

MEETING AGENDA
Mental Health Treatment Act
Citizens Oversight Committee

Mendocino County Off-Site and Online due to COVID-19
Phone: (707) 510-6637 and Email: measureb@mendocinocounty.org

Teleconferencing to be hosted from 1120 S. Dora St. in Ukiah, California
Zoom at <https://tinyurl.com/y5ew4gbm> ID: 824 9467 3462

Call-In: 1(669) 900-9128 or 1 (253)

Wednesday, October 28, 2020, at 1:00 P.M.

1. OPEN SESSION/ROLL CALL

2. PUBLIC EXPRESSION ON NON-AGENDA ITEMS

Members of the public are welcome to address the Committee on items not listed on the agenda but within the jurisdiction of the Committee. The Committee is prohibited by law from taking action on matters, not on the agenda but may ask questions to clarify the speaker's comment. The Committee limits testimony on matters not on the agenda to three minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Committee.

To best facilitate these items, please write your topic to measureb@mendocinocounty.org

All meetings are recorded.

Once your item is announced, please state your first and last name.

3. COMMITTEE MATTERS

- 3a) Approval of Minutes from the September 23, 2020 Meeting.
- 3b) Discussion and Possible Action regarding the Auditor's Expenditure Report.
- 3c) Administrative Project Manager's Update.
- 3d) Possible Action and Discussion regarding Measure B Strategic Plan First Draft.
- 3e) Report on the Status of Kemper Services. Discussion and Possible Action on Report and Current Recommendations.

All other participants will be calling in from Fort Bragg, CA; Willits, CA; and Ukiah, CA
Due to COVID-19 Social Distancing requirements, the public is invited to participate ONLINE ONLY

For information regarding the Brown Act for offsite/online public meetings, visit: <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

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Phone: (707) 510-6637 and Email: measureb@mendocinocounty.org

- 3f) Discussion and Possible Action on Mendocino County Information Services Proposed Agreement with Measure B.

- 3g) Discussion and Possible Action on Committee Calendar and Benchmarks for 2021.

- 4. COMMITTEE MEMBER REPORTS
 - 4a) Committee Member Reports regarding Items of General Interest

- 5. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Committee proceedings. To review items described in this section, please contact the Committee Clerk at measureb@mendocinocounty.org

ADJOURNMENT

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 510-6637 at least five days prior to the Meeting. Additional information regarding the Committee can be obtained by referencing: www.mendocinocounty.org/community/mental-healthoversight-committee

All other participants will be calling in from Fort Bragg, CA; Willits, CA; and Ukiah, CA
Due to COVID-19 Social Distancing requirements, the public is invited to participate ONLINE ONLY

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ITEM 3a

| | |
|-------------------------|---|
| Date of Meeting: | October 28, 2020 |
| Contact: | Kayla Miles - Clerk |
| | Time Allocated for Item: 5 Minutes |

AGENDA TITLE:

Approval of Minutes from the September 23, 2020 Meeting.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

See attached document.

Mental Health Treatment Act Citizen's Oversight Committee

Mendocino County Offsite and Online due to COVID-19
Phone: (707)510-6637 and Email: measureb@mendocinocounty.org

Teleconferencing to be hosted from 1120 S. Dora St. in Ukiah, California
Zoom Video Conferencing - <https://mendocinocounty.zoom.us/j/92834815478>

ID: 928 3481 5478, Call-In: 1 (669) 900-9128 or 1 (253) 215-8782

September 23, 2020 MINUTES

1. CALL TO ORDER AND ROLL CALL (1:02 P.M.)

Committee Members Present: Ms. S. Riley; Mr. T. Allman; Dr. J. Miller, Mr. L. Weer; Chair D. Moschetti; Dr. A. Barash; Mr. M. Mertle; Ms. M. Farretta, Ms. C. Angelo (CEO), Mr. R. Liberty; and Vice-Chair J. Diamond

A quorum has been established.

2. PUBLIC EXPRESSION

Supervisor Haschak
Supervisor William

3. COMMITTEE MATTERS

3a) Approval of minutes from August 26, 2020 meeting.

Presenter/s: Chair D. Moschetti

Public Comment: None.

Committee Action: Upon motion made by Ms. J. Riley seconded by Mr. T. Allman, IT IS ORDERED that the August 26, 2020 minutes are hereby approved (with changes including verbiage regarding proposed Kemper Services).

Approved: 11, Absent: 0, Against: 0.

Measure B staff to correct and upload the final version of the August 26, 2020 meeting minutes.

3b) Acceptance of Action Minutes for Committee Meetings in Place of Summary Minutes; Discussion and Possible Action.

Presenter/s: Chair D. Moschetti

Public Comment: None.

Committee Action: Having not been voted (but discussed in the past), the minutes' format has been determined by the Clerk writing them. Having been served by multiple Clerks, this committee has gone from verbatim to action minutes a number of times. The committee generally prefers action items and will receive action items in accordance with the style and format used by the Behavioral Health department.

3c) Discussion and Possible Action regarding the Auditor's Expenditure Report.

Presenter/s: Mr. L. Weer

Mr. L. Weer presented the updated expenditure report.

Public Comment: None.

Committee Action: No action was taken.

3d) Discussion and Possible Action for Measure B to Recommend to the Board of Supervisors the Hiring of a Consultant to Develop a Business Plan

Presenter/s: Dr. J. Miller

Public Comment: None.

Committee Action: Motion made by Ms. S. Riley and seconded by Mr. T. Allman. IT IS ORDERED that the Kemper Ad Hoc Committee works with the Measure B Project Manager to complete a strategic plan with financial analysis.
Approved: 11, Absent: 0, Against: 0.

3e) Report on the Status of the Kemper Services; Discussion and Possible Action of Board of Supervisor (BOS) Outcome, and BOS Measure B Ad Hoc.

Presenter/s: Ms. C. Angelo (CEO), Dr. J. Miller & Chair D. Moschetti

Public Comment: Ms. S. Effriam

Committee Action: Information was provided regarding the Request for Proposal process, Request for Proposal for the Crisis Residential Treatment Facility, and the Request for Qualification Operation Services for Mendocino County Psychiatric Health Facility.

Update provided on Board of Supervisor meeting and the formation of a Board of Supervisors Measure B Ad Hoc Committee.

Upon motion made by Ms. S. Riley seconded by Vice-Chair J. Diamond. IT IS ORDERED to approve the expansion of the Kemper Ad Hoc Committee's role to include Program and Financial Strategic Planning.

Approved: 11, Absent: 0, Against: 0.

3f) Discussion and Possible Action of Landscaping Services for the Behavioral Health Regional Training Center Property; Review and MOU Item.

Presenter/s: Alyson Bailey

Public Comment: None.

Committee Action: Concern regarding the cost, lack of Request for Proposal (RFP) process, and County Facilities and Fleet division. No action was taken.

Committee requested that Measure B Project Manager explore options for these services and identify a procurement process for a new vendor.

3g) Project Manager's Update.

Presenter/s: Alyson Bailey

The project Manager reported on the status of the Behavioral Health Regional Training Center and Crisis Residential Treatment (CRT), including the amount spent year-to-date and expected expenditures.

Public Comment: None.

Committee Action: No action taken.

4. COMMITTEE MEMBER REPORTS

4a) Committee Member Reports

5. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Committee proceedings. To review the items described in this section, please contact the Committee Clerk, in Room 1010.

ADJOURNMENT

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2) Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 463-4441 at least five days prior to the meeting.

*Additional information regarding the Committee may be obtained by referencing:
www.mendocinocounty.org/community/mental-health-oversight-committee*

ITEM 3b

| | |
|-------------------------|--|
| Date of Meeting: | October 28, 2020 |
| Contact: | Auditor - Mr. L. Weer |
| | Time Allocated for Item: 10 Minutes |

AGENDA TITLE:

Discussion and Possible Action regarding the Auditor's Expenditure Report.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

See attached documents.

MENDOCINO COUNTY PRODUCTION v11.3

YEAR-TO-DATE BUDGET REPORT



FOR 2021 03 JOURNAL DETAIL 2021 1 TO 2021 3

| | ORIGINAL APPROP | TRANSFRS/ADJ STMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---------------------------------------|------------------------|--------------------|----------------|-------------|--------------|------------------|----------|
| 4052 MENTAL HEALTH TREATMENT | | | | | | | |
| 821500 SALES & USE TAX | | | | | | | |
| ME 821500 SALES & USE TAX | -8,500,000 | 0 | -8,500,000 | -823,461.43 | .00 | -7,676,538.57 | 9.7%* |
| 2021/01/000518 07/27/2020 CRP | -895,873.45 REF 217735 | BOE-AUDITOR | | | | | |
| 2021/01/000718 07/01/2020 GRV | 895,873.45 REF REV | | | | | | |
| 2021/01/000773 07/01/2020 GRV | 832,021.90 REF REV | | | | | | |
| 2021/02/000702 08/26/2020 CRP | -832,021.90 REF 218766 | BOE - AUDITOR | | | | | |
| 2021/03/000846 09/25/2020 CRP | -823,461.43 REF 219773 | BOE-AUDITOR | | | | | |
| TOTAL SALES & USE TAX | -8,500,000 | 0 | -8,500,000 | -823,461.43 | .00 | -7,676,538.57 | 9.7% |
| 824100 INTEREST | | | | | | | |
| ME 824100 INTEREST | -200,000 | 0 | -200,000 | .00 | .00 | -200,000.00 | .0%* |
| TOTAL INTEREST | -200,000 | 0 | -200,000 | .00 | .00 | -200,000.00 | .0% |
| 825330 STATE AID MENTAL HEALTH | | | | | | | |
| ME 825330 STATE AID MENTAL HEALTH | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL STATE AID MENTAL HEALTH | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 827802 OPERATING TRANSFER IN | | | | | | | |
| ME 827802 OPERATING TRANSFER IN | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL OPERATING TRANSFER IN | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 861011 REGULAR EMPLOYEES | | | | | | | |
| ME 861011 REGULAR EMPLOYEES | 84,250 | 0 | 84,250 | 19,876.03 | .00 | 64,373.97 | 23.6% |

MENDOCINO COUNTY PRODUCTION V11.3

YEAR-TO-DATE BUDGET REPORT



JOURNAL DETAIL 2021 1 TO 2021 3

| | ORIGINAL APPROP | TRANSFERS/ADJUSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-------------------------------------|---------------------|---------------------|----------------|------------|----------------|------------------|----------|
| 2021/01/000325 07/17/2020 PRJ | 2,706.34 REF PP1520 | | | | WARRANT=PP1520 | RUN=1 BIWEEKLY | |
| 2021/01/000690 07/31/2020 PRJ | 3,382.92 REF PP1620 | | | | WARRANT=PP1620 | RUN=1 BIWEEKLY | |
| 2021/02/000406 08/14/2020 PRJ | 3,382.92 REF PP1720 | | | | WARRANT=PP1720 | RUN=1 BIWEEKLY | |
| 2021/02/000793 08/28/2020 PRJ | 3,461.80 REF PP1820 | | | | WARRANT=PP1820 | RUN=1 BIWEEKLY | |
| 2021/03/000310 09/11/2020 PRJ | 3,599.17 REF PP1920 | | | | WARRANT=PP1920 | RUN=1 BIWEEKLY | |
| 2021/03/000821 09/25/2020 PRJ | 3,542.88 REF PP2020 | | | | WARRANT=PP2020 | RUN=1 BIWEEKLY | |
| TOTAL REGULAR EMPLOYEES | 84,250 | 0 | 84,250 | 19,876.03 | .00 | 64,373.97 | 23.6% |
| 861012 EXTRA HELP | | | | | | | |
| ME 861012 EXTRA HELP | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL EXTRA HELP | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 861013 OVERTIME REG EMP | | | | | | | |
| ME 861013 OVERTIME REG EMP | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL OVERTIME REG EMP | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 861021 CO CONT TO RETIREMENT | | | | | | | |
| ME 861021 CO CONT TO RETIREMENT | 27,330 | 0 | 27,330 | 6,424.71 | .00 | 20,905.29 | 23.5% |
| 2021/01/000325 07/17/2020 PRJ | 877.94 REF PP1520 | | | | WARRANT=PP1520 | RUN=1 BIWEEKLY | |
| 2021/01/000690 07/31/2020 PRJ | 1,097.42 REF PP1620 | | | | WARRANT=PP1620 | RUN=1 BIWEEKLY | |
| 2021/02/000406 08/14/2020 PRJ | 1,097.42 REF PP1720 | | | | WARRANT=PP1720 | RUN=1 BIWEEKLY | |
| 2021/02/000793 08/28/2020 PRJ | 1,099.92 REF PP1820 | | | | WARRANT=PP1820 | RUN=1 BIWEEKLY | |
| 2021/03/000310 09/11/2020 PRJ | 1,102.69 REF PP1920 | | | | WARRANT=PP1920 | RUN=1 BIWEEKLY | |
| 2021/03/000821 09/25/2020 PRJ | 1,149.32 REF PP2020 | | | | WARRANT=PP2020 | RUN=1 BIWEEKLY | |
| TOTAL CO CONT TO RETIREMENT | 27,330 | 0 | 27,330 | 6,424.71 | .00 | 20,905.29 | 23.5% |
| 861022 CO CONT TO OASDI | | | | | | | |
| ME 861022 CO CONT TO OASDI | 5,220 | 0 | 5,220 | 1,229.53 | .00 | 3,990.47 | 23.6% |

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MENDOCINO COUNTY PRODUCTION V11.3

YEAR-TO-DATE BUDGET REPORT



FOR 2021 03 JOURNAL DETAIL 2021 1 TO 2021 3

| ORIGINAL APPROP | TRANSFRS/ADJUSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---------------------------------------|-------------------------------|----------------|------------|--------------|------------------|----------|
| ME 861022 | CO CONT TO OASDI | | | | | |
| 2021/01/000325 | 07/17/2020 PRJ | | | | | |
| 2021/01/000690 | 07/31/2020 PRJ | | | | | |
| 2021/02/000406 | 08/14/2020 PRJ | | | | | |
| 2021/02/000793 | 08/28/2020 PRJ | | | | | |
| 2021/03/000310 | 09/11/2020 PRJ | | | | | |
| 2021/03/000821 | 09/25/2020 PRJ | | | | | |
| | | 5,220 | 1,229.53 | .00 | 3,990.47 | 23.6% |
| TOTAL CO CONT TO OASDI | | | | | | |
| 861023 | CO CONT TO OASDI-MEDIC | | | | | |
| ME 861023 | CO CONT TO OASDI-MEDI | | | | | |
| 2021/01/000325 | 07/17/2020 PRJ | | | | | |
| 2021/01/000690 | 07/31/2020 PRJ | | | | | |
| 2021/02/000406 | 08/14/2020 PRJ | | | | | |
| 2021/02/000793 | 08/28/2020 PRJ | | | | | |
| 2021/03/000310 | 09/11/2020 PRJ | | | | | |
| 2021/03/000821 | 09/25/2020 PRJ | | | | | |
| | | 1,220 | 287.56 | .00 | 932.44 | 23.6% |
| TOTAL CO CONT TO OASDI-MEDIC | | | | | | |
| 861024 | CO CONT TO RET INCREMENT | | | | | |
| ME 861024 | CO CONT TO RET INCREM | | | | | |
| 2021/01/000325 | 07/17/2020 PRJ | | | | | |
| 2021/01/000690 | 07/31/2020 PRJ | | | | | |
| 2021/02/000406 | 08/14/2020 PRJ | | | | | |
| 2021/02/000793 | 08/28/2020 PRJ | | | | | |
| 2021/03/000310 | 09/11/2020 PRJ | | | | | |
| 2021/03/000821 | 09/25/2020 PRJ | | | | | |
| | | 4,490 | 1,055.60 | .00 | 3,434.40 | 23.5% |
| TOTAL CO CONT TO RET INCREMENT | | | | | | |
| 861030 | CO CONT TO EMPLOYEE INSURANCE | | | | | |
| ME 861030 | CO CONT TO EMPLOYEE I | | | | | |
| | | 6,290 | 4,323.50 | .00 | 1,966.50 | 68.7% |

WARRANT=PP1520 RUN=1 BIWEEKLY
WARRANT=PP1620 RUN=1 BIWEEKLY
WARRANT=PP1720 RUN=1 BIWEEKLY
WARRANT=PP1820 RUN=1 BIWEEKLY
WARRANT=PP1920 RUN=1 BIWEEKLY
WARRANT=PP2020 RUN=1 BIWEEKLY

WARRANT=PP1520 RUN=1 BIWEEKLY
WARRANT=PP1620 RUN=1 BIWEEKLY
WARRANT=PP1720 RUN=1 BIWEEKLY
WARRANT=PP1820 RUN=1 BIWEEKLY
WARRANT=PP1920 RUN=1 BIWEEKLY
WARRANT=PP2020 RUN=1 BIWEEKLY

WARRANT=PP1520 RUN=1 BIWEEKLY
WARRANT=PP1620 RUN=1 BIWEEKLY
WARRANT=PP1720 RUN=1 BIWEEKLY
WARRANT=PP1820 RUN=1 BIWEEKLY
WARRANT=PP1920 RUN=1 BIWEEKLY
WARRANT=PP2020 RUN=1 BIWEEKLY

MENDOCINO COUNTY PRODUCTION v11.3



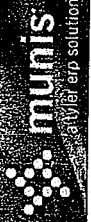
YEAR-TO-DATE BUDGET REPORT

FOR 2021 03 JOURNAL DETAIL 2021 1 TO 2021 3

| ORIGINAL APPROP | TRANSFERS/ADJUSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--|--------------------------------|----------------|------------|--------------|------------------|----------|
| 2021/01/000325 07/17/2020 PRJ | 596.35 REF PP1520 | 6,290 | 4,323.50 | .00 | 1,966.50 | 68.7% |
| 2021/01/000690 07/31/2020 PRJ | 745.43 REF PP1620 | | | | | |
| 2021/02/000406 08/14/2020 PRJ | 745.43 REF PP1720 | | | | | |
| 2021/02/000793 08/28/2020 PRJ | 745.43 REF PP1820 | | | | | |
| 2021/03/000310 09/11/2020 PRJ | 745.43 REF PP1920 | | | | | |
| 2021/03/000821 09/25/2020 PRJ | 745.43 REF PP2020 | | | | | |
| TOTAL CO CONT TO EMPLOYEE INSURANCE | | 6,290 | 4,323.50 | .00 | 1,966.50 | 68.7% |
| 861031 CO CONT UNEMPLOYMENT INSURANCE | | | | | | |
| ME 861031 CO CONT UNEMPLOYMENT | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL CO CONT UNEMPLOYMENT INSURANCE | 0 | 0 | .00 | .00 | .00 | .0% |
| 861035 CO CONT WORKERS COMPENSATION I | | | | | | |
| ME 861035 CO CONT WORKERS COMPE | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL CO CONT WORKERS COMPENSATION I | 0 | 0 | .00 | .00 | .00 | .0% |
| 862060 COMMUNICATIONS | | | | | | |
| ME 862060 COMMUNICATIONS | 350 | 0 | 138.36 | .00 | 211.64 | 39.5% |
| 2021/02/000516 08/20/2020 API | 55.20 VND 005294 IN 9858158289 | | | | | |
| 2021/03/000043 09/03/2020 API | 51.49 VND 005294 IN 9860221351 | | | | | |
| 2021/03/000665 09/24/2020 API | 31.67 VND 005294 IN 9862290933 | | | | | |
| TOTAL COMMUNICATIONS | 350 | 0 | 138.36 | .00 | 211.64 | 39.5% |
| 862080 FOOD | | | | | | |
| ME 862080 FOOD | 0 | 0 | .00 | .00 | .00 | .0% |

MENDOCINO COUNTY PRODUCTION v11.3

YEAR-TO-DATE BUDGET REPORT



| FOR 2021 03 | | JOURNAL DETAIL 2021 1 TO 2021 3 | | | | | PCT |
|---|-----------------|---------------------------------|----------------|------------|--------------|------------------|------|
| | ORIGINAL APPROP | TRANSFRS/ADJUSTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | USED |
| TOTAL FOOD | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 862090 HOUSEHOLD EXPENSE | | | | | | | |
| ME 862090 HOUSEHOLD EXPENSE | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL HOUSEHOLD EXPENSE | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 862101 INSURANCE-GENERAL | | | | | | | |
| ME 862101 INSURANCE-GENERAL | 425 | 0 | 425 | .00 | .00 | 425.00 | .0% |
| TOTAL INSURANCE-GENERAL | 425 | 0 | 425 | .00 | .00 | 425.00 | .0% |
| 862120 MAINTENANCE-EQUIPMENT | | | | | | | |
| ME 862120 MAINTENANCE-EQUIPMENT | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL MAINTENANCE-EQUIPMENT | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 862130 MAINT-STRC IMPR & GRN | | | | | | | |
| ME 862130 MAINT-STRC IMPR & GRN | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL MAINT-STRC IMPR & GRN | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 862150 MEMBERSHIPS | | | | | | | |
| ME 862150 MEMBERSHIPS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL MEMBERSHIPS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 862170 OFFICE EXPENSE | | | | | | | |

MENDOCINO COUNTY PRODUCTION V11.3

YEAR-TO-DATE BUDGET REPORT



FOR 2021.03 JOURNAL DETAIL 2021 1 TO 2021 3

| | ORIGINAL APPROP | TRANSFERS/ADJUSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|-----------------|---------------------|----------------|------------|--------------|------------------|----------|
| ME 862170 OFFICE EXPENSE | 2,000 | 0 | 2,000 | 1,347.76 | .00 | 652.24 | 67.4% |
| 2021/02/000456 08/18/2020 GNI | 948.00-REF | | | | | | |
| 2021/03/000414 09/17/2020 API | 102.00-VND | 041396 IN 1267199 | | | | | |
| 2021/03/000414 09/17/2020 API | 102.00-VND | 041396 IN 1267771 | | | | | |
| 2021/03/000414 09/17/2020 API | 284.24-VND | 041396 IN 1267750 | | | | | |
| 2021/03/000752 09/24/2020 GNI | 115.52-REF | | | | | | |
| BLN Monday, 06/30/2021 | | | | | | | |
| FISHMAN SUPPLY COMP 15368.17 FY2021 4330001 | | | | | | | |
| FISHMAN SUPPLY COMP 15368.17 FY2021 4330001 | | | | | | | |
| FISHMAN SUPPLY COMP 15368.17 FY2021 4330001 | | | | | | | |
| CDW GOVT #ZV63099,4208/24/202 | | | | | | | |
| TOTAL OFFICE EXPENSE | 2,000 | 0 | 2,000 | 1,347.76 | .00 | 652.24 | 67.4% |
| 862182 DATA PROCESSING SERVICES | | | | | | | |
| ME 862182 DATA PROCESSING SERVI | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL DATA PROCESSING SERVICES | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 862185 MEDICAL & DENTAL SVCS | | | | | | | |
| ME 862185 MEDICAL & DENTAL SVCS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL MEDICAL & DENTAL SVCS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 862187 EDUCATION & TRAINING | | | | | | | |
| ME 862187 EDUCATION & TRAINING | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% |
| TOTAL EDUCATION & TRAINING | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% |
| 862189 PROF & SPEC SVCS-OTHR | | | | | | | |
| ME 862189 PROF & SPEC SVCS-OTHR | 50,000 | 0 | 50,000 | .00 | .00 | 50,000.00 | .0% |

MENDOCINO COUNTY PRODUCTION V11.3

YEAR-TO-DATE BUDGET REPORT



FOR 2021 03 JOURNAL DETAIL 2021 1 TO 2021 3

| | ORIGINAL APPROP | TRANSFRS/ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|-----------------|-------------------|----------------|------------|--------------|------------------|----------|
| TOTAL PROF & SPEC SVCS-OTHR | 50,000 | 0 | 50,000 | .00 | .00 | 50,000.00 | .0% |
| 862190 PUBL & LEGAL NOTICES | | | | | | | |
| ME 862190 PUBL & LEGAL NOTICES | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |
| TOTAL PUBL & LEGAL NOTICES | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |
| 862194 A-87 COSTS | | | | | | | |
| ME 862194 A-87 COSTS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL A-87 COSTS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 862200 RNTS & LEASES-EQUIPMT | | | | | | | |
| ME 862200 RNTS & LEASES-EQUIPMT | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL RNTS & LEASES-EQUIPMT | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 862210 RNTS & LEASES BLD GRD | | | | | | | |
| ME 862210 RNTS & LEASES BLD GRD | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL RNTS & LEASES BLD GRD | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 862230 INFO TECH EQUIP | | | | | | | |
| ME 862230 INFO TECH EQUIP | 1,500 | 0 | 1,500 | 199.09 | .00 | 1,300.91 | 13.3% |
| 2021/01/000324 07/08/2020 GNI | 88.74 REF | | | | | | |
| 2021/01/000324 07/08/2020 GNI | 264.77 REF | | | | | | |
| 2021/01/000324 07/08/2020 GNI | 880.17 REF | | | | | | |
| 2021/01/000341 07/08/2020 GRV | -68.74 REF | | | | | | |
| 2021/01/000341 07/08/2020 GRV | -264.77 REF | | | | | | |
| 2021/01/000341 07/08/2020 GRV | 880.17 REF | | | | | | |
| CDW GOVT #4063095.6006/15/202 | | | | | | | |
| CDW GOVT #4063090.0006/15/202 | | | | | | | |
| GRANITE DAT630971.3506/17/202 | | | | | | | |
| JUNE 20 PCARD | | | | | | | |
| JUNE 20 PCARD | | | | | | | |
| JUNE 20 PCARD | | | | | | | |

MENDOCINO COUNTY PRODUCTION V11.3

YEAR-TO-DATE BUDGET REPORT



FOR 2021 03 JOURNAL DETAIL 2021 1 TO 2021 3

| ORIGINAL APPROP | TRANSFERS/ADJUSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--|---------------------|----------------|------------|--------------|------------------|----------|
| ME 862230 INFO TECH EQUIP 2021/03/000752 09/24/2020 GNI | 199.09 REF | | | | | |
| TOTAL INFO TECH EQUIP | 1,500 | 1,500 | 199.09 | .00 | 1,300.91 | 13.3% |
| 862239 SPEC DEPT EXP | | | | | | |
| ME 862239 SPEC DEPT EXP | 100,000 | 100,000 | 3,919.38 | .00 | 96,080.62 | 3.9% |
| 2021/03/000874 09/29/2020 GEN | 487.68 REF | | | | | |
| 2021/03/000875 09/29/2020 GEN | 742.35 REF | | | | | |
| 2021/03/000876 09/29/2020 GEN | 2,689.35 REF | | | | | |
| TOTAL SPEC DEPT EXP | 100,000 | 100,000 | 3,919.38 | .00 | 96,080.62 | 3.9% |
| 862250 TRANSPORTATION & TRAVEL | | | | | | |
| ME 862250 TRANSPORTATION & TRAVEL | 500 | 500 | .00 | .00 | 500.00 | .0% |
| TOTAL TRANSPORTATION & TRAVEL | 500 | 500 | .00 | .00 | 500.00 | .0% |
| 862253 TRAVEL & TRSP OUT OF COUNTY | | | | | | |
| ME 862253 TRAVEL & TRSP OUT OF | 1,500 | 1,500 | .00 | .00 | 1,500.00 | .0% |
| TOTAL TRAVEL & TRSP OUT OF COUNTY | 1,500 | 1,500 | .00 | .00 | 1,500.00 | .0% |
| 862260 UTILITIES | | | | | | |
| ME 862260 UTILITIES | 0 | 0 | .00 | .00 | .00 | .0% |

MENDOCINO COUNTY PRODUCTION v11.3

YEAR-TO-DATE BUDGET REPORT

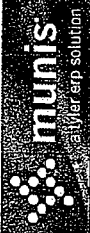


FOR 2021 03 JOURNAL DETAIL 2021 1 TO 2021 3

| | ORIGINAL APPROP | TRANSFRS/ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--------------------------------------|-----------------|-------------------|----------------|------------|--------------|------------------|----------|
| TOTAL UTILITIES | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 863124 GR-SSI-SSP APPLCNTS | | | | | | | |
| ME 863124 GR-SSI-SSP APPLCNTS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL GR-SSI-SSP APPLCNTS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 863280 CONTR TO OTHER AGNCS | | | | | | | |
| ME 863280 CONTR TO OTHER AGNCS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL CONTR TO OTHER AGNCS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 864370 EQUIPMENT | | | | | | | |
| ME 864370 EQUIPMENT | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL EQUIPMENT | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 865380 INTRAFUND TRANSFERS | | | | | | | |
| ME 865380 INTRAFUND TRANSFERS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| TOTAL INTRAFUND TRANSFERS | 0 | 0 | 0 | .00 | .00 | .00 | .0% |
| 865802 OPERATING TRANSFER OUT | | | | | | | |
| ME 865802 OPERATING TRANSFER OU | 2,706,600 | 0 | 2,706,600 | .00 | .00 | 2,706,600.00 | .0% |
| TOTAL OPERATING TRANSFER OUT | 2,706,600 | 0 | 2,706,600 | .00 | .00 | 2,706,600.00 | .0% |

MENDOCINO COUNTY PRODUCTION V11.3

YEAR-TO-DATE BUDGET REPORT



FOR 2021 03 JOURNAL DETAIL 2021 1 TO 2021 3

| | ORIGINAL APPROP | TRANSFERS/ ADJUSTMENTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-------------------------------|--------------------|---------------------------|-------------------|-------------|--------------|---------------------|-------------|
| TOTAL MENTAL HEALTH TREATMENT | -5,706,825 | 0 | -5,706,825 | -784,659.91 | .00 | -4,922,165.09 | 13.7% |
| TOTAL REVENUES | -8,700,000 | 0 | -8,700,000 | -823,461.43 | .00 | -7,876,538.57 | |
| TOTAL EXPENSES | 2,993,175 | 0 | 2,993,175 | 38,801.52 | .00 | 2,954,373.48 | |
| GRAND TOTAL | -5,706,825 | 0 | -5,706,825 | -784,659.91 | .00 | -4,922,165.09 | 13.7% |

** END OF REPORT - Generated by Lloyd Weer **

Mendocino County - Measure B Funds

Mental Health Treatment Act

| Revenue and Expenses - Life to Date | | Fund 1224, Budget Unit 4052 | | | |
|---|------------------------------|--|---------------------|-----------------------|-----------------------|
| Date | Invoice, CRP, Journal No. | Description | Amount | Min 25% Operations | Max 75% Facilities |
| Revenues: | | | | | |
| FY 2017/18 | YTD Total | Measure B Sales Tax Proceeds - April 2018 to June 2018 | (1,606,571) | (401,643) | (1,204,929) |
| FY 2018/19 | YTD Total | Measure B Sales Tax Proceeds - July 2018 to June 2019 | (8,555,373) | (2,138,843) | (6,416,529) |
| FY 2019/20 | YTD Total | Measure B Sales Tax Proceeds - July 2019 to June 2020 | (8,647,202) | (2,161,800) | (6,485,401) |
| 9/25/2020 | CRP 219773 | Measure B Sales Tax Proceeds - July 2020 | (823,461) | (205,865) | (617,596) |
| Life to Date Revenue: | | | (19,632,607) | (4,908,152) | (14,724,455) |
| Expenses: | | | | | |
| FY 2017/18 | YTD Total | Measure B Expenditures - April 2018 to June 2018 | 199,048 | 199,048 | 0 |
| FY 2018/19 | YTD Total | Measure B Expenditures - July 2018 to June 2019 | 31,389 | 31,389 | 0 |
| FY 2019/20 | YTD Total | Measure B Expenditures - July 2019 to June 2020 | 581,056 | 48,574 | 532,482 |
| 7/1-9/25/2020 | JE 325-821 | Measure B Salary and Benefits - A. Blair & X. Ung | 33,197 | 33,197 | 0 |
| 8/20-9/24/2020 | INV 8289-0953 | Verizon Wireless - cell phone | 138 | 138 | 0 |
| 8/18-9/24/2020 | INV 7199-7750 | Fishman Supply co., CDW Govt. - office supplies | 1,348 | 1,348 | 0 |
| 9/24/2020 | INV Z630916 | CDW Govt. - Info. Tech. Equip. and supplies | 199 | 199 | 0 |
| 9/29/2020 | GEN JE 874-876 | Mental Health Salary and Benefits - J. Miller & K. Miles | 3,919 | 3,919 | 0 |
| Jul-Sept 2020 | YTD Reimb. | Regional Training Center Remodel costs to date | 9,158 | | 9,158 |
| Jul-Sept 2020 | YTD Reimb. | Crisis Residential Treatment Facility Design costs | 108,546 | | 108,546 |
| Jul-Sept 2020 | YTD Reimb. | Psychiatric Hospital Facility | 80,195 | | 80,195 |
| Life to Date Expense: | | | 1,048,194 | 317,813 | 730,381 |
| Life to Date Interest Earnings: | | | (302,471) | (75,618) | (226,853) |
| Current Measure B Fund Balance: | | | (18,886,884) | (4,665,957) | (14,220,928) |
| Measure B Prudent Reserve (6.85%): | | | (1,253,558) | (313,390) | (940,169) |

ITEM 3c

| | |
|-------------------------|--|
| Date of Meeting: | October 28, 2020 |
| Contact: | Project Manager - Alyson Bailey |
| | Time Allocated for Item: 15 Minutes |

AGENDA TITLE:

Administrative Project Manager's Update.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

This report concerns:

Administrative Status of the Measure B Program

Projects 001 and 003: Behavioral Health Regional Training Center and the Crisis Residential Treatment Facility

ITEM 3d

| | |
|-------------------------|---|
| Date of Meeting: | October 28, 2020 |
| Contact: | Kemper Ad Hoc Committee, and Project Manager |
| | Time Allocated for Item: 15 Minutes |

AGENDA TITLE:

Possible Action and Discussion regarding Measure B Strategic Plan.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

See attached (30 pages).



**Strategic Plan: Mental Health Treatment Act
(Measure B)
DRAFT - October 2020**

Mendocino County Health & Human Services
Measure B Program
1120 S Dora Street
Ukiah, CA 95482

[MendocinoCounty.org/Community/Mental-Health-Oversight-Committee](https://www.MendocinoCounty.org/Community/Mental-Health-Oversight-Committee)
MeasureB@MendocinoCounty.org
Project Manager: Alyson Bailey (707) 510-6637

Index

| | |
|----------------|---|
| Page 3 | Introduction: What is Measure B? |
| Page 4 | Financial Estimate |
| Page 5 | Measure B: Mission and Goals |
| Page 5 | Definitions & Terms |
| Page 7 | Approved or Recommended Projects & Services |
| Page 7 | Behavioral Health Regional Training Center |
| Page 15 | Crisis Residential Treatment |
| Page 16 | Mobile Outreach |
| Page 17 | Psychological Health Facility or Other Inpatient Option |
| Page 19 | Aftercare for the Privately Insured |
| Page 20 | Community Education, Awareness, and Support (CEAS) |
| Page 21 | Supportive Housing |
| Page 21 | Options Under Review |
| Page 25 | Why It Works |
| Page 28 | Financials |
| Page 30 | Conclusion |

Introduction: What is Measure B?

Measure B was an ordinance placed on the fall 2017 ballot adopting a “Sales and Use Tax” on retail transactions throughout Mendocino County “in order to generate revenue for a special Mental Health Treatment Fund entirely dedicated to funding improved Services, Treatment, and Facilities for persons with Behavioral Health conditions.”¹

Specifics include:²

- **Providing a “Psychiatric Facility and other Behavioral Health Facilities” for assistance in diagnosis, treatment and recovery**
- **A “Regional Behavioral Health Training Facility for Behavioral Health and Public Safety” training and development**
- **Provide infrastructure geared toward stabilization and support for people with Behavioral Health conditions “including addiction and neurological disorders”**

The text goes on to include the mandate for measuring effectiveness (KPIs³) annually including an independent Quality Assessment, as well as the formation of the Citizens Oversight Committee⁴, which “shall review the independent annual audit, expenditures, and performance.”

The 0.5% rate of tax will last “for a period of five (5) years.

A maximum of 75% of the revenue deposited into the Mental Health Treatment Fund may be used for facilities, with not less than 25% dedicated to services and treatment.”⁵

Starting in 2023, “all revenue deposited into the Mental Health Treatment Fund shall be used for ongoing operations, services and treatment.” This rate of taxation is a reduction to 0.125% and will continue indefinitely unless it is voted otherwise.

¹ Section 5.180.050. Purpose of the Measure B ordinance

² Section 5.180.040. Specific Purpose

³ KPIs = Key Performance Indicators, such as: Revenue, Sustainability, Use, Client Retention, and Service Quality.

⁴ Fiscal recommendation and operations analysis committee for Measure B.

⁵ Section 5.180.070. Transactions Tax Rate

Strategic Plan: Mental Health Treatment Act (Measure B)
DRAFT - October 2020

The estimated fiscal outcome⁶ for Measure B is posted below:

Facilities Projection Table Years 1 - 5:

| Facilities - (Maximum 75%) | | | | | |
|-----------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|
| Fiscal Year | 18/19 | 19/20 | 20/21 | 21/22 | 22/23 |
| Measure B Sales Tax Proceeds | 6,000,000.00 | 6,375,000.00 | 5,250,000.00 | 5,438,000.00 | 5,625,000.00 |
| Quarterly Interest Revenue | 52,500.00 | 150,000.00 | 150,000.00 | 112,500.00 | 75,000.00 |
| Annual Facilities Revenue | \$6,052,500.00 | \$6,525,000.00 | \$5,400,000.00 | \$5,550,500.00 | \$5,700,000.00 |
| Cumulative Amount | | \$12,577,500.00 | \$17,977,500.00 | \$23,528,000.00 | \$29,228,000.00 |

Operations Projection Table Years 1 - 5:

| Operations - (Minimum 25%) | | | | | |
|-----------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Fiscal Year | 18/19 | 19/20 | 20/21 | 21/22 | 22/23 |
| Measure B Sales Tax Proceeds | 2,000,000.00 | 2,125,000.00 | 1,750,000.00 | 1,813,000.00 | 1,875,000.00 |
| Quarterly Interest Revenue | 17,500.00 | 50,000.00 | 50,000.00 | 37,500.00 | 25,000.00 |
| Annual Operations Revenue | \$2,017,500.00 | \$2,175,000.00 | \$1,800,000.00 | \$1,850,500.00 | \$1,900,000.00 |
| Cumulative Amount | | \$4,192,500.00 | \$5,992,500.00 | \$7,843,000.00 | \$9,743,000.00 |

Operations Projection Table Years 6 - 10:

| Operations - (100%) | | | | | |
|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Fiscal Year | 23/24 | 24/25 | 25/26 | 26/27 | 27/28 |
| Measure B Sales Tax Proceeds | 2,000,000.00 | 2,000,000.00 | 2,000,000.00 | 2,000,000.00 | 2,000,000.00 |
| Quarterly Interest Revenue | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| Annual Operations Revenue | \$2,050,000.00 | \$2,050,000.00 | \$2,050,000.00 | \$2,050,000.00 | \$2,050,000.00 |

Facilities and Operations/Services accounts estimate for 2018 - 2023 at 0.5% tax proceeds, and Long-Term Operations estimate starting in 2023 and continuing in perpetuity at 0.125%. Contributed by Mr. Lloyd Weer, Auditor.

In addition, the Citizens Oversight Committee sent a recommendation to maintain a 6.85%

⁶ Fiscal estimation provided by Mendocino County Auditor's Office

Prudent Reserve⁷ to the Board of Supervisors. It has been accepted and will accumulate near \$2,800,000 by 2023.

Measure B: Mission and Goals

Both the Mission and Goals for Measure B are made clear in the ordinance language.

Funding improved Services, Treatment, and Facilities⁸ for persons with Behavioral Health conditions by building or remodeling a “psychiatric facility⁹ and other behavioral health facilities¹⁰,” developing a Regional Training Center¹¹ for Behavioral Health and Public Safety professionals, emphasizing infrastructure that promotes Stabilization and Support, and ensuring that “no less than 25% of the tax revenue go to Services and Treatment.” No more than 75% of proceeds will go towards building or renovating the facilities listed and/or required by the Behavioral Health community.

Future safeguards, such as audits and quality control,¹² along with a reduced, but continued, tax revenue fund of 0.125% ensuring financial assistance with “ongoing operations, services, and treatment” are also part of Measure B mission and goals.

Definitions & Terms

Kemper Plan: A robust exposition developed by Kemper Consulting concerning Behavioral Health in Mendocino County that was contracted by the Measure B Program as a roadmap to a Strategic Plan. There is a Kemper ad hoc committee, that stems from the Citizens Oversight Committee, assigned to the document analysis mentioned in this report.

Ad Hoc Committee: A smaller committee assigned by the primary, standing committee (Citizens Oversight Committee), to a specific project or task.

Supportive Housing: A combination of housing and services intended as a cost-effective way to help people live more stable, productive lives.

CRT: Crisis Residential Treatment is a lower-cost, community-based treatment option in home-like settings that help reduce emergency department visits and divert hospitalization and/or incarcerations.

⁷ Prudent Reserve is an account intended to cover expenses in the event that there is an unexpected fiscal need.

⁸ Overall

⁹ Goal 1 - Inpatient - TBA

¹⁰ Goal 2 - Acute Stabilization and Support Facility - CRT - Approved

¹¹ Goal 3 - BHR Training Facility - Approved

¹² Goal 4 - System for audits not yet created

PHF: Physiological Health Facilities specialize in treating people with acute psychological distress (or who are in crisis) who are experiencing unsafe situations due to their symptoms.

Aftercare: An agency provided service with assistance obtaining medication and life stability after a psychiatric hospitalization to promote reintegration and avoid relapse. Many people with private insurance do not receive this treatment.

Mobile Outreach: A law enforcement based endeavor involving a Mental Health Worker and Peace Officer partnership, addressing Behavioral Health related emergency calls and requests as a team.

Community Education, Awareness, and Support (CEAS): Public and agency-based education regarding theoretical and hands-on topics concerning Mental Health.

Partial Hospital: This service provides a structured, intensive program of outpatient psychiatric services as an alternative to inpatient psychiatric care. This treatment is provided during the day and doesn't require an overnight stay.

Board & Care: Licensed facilities where clients live long term, without time limits, and are cared for by staff members. These facilities are where most conserved clients live.

Rehabilitative Care: Shorter term care that can help people get back, keep, or improve abilities that you need for daily life. These abilities may be physical, mental, and/or cognitive (thinking and learning). This can be integrated into Supportive Housing, Board & Care, and CRT living.

Remote Areas: Unincorporated areas throughout Mendocino County.

Expanded Outreach & Support: Outreach is the activity of providing services or information to any population that might not otherwise have access to those services. A component of outreach is that the group providing it is not stationary. In other words, it involves meeting someone in need of an outreach service at their location.

Approved or Recommended Projects & Services _____

Listed below is the operational, start-up, and fiscal information available for each Approved and Recommended project and service.

A project or service is “Approved” only after the Board of Supervisors approves it.
A project or service is “Recommended” if the Citizens Oversight Committee sends a recommendation to the Board of Supervisors for review and potential approval.

Approved Project 001 - Facility: Behavioral Health Regional Training Center ____
One of two specific deliverables written in the Measure B ordinance, the Behavioral Health Regional Training Center is a designated space for Behavioral Health Workers, Law Enforcement and other First Responders, and Families and Clients to engage in teaching, training, and gathering regarding Behavioral Health topics.

The location is owned and operated by Mendocino County, though the current business model is meant to sustain itself fiscally. This means that time spent using the venue includes a fee. It is the only facility or service that has been designated within Measure B to be operated by the County.

Questions regarding business and facility operations were requested by the Board of Supervisors concerning this project. Those have been addressed here.

Market Size and Segments - Who will Rent, Learn, and Teach here?

Behavioral Health Workers:

People who fall into this category include independent, government, and government contractors involved in the following: psychology, sociology, substance use, acute and chronic mental health conditions, domestic violence and other physical abuse, some genetic disorders, dementia, and, traumatic brain injuries, veterans, trauma and intergenerational trauma.

Also, behavioral health professionals are in demand, and certifying new or developing practitioners is desirable.

Within the immediate region (Humboldt, Lake, Mendocino, Sonoma, and Trinity counties) there are approximately 120 local (not including regional, federal, or state) related agencies, and an unknown quantity of individual practitioners.

Families and Clients:

Many families and individuals within families are facing specific barriers that are in some ways unique to them and need to be addressed as such. They need specific instruction, one-on-one coordination for daily living, respite, and coping tools regarding various aspects of the following: substance use, acute and chronic mental health conditions, domestic violence and other physical abuse, some genetic disorders, dementia, and, traumatic brain injuries, veterans, trauma and intergenerational trauma.

Mendocino County has at least 2,200¹³ confirmed individuals within the system of care and a much larger group of unknown mild to moderate designated clients. The total county population is 87,841.

First Responders and Professionals Working in Psycho-Social Environments:

This audience is made up of people who work closely with the public but who do not necessarily have expertise in behavioral health. Teachers, most Medical Workers, Law Enforcement, First Responders, Librarians, Retail workers, Beauticians, Fitness professionals, and Hospitality workers are all examples of this segment.

Training these individuals in behavioral health disciplines can save lives and prevent escalating situations from becoming unmanageable.

It is nearly impossible to say how many people work under the psycho-social umbrella, but there are thousands of teachers or professors, over 30 law enforcement jurisdictions, and close to 200 non-behavioral health medical facilities within the immediate region.

To attract these groups, initially, Measure B is preparing an introduction and feedback survey that automatically aggregates answers into data to show the level of interest local and regional groups have in patronizing the Behavioral Health Regional Training Center.

The survey questions are posted below:

Q1: How do you feel now that you know about the Behavioral Health Regional Training Center?

(Excited, Interested, Nothing)

Q2: How likely is it that you would come to Redwood Valley to engage in the activities and possibilities described?

(Likely, Not Likely, I would with transportation)

Q3: The location offers the following amenities: Ample Parking, Private Setting, Restrooms, Air Conditioning, Food Storage/Staging, Custodial and Trash, First Responder

¹³ Mendocino County Health and Human Services Agency - Data Reports

Safety Equipment and Simulator, Tables and Comfortable Chairs, a Stage, Large Projector Screen with Projector, a Landline, ADA and Language Services, WiFi, a Comprehensive Audio/Visual System with Control Cabinet, Easels with Paper or Whiteboards, and T.V. Monitors. Other equipment may be included.

How well do they meet your needs?

(Very Well, Okay, but I need other items too, Not Well)

Q4: Applicable to those who would book or give a training/program, given the fee structure below, which option would you use if any?

Please leave suggestions and feedback in the field provided:

Early Bird: \$75 (7:00 A.M. - 9:00 A.M.)

Partial-Day: \$140 (8:00 A.M. - 11:00 A.M., 11:30 A.M. - 2:30 P.M., or 3:00 P.M.- 6:00 P.M.)

Full-Day: \$285 (8:00 A.M. - 6:00 P.M.)

Three-Days: \$785 [8:00 A.M. - 6:00 P.M. (3x in a week or month)]

I'd take advantage of last minute booking deals at \$25 per hour

I'd use grant money or other funding sources to run a program

I would consider sharing the cost and time with another group or agency

Q5: Considering the fee structure, how would you rate the value of these services: 1 to 5 (1 = no value, 5 = excellent value)?

Q6: What type of events would be most interesting to you?

Certification for Mental Health Workers and Continuing Education Credits

Scenario and Role-play simulation or activities involving people in distress

Employment and Daily Living Skills (Applied/Hands-On)

Mental Health Education for the Public

Train the Trainer Workshops

Programs i.e. Parenting with a Diagnosis, Parenting someone with a Diagnosis

Support Groups

Online Learning and Event Attendance

Provider Conferences and Mixers

Other (Please Include More Details)

Q7: How does this location compare with your current training and meeting spaces?

(It's Better and More Convenient, It's not as Convenient, but Might Work, I don't think I'll switch venues)

Q8: What can we do to make the Behavioral Health Training Center more attractive to you and your agency or family?

The survey will circulate in October 2020 with results available in early November. Results will help narrow the Target Audience, making business decisions and Marketing more finite and less costly.

It has been said that County agencies will not use the space because there is a fee to use it.

Intended Amenities and Accommodations _____

Currently, Facilities, IS, contractors, and the ad hoc committee for this project have worked to put together the following offerings and items for the BHRTC space:

- Ample Parking
- Seating for up to 70 people (possibly more)
- Private Setting
- Restrooms
- Air Conditioning
- Food Storage/Staging
- Custodial and Trash
- First Responder Safety Equipment and Simulator
- Tables and Comfortable Chairs
- Stage
- Hands-Free Mics
- Large Projector Screen with Projector
- Landline
- ADA and Language Services
- WiFi
- Comprehensive Audio/Visual System with Control Cabinet
- Easels with Paper or Whiteboards,
- T.V. Monitors
- Other equipment may be included

This is more than other local meeting spaces offer their renters and we offer these amenities at a lower rate. In this way, we have positioned the business to be a more attractive option than our inland competitors.

To cater to those experiencing sensory difficulties, we have a versatile light system that can shut lights off in multiple zones. Facilities has also installed sound dampening panels, but the space

still echoes too much. Tapestries, quilts or other textile art would help control the sound. Sound dampening machines would also be helpful.

ADA adaptors for those with hearing loss, and a potential English to Spanish translation device are also on our list of accommodations to purchase or consider.

There are no windows, so confidentiality is easy to achieve.
If a group wants to meet separately, room dividers could be purchased to accommodate multiple activities at the same time.

The gun locker for first responders is to be installed in the utility room off of the kitchenette. It will be accessible from both an interior and exterior door in case it needs to be accessed when another group is renting the space.

It will not be visible from the main rental area, restrooms, or kitchenette as long as the utility room door remains closed.

All other First Responder tools have a neutral appearance that should not cause alarm or emotional triggers. There will be floor mats, and a plain black, virtual reality training simulator.

Business Projections

Business projections for the Behavioral Health Regional Training Center Include: hours of operation, building and business maintenance costs (courtesy of Facilities and Fleet), a monthly revenue goal, and a pricing schedule for how to accomplish that. Examples of failed and successful booking days are shown in a graph below.

**OPEN Monday - Friday
(Weekends by Request)**

**Regular Hours: 8:00 A.M. - 6:00
P.M.**

Special Hours: 7:00 A.M.

| Consistent Expenses | Hourly Costs | Monthly Costs | MOU Cost Reduction |
|-------------------------------|--------------|---------------|--------------------|
| Custodial Service | \$42.00 | \$630.00 | |
| Building Maintenance Mechanic | \$55.00 | \$550.00 | |
| Landscape Maintenance | \$48.00 | \$288.00 | \$96.00 |
| Management | \$51.50 | \$3,862.50 | |

Strategic Plan: Mental Health Treatment Act (Measure B)
DRAFT - October 2020

| | | | |
|-----------|--|----------|----------|
| Utilities | | \$880.00 | \$250.00 |
|-----------|--|----------|----------|

| | |
|--|--------------------|
| Total Estimated Monthly Costs | \$5,864.50 |
| Total Estimated Annual Costs | \$70,374.00 |
| Estimated Annual Costs w/ Contingency | \$80,124.00 |

Common Items needing Routine Maintenance per Facilities & Fleet:

- Roof/Gutter Cleaning - Roof/Gutter Repair/Replacement (if needed)
- HVAC - Preventive Maintenance - Coil Cleaning, Filter Changes, Unit Cleaning, Winter Startup, etc.
- Doors/Locks/Alarms/Plumbing/Fixtures/Lighting/Fans/Electrical, etc. Repair/Replacement as needed.
- Winterizing of Outdoor Piping/Irrigation. Repair/Replacement as needed.
- Property Drain/Ditch Maintenance.
- Landscape Trimming and Fall Clean-up. Debris Removal and Disposal.
- Ongoing Landscape Services including Parking Lot/Sidewalk Debris Removal, Irrigation Maintenance, Tree Pruning, Debris Clean-up/Removal.
- Water Heater Inspection. Repair/Replace as needed.
- Hard Flooring Maintenance.
- Carpet Cleaning.

Future Repairs (next 5 years) Facilities & Fleet:

- Building will need to be painted within the next few years.
- Metal fence maintenance (paint).
- Possible roof shingling.

Proposed Fee Structure:

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| | | | |
|--|----------|---|-------------|
| Early Bird: 7:00 A.M. - 9:00 A.M. | \$75.00 | Daily Goal | \$332.67 |
| Partial Day: 8:00 A.M. - 11:00 A.M., 11:30 A.M. - 2:30 P.M., or 3:00 P.M. - 6:00 P.M. | \$140.00 | Weekly Goal (5 Days: 10.5 Hours) | \$1,663.35 |
| Full-Day: 8:00 A.M. - 6:00 P.M. | \$285.00 | Monthly Goal | \$6,666.67 |
| Three-Days: 8:00 A.M. - 6:00 P.M. (3x in a week or month) | \$785.00 | Annual Goal | \$80,000.04 |

Custom options available for unique situations such as a traveling program, invitee, or same week unfilled time slot

| Earning Ratios per Option | | | | |
|---------------------------|--------------------------|----------------------|---------------|------------|
| Early Bird | Add One Partial Day | Add Two Partial Days | Add Full Day | Three Days |
| \$75.00 | \$240.00 | \$405.00 | \$425.00 | \$407.67 |
| Partial Day | Partial Day + Early Bird | Partial Day+1 | Partial Day+2 | |
| \$165.00 | \$240.00 | \$330.00 | \$495.00 | |
| Full-Day | Full-Day + Early Bird | | | |
| \$350.00 | \$425.00 | | | |
| Three-Days | Three-Days + Early Bird | | | |
| \$332.67 | \$407.67 | | | |

| |
|---|
| Red = Under Daily Goal |
| Bold - Meets or Exceeds Daily Goal |

Project Projections _____
(Detailed Notes Below Each Spreadsheet)

The total project cost for the training center is estimated to be \$524,985 out of the \$585,258 allocated funds.

Start-up funds to prepare to operate the business will cost approximately \$24,900 including all currently purchased business materials, advertising, and marketing materials. Currently,

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business/operations materials are paid for with the 25% services account. A total of \$9,906 has been spent on appliances and furniture.

The current balance for the project is \$272, 698.06 with \$312,559.94 spent (including the purchase of the property).

| Project 001 - Behavioral Health Regional Training Facility | Allocations [1] | Estimated Expenditures | Current Expenditures | Current Balance |
|---|-----------------|------------------------|----------------------|-----------------|
| | \$585,258.00 | \$524,985.00 | \$312,559.94 | \$272,698.06 |

| | | | | |
|---|--------------|--------------|--------------|--------------|
| Purchase of Facility [2] | \$278,000.00 | \$278,000.00 | \$278,000.00 | \$0.00 |
| Estimated Improvements [3] | | \$153,900.00 | \$17,510.94 | \$136,389.06 |
| County's Contingency 15% of Improvements Cost | | \$23,085.00 | | |
| Design Costs/Planning [4] | | \$30,000.00 | \$17,049.00 | \$12,951.00 |
| Internal Costs/Partner/s [5] | | \$40,000.00 | [6] | |

| | | | | |
|---|--|-----------------|--------|--------|
| Additional Alternatives (Budget Allowing) | | \$63,568.00 [7] | \$0.00 | \$0.00 |
|---|--|-----------------|--------|--------|

| Operations - Behavioral Health Regional Training Facility | Allocations [8] | Estimated Expenditures | Current Expenditures | Current Balance |
|--|-----------------|------------------------|----------------------|-----------------|
| | \$0.00 | \$24,906.00 | \$9,906.00 | NA |

| | | | | |
|--|--------|-------------|-----------------|----|
| Annual Ongoing Expenses | \$0.00 | \$80,000.00 | | NA |
| Estimated Start-up Business Costs (One Time) [9] | \$0.00 | \$24,906.00 | \$9,906.00 [10] | NA |

Spreadsheet Notes:

[1] \$50,0000 allocated by the Board of Supervisors (BOS) to Facilities and Fleet for the project. \$257,258 allocated by BOS to complete remodel and capital improvements. \$278,000 to purchase the main building.

[2] Approved by the BOS, part of a joint purchase with Mendocino County Sheriff's Office.

[3] Estimated by Doug Anderson of Facilities and Fleet. Number includes: \$4000 for repairs to the Septic System, Landscaping, Flooring and Paint, External Labor Costs.

[4] This is for the Architect's time, plans, and permits.

[5] Project Manager, Facilities, County Council, Purchasing, Behavioral Health, EO, IS

[6] Contracts and inquiries are underway for this and other projects.

[7] Not an Expenditure. These are items that might happen if there's money leftover.

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They include: conversion to LED lights, fire sprinklers and new fans.

[8] No funds allocated towards business start-up expenses/operations. Funds come from the 25% proceeds account. No ongoing annual operations funds have been allocated.

[9] Marketing, Furniture, Tech Items, Gun Locker

[10] Furniture, Coffee Maker, Microwave, and Refrigerator purchased out of 25%, non-capital funds.

Approved Project 003 - Facility: Crisis Residential Treatment _____

Mendocino County could benefit from the cost effective, rehabilitative, and liminal step services available in a Crisis Residential Treatment Facility and Program.

This maximum thirty-day stay location allows people who are nearing or recovering from a severe psychological crisis to spend time in a supportive environment at a lower level of care compared to a PHF or other inpatient facility.

The project will cost an estimated 5.3 million dollars, possibly 4.8 million including the \$500,000 CHFA grant. Current expenditures come to \$502,000.

The collaboration of NAMI, BHAB, and BHHS suggests that the County contract with an operator that will work with other counties (such as Lake) as well as private insurance companies to help meet capacity and operating costs.

Annual operations will approximate \$1,100,000 per year¹⁴.

This amount is consistent with operation costs reported by other CRT programs.

It is possible that the selected contractor could pursue other means of payment aside from reimbursement for Medi-Cal and County realignment funds for the CRT (which will be approximately \$600,000) though this is not guaranteed.

To ensure annual costs are met, in addition to maintenance and landscape, Measure B should plan to allocate \$500,000 annually beginning in 2022: Approved.

An operator will be chosen in mid November 2020.

**Project 003 - Crisis
Residential Treatment**

| | Estimated Expenditures | Current Expenditures | Current Balance |
|------------------------|------------------------|----------------------|-----------------|
| Allocations [1] | | | |

¹⁴ Information courtesy on Behavioral Health

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| | | | | |
|---------------------------|----------------|----------------|---------------------|----------------|
| | \$5,300,000.00 | \$4,800,000.00 | \$502,000.00 | \$4,798,000.00 |
| CHFA Grant | \$500,000.00 | \$500,000.00 | | |
| Construction [2] | | \$3,256,897.00 | \$0.00 | \$0.00 |
| Other Contingencies | | \$126,784.00 | \$0.00 | \$0.00 |
| Design Costs/Planning [3] | | \$1,127,167.00 | \$490,000.00 [4] | \$637,167.00 |
| Internal Costs/Partner/s | | \$91,325.25 | \$12,000.00 [5] | \$79,325.25 |

| Operations - Crisis Residential Treatment | Allocation/Revenue | Estimated Expenditures | Current Expenditures | Current Balance |
|---|--------------------|------------------------|----------------------|-----------------|
| | \$500,000.00 [6] | \$500,000.00 | \$0.00 | \$500,000.00 |
| Annual Ongoing Expenses | [7] | \$1,100,000.00 | \$0.00 | \$1,100,000.00 |
| Operations Materials and Expenses [8] | | \$110,000.00 | \$0.00 | \$110,000.00 |

Spreadsheet Notes:

- [1] Funding includes coverage of the purchase of the land, contract with Nacht & Lewis, Internal Costs, contracting with AECOM, and construction of the facility.
- [2] Estimated by Nacht & Lewis and AECOM. This includes construction and sitework (everything aside from the building itself. Project escalation has been added at \$38,887. \$50,000 for utilities installation.
- [3] Nacht & Lewis \$720,000 from 3.3 million dollar contract. AECOM \$332,000. Building Commissioning \$59,167
- [4] Invoices from Nacht & Lewis and AECOM
- [5] Project Manager, Facilities, County Council, Purchasing, Behavioral Health, EO, IS
- [6] Measure B residual fund \$500,000.
- [7] It takes approximately 1.1 million to operate a CRT annually
- [8] Marketing/RFPs, and appliance purchases

Approved - Service: Mobile Outreach _____

Mobile Outreach would begin as a pilot program that will shift away from the Mobile Outreach and Prevention Services model, to a Mobile Crisis Team.

This intended model will provide three Mental Health Rehabilitation Specialists to respond and ride along with Deputies from the Mendocino County Sheriff's Office.

It was recommended that Measure B allocate Three Hundred Forty Thousand Dollars

(\$340,000) per year for 4 years to fund three Mental Health Rehabilitation Specialists for the Mobile Crisis Team program. (A total of \$1,360,000). The Board of Supervisors agreed, and this new service is being developed.

In addition, it is recommended that outcome statistics are tracked and reported, so that information can be provided on the success of this program.

This is the only way to track its efficacy and make it eligible for future funding.

Recommended - Facility: Psychological Health Facility (or other Inpatient) _____
According to the Behavioral Health collaborative consisting of NAMI, BHAB, and BHHS, Mendocino County could benefit from having an acute psychiatric facility within the county.

This collaboration would suggest that the County contract with an operator that can run a facility independent of additional monies from Measure B aside from project costs and standard maintenance if the building is to remain County owned.

The selected contractor will work with other counties (such as Lake), as well as pursue revenue through private insurance companies and Medicare to help with meeting capacity and operating cost.

This proposal would also require any agency engaging in client placement to cover the cost of their charge's stay if not allowable by insurance. If the PHF is operated similarly to other private facilities, the collaboration believes the program would be able to operate without Measure B dollars to support annual operations costs. No long term Measure B funds have been requested, but may be in the future.

This project has yet to begin, and is expressed as expected costs without allocations and balance.

The following information was gathered from: The California Hospital Association, Aurora Santa Rosa Hospital, and previous estimates obtained by Measure B in conjunction with Mendocino County Behavioral Health:

Renovating a building to create a PHF in a rural area (such as Mendocino County) can cost between \$400 to \$650 per square foot in comparison to a new facility at an estimated \$1122 per square foot. Another measuring or estimation device calculates \$500,000 per bed. For instance, the 27,000 square foot former Howard Hospital building may cost up to \$17 million to renovate (or \$630-\$650 per square foot), while a 16-bed facility may cost approximately \$8 million to renovate according to the \$500,000 per bed model. This excludes some soft costs including the cost of equipment and operations.

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The dark blue cells have been allocated to Architect

| | |
|------------------------------------|------------------|
| Location: | To be determined |
| Number of Beds: | 10 to 16 |
| Building Area: (Gross Square Feet) | 8,500+ |

| | | |
|---|-----|---------------------|
| Capital Costs | | |
| Construction | | \$9,690,000 |
| County's Construction Contingency | 15% | \$1,501,030 |
| Estimated Capital Costs (Reflects New Construction, Not Remodel) | | \$11,191,300 |

| | | |
|--|-----|--------------------|
| Soft Costs | | |
| Facility Planning and Programming | | \$260,000 |
| Design and Engineering | | \$1,794,959 |
| Special Consultants (Environmental/CEQA, Behavioral Health Expert) | | \$270,000 |
| Geotechnical Investigation/Surveying | | \$60,000 |
| Construction Manager | | \$930,031 |
| Building Commissioning | | \$120,000 |
| Materials Testing (Construction) | | \$93,003 |
| Plan Check, Permit and Inspection Fees | | \$200,000 |
| Utility Connections | | \$300,000 |
| Advertising, Printing & Mailing* | | \$5,000 |
| Land Acquisition/Value (1 acre site) | | \$500,000 |
| Sub-total | | \$4,532,993 |
| Contingency | 10% | \$453,299 |
| Estimated Soft Costs | | \$4,986,292 |

| | |
|---|---------------------|
| Total Estimated Project Cost (Construction+Soft Costs) | \$16,177,592 |
|---|---------------------|

Nacht & Lewis Design new build estimate

A PHF project will cost anywhere from 8 million to 17 million according to research trends within the last five years. An average of 12 million is used in the final fiscal section.

A PHF project will be strongly influenced by the chosen operator which will be identified in the winter of 2020. They will be able to help determine the maintenance needs of the facility based

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on the systems required, enabling the Facilities & Fleet department to estimate an annual cost.

Overall, the project is estimated to cost anywhere from 8 million to 17 million depending on size, remodel, or build.

Nearly any of the suggested programs and possibly, a facility, could share a building (though not an entrance) with a PHF.

Currently, the Measure B Ad Hoc committee and program staff are working on the beginnings of a business justification for the project, including possible locations.

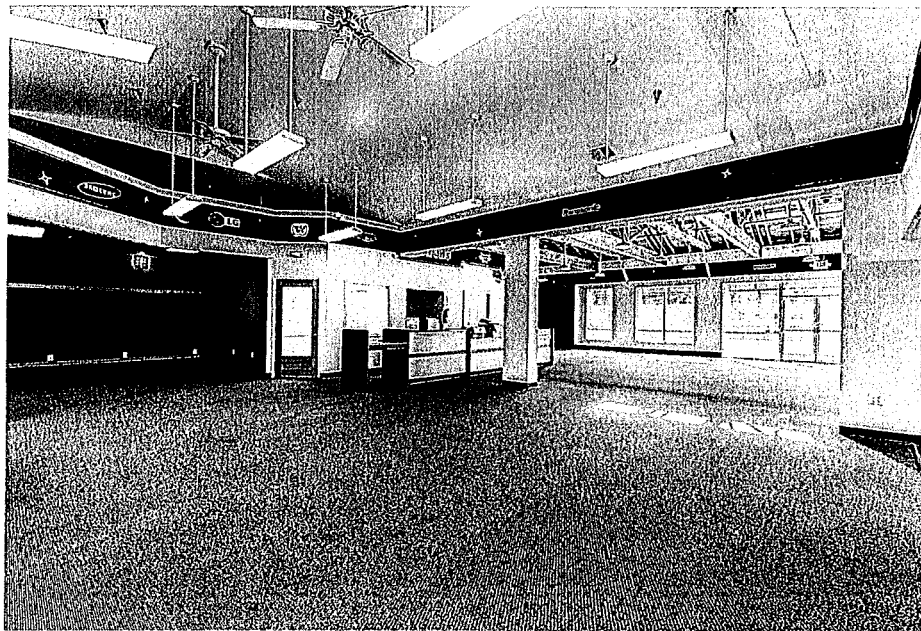
One location is promising:

677 N State St, Ukiah

8,440 SF

Offered at \$1,100,000 (\$130/SF)

Year Built: 1990



More research on potential locations is taking place.

Recommended - Service: Aftercare for the Privately Insured _____

On a regular basis, individuals are discharged from an acute psychiatric hospital stay, or have received a crisis (5150) assessment.

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Individuals who have Medi-Cal, or are indigent, are offered follow-up services for at least 60-days afterwards to get them connected to long term services.

Unfortunately, if an individual has private insurance or Medicare there is no guarantee s/he will get the needed follow-up services to connect them to those long term services such as medication management. This lack of connection increases the risk for rehospitalization for those who don't receive it.

It is recommended that Measure B allocate Two Hundred Sixty Thousand Dollars (\$260,000) per year for 4 years (\$1,040,000). This will provide follow-up Aftercare to all individuals not eligible for County services who have been discharged from a psychiatric hospital stay or have received a crisis (5150) assessment. Outcome statistics will be tracked and reported so that information can be provided on the success of this program, and allow for continued, outside, funding and advocacy with private insurance and Medicare clients.

This item has been tabled by the Board of Supervisors.

Recommended - Service: Community Education, Awareness, and Support (CEAS)
People with mental health conditions experience discrimination and stigma on a daily basis.

There is a need in our community to provide education and awareness around mental health conditions to law enforcement, physicians, community leaders, and community members to reduce this discrimination and stigma.

This effort could pair with the Behavioral Health Regional Training Center if appropriate.

Too often, discrimination and stigma impact an individual's desire and actions to seek services and get the help they need. Families often feel the pressure of stigma in addition to their loved one with a mental health condition.

They both need assistance navigating community resources and support systems. In fact, this was the most outstanding request in the Kemper Report: coaching and family support. The researcher made a point of singling this out on his page 41 list of recommendations.

If approved, Measure B will allocate Three Hundred Fifty Thousand Dollars (\$350,000) per year for four (4) years towards education (\$1,400,000).

It is imperative that the selected provider apply for grants and seek additional funding opportunities during that four (4) year period to sustain the program in future years.

This item has been tabled by the Board of Supervisors.

Recommended - Facility: Supportive Housing _____

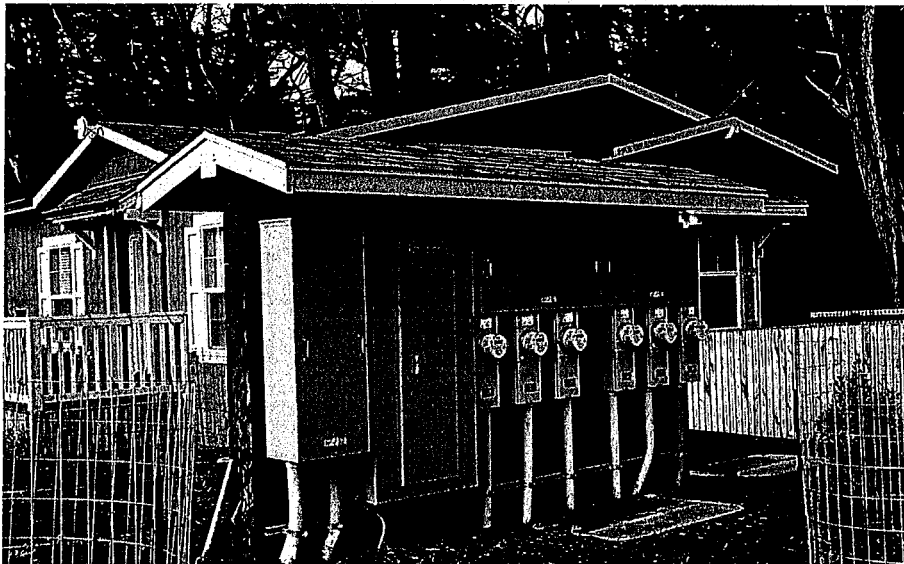
Housing is a needed resource within Mendocino County, especially for our vulnerable mental health population.

Housing is the first step in prevention and early intervention.

It has been proven that providing housing allows individuals with mental health conditions to improve their lives and succeed with recovery. It creates stability (a hallmark of Measure B) that allows people to begin and succeed in recovery.

It is nearly impossible for an individual to maintain stability without housing, and housing could act as a step down option for some instead of returning them to a life on the streets.

It is proposed that Measure B allocate a one-time amount of One Million Three Hundred Thousand Dollars (\$1,300,000) to purchase and renovate, or build permanent housing for individuals on the coast who are homeless, chronically homeless, or at risk of chronic homelessness and who have a mental health condition. The Citizens Oversight Committee added the caveat that in order to move forward with this project, additional, matching funds would be pursued.



This listing, 24001 S. Hwy 1 in Point Arena, consists of four parcels on approximately four acres with eight detached single family manufactured homes: four 2bd/2 ba, and four 3 bd/2ba. This location could house twenty or more people.

Each unit has a private asphalted driveway, fenced yard, trash/utility enclosure, and covered front porch. The property is next door to a CAL-Fire station, and is within easy walking distance to town, and several beach accesses and public hiking trails.

The owner is asking \$2,530,000 and a 5% Cap Rate.

This listing is more expensive than the allocation suggested, but not if matching funds are found/provided.

This item has been tabled by the Board of Supervisors.

Review - Facility: Board & Care

A board and care can take several forms. It can be a Residential Care Facility for the Elderly (RCFE) that specializes in dementia or traumatic brain injuries. It can also be an Adult Residential Facility (ARF) for people who need long term care at a less restrictive level.

Nearly every conserved client from Mendocino County lives in a Board & Care, most are out-of-county. Support for neural disorders such as dementia and tbi are almost non-existent. Any long term facility will be needed and full.

A step up from Supportive Housing, Board & Cares have the same stabilizing effect for its clients. The same bed, a hot shower and meal, daily activities, and game time keep symptoms minimal most of the time.

An RCFE with 6 to 16 beds will cost approximately \$800,000 to 2.8 million annually to run, and an ARF of the same sizes will cost close to \$620,000 through 1.7 million annually. These are simple buildings, and a single structure. large remodel could cost 1.6 million. To build one, the estimated cost is 2.2 million¹⁵.

Regarding operations, they are run and operated by laypeople who are certified to provide specific care and administration. They can be trained and recruited in Mendocino County.

Review - Service: Rehabilitative Care

Psychiatric rehabilitation, also known as psychosocial rehabilitation, is the process of restoration of community functioning and well-being of an individual experiencing symptoms regarding

¹⁵ Information from California Community Care Licensing - Licensing agency for RCFEs and ARFs in California.

mental health.

Developing this service could allow clients to have access to rehabilitative learning at the CRT, and Behavioral Health Regional Training Center. It also dovetails with the Aftercare practice of monitoring clients who have recently done a 5150 assessment, or returned from a PHF.

There is no financial data on this program. Once the program operator is able to explain the needs and basics of the service, a financial plan can be drawn.

Review - Service: Partial Hospital _____

Partial Hospital can help everyone, including people who are resistant to inpatient help. This structured (3 or more days a week) day program offers intensives and care for people who are suffering from life interrupting symptoms, but are able to stay home.

Partial hospitalization programs known to be most effective when used as a step down from residential treatment. This allows a recovering individual to slowly return to everyday life and supports recovery as an ongoing process.

Attending Partial Hospital is very much like spending time at a hospital. There are mandatory groups, therapy, medications review, review of coping skills and rehabilitation, and other services involved in a Partial Hospital.

Because a Partial Hospital is run by high level professionals, the expense would involve Counselors, a Social Worker, and a Prescriber (tele-health?) A Nurse might also be necessary depending on medication management decisions.

A further look into exact costs will be developed.

Review - Service: Expanded Outreach & Support Programs _____

Expanded outreach and support is something every rural county with a lot of land and not many people needs in order to reach the public in any meaningful way.

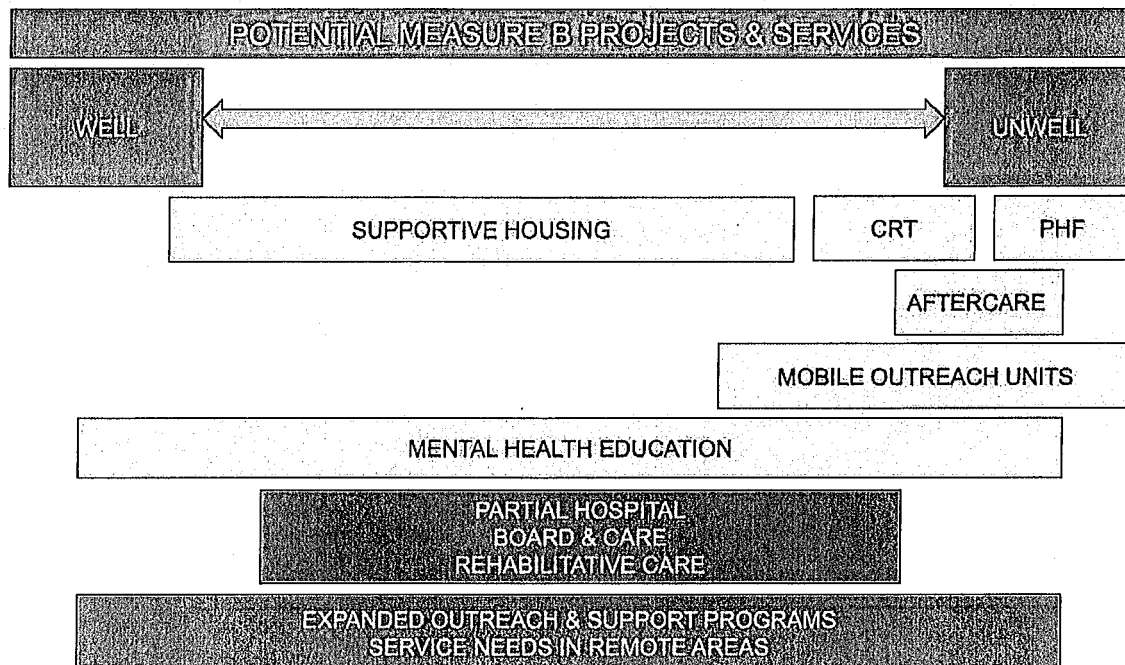
Outreach does not involve staying stationary, and asking for people to come to you. It is a mobile endeavor, and relationship builder. Going to people and giving them information in a way and place that makes them feel comfortable is much more likely to bring results.

This is why the Mobile Crisis program has been such a success in other rural counties.

There are no numbers on what it would take to run this service in Mendocino County at this time. A plan of where the outreach would take place, who would go, and how often will need to

be created before the fiscal portion can be estimated.

Using accrued County statistics, it may be possible to determine what Behavioral Health maladies are happening to people in remote areas and what services may counteract those happenings. With that information, determining what could be done and for what price is possible and encouraged.



Projects and Services.

Recommended projects and services by the Citizens Oversight Committee to the Board of Supervisors are represented in yellow. Not all have been approved.

Dark gray boxes identify Kemper recommendations that are being reviewed as options by the Kemper Ad Hoc and Measure B Ad Hoc committees.

This diagram does not include Operations or Finance.

Why It Works

Using the diagram above, we can see that the boxes in yellow create a multi-tiered, redundant support system for people across the health spectrum. This is an important step towards supporting the citizens of Mendocino County with education, stability, and intervention, while reducing the risk of symptom-related arrests, eliminating days-long emergency room stays due to out-of-county transport requirements, and ensuring that people who need inpatient facility care remain in their own community.

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Many of the included components were contributed by the collaborative efforts of the Behavioral Health Advisory Board (BHAB), Behavioral Health and Human Services (BHHS), and National Alliance on Mental Illness (NAMI) Mendocino. They worked together to begin identifying gaps in the System of Care that could be met by Measure B funding. Others came from the Kemper Plan.

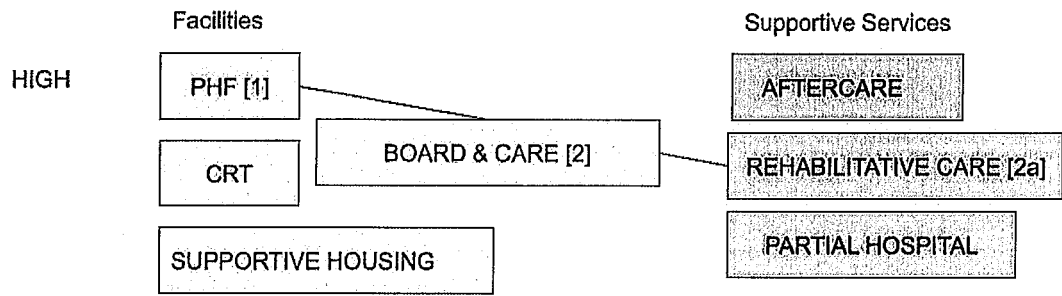
It has been agreed among them that some concerning factors include care and coverage for people with “mild to moderate” symptoms as well as preventative and/or stabilization models, and remote outreach and services.

Shown below are several ways in which the suggested, recommended, and approved Measure B endeavors can work together to help clients through the step-down process.

- Diagram one shows the path of a conserved client from their PHF stay to stability and support
- Number two is an example of someone who has housing, is high functioning, but is headed for a crisis
- Our third example imagines someone who has been unhoused, and needed a recent visit to the PHF
- The fourth and final shows a person who is housed, high functioning, and did have a crisis which required a PHF stay

POTENTIAL MEASURE B LEVELS OF CARE

Path of a housed person who is in need of 24 hour care/conservatorship and recently left the PHF



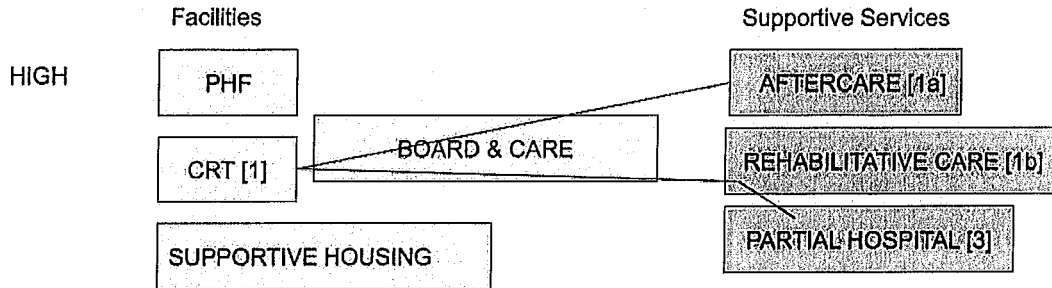
LOW

Mobile Outreach, Education, and Remote Outreach are not measured here because they do not fit in the step-down model, but they do contribute greatly to the outcome of Behavioral Health events.

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POTENTIAL MEASURE B LEVELS OF CARE

Path of a housed person who is high functioning and is heading towards Crisis

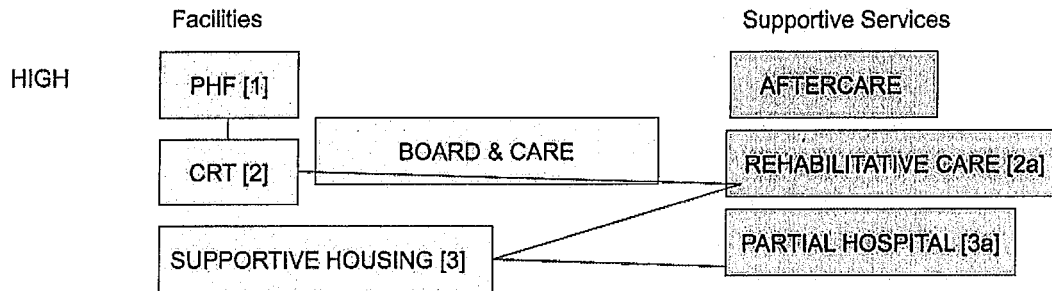


LOW

Mobile Outreach, Education, and Remote Outreach are not measured here because they do not fit in the step-down model, but they do contribute greatly to the outcome of Behavioral Health events.

POTENTIAL MEASURE B LEVELS OF CARE

Path of an unhoused person who is high functioning from a stay at the PHF



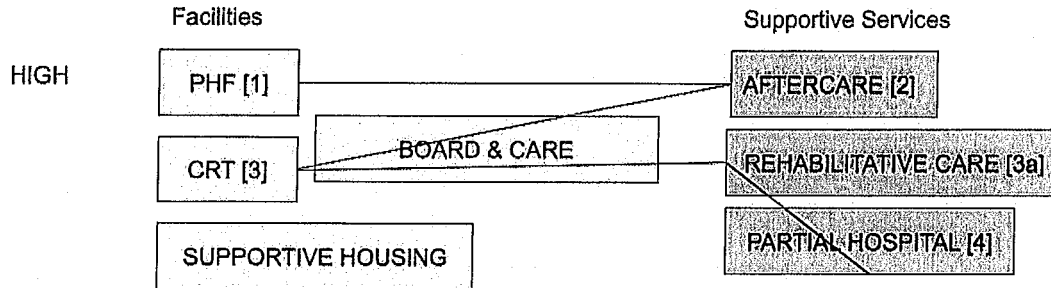
LOW

Mobile Outreach, Education, and Remote Outreach are not measured here because they do not fit in the step-down model, but they do contribute greatly to the outcome of Behavioral Health events.

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POTENTIAL MEASURE B LEVELS OF CARE

Path of a housed, Mild to Moderate classified person who is leaving the PHF



LOW

Mobile Outreach, Education, and Remote Outreach are not measured here because they do not fit in the step-down model, but they do contribute greatly to the outcome of Behavioral Health events.

The important takeaway from seeing these various facilities and supportive services in action is that together, they fit both the mild to moderate and severe and persistent populations, allowing for a slow descent into normalcy, and in the case of a housing alternative, can keep people from returning to crisis creating situations such as homelessness.

These diagrams also show that it is not necessarily easier to care for someone labeled mild to moderate. They may use four or more of these hypothetical items, while someone who is conserved may only need two or three. The perception around what certain people do and do not need regarding healthcare (especially mental health) is often wrong, but this proposed combination of facilities and services fits everyone.

Financials

Unfortunately, there is not enough information to deliver a complete fiscal review, but what we do have is posted as well as the actions needed to get the rest of the data.

| Facilities | FY 18/19 | FY 19/20 | FY 20/21 | FR 21/22 | FY 22/23 | FY 23/24 | FY 24/25 |
|--------------------|----------------|-----------------|-----------------|-----------------|-----------------|----------|----------|
| Annual Revenue | \$6,052,500.00 | \$6,525,000.00 | \$5,400,000.00 | \$5,550,500.00 | \$5,700,000.00 | \$0.00 | \$0.00 |
| Cumulative Revenue | \$0.00 | \$12,577,500.00 | \$17,977,500.00 | \$23,528,000.00 | \$29,228,000.00 | | |

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| Proposed Facilities | | | | | | | |
|--|------------------------|----------------|----------------|----------------|----------------|--|--|
| 001 Behavioral Health Regional Training Center [1] | \$275,000.00 | \$310,258.00 | | | | | |
| 003 Crisis Residential Treatment [2] | | \$1,600,000.00 | \$3,700,000.00 | | | | |
| Recommended - Psychiatric Health Facility [3] | | | | \$4,367,002.00 | \$7,632,998.00 | | |
| Recommended - Supportive Housing | | | \$1,300,000.00 | | | | |
| Under Review - Board & Care | | | | | \$1,600,000.00 | | |
| TOTAL EST COST | | | | | | | |
| | \$20,785,258.00 | | | | | | |
| BALANCE | | | | | | | |
| | \$8,442,742.00 | | | | | | |

| Services & Operations | | | | | | | |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|--------|--------|
| Annual Revenue | \$2,017,500.00 | \$2,175,000.00 | \$1,800,000.00 | \$1,850,500.00 | \$1,900,000.00 | \$0.00 | \$0.00 |
| Cumulative Revenue | \$0.00 | \$4,192,500.00 | \$5,992,500.00 | \$7,843,000.00 | \$9,743,000.00 | | |

| Proposed Services and Short Term Operations | | | | | | | |
|--|--|------------|--------------|--------------|--------------|--------------|--------|
| Mobile Outreach [4] | | | \$340,000.00 | \$340,000.00 | \$340,000.00 | \$340,000.00 | |
| Recommended - Aftercare [5] | | | \$260,000.00 | \$260,000.00 | \$260,000.00 | \$260,000.00 | |
| Recommended - Education [6] | | | \$350,000.00 | \$350,000.00 | \$350,000.00 | \$350,000.00 | |
| Recommended - Outreach and Services | | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Under Review - Rehabilitative Care | | | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Under Review - Partial Hospital | | | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Under Review - Remote Services | | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| 001 Behavioral Health Regional Training Center [7] | | \$9,000.00 | \$16,000.00 | | | | |

Strategic Plan: Mental Health Treatment Act (Measure B)
DRAFT - October 2020

| | | | | | | | |
|---|--------------|-------------|--------------|--------------|--------------|--------------|--|
| Measure B Program (Staff & Services/Supplies) [8] | \$199,047.00 | \$31,389.14 | \$608,500.00 | \$157,775.00 | \$157,775.00 | \$157,775.00 | |
| TOTAL EST COST | | | | | | | |
| \$5,137,261.14 | | | | | | | |
| BALANCE | | | | | | | |
| \$4,605,738.86 | | | | | | | |

| Long Term Operations | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 | FY 27/28 | FY 28/29 | FY 29/30 |
|----------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Annual Revenue | \$2,500,000.00 | \$2,500,000.00 | \$2,500,000.00 | \$2,500,000.00 | \$2,500,000.00 | \$2,500,000.00 | \$2,500,000.00 |

| Estimated Annual Operations Costs | | | | | | | |
|--|---|----------------|----------------|----------------|----------------|----------------|----------------|
| 001 Behavioral Health Regional Training Center | \$80,000.00 | \$80,000.00 | \$80,000.00 | \$80,000.00 | \$80,000.00 | \$80,000.00 | \$80,000.00 |
| 003 Crisis Residential Treatment (allocated) | \$1,100,000.00 | \$1,100,000.00 | \$1,100,000.00 | \$1,100,000.00 | \$1,100,000.00 | \$1,100,000.00 | \$1,100,000.00 |
| Recommended - Psychiatric Health Facility | | | | | | | |
| TOTAL | No priority allocation of long term funds has taken place. \$500,000 has been allocated to the CRT. | | | | | | |
| \$500,000.00 | | | | | | | |
| BALANCE | | | | | | | |
| \$2,000,000.00 | | | | | | | |

[1] Total Project Cost Est: \$585,258

[2] Total Project Est: \$5,300,000

[3] A PHF can cost from 8 to 17 million.

12 million was used as a placeholder until definite numbers are known.

[4] Total \$1,360,000 (over 4 years)

[5] \$1,040,000 Total over 4 years

[6] \$1,400,000 Total over 4 years

[7] Business expenses and start-up costs estimate

[8] Actual and Estimated funds for the Measure B budget per Auditor's Office

Strategic Plan: Mental Health Treatment Act (Measure B)
DRAFT - October 2020

Although the projects or services diagramed are not yet part of a complete strategy, combined not only with each other, but with existing services and facilities, a long term strategic plan for Measure B could be identified.

Analyzing how the new will affect the existing will allow the Measure B Program to develop Key Performance Indicators (KPIs) that will provide a long-term plan for success. KPIs are a little bit different for every business or industry, but for the purposes of Measure B they are: Revenue, Fiscal/Operational Sustainability, Risk Management, Client and B2B Use, Client Retention, and Service Quality.

To achieve this, assigning priority to specific facilities and services according to the 0.125% tax revenue, a cost analysis of what each facility or service would supplement or relieve regarding current client outcomes and expenditures, followed by a cost analysis of what each facility or service would cost to build, start, and operate, are needed for a complete fiscal blueprint.

Facility and Service operators will provide answers regarding Revenue, Sustainability, Risk Management (with assistance from County Council). And statistics will help us estimate what successful Client Retention, Use, and Service Quality is supposed to look like.

In addition, an analysis of how each facility and service will affect the existing facilities and services within the system of care (both in and outside of Mendocino County) including adjacent agencies and causes such as legal, and decisions about how associated change management would be implemented, will deliver the information for a complete and integral strategy for Measure B.

ITEM 3e

| | |
|-------------------------|---|
| Date of Meeting: | October 28, 2020 |
| Contact: | Dr. J. Miller, Ms. C. Angelo (CEO), Chair D. Moschetti |
| | Time Allocated for Item: 15 Minutes |

AGENDA TITLE:

Report on the Status of Kemper Services. Discussion and Possible Action on Report and Current Recommendations.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

Details:

A one-time allocation of One Million - Three Hundred Thousand dollars (\$1,300,000) to purchase and renovate or build permanent housing for individuals on the coast [in a location to be decided] who are homeless, chronically homeless, or at risk of chronic homelessness who have a mental health condition. In addition, the committee requests that this effort includes the pursuit of matching funds.

Contract with a behavioral health-related agency for community education and support services in the amount of \$350,000 per year for four (4) years (\$1,400,000 total) be developed, authorizing the Behavioral Health Director to award and sign-off on the agreement.

Two-hundred sixty thousand dollars (\$260,000) per year for four (4) years (\$1,040,000 total) to provide follow-up services to all individuals not eligible for County [Medical] services who are being discharged from a psychiatric hospital stay; receiving a 51/50 assessment.

Approved: Mobile Crisis Team at \$340,000 a year for four (4) years (\$1,360,000 total).

- Coordination and Launch

ITEM 3f

| | |
|-------------------------|---|
| Date of Meeting: | October 28, 2020 |
| Contact: | Alyson Bailey (P.M.) and Dr. J. Miller |
| | Time Allocated for Item: 10 |

AGENDA TITLE:

Discussion and Possible Action regarding Mendocino County Informations Services (IS) proposed contract with Measure B.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

See attached.

**COUNTY OF MENDOCINO
STANDARD SERVICES AGREEMENT**

This Agreement is by and between the MENDOCINO COUNTY EXECUTIVE OFFICE, INFORMATION SERVICES DIVISION, hereinafter referred to as the "COUNTY", and MEASURE B COMMITTEE, hereinafter referred to as the "MEASURE B".

WITNESSETH

WHEREAS, MEASURE B desires to obtain COUNTY for its professional assistance and support with regard to the technical support activities of the Mendocino County Executive Office, Information Services Division; and,

WHEREAS, COUNTY is willing to provide such services on the terms and conditions set forth in this AGREEMENT and is willing to provide same to MEASURE B.

NOW, THEREFORE it is agreed that MEASURE B does hereby retain COUNTY to provide the services described in Exhibit "A", and COUNTY accepts such engagement, on the General Terms and Conditions hereinafter specified in this Agreement, the Additional Provisions attached hereto, and the following described exhibits, all of which are incorporated into this Agreement by this reference:

Exhibit A Definition of Services
Exhibit B Payment Terms

The term of this Agreement shall be from the date this Agreement becomes fully executed by all parties (the "Effective Date"), and shall continue through June 30, 2021.

The compensation payable to COUNTY hereunder shall not exceed Ten Thousand Dollars (\$10,000) for the term of this Agreement.

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

DEPARTMENT HEAD _____ DATE _____

Budgeted: Yes No

Budget Unit: 1960

Line Item: 826392

Grant: Yes No

Grant No.: N/A

CONTRACTOR/COMPANY NAME

By: _____

Date: _____

NAME AND ADDRESS OF CONTRACTOR:

Measure B Committee

1120 S. Dora Street

Ukiah, CA 95482

INSURANCE REVIEW:

By: _____
Risk Management

Date: _____

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

EXECUTIVE OFFICE/FISCAL REVIEW:

By: _____
Deputy CEO

Date: _____

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,
County Counsel

By: _____
Deputy

Date: _____

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors
Exception to Bid Process Required/Completed _____
Mendocino County Business License: Valid
Exempt Pursuant to MCC Section: _____

GENERAL TERMS AND CONDITIONS

1. **INDEPENDENT CONTRACTOR:** No relationship of employer and employee is created by this Agreement; it being understood and agreed that COUNTY is an Independent Contractor. COUNTY is not the agent or employee of the MEASURE B in any capacity whatsoever and MEASURE B shall not be liable for any acts or omissions by COUNTY nor for any obligations or liabilities incurred by COUNTY.
2. **INDEMNIFICATION:** To the furthest extent permitted by law (including without limitation California Civil Code sections 2782 and 2782.8, if applicable), MEASURE B shall assume the defense of, indemnify, and hold harmless the COUNTY, its officers, agents, and employees, from and against any and all claims, demands, damages, costs, liabilities, and losses whatsoever alleged to be occurring or resulting in connection with the performance or obligations under this AGREEMENT, unless arising out of the sole negligence or willful misconduct of COUNTY.
3. **WORKERS' COMPENSATION:** Each party shall be responsible for providing its own Worker's Compensation insurance.
4. **CONFORMITY WITH LAW AND SAFETY:**
 - a. In performing services under this Agreement, MEASURE B shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal, and local governing bodies, having jurisdiction over the scope of services, including all applicable provisions of the California Occupational Safety and Health Act. MEASURE B shall indemnify and hold COUNTY harmless from any and all liability, fines, penalties and consequences from any of MEASURE B's failures to comply with such laws, ordinances, codes and regulations.
 - b. **Accidents:** If a death, serious personal injury or substantial property damage occurs in connection with performance of this Agreement, MEASURE B shall immediately notify Mendocino County Risk Manager's Office by telephone. MEASURE B shall promptly submit to COUNTY a written report, in such form as may be required by COUNTY of all accidents which occur in connection with this Agreement. This report must include the following information: (1) name and address of the injured or deceased person(s); (2) name and address of involved sub-contractor, if any; (3) name and address of MEASURE B's liability insurance carrier; and (4) a detailed description of the accident and whether any of COUNTY's equipment, tools, material, or staff were involved.

- c. MEASURE B further agrees to take all reasonable steps to preserve all physical evidence and information which may be relevant to the circumstances surrounding a potential claim, while maintaining public safety, and to grant to the COUNTY the opportunity to review and inspect such evidence, including the scene of the accident.
5. PAYMENT: For services performed in accordance with this Agreement, payment shall be made to COUNTY as provided in Exhibit "B" hereto as funding permits.

If MEASURE B over pays COUNTY for any reason, COUNTY agrees to return the amount of such overpayment to MEASURE B, or at MEASURE B's option, permit MEASURE B to offset the amount of such overpayment against future payments owed to COUNTY under this Agreement or any other agreement.

6. TAXES: Payment of all applicable federal, state, and local taxes shall be the sole responsibility of MEASURE B.
7. THIRD PARTY LICENSES: If contemplated in Attachment A of this agreement, COUNTY may provide copies, licenses, sublicenses, or other right to computer software at the rate for reimbursement so provided. Such software is subject to all terms, conditions and other restrictions under which it may be licensed by its author, vendor, or other licensor. MEASURE B agrees to adhere to and be bound by such licensing terms. COUNTY is not the manufacturer of any such software, and provides no warranties or representations, including but not limited to any warranty as to fitness for any particular purpose.
8. NOTICES: All notices, requests, demands, or other communications under this Agreement shall be in writing. Notices shall be given for all purposes as follows:

Personal delivery: When personally delivered to the recipient, notices are effective on delivery.

First Class Mail: When mailed first class to the last address of the recipient known to the party giving notice, notice is effective three (3) mail delivery days after deposit in a United States Postal Service office or mailbox. Certified Mail: When mailed certified mail, return receipt requested, notice is effective on receipt, if delivery is confirmed by a return receipt.

Overnight Delivery: When delivered by overnight delivery (Federal Express/Airborne/United Parcel Service/DHL WorldWide Express) with charges prepaid or charged to the sender's account, notice is effective on delivery, if delivery is confirmed by the delivery service.

Facsimile transmission: When sent by facsimile to the facsimile number of the recipient known to the party giving notice, notice is effective on receipt, provided that, (a) a duplicate copy of the notice is promptly given by first-class or certified

mail or by overnight delivery, or (b) the receiving party delivers a written confirmation of receipt. Any notice given facsimile shall be deemed received on the next business day if it is received after 5:00 p.m. (recipient's time) or on a non-business day.

Addresses for purpose of giving notice are as follows:

To COUNTY: MENDOCINO COUNTY EXECUTIVE OFFICE
INFORMATION SERVICES DIVISION
501 Low Gap Road, Room 1440
Ukiah, CA 95482
Attn: Cody Snider

To MEASURE B: MEASURE B COMMITTEE
1120 S. Dora Street
Ukiah, CA 95482
ATTN: Administration

Any correctly addressed notice that is refused, unclaimed, or undeliverable because of an act or omission of the party to be notified shall be deemed effective as of the first date that said notice was refused, unclaimed, or deemed undeliverable by the postal authorities, messenger, or overnight delivery service.

Any party may change its address or facsimile number by giving the other party notice of the change in any manner permitted by this Agreement.

9. USE OF COUNTY PROPERTY: MEASURE B shall not use County property (including equipment, instruments and supplies) or personnel for any purpose other than in the performance of his/her obligations under this Agreement.
10. COMPLIANCE WITH LICENSING REQUIREMENTS: MEASURE B shall comply with all necessary licensing requirements and shall obtain appropriate licenses and display the same in a location that is reasonably conspicuous, as well as file copies of same with the County Executive Office.
11. AUDITS; ACCESS TO RECORDS: Each party shall make available to the other, its authorized agents, officers, or employees, for examination any and all ledgers, books of accounts, invoices, vouchers, cancelled checks, and other records or documents evidencing or relating to the expenditures and disbursements charged in connection with this agreement.

Each party shall maintain full and adequate records to show the actual costs incurred by in the performance of this Agreement. Each party further reserves the right to examine and reexamine said books, records and data during the four (4) year period following termination of this Agreement or completion of all work hereunder, as evidenced in writing, and each party shall in no event dispose of, destroy, alter, or

mutilate said books, records, accounts, and data in any manner whatsoever for four (4) years after the MEASURE B makes the final or last payment or within four (4) years after any pending issues between the MEASURE B and COUNTY with respect to this Agreement are closed, whichever is later.

12. **TIME OF ESSENCE:** Time is of the essence in respect to all provisions of this Agreement that specify a time for performance; provided, however, that the foregoing shall not be construed to limit or deprive a party of the benefits of any grace or use period allowed in this Agreement.
13. **TERMINATION:** The COUNTY has and reserves the right to suspend, terminate or abandon the execution of any work by without cause at any time upon giving to MEASURE B notice. Such notice shall be in writing and may be issued by any county officer authorized to execute or amend the contract, the County Chief Executive Officer, or any other person designated by the County Board of Supervisors. In the event of termination, the COUNTY shall be entitled to payment for services provided hereunder prior to the effective date of said suspension, termination or abandonment. Said payment shall be computed in accordance with Exhibit B hereto, provided that the maximum amount payable to COUNTY for its professional assistance and support with regard to the technical support activities of the Mendocino County Executive Office, Information Services Division shall not exceed payment for services provided hereunder prior to the effective date of said suspension, termination or abandonment or lack of funding.
14. **NON APPROPRIATION:** If MEASURE B should not appropriate or otherwise make available funds sufficient to purchase, lease, operate or maintain the products set forth in this Agreement, or other means of performing the same functions of such products, MEASURE B may unilaterally terminate this Agreement only upon thirty (30) days written notice to COUNTY. Upon termination, MEASURE B shall remit payment for all products and services delivered to MEASURE B and all expenses incurred by COUNTY prior to COUNTY'S receipt of the termination notice.
15. **CHOICE OF LAW:** This Agreement, and any dispute arising from the relationship between the parties to this Agreement, shall be governed by the laws of the State of California, excluding any laws that direct the application of another jurisdiction's laws.
16. **VENUE:** All lawsuits relating to this contract must be filed in Mendocino County Superior Court, Mendocino County, California.
17. **WAIVER:** No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this Agreement shall be effective unless it is in writing and signed by the party waiving the breach, failure, right or remedy. No waiver of any breach, failure, right or remedy shall be deemed a waiver

of any other breach, failure, right or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.

18. **ENTIRE AGREEMENT:** This Agreement, including all attachments, exhibits, and any other documents specifically incorporated into this Agreement, shall constitute the entire agreement between MEASURE B and COUNTY relating to the subject matter of this Agreement. As used herein, Agreement refers to and includes any documents incorporated herein by reference and any exhibits or attachments. This Agreement supersedes and merges all previous understandings, and all other agreements, written or oral, between the parties and sets forth the entire understanding of the parties regarding the subject matter thereof. This Agreement may not be modified except by a written document signed by both parties. In the event of a conflict between the body of this Agreement and any of the Exhibits, the provisions in the body of this Agreement shall control.
19. **HEADINGS:** Herein are for convenience of reference only and shall in no way affect interpretation of this Agreement.
20. **MODIFICATION OF AGREEMENT:** This Agreement may be supplemented, amended or modified only by the mutual agreement of the parties. No supplement, amendment or modification of this Agreement shall be binding unless it is in writing and signed by authorized representatives of both parties.
21. **ASSURANCE OF PERFORMANCE:** If at any time the COUNTY has good objective cause to believe MEASURE B may not be adequately performing its obligations under this Agreement or that MEASURE B may fail to complete the Services as required by this Agreement, COUNTY may request from MEASURE B prompt written assurances of performance and a written plan acceptable to COUNTY, to correct the observed deficiencies in MEASURE B's performance. MEASURE B shall provide such written assurances and written plan within thirty (30) calendar days of its receipt of COUNTY's request and shall thereafter diligently commence and fully perform such written plan. MEASURE B acknowledges and agrees that any failure to provide such written assurances and written plan within the required time is a material breach under this Agreement.
22. **SUBCONTRACTING/ASSIGNMENT:** MEASURE B shall not subcontract, assign or delegate any portion of this Agreement or any duties or obligations hereunder without the COUNTY's prior written approval.
 - a. Neither party shall, on the basis of this Agreement, contract on behalf of or in the name of the other party. Any agreement that violates this Section shall confer no rights on any party and shall be null and void.
 - b. Only the department head or his or her designee shall have the authority to approve subcontractor(s).

23. SURVIVAL: The obligations of this Agreement, which by their nature would continue beyond the termination or expiration of the Agreement, including without limitation, the obligations regarding Indemnification (Paragraph 2), shall survive termination or expiration for two (2) years.
24. SEVERABILITY: If a court of competent jurisdiction holds any provision of this Agreement to be illegal, unenforceable, or invalid in whole or in part for any reason, the validity and enforceability of the remaining provisions, or portions of them, will not be affected, unless an essential purpose of this Agreement would be defeated by the loss of the illegal, unenforceable, or invalid provision.
25. INTELLECTUAL PROPERTY WARRANTY: During the course of this AGREEMENT, COUNTY may access MEASURE B's computers or other electronic devices for the purposes of providing the services contemplated in Attachment A or any amendment or addendum thereto. MEASURE B represents and warrants that it has obtained all appropriate licenses for any software or other intellectual property on such devices. Said licenses shall be sufficient for both MEASURE B's ordinary operation of the devices and all maintenance or other services COUNTY performs pursuant to this agreement. In the event COUNTY is subject to any claim, lawsuit, or demand by a third party related to such software or other intellectual property, MEASURE B shall indemnify and defend COUNTY pursuant to Paragraph 2 of this Agreement.

26. ELECTRONIC COPIES:

The parties agree that an electronic copy, including facsimile copy, email, or scanned copy of the executed Agreement, shall be deemed, and shall have the same legal force and effect as, an original document.

27. COOPERATION

COUNTY and MEASURE B shall cooperate in the performance of all work hereunder.

[END OF GENERAL TERMS AND CONDITIONS]

EXHIBIT A

DEFINITION OF SERVICES

COUNTY shall provide the following services:

1. General

1.1. Inclusions – COUNTY will provide:

- 1.1.1 Audio visual administration and technical support for the purpose of recording, broadcasting and pre/post processing of meetings.
- 1.1.2. When necessary, COUNTY will provide the following public address (PA) system equipment, including but not limited to:
 - 14 microphones, amplifier and speakers
 - Video cameras
 - Streaming equipment for video and audio recording
 - When technically feasible streaming may be provided via you tube, PEG and/or Facebook live
- 1.1.2. COUNTY will submit a monthly invoice to MEASURE B for payment.
- 1.1.3. COUNTY will provide a point of contact e-mail address and phone number
- 1.1.4. COUNTY will provide General technical support as requested and will be charged at the rates listed in Attachment B
- 1.1.5. An approved Help Desk logging system will be operated during normal business hours
- 1.1.6. Documentation will be maintained for all services provided
- 1.1.7. Regular business hours for the scope of this agreement are Monday – Friday, 8:00 a.m. to 5:00 p.m. excluding County holidays.

1.2. Exclusions – COUNTY will NOT provide:

- 1.2.1. Support for unlicensed or unregistered products, or products not covered under the vendor's required maintenance program
- 1.2.2. Support for products operating in environments that do not meet the recommended minimum configuration standards. Special exceptions

and support arrangements may be negotiated in regards to this requirement for system configurations that are not within the control of the customer

- 1.2.3. Support for products that violate established policies and procedures
- 1.2.4. Funding for providing physical equipment or software
- 1.2.5. Support for individually owned equipment or services

[END OF DEFINITION OF SERVICES]

EXHIBIT B

PAYMENT TERMS

COUNTY will receive payment according to the Technical Services and Support rates listed below.

Within 30 days following each month, COUNTY shall submit to MEASURE B an invoice detailing the COUNTY hours spent performing technical support as specified in this Agreement for which reimbursement is sought. Based on the expenses identified in the invoice, MEASURE B shall remit payment within thirty (30) days, following acceptance of cost report/invoice.

COUNTY and MEASURE B will exercise due diligence in resolving any questions that may arise in regards to services and/or billings. MEASURE B shall not be charged for operational mistakes and errors unless the errors clearly originated in MEASURE B.

| MENDOCINO COUNTY EXECUTIVE OFFICE INFORMATION SERVICES DIVISION TECHNICAL SERVICES AND SUPPORT RATES | | |
|---|------------------------|---------------------|
| SUPPORT COSTS | RATE PLUS ADMIN | UNIT OF COST |
| Information Systems Technician | \$56.50 – \$88.06 | Per Hour |
| Network Systems Analyst | \$103.80 – \$128.59 | Per Hour |
| | | |
| SERVICE COSTS | RATE | UNIT OF COST |
| Equipment Usage Fee | \$100 | Per Meeting |
| | | |
| TRAVEL COSTS | RATE | UNIT OF COST |
| Mileage | \$0.575 | Per Mile |
| | | |

1. Weighted average salary rate is per hour based on the above referenced class specifications. Weighted rates may be modified during the term of this agreement when updates are provided by the Mendocino County Auditor's Office.
2. Requests for services outside of regular business hours, as identified in Exhibit A, will be billed at the following rates:
 - a. Service charges will equal 1.5 times the weighted average salary rate

- b. The minimum call out will equal three (3) hours
- 3. Mileage rate is based on the International Revenue Service standard mileage rates and mileage calculations are based on travel from 501 Low Gap, Ukiah and returning to same address.

[END OF PAYMENT TERMS]

ITEM 3g

| | |
|-------------------------|---|
| Date of Meeting: | October 28, 2020 |
| Contact: | Chair D. Moschetti and Vice-Chair J. Diamond |
| | Time Allocated for Item: 15 |

AGENDA TITLE:

Discussion and Possible Action on Committee Calendar and Benchmarks for 2021.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

As we come closer to the end of the calendar year, it is time to decide the dates of meetings and approximate focus of efforts for 2021.

See calendar options attached.

January 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

February 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | | | | | | |

March 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

April 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

May 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

June 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

July 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

August 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

September 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

October 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

November 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

December 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

January 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

February 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | | | | | | |

March 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

April 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

May 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

June 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | | | |

July 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

August 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

September 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

October 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

November 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

December 2021

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |



Manzanita Services, Inc.
“Wellness Center” Activities
Now Available Online!

October 2020

| Mon | Tue | Wed | Thu | Fri |
|--|---|--|--|---|
| | | | 1 | 2 |
| 5 11-12 Creative Writing 12:30-2 pm Anger Management | 6 10-12 Art w/Celeste 12:30-2 Life Skills | 7 10-12 Art w/Celeste 12:30-2 Dual Diagnosis | 8 10-12 Art w/Celeste 12:30-2 WRAP | 9 11-12 Self-Esteem 12:30-2 Women’s Group |
| 12 11-12 Creative Writing 12:30-2 pm Anger Management | 13 10-12 Art w/Celeste 12:30-2 Life Skills | 14 10-12 Art w/Celeste 12:30-2 Dual Diagnosis | 15 Global Peer Support Day! 10-12 Art w/Celeste 12:30-2 WRAP | 16 11-12 Self-Esteem 12:30-2 Women’s Group |
| 19 11-12 Creative Writing 12:30-2 pm Anger Management | 20 10-12 Art w/Celeste 12:30-2 Life Skills | 21 10-12 Art w/Celeste 12:30-2 Dual Diagnosis | 22 10-12 Art w/Celeste 12:30-2 WRAP | 23 11-12 Self-Esteem 12:30-2 Women’s Group |
| 26 11-12 Creative Writing 12:30-2 pm Anger Management | 27 10-12 Art w/Celeste 12:30-2 Life Skills | 28 10-12 Art w/Celeste 12:30-2 Dual Diagnosis | 29 10-12 Art w/Celeste 12:30-2 WRAP | 30 11-12 Self-Esteem 12:30-2 Women’s Group |

Call or email today for more information and to pre-register for classes/groups.

(707)463-0405 ~ wellness@manzanitaservices.org

(See back side of flier for a brief description of classes and groups.)

Summary of Manzanita's Online Zoom Classes & Groups

Manzanita's classes, activities, and groups offer many opportunities for learning, tapping into your creativity, receiving peer support, making progress towards achieving your own personal goals, and having lots of fun!

- ❖ **Anger Management:** How can we better manage, and outgrow, unhelpful habits of anger. ****Satisfies court requirements for 12-week courses**** (Debra/Tony) **To register in advance online for this meeting:**
<https://zoom.us/meeting/register/tJlpf-qprjwqGNLtd2Mq3jGb0idFcFF6X5J5>
- ❖ **Art with Celeste:** Create your own art with a wide range of mediums and ideas with support with our art facilitator extraordinaire! (Celeste) **To register in advance online for this meeting:**
https://zoom.us/meeting/register/tJEsc-mgrjgvG9Ghr6SFtl_uelDFQFI2FGf
- ❖ **Client Council:** Designed to allow clients to have a voice about upcoming events and a safe place to share, thoughts feelings and ideas. **(Coming Soon!)**
- ❖ **Creative Writing:** (Formerly "Lyrical Creativity") Come join us for imaginative writing and creative sharing. **(No writing experience necessary.)** (Curtis) **To register in advance online for this meeting:**
<https://zoom.us/meeting/register/tJMlcOiprT8tGNN2er1Fd3egPpdG-P-EaXiw>
- ❖ **Dual Diagnosis:** Overcoming emotional challenges and addiction with mutual support, determination and strategies. (Debra/Tony) **To register in advance online for this meeting:**
<https://zoom.us/meeting/register/tJEoc-mtrDwjGN2zolzKR-IF19IVuLUAKTSS>
- ❖ **Life Skills:** Review the basics and shine! Communication, budgeting, tenant/landlord responsibilities, hygiene and more. (Debra/Tony) **To register in advance online for this meeting:**
<https://zoom.us/meeting/register/tJ0rfumqrT0rGddWqs8V4-pdU-QrekyXNRHh>
- ❖ **Self Esteem:** In this class, you'll learn innovative, clear and compassionate methods to help you identify the causes of your mood slumps and develop a more positive outlook on life. (Curtis) **To register in advance online for this meeting:**
https://zoom.us/meeting/register/tJUtcuurz4rGdU-r2Z9hgKpV034aVohkYv_
- ❖ **Women's Group:** Women Empowering Women throughout all walks of life. (Laurie) **To register in advance online for this meeting:**
https://zoom.us/meeting/register/tJYucOitrijOrG9PWthY48I9QZJ-_k5iupgKA
- ❖ **WRAP Group:** "Wellness Recovery Action Plan" by Mary Ellen Copeland – A 'wellness recovery action plan' to help you get well and stay well; designed by you... for you! (Debra/Tony) **To register in advance online for this meeting:**
<https://zoom.us/meeting/register/tJ0tfuitqz4pGdSBZ4as1K2c24qjFizA7jy>