Discussion and Possible Action regarding the Existing Facility Located at 1 Madrone St., Willits, CA for Potential Use as a Psychiatric Health Facility via the Kemper Ad Hoc Committee.

All other participants will be calling in from Fort Bragg, CA; Willits, CA; and Ukiah, CA
Due to COVID-19 Social Distancing requirements, the public is invited to participate ONLINE ONLY

For information regarding the Brown Act for offsite/online public meetings, visit:
<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

MEETING AGENDA

Mental Health Treatment Act

Citizens Oversight Committee

Mendocino County Off-Site and Online due to COVID-19
Phone: (707) 510-6637 and Email: measureb@mendocinocounty.org
Teleconferencing to be hosted from 1120 S. Dora St. in Ukiah, California

- 3d) Administrative Project Manager's Report Including Information Regarding the Board of Supervisors Meeting on January 26th.
- 3e) Discussion and Possible Action regarding the Financial Status of the Behavioral Health Regional Training Center - Project 001.
- 4. COMMITTEE MEMBER REPORTS
 - 4a) Committee Member Reports regarding Items of General Interest
- 5. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Committee proceedings. To review items described in this section, please contact the Committee Clerk at measureb@mendocinocounty.org

ADJOURNMENT

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 510-6637 at least five days prior to the Meeting. Additional information regarding the Committee can be obtained by referencing:

www.mendocinocounty.org/community/mental-healthoversight-committee

All other participants will be calling in from Fort Bragg, CA; Willits, CA; and Ukiah, CA
Due to COVID-19 Social Distancing requirements, the public is invited to participate ONLINE ONLY

For information regarding the Brown Act for offsite/online public meetings, visit:
<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

ITEM 3a

Date of Meeting:	January 27, 2021
Contact:	Chair Moschetti
	Time Allocated for Item: 5 minutes

AGENDA TITLE: Approval of Minutes from the December 16, 2020 Meeting.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

December 16, 2020 Minutes are located in your agenda packet.

Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Behavioral Health

1120 S. Dora St. Ukiah, CA 95482

707.510-6637 or measureb@mendocinocounty.org

Minutes: Wednesday, December 16, 2020

AGENDA ITEM NO. 1 – CALL TO ORDER AND ROLL CALL (1:02 P.M.)

Committee Members Present: Member Allman, Member Angelo, Member Feretta, Vice-Chair Diamond, Member Mertle, Member Miller, Member Riley, Member Weer, Member Liberty, and Chair Moschetti

A quorum is established.

Present: Christian Curtis Esq. - County Council

(Late Entrances, Early Exits, Change of Chair)

Member Barash joined at 1:12 P.M.

PUBLIC EXPRESSION ON NON-AGENDA ITEMS

None.

3. COMMITTEE MATTERS

Item 3a - Approval of Minutes from the November 18, 2020 Meeting

Presenter/s: Chair Moschetti

Public Comment: None

Committee Comment: None

Committee Action: Upon motion by Member Allman, seconded by Member Riley, IT IS ORDERED that the Minutes from the November 18, 2020 Citizens Oversight Committee meeting be accepted as presented.

Motion Passes with 10 Approvals, 1 Absence, and 0 Abstention OR Disapprovals

Item 3b - December 2020 Auditor's Expenditure Report

Presenter/s: Member Weer - Auditor

Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Behavioral Health

1120 S. Dora St. Ukiah, CA 95482

707.510-6637 or measureb@mendocinocounty.org

Minutes: Wednesday, December 16, 2020

The December 2020 Auditor's Report in the December Agenda Packet is located at <https://www.mendocinocounty.org/community/mental-health-oversight-committee/agendas-and-minutes>

Public Comment: Sherrie Ebyam - Why isn't there a separate amount for each employee who bills Measure B? Transparency dictates that there be documents showing rate of pay and hours worked, and what service did they provide?

Committee Comment:

Several questions were brought to Ms. Bailey and Member Weir:

- The topic of how salaries are being reported, and why dedicated staff and non-dedicated staff are shown in the same category.
- The topic of the \$80,000 labeled as a PHF expense was also discussed. The A.P.M. Bailey reported that \$45,000 comes from Falcon Consulting, a third-party representative with Nacht & Lewis design contractors. The additional \$35,000 will be confirmed.

Member Weir and his office were not supposed to fill the financial details role of the Measure B Program.

Each County Department and Program has its own fiscal employees who manage daily finance.

Financial maintenance for Measure B was meant to be covered by the Measure B Program.

Ms. Bailey will report on the outstanding \$35,000 on January 27, 2021.

Committee Action: None.

Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Behavioral Health

1120 S. Dora St. Ukiah, CA 95482

707.510-6637 or measureb@mendocinocounty.org

Minutes: Wednesday, December 16, 2020

Item 3d - Information regarding Operations for Crisis Residential Treatment (CRT), and other Measure B facilities or potential facilities if available

Presenter/s: Member Miller - Behavioral Health

The award letter for the Crisis Residential Treatment facility (CRT) Operator is planned for December 2020.

The Request for Qualifications (RFQ) for the Psychiatric Health Facility or Hospital closed November 30th.

Public Comment: Sherrie Ebyam - Can you share the criteria for evaluation?

Committee Comment:

Information regarding the CRT RFP cannot be shared at this time. As the award of the contract moves forward, more information will become available. If funds are required for operating the facility, information will be presented to the committee.

Regarding the Operator's ability to make demands or decisions on what their facility will contain, or where it is located is contingent on the needs of the project and program.

Information about both the operations RFP and RFQ can be found on the Mendocino County RFP page <https://www.mendocinocounty.org/government/executive-office/open-rfp-quotes-bids>.

Committee Action: None.

Item 3d - Administrative Project Manager's Update including information regarding the Board of Supervisors meeting on December 15th concerning Measure B

Presenter/s: A.P.M. Bailey and Member Miller - Behavioral Health

The Board of Supervisors have approved funding for:

Community Education (CEAS), and Hospitalization and Crisis Assessment Aftercare Services with Measure B.

Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Behavioral Health

1120 S. Dora St. Ukiah, CA 95482

707.510-6637 or measureb@mendocinocounty.org

Minutes: Wednesday, December 16, 2020

Both are pilot programs and will be managed by Behavioral Health and Recovery Services.

Facility projects updates include the Behavioral Health Regional Training Center (BHRTC) and the Crisis Residential Treatment Facility (CRT).

- The BHRTC has gone to bid for remodeling and sitework (ADA alterations to parking lot and sidewalks). It may be completed by April 2021.
- The CRT is transitioning from pre-construction and design to construction. Cupples & Sons is the Contractor and the facility is scheduled for completion in November 2021. Both facilities are within budget at this time.

Public Comment: Sherrie Ebyam - Regarding contractors, who is chosen and how?

Committee Comment: None

Contractors go through an RFP process that is used by government agencies to ensure impartiality and legal compliance. The candidates have to respond to the RFP to be considered. Facilities and Fleet, a department Mendocino County, generally uses the lowest base bid for construction. This is what Measure B has done to identify Contractors.

Committee Action: None.

4. COMMITTEE MEMBER REPORTS

Chair Moschetti appreciates Member Feretta for her service, and hopes that she has continued success in her internship.

Vice-Chair Diamond appreciates Member Feretta and the Committee. He has been doing a lot of outreach and work within the Mental Health community on a local and global level due to the pandemic. He wishes everyone well.

Mental Health Treatment Act Citizens Oversight Committee

Mendocino County Behavioral Health

1120 S. Dora St. Ukiah, CA 95482

707.510-6637 or measureb@mendocinocounty.org

Minutes: Wednesday, December 16, 2020

Member Allman reports that the CIT training was a success. Good results will come of it for Mental Health and Law Enforcement.

Member Feretta is resigning from the Behavioral Health Advisory Board (BHAB) and this Committee to finish graduate school and enter into her mental health internship to earn her MFT. Michelle Rich of BHAB is taking over her position.

5. ADJOURNMENT

THERE BEING NOTHING FURTHER, THE MENTAL HEALTH TREATMENT ACT CITIZENS OVERSIGHT COMMITTEE ADJOURNED AT 5:09 P.M.

Attest: Alyson Bailey
Committee Clerk

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2).

Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 510-6637 at least five days prior to the meeting.

Additional information regarding the Committee may be obtained by referencing:
www.mendocinocounty.org/community/mental-health-oversight-committee

ITEM 3b

Date of Meeting:	January 27, 2021
Contact:	Member Miller - Behavioral Health
	Time Allocated for Item: 10 minutes

AGENDA TITLE: January 2021 Measure B Financial Report.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

ITEM 3c

Date of Meeting:	January 27, 2021
Contact:	Chair Moschetti, Member Angelo, Member Miller - Kemper Ad Hoc
	Time Allocated for Item: 15 minutes

AGENDA TITLE: Discussion and Possible Action regarding the Existing Facility Located at 1 Madrone St., Willits, CA for Potential Use as a Psychiatric Health Facility via the Kemper Ad Hoc Committee.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

ITEM 3d

Date of Meeting:	January 27, 2021
Contact:	Ms. Bailey - Administrative Project Manager
	Time Allocated for Item: 10 minutes

AGENDA TITLE: Administrative Project Manager's Report Including Information Regarding the Board of Supervisors Meeting on January 26th.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

ITEM 3e

Date of Meeting:	January 27, 2021
Contact:	Ms. Bailey - Admin. Project Manager
	Time Allocated for Item: 15 minutes

AGENDA TITLE: Discussion and Possible Action regarding the Financial Status of the Behavioral Health Regional Training Center - Project 001.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

Prepared by Facilities and Fleet - Behavioral Health Regional Training Center Alternates

The base bid amount [for the Behavioral Health Regional Training Center remodel] will meet all programmatic and compliance requirements (\$168,267.00).

In making the final award decision (whether or not to include alternates), the following information will be helpful.

- **Alternate A - Fire Protection System:** Early estimates for this project prepared by Facilities included an allowance for an automatic fire sprinkler system before it was determined that the project did not meet the threshold to require one. Subsequent direction from Measure B requested the project include fire sprinklers as a voluntary precaution, it was included as an alternative, so the election could be made with cost in mind. Automatic Fire Sprinklers generally activate to save lives and property when triggered by heat, smoke or manual activation, and have been found to be highly effective in limiting the damage caused by fires initiated within the building. We do not have readily available data on their effectiveness in a wildfire event.
- **Alternates B and C - LED Lighting Retrofit:**
The base bid project with existing fluorescent and incandescent lighting will meet Title 24 energy requirements without these upgrades.
Only one of the two options would be needed to upgrade the entire building to LED lighting, and both will have the same benefit of reduced electricity bills over the life of the building.
Alternate B provides for replacement fixtures in some locations, with the main hall fixtures retrofitted to accept LED tubes; and Alternate C replaces all existing fixtures

with new LED fixtures including the main hall.

Both alternates include all new LED bulbs throughout the project area and add new exterior building lights.

Alternate B is quoted to cost \$14,730.00, Alternate C (\$19,154.00).

Behavioral Health Regional Training Center
8207 East Rd. Redwood Valley, CA

Property Cost	\$ 274,457.30
First Allocation	\$ 50,000.00
Second Allocation	\$ 257,258.00
TOTAL CURRENT ALLOCATIONS	\$ 581,715.30

Expenses, Assets, and Liabilities	Amount	Approved or Recommended	Balance
REPAIRS & REMODEL			
Property Purchase	\$ 274,457.30	A	\$ 307,258.00
Design & Engineering	\$ 15,200.00	A	\$ 292,058.00
Sitework and Remodel	\$ 168,267.00	A	\$ 123,791.00
Heat Exchanger	\$ 3,595.00	A	\$ 120,196.00
Linoleum	\$ 950.00	A	\$ 119,246.00
Carpet	\$ 12,600.00	A	\$ 106,646.00
Painting	\$ 4,310.00	A	\$ 102,336.00
Alarm	\$ 250.00	A	\$ 102,086.00
Keys	\$ 500.00	A	\$ 101,586.00
Landscaping	\$ 2,600.00	A	\$ 98,986.00
Sign	\$ 800.00	A	\$ 98,186.00
Septic Diagnostics	\$ 4,000.00	A	\$ 94,186.00
Contractor Overhead 30% of Bid	\$ 50,480.00	A	\$ 43,706.00
County Contingency 15% of Bid	\$ 25,240.00	A	\$ 18,466.00
TOTAL	\$ 538,009.30		

ADD ALTERNATES			
LED Lighting Upgrade	\$ 14,730.00		
Fire Suppression System	\$ 108,428.00		
TOTAL	\$ 123,158.00		

ASSETS			
Coffee Maker	\$ 642.76	A	\$ 17,823.24
Microwave	\$ 193.65	A	\$ 17,629.59
Refrigerator	\$ 2,500.00	A	\$ 15,129.59
Furniture	\$ 6,634.00	A	\$ 8,495.59
Gun Locker	\$ 7,796.00	R	\$ 699.59
Training Mats	\$ 6,759.94		
Projector	\$ 1,639.00		
Projector Mount	\$ 229.00		
Feedback Suppression	\$ 329.00		
Projector Screen	\$ 1,708.00		
Mics	\$ 1,098.00		
Touch Pad	\$ 550.00		
Control Cabinet	\$ 325.53		
ADA Device - Hearing Impaired	\$ 397.00		

TOTAL	\$ 30,801.88
--------------	---------------------

SUGGESTED ONE-TIME ALLOCATION			
--------------------------------------	--	--	--

Add Alternates	\$ 123,158.00		
Assets in Shaded Area	\$ 13,035.47		
Initial Operations	\$ 54,200.00		
Estimated Required Funding	\$ 190,393.47		

OPERATIONS - INITIAL			
-----------------------------	--	--	--

Compensation - Facilities	\$ 35,000.00		
Compensation - IS	\$ 13,000.00		
Marketing	\$ 5,000.00		
Grand Opening Event	\$ 1,200.00		
TOTAL	\$ 54,200.00		

EST. PROJECT TOTAL	\$ 731,439.18
---------------------------	----------------------

OPERATIONS - LONG TERM	HOURLY	MONTHLY	MOU
Custodial Service	\$42.00	\$630.00	
Building Maintenance Mechanic	\$55.00	\$800.00	
Landscape Maintenance	\$48.00	\$288.00	
Management	\$51.50	\$3,862.50	
Utilities		\$1,200.00	
EST. TOTAL ANNUAL OPERATIONS		\$81,366.00	

A.P.M. Alyson Bailey 01/19/2021

"Not Allocated" in Gold
