

Mendocino Historical Review Board

c/o Planning & Building Services
120 West Fir Street
Fort Bragg, CA 95437
964-5379



MENDOCINO HISTORICAL REVIEW BOARD ACTION MINUTES – AUGUST 3, 2020

VIRTUAL MEETING (PURSUANT TO STATE EXECUTIVE ORDER N-29-20) Before the Mendocino Historical Review Board Fair Statement of Proceedings (Pursuant to California Government Code Section 25150)

DRAFT ACTION MINUTES – SPECIAL MEETING August 3, 2020

These are action minutes. For a complete transcript of the meeting, please request a copy of the digital recording. The meeting recording is available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo> and a recording of this meeting is available at the Planning and Building Department upon request. There is a fee of \$10.00 per recording.

Draft minutes may be approved, possibly with corrections, at the October 5, 2020 MHRB meeting.

1. Call to Order.

The Review Board convened at 2:00 p.m. for its scheduled special meeting.

2. Roll Call.

Present

Review Board Members: Kappler, Lamb, and Roth.

Planning and Building Services Staff: Planner Cherry, Planner Waldman, and Chief Planner Acker Krog.

3. Determination of Legal Notice.

Hearing was properly noticed.

4. Approval of Minutes.

None.

Chair Lamb requested confirmation that the minutes will be coming forward at the September MHRB meeting.

Staff affirmed that is correct and requested confirmation that the MHRB still wished to hold a meeting despite having no public hearing items for September's calendar.

The MHRB affirmed that they would like to have a meeting on September 14, 2020.

5. Correspondence.

Planner Cherry commented that she emailed copies of letters to all Board members from Caltrans regarding historic survey work and specifically requesting information on the history of the area in relation to the Albion Bridge.



The Board members affirmed that they received the letter and that they would respond individually to Caltrans.

6. Report from the Chair.

Chair Lamb noted that the Review Board is actively looking for new members and wished to encourage individuals to apply.

7. Public Expression.

None.

8. Consent Calendar.

None.

9. Public Hearing Items.

None.

10. Matters from the Board.

None.

11. Matters from the Staff.

11a. Discussion: Conference with property owner regarding roof-mounted solar array at 10900 Ford St. Mendocino. (Continued from July 20, 2020).

Planner Cherry provided a presentation regarding the memorandum prepared for the item and described the proposed improvements.

Bruce Erickson, agent for the project, provided a presentation and answered questions of the Review Board.

Board Member Kappler questioned the location of the site and why it was included in Historic Zone "A".

Planner Cherry responded that the site is not within the Point of View Estates and does fall within Historic Zone "A".

Board Member Kappler inquired with staff about her comment regarding the Secretary of Interior Standards.

Planner Cherry responded about the consistency of the project with the Standards.

Board Member Kappler inquired with Bruce Erickson regarding the purpose of the project, the size of the solar panels, color, and the amount of power that would be generated from the panels.

Board Member Roth commented that he felt the proposed panels were very unobtrusive and there were limited public views of the panels.

Chair Lamb generally supported the proposal but did request of staff that future solar panel applications include the size of the panels and the amount of power to be generated by the panels.



Chief Planner Acker Krog confirmed that Staff would include that information in future items.

The Review Board supported the project and had no additional comments on the item.

11b. CASE#: MS_2020-0001

DATE FILED: 3/10/2020

OWNER/APPLICANT: RICHMOND & CAROL AGUILAR

AGENT: STEVEN MCGUCKIN

REQUEST: Coastal Development Minor Subdivision of a 31,234± sq. ft. parcel to create 2 parcels of approximately 18,430 sq. ft. and 12,800 sq. ft.

ENVIRONMENTAL DETERMINATION: Negative Declaration

LOCATION: Within Coastal Zone, in the Town of Mendocino, at the west end of Main Street (CR 407E), bordered on the north by Albion Street (CR 407D), on the east by Woodward Street (CR 407J), on the south by Main Street (CR 407E) and on the west by Heeser Street (CR 407I), located at 45300 Main Street, Mendocino (APN: 119-217-08).

SUPERVISORIAL DISTRICT: 5

STAFF PLANNER: JESSIE WALDMAN

Chief Planner Acker Krog introduced Planner Waldman to the Review Board and commented on the scope of the request today.

Board Member Roth inquired about how often the Review Board see's these requests to subdivide parcels.

Chief Planner Acker Krog commented about the rare nature of this application as many parcels in the Town of Mendocino could not be subdivided further.

Board Member Roth inquired about the Hydrologic Studies in the application materials.

Planner Waldman responded regarding the history on the site regarding water analysis and at what point in the process the water analysis would come up.

Chief Planner Acker Krog commented on the general process for subdivisions regarding conditions of approval and what point in the process water analysis comes into the requirements particularly regarding objective and subjective studies in relation to Sundstrom v. County of Mendocino.

Chair Lamb had no comments on the project. She suggested that Staff could electronically share future referral packets to save paper.

Chief Planner Acker Krog noted that she would ensure that only the link for referral packets would be shared in the future as opposed to printed packets.

12. Adjournment.

Meeting adjourned at 2:40 p.m.