

# Grand Jury Report

## RESPONSE FORM

**Grand Jury Report Title :** TRIALS AND TRIBULATIONS OF RUNNING  
A SMALL CITY  
A REPORT ON THE CITY OF WILLITS

**Report Dated :** May 14, 2010

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**Response Form Submitted By:**

BOS  
c/o Executive Office  
Attn: Steve Dunncliff  
501 Low Gap Road  
Ukiah, CA 95482

**Response MUST be submitted, per Penal Code §933.05, no later than:**

August 12, 2010

**I have reviewed the report and submit my responses to the FINDINGS portion of the report as follows:**

- I (we) agree with the Findings numbered:  
\_\_\_\_\_
- I (we) disagree wholly or partially with the Findings numbered below, and have **attached, as required**, a statement specifying any portion of the Finding that are disputed with an explanation of the reasons therefore.  
**9-11 (See Attached).**  
\_\_\_\_\_

**I have reviewed the report and submit my responses to the RECOMMENDATIONS portion of the report as follows:**

- The following Recommendation(s) have have been implemented and **attached, as required**, is a summary describing the implemented actions:  
\_\_\_\_\_
- The following Recommendation(s) have not yet been implemented, but will be implemented in the future, **attached, as required** is a time frame for implementation:  
\_\_\_\_\_

- The following Recommendation(s) require further analysis, and attached as required, is an explanation and the scope and parameters of the planned analysis, and a time frame for the matter to be prepared, discussed and approved by the officer and/or director of the agency or department being investigated or reviewed: (This time frame shall not exceed six (6) months from the date of publication of the Grand Jury Report)
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- The following Recommendations will NOT be implemented because they are not warranted and/or are not deemed reasonable, attached, as required is an explanation therefore:  
5, 6 (See Attached)
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*I have completed the above responses, and have attached, as required the following number of pages to this response form:*

Number of Pages attached:   2  

*I understand that responses to Grand Jury Reports are public records. They will be posted on the Grand Jury website: [www.co.mendocino.ca.us/grandjury](http://www.co.mendocino.ca.us/grandjury). The clerk of the responding agency is required to maintain a copy of the response.*

*I understand that I must submit this signed response form and any attachments as follows:*

First Step: E-mail (word documents or scanned pdf file format) to:

- The Grand Jury Foreperson at: [grandjury@co.mendocino.ca.us](mailto:grandjury@co.mendocino.ca.us)
- The Presiding Judge: [grandjury@mendocino.courts.ca.gov](mailto:grandjury@mendocino.courts.ca.gov)
- The County's Executive Office: [ceo@co.mendocino.ca.us](mailto:ceo@co.mendocino.ca.us)

Second Step: Mail all originals to:

Mendocino County Grand Jury  
P.O. Box 939  
Ukiah, CA 95482

Printed Name:   CARRE BROWN  

Title:   Chair, Mendocino County Board of Supervisors  

Signed: 

Date:   AUG 10 2010

**ATTACHMENT:**

**REPORT: TRIALS AND TRIBULATIONS OF RUNNING A SMALL CITY.**

**Findings:**

**Findings No. 9-11: The Mendocino County Board of Supervisors has no specific information regarding Findings 9-11 and therefore incorporates by reference herein, the responses to findings prepared by the City of Willits.**

**Recommendations.**

**The Mendocino County Board of Supervisors has no legal authority to implement Recommendation No. 5 (Finding 9) and Recommendation No. 6 (Findings 10-11).**

***Findings***

1. The City Council receives mandatory annual training in the Brown Act, ethics, and sexual harassment. Leadership and boardsmanship training is at the discretion of each City Council Member.
2. The City does not pay for retirees' health care. The Cal-PERS retirement system is used.
3. Seven of the City's employees retired early in December, 2009. The incentive to retire was an offer of two years of paid health care coverage.
4. The Director of Public Works and the Water Treatment Plant Supervisor positions were vacated due to early retirement. The responsibilities for both positions are under the direction of the City Manager.
5. All City employees deferred their cost of living raises in July, 2009.
6. City Council members get a \$50/month stipend, recently reduced from \$150/month. They continue to receive City funded health care coverage.
7. Infiltration of surface water into the sewer system is six to eight times greater during a storm.
8. The City recently purchased a camera equipped truck to check for ground water infiltration into the waste water system.
9. There is no emergency water connection between the City and Brooktrails Township.
10. Morris and Centennial Reservoirs are the primary sources of water for the City.
11. In January 2010, a study was released stating that the Morris Dam had been certified safe by the State and "good for at least another 80 years", and that the height of the dam can be raised an additional 20 feet.
12. City Ordinance §12.36.020, "Prohibited Activities", prohibits sleeping