

# Mendocino Historical Review Board

c/o Planning & Building Services  
120 West Fir Street  
Fort Bragg, CA 95437  
964-5379



## MENDOCINO HISTORICAL REVIEW BOARD ACTION MINUTES – SEPTEMBER 14, 2020

### VIRTUAL MEETING (PURSUANT TO STATE EXECUTIVE ORDER N-29-20) Before the Mendocino Historical Review Board Fair Statement of Proceedings (Pursuant to California Government Code Section 25150)

DRAFT ACTION MINUTES – SPECIAL MEETING September 14, 2020

These are action minutes. For a complete transcript of the meeting, please request a copy of the digital recording. The meeting recording is available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo> and a recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

Draft minutes may be approved, possibly with corrections, at the October 5, 2020 MHRB meeting.

#### 1. Call to Order.

The Review Board convened at 2:00 p.m. for its scheduled special meeting.

#### 2. Roll Call.

##### Present

Review Board Members: Kappler, Lamb, Saunders and Roth.  
Planning and Building Services Staff: Chief Planner Acker Krog.

#### 3. Determination of Legal Notice.

Hearing was properly noticed.

#### 4. Approval of Minutes.

##### 4a. January 6, 2020

Board Member Kappler noted concerns regarding the description of the Review Board Action on Case 9b and confusion that stemmed from the way it was written.

Chief Planner Acker Krog suggested that the Review Board continue their action on the January 6, 2020 minutes in order for staff to provide additional detail regarding the action and to review them with the December 2, 2019 minutes where the same project was also discussed.

Upon motion by Board Member Kappler, seconded by Board Member Roth, and carried by a voice vote (4-0), the Mendocino Historical Review Board continued the January 6, 2020 minutes to the October 5, 2020 agenda.

##### 4b. February 3, 2020



Upon motion by Board Member Roth, seconded by Board Member Kappler, and carried by a voice vote (4-0), the Mendocino Historical Review Board approved the February 3, 2020 minutes.

**4c. March 2, 2020**

Upon motion by Board Member Roth, seconded by Board Member Kappler, and carried by a voice vote (4-0), the Mendocino Historical Review Board approved the March 2, 2020 minutes.

**4d. July 20, 2020**

Board Member Kappler commented on item 12c noting that the word “affirmed” was missing and on item 10f that the Review Board Action listed him as both the motion maker and the second.

Staff noted that both items would be corrected on the final minutes.

Board Member Roth inquired about item 10d requesting clarification about the modified language in Condition 10 and the new Condition 11.

Staff noted that they recalled that Condition 10 was modified to reflect an expiration of 2029 and that Condition 11 was related to conformance with the current Public Health Order in effect at the time. Staff stated that they would ensure that the final minutes detailed what both items were.

Upon motion by Board Member Roth, seconded by Board Member Saunders, and carried by a voice vote (4-0), the Mendocino Historical Review Board approved the July 20, 2020 minutes, as modified.

Board Member Kappler requested of Staff that minutes for future meetings be provided within one to two months of the meeting occurring.

Chief Planner Acker Krog noted that they would comply with this request.

**5. Correspondence.**

None.

**6. Report from the Chair.**

Chair Lamb introduced new Board Member Alan Saunders.

**7. Public Expression.**

None.

**8. Consent Calendar.**

None.

**9. Public Hearing Items.**

None.

**10. Matters from the Board.**

**10a.** Discussion and Possible Action: Letter to the Board of Supervisors regarding membership requirements for the Review Board.

The Review Board discussed the status of the Letter to the Board of Supervisors.



Board Member Roth provided comments regarding revisiting the idea of including business owners within the Town of Mendocino on the Board and perhaps limiting it to only two members at most.

Chair Lamb expressed her disagreement with Board Member Roth regarding inclusion of Business Owners.

Chief Planner Acker Krog noted that we had a telecomment request and that the individual was waiting on the line.

Chair Lamb called upon the telecommentor.

Dan Potash provided telecomment on the subject and expressed his concern with opening up the Review Board to business owners.

After additional discussion by the Review Board it was agreed that Board Member Roth would prepare revisions to the draft letter that was presented to the full Review Board in February 2020, including his suggested edits to include business owners.

The Review Board agreed that the revised draft letter would be discussed at the October 5, 2020 meeting and mailed out with the hearing packets as well as posted to the website so that the public could review as well.

**11. Matters from the Staff.**

None.

**12. Adjournment.**

Meeting adjourned at 3:00 p.m.