

MEETING AGENDA
Mental Health Treatment Act
Citizens Oversight Committee

Mendocino County Offsite and Online due to COVID-19
Phone: (707) 510-6637 and Email: measureb@mendocinocounty.org

Teleconferencing to be hosted from 1120 S. Dora St. in Ukiah, California
Zoom Video Conferencing - <https://mendocinocounty.zoom.us/j/92834815478>
ID: 928 3481 5478, Call-In: 1(669) 900-9128 or 1 (253) 215-8782
Wednesday, September 23, 2020 - 1:00 P.M.

1. OPEN SESSION/ROLL CALL

2. PUBLIC EXPRESSION ON NON-AGENDA ITEMS

Members of the public are welcome to address the Committee on items not listed on the agenda but within the jurisdiction of the Committee. The Committee is prohibited by law from taking action on matters, not on the agenda but may ask questions to clarify the speaker's comment. The Committee limits testimony on matters not on the agenda to three minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Committee.

To best facilitate these items, please write your topic to measureb@mendocinocounty.org
All meetings are recorded.
Once your item is announced, please state your first and last name.

3. COMMITTEE MATTERS

- 3a) Approval of Minutes from the August 26, 2020 Meeting.
- 3b) Acceptance of Action Minutes for Committee Meetings in Place of Summary Minutes; Discussion and Possible Action.
- 3c) Discussion and Possible Action regarding the Auditor's Expenditure Report.
- 3d) Discussion and Possible Action for Measure B to Recommend to the Board of Supervisors the Hiring of a Consultant to Develop a Business Plan

All other participants will be calling in from Fort Bragg, CA; Willits, CA; and Ukiah, CA
Due to COVID-19 Social Distancing requirements, the public is invited to participate ONLINE ONLY

For information regarding the Brown Act for offsite/online public meetings, visit:
<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

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- 3e) Report on the Status of the Kemper Services; Discussion and Possible Action of BOS Outcome, and BOS Measure B Ad Hoc.
- 3f) Discussion and Possible Action of Landscaping Services for the Behavioral Health Regional Training Center Property; Review and MOU Item.
- 3g) Project Manager's Update.
- 4. COMMITTEE MEMBER REPORTS
 - 4a) Committee Member Reports regarding Items of General Interest
- 5. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Committee proceedings. To review items described in this section, please contact the Committee Clerk at measureb@mendocinocounty.org

ADJOURNMENT

The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2)

Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 510-6637 at least five days prior to the Meeting. Additional information regarding the Committee can be obtained by referencing:

www.mendocinocounty.org/community/mental-healthoversight-committee

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ITEM 3a

Date of Meeting:	September 23, 2020
Contact:	Chair D. Moschetti
	Time Allocated for Item: 3 minutes

AGENDA TITLE: Approval of Minutes from the August 26, 2020 Meeting.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

See attached

Mental Health Treatment Act Citizen's Oversight Committee

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August 26, 2020 MINUTES

1. CALL TO ORDER AND ROLL CALL (1:06 P.M.)

Committee Members Present: Ms. Shannon Riley; Mr. Thomas Riley; Dr. Jenine Miller, Mr. Llyod Weer; Chair Moschetti; Dr. Ace Barash; Mr. Mark Mertle; and Ms. Meeka Farretta.

Ms. Carmel Angelo present 1:11 P.M. (no audio, joined with audio 1:13 P.M.); Mr. Ross Liberty joined 1:12 P.M. Mr. Jed Diamond Absent.

A quorum has been established.

2. PUBLIC EXPRESSION

None.

3. COMMITTEE MATTERS

3a) Approval of minutes from July 22, 2020 meeting.

Presenter/s: Chair Moschetti

Public Comment: None.

Committee Action: Upon motion made by Member Allman and seconded by Member Mertle, and carried unanimously, IT IS ORDERED that the July 22, 2020 minutes are hereby approved (with minor changes including page 6 of striking final two sentences in Member Riley's statement in Committee Comment; Page 3 correction of Member Mertle's name from "Mettle" to "Mertle".) Approved: 9, Absent: 2, Against: 0. No absentations. Motion Passes. Measure B staff to correct and upload final version of July 22, 2020 meeting minutes.

3b) Discussion and Possible Action to Accept Minutes for Committee Meetings in Place of Summary Minutes.

Presenter/s: Ms. Shannon Riley

Public Comment: None.

Committee Action: It is unclear whether or not this item had been voted on previously. Measure B staff will locate the previous language, and bring it forward at the next meeting for the Measure B committee. No formal recommendations made.

3c) Discussion and Possible Action Regarding the Auditor's Expenditure Report and Measure B Programs Budget.

Presenter/s: Mr. Lloyd Weer & Alyson Bailey

Public Comment: None.

Committee Action: None.

3d) Discussion and Possible Action Regarding the Crisis Residential Facility as Voted

Presenter/s: Dr. Jenine Miller & Alyson Bailey

Public Comment: None.

Committee Action:

3e) Discussion of Kemper Ad Hoc Committee Suggestions and Ad Hoc Report

Presenter/s: Ms. Carmel Angelo, Dr. Jenine Miller & Chair Donna Moschetti

Public Comment: None.

Committee Action: No action taken.

3f) Discussion and Possible Action Regarding BHRTC Ad Hoc Approval of Fixed Asset over \$5,000 Purchase: Gun Locker for BHRTC

Presenter/s: Alyson Bailey

Public Comment: Jo Bradley

Ms. Bradley asked why the gun locker will not be paid for by the Sheriff's Office. Member Allman spoke representing Sheriff Kendall and said that the training center was going to be used by county, out of county peace officers as well as state and federal law enforcement officers. He imagines that if the Committee decided that it would not be paying for the locker that Sheriff Kendall and the Sheriff's Office would figure out a way to take care of it.

3g) Measure B Project Manager Report

Presenter/s: Alyson Bailey

Public Comment: None.

Committee Action: No action taken.

4. COMMITTEE MEMBER REPORTS

4a) Committee Member Reports

Nothing to report by any committee member.

5. COMMUNICATIONS RECEIVED AND FILED

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ADJOURNMENT

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ITEM 3b

Date of Meeting:	September 23, 2020
Contact:	Chair D. Moschetti
	Time Allocated for Item:

AGENDA TITLE: Acceptance of Action Minutes for Committee Meetings in Place of Summary Minutes; Discussion and Possible Action.

SUMMARY OF REQUEST / BACKGROUND INFORMATION: Clarification that the committee for Measure B will begin using Action Minutes in accordance with HHSA practices.

ITEM 3c

Date of Meeting:	September 23, 2020
Contact:	Member L. Weer - Auditor
	Time Allocated for Item: 10 Minutes

AGENDA TITLE: Discussion and Possible Action regarding the Auditor's Expenditure Report.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

See attached.

**Mendocino County - Measure B Funds
Mental Health Treatment Act**

Revenue and Expenses - Life to Date			Fund 1224, Budget Unit 4052		
Date	Invoice, CRP, Journal No.	Description	Amount	Min 25% Operations	Max 75% Facilities
Revenues:					
2017/18	Total	Measure B Sales Tax Proceeds - April 2018 to June 2018	(1,606,571)	(401,643)	(1,204,929)
2018/19	Total	Measure B Sales Tax Proceeds - July 2018 to June 2019	(8,555,373)	(2,138,843)	(6,416,529)
9/25/2019	CRP 205798	Measure B Sales Tax Proceeds - July 2019	(739,098)	(184,775)	(554,324)
10/25/2019	CRP 207136	Measure B Sales Tax Proceeds - August 2019	(910,284)	(227,571)	(682,713)
11/26/2019	CRP 208392	Measure B Sales Tax Proceeds - September 2019	(652,027)	(163,007)	(489,020)
12/26/2019	CRP 209528	Measure B Sales Tax Proceeds - October 2019	(682,105)	(170,526)	(511,579)
1/27/2020	CRP 210703	Measure B Sales Tax Proceeds - November 2019	(776,491)	(194,123)	(582,368)
2/26/2020	CRP 212294	Measure B Sales Tax Proceeds - December 2019	(909,310)	(227,328)	(681,983)
3/26/2020	CRP 213469	Measure B Sales Tax Proceeds - January 2020	(586,257)	(146,564)	(439,693)
4/27/2020	CRP 214391	Measure B Sales Tax Proceeds - February 2020	(620,557)	(155,139)	(465,418)
5/27/2020	CRP 215310	Measure B Sales Tax Proceeds - March 2020	(476,511)	(119,128)	(357,383)
6/25/2020	CRP 216478	Measure B Sales Tax Proceeds - April 2020	(566,667)	(141,667)	(425,000)
6/30/2020	CRP 217735	Measure B Sales Tax Proceeds - May 2020	(895,873)	(223,968)	(671,905)
6/30/2020	CRP 218766	Measure B Sales Tax Proceeds - June 2020	(832,022)	(208,005)	(624,016)
		Life to Date Revenue:	(18,809,146)	(4,702,286)	(14,106,859)
Expenses:					
2017/18	Total	Measure B Expenditures - April 2018 to June 2018	199,048	199,048	0
2018/19	Total	Measure B Expenditures - July 2018 to June 2019	31,389	31,389	0
8/22/2019	INV 080119	Sarah A. Riley - Consulting Services Measure B	1,740	1,740	0
9/19/2019	INV 090119	Sarah A. Riley - Consulting Services Measure B	540	540	0
9/23/2019	GEN JE 811	First American Title - Purchase Training Facility (70%)	274,457	0	274,457
10/18/2019	INV 100119	Sarah A. Riley - Consulting Services Measure B	2,700	2,700	0
10/25/2019	GEN JE 987	CEO Labor and Benefits - X. UNG hours worked	2,986	2,986	0
10/25/2019	GEN JE 987	Nash Gonzalez - Consulting time Measure B	7,063	7,063	0
11/15/2019	INV 110119	Sarah A. Riley - Consulting Services Measure B	1,800	1,800	0
12/19/2019	INV 120119	Sarah A. Riley - Consulting Services Measure B	1,320	1,320	0
1/16/2020	INV 010220	Sarah A. Riley - Consulting Services Measure B	480	480	0
1/30/2020	INV 984576	Verizon Wireless - cell phone	50	50	0
2/13/2020	INV 020320	Sarah A. Riley - Consulting Services Measure B	1,320	1,320	0
2/27/2020	INV 984783	Verizon Wireless - cell phone	25	25	0
3/11/2020	GEN JE 445	CEO Labor and Benefits - X. UNG hours worked	2,221	2,221	0
3/11/2020	GEN JE 038	Nash Gonzalez - Consulting time Measure B	1,875	1,875	0
3/26/2020	INV 1242290	Fishman Supply co. - office supplies	8	8	0
4/2/2020	INV 910009510	AT&T Teleconference	126	126	0
4/2/2020	INV 030220	Sarah A. Riley - Consulting Services Measure B	864	864	0
4/30/2020	INV 98522011427	Verizon Wireless - cell phone	46	46	0
4/30/2020	INV 040120	Sarah A. Riley - Consulting Services Measure B	840	840	0
5/28/2020	INV 9854069945	Verizon Wireless - cell phone	77	77	0
6/9/2020	GEN JE 284	Laptop for Measure B	1,052	1,052	0
6/25/2020	INV 9854069945	Verizon Wireless - cell phone	66	66	0
6/30/2020	GEN JE 1322	Measure B Salary and Benefits - A. Blair PP14	5,384	5,384	0
6/30/2020	GEN JE 1808	Measure B Salary and Benefits - A. Blair PP15	1,133	1,133	0
6/30/2020	GEN JE 2525	Sonoma Media	600	600	0
6/30/2020	GEN JE 1855	CDW GOVT and Granite Data - Pcard	1,214	1,214	0
6/30/2020	GEN JE 1603	GMR Transcription July - March 2020	1,679	1,679	0
6/30/2020	GEN JE 2901	Facilities Salary and Benefits - Maintenance Training Ctr.	1,760	1,760	0
6/30/2020	GEN JE 2901	Monthly Utilities - Repairs/Supplies Training Center	1,460	1,460	0
6/30/2020	Reimbursement	Regional Training Center Remodel costs to date	39,228		39,228
6/30/2020	Reimbursement	Crisis Residential Treatment Facility Design costs	226,942		226,942
		Life to Date Expense:	811,493	270,867	540,626
		Life to Date Interest Earnings:	(302,471)	(75,618)	(226,853)
		Current Measure B Fund Balance:	(18,300,124)	(4,507,038)	(13,793,086)
		Measure B Prudent Reserve at 6.85%:	(1,253,558)	(313,390)	(940,169)

ITEM 3d

Date of Meeting:	September 23, 2020
Contact:	Member J. Miller
	Time Allocated for Item: 15 Minutes

AGENDA TITLE: Discussion and Possible Action for Measure B to Recommend to the Board of Supervisors the Hiring of a Consultant to Develop a Business Plan

SUMMARY OF REQUEST / BACKGROUND INFORMATION: It is recommended that the Measure B committee approve and recommend to the Board of Supervisors the hiring of a consultant to develop a Measure B business plan for facilities and services. A business plan would provide Measure B direction and guidance on decision-making in relation to funding, facilities, and services.

The development of a business plan requires a huge time commitment due to the level of details required. Due to current staffing levels and project(s) timelines, it would be prudent for Measure B to fund the hiring of a consultant to complete a business plan timely.

ITEM 3e

Date of Meeting:	September 23, 2020
Contact:	Member (Dr.) J. Miller, Chair D. Moschetti, and Member C. Angelo (CEO)
	Time Allocated for Item: 20 Minutes

AGENDA TITLE: Report on the Status of the Kemper Services; Discussion and Possible Action of BOS Outcome, and BOS Measure B Ad Hoc.

SUMMARY OF REQUEST / BACKGROUND INFORMATION: The Board of Supervisors voted to approve the Mobile Response Team, and tabled the other three services/projects: Aftercare, Education and Anti-Stigma, and Supportive Housing.

In order to become more comfortable with the program and decision-making therein, they opted to create a BOS ad hoc committee known as the Measure B Ad Hoc Committee.

ITEM 3f

Date of Meeting:	September 23, 2020
Contact:	Alyson Bailey P.M.
	Time Allocated for Item: 10 Minutes

AGENDA TITLE: Discussion and Possible Action of Landscaping Services for the Behavioral Health Regional Training Center Property; Review and MOU Item.

SUMMARY OF REQUEST / BACKGROUND INFORMATION:

See attached.

Parking Lot Sweeping
Hot Water Pressure Washing
Day-Porter

Sonoma Sweepers, Inc.

Commercial Property Services

Landscaping
Industrial Broom Sweeping
Janitorial

Proposal - Contract for Services

June 16, 2020

Proposal Submitted to:

**Mendocino County
510 Low Gap Road, Ukiah CA 95482**

Contact: **Alyson Bailey**

Phone: 707-510-6637

Job Location(s):

8207 East Road, Redwood Valley, CA 95470

Job Type: **Landscape and Parking lot Maintenance**

Scope of Work:

Furnish supervision, labor, equipment, and transportation required to maintain landscaped areas of the above job location, in an attractive condition throughout the year, as specified below, following the Sonoma Sweepers Landscape Scope of Work.

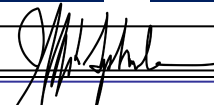
1. **Twice a Month: All ground cover, plants, flowers, shrubs, and vines will be pruned, trimmed, cut, etc. to a proper shape and size, and will receive proper watering to insure healthy growth.**
2. **For all ground cover, plants, flowers, etc. We will fertilize and add Pre-emergent (2) times a year.**
3. **Weed control/abatement for all areas of the site.**
4. **All areas will be inspected each visit, and all debris will be removed and properly disposed of.**
5. **Power Sweeping the paved and parking areas as needed \$146 per visit.**
6. Any irrigation system components or any plants which fail and/or are damaged or in a state of decline, or any other problems, will be immediately reported to the manager. Sonoma Sweepers, Inc. will replace any failure or damaged irrigation systems due to our gardener's negligence at our own expense.
7. Failure or damage due to circumstances beyond our control will be remedied at Owner's expense. Any landscape construction, alterations, or repairs, including but not limited to, replacement of bark or plants, and any applications of fungicides needed will be billed separately at \$60.00/hour plus materials or a bid will be given. Trees in need of pruning above 12 feet high will require additional cost or bid. All fungus disease, insects, snail, and other pests, apart from mammals, will be controlled. All chemical, including pesticides, herbicides, and fertilizers, will be used within the guidelines set forth by the County of Mendocino. All landscapers have a current Pesticide Certificate.
8. **This proposal is contracted for one (1) year** however, after one year this agreement will continue as a month-to-month contract. If the services of Sonoma Sweepers, Inc. dose not meet the requirements or satisfaction of the current management or owners of this property, we (Sonoma Sweepers, Inc.) will be given up to fourteen (14) days to correct the performance.
9. **If Sonoma Sweepers is unable to satisfy the owners or management, either party with not less than a thirty-day (30-day) notice may cancel services.** This contract is for regular maintenance or for cleaning of normal ware and tare to the above property and excludes cleanup of any type of disaster, vandalism, construction, or any other "acts of God". Amendments to terms and conditions must be agreed upon by both parties in writing. Sonoma Sweepers, Inc. shall be responsible for any damages caused by negligence on its part or that of its employees and have in affect always, CA Worker's Compensation and Contractor's Liability Insurance. This contract shall be governed by the laws of the State of California in Mendocino County and any applicable Federal Law.

We will submit on this basis:

We propose to furnish material and labor – complete in accordance with the above specifications, for the sum of:

Four Hundred Ninety-Eight and 00/100 ----- Dollars \$ 498.00 ----- per month.

Authorized Signature: _____



Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. Sonoma Sweepers is authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____ **Authorized Signature:** _____

Start Date: _____ Please print your name: _____

ITEM 3g

Date of Meeting:	September 23, 2020
Contact:	Alyson Bailey P.M.
	Time Allocated for Item: 5

AGENDA TITLE: Project Manager's Update.

SUMMARY OF REQUEST / BACKGROUND INFORMATION: