

Mendocino Historical Review Board

c/o Planning & Building Services
120 West Fir Street
Fort Bragg, CA 95437
964-5379



MENDOCINO HISTORICAL REVIEW BOARD ACTION MINUTES – JANUARY 4, 2021

VIRTUAL MEETING (PURSUANT TO STATE EXECUTIVE ORDER N-29-20) Before the Mendocino Historical Review Board Fair Statement of Proceedings (Pursuant to California Government Code Section 25150)

DRAFT ACTION MINUTES – SPECIAL MEETING January 4, 2021

These are action minutes. For a complete transcript of the meeting, please request a copy of the digital recording. The meeting recording is available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo> and a recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

Draft minutes may be approved, possibly with corrections, at the February 1, 2021 MHRB meeting.

1. Call to Order.

The Review Board convened at 2:00 p.m. for its scheduled special meeting.

2. Roll Call.

Present

Review Board Members: Kappler, Saunders and Roth.

Planning and Building Services Staff: Planner Cherry, Chief Planner Acker Krog, and Director Schultz.

3. Determination of Legal Notice.

Hearing was properly noticed.

4. Approval of Minutes.

None.

5. Correspondence.

None.

6. Report from the Chair.

Chair Roth noted that the Board is still seeking additional Board members to join to the Board.

7. Public Expression.

None.

8. Consent Calendar.



None.

9. Public Hearing Items.

None.

10. Matters from the Board.

**10a. Discussion and Possible Direction: Secretary of Interior Standards related to Solar Installations.
(Continued from December 7, 2020)**

Chief Planner Acker Krog reviewed the draft policy that had been prepared for the item.

Board Member Kappler recommended a revision in the procedures portion of the draft policy regarding that the Review Board can provide recommendations and suggested revisions; however, they cannot approve or deny the project.

Chair Roth recommended a revision in the procedures suggesting that the memorandum prepared by staff include the Category of the structures on the parcel upon which the project is located based upon the Inventory of Historic Structures rather than just including the Category information on the structure that the improvement is located on.

REVIEW BOARD ACTION: Upon motion by Review Board Member Kappler, seconded by Board Member Saunders, and carried by a unanimous voice vote (3-0), the policy was approved with the recommended revisions to the procedures incorporated.

11. Matters from the Staff.

11a. Conference with Property Owner Regarding Roof-Mounted Solar Array at 44960 Ukiah Street, Mendocino (Reference BF_2020-0660). (Continued from December 7, 2020)

Planner Cherry reviewed revisions made to the project since the last meeting which included moving the solar array from the primary residence to an accessory structure on the parcel.

The Review Board reviewed the proposal and asked questions of the Agent regarding the solar array and specifically focusing on the desire for a uniform design of the roof.

REVIEW BOARD ACTION: Upon motion by Review Board Member Kappler, seconded by Board Member Saunders, and carried by a unanimous voice vote (3-0), the Review Board recommended that the array be a full rectangle (without the missing panel that accounts for the vent pipe) and that the panels be black in color.

12. Adjournment.

Meeting adjourned at 3:20 p.m.