

TO: Board of Supervisors

FROM: Planning and Building Services

MEETING DATE: September 1, 2020

DEPARTMENT CONTACT: Russell Ford
DEPARTMENT CONTACT: Brent Schultz

PHONE: 707-234-6650
PHONE: 707-234-6650

ITEM TYPE: Noticed Public Hearing

TIME ALLOCATED FOR ITEM: 5 Minutes

AGENDA TITLE:

Noticed Public Hearing - Discussion and Possible Action Including Adoption of Private Road Name Petition RN_2020-0002 (Old Boy Scout Road) in Willits, Finding it to be in Conformance with Mendocino County Code Sec. 18.16

RECOMMENDED ACTION/MOTION:

Adopt the Private Road Name Petition RN_2020-0002 (Old Boy Scout Road) in Willits, finding it to be in conformance with Mendocino County Code Sec. 18.16; and directs Planning Staff to Assign address accordingly; and authorize Chair to sign same.

PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:

Adoption of Chapter 18.16 of the Mendocino County Code, granting the Planning & Building Services Department authority over private road naming and addressing. Chapter 18.16 was most recently updated on December 16, 2016 by Ordinance 4370. On February 4, 2020 the Board of Supervisors directed staff to work with the Fire and EMS Sustainability Ad Hoc Committee to update and streamline the road naming process for public safety purposes.

SUMMARY OF REQUEST:

The Mendocino County Planning and Building Services Department is responsible for creating and maintaining the Master Grid and Property Numbering System used to assign physical or 'situs' numbers to parcels in the unincorporated areas of the County. The primary purpose of this responsibility is to coordinate the application of emergency services when needed, as well as to maintain an organized file system within the Department based on property addresses. In addition, the Department is also tasked with processing road name petitions filed by property owners, or filing petitions on the County's behalf when the need arises.

"Old Boy Scout Road" is the currently un-official name of the private road that takes access from Ridgewood Road east of Willits. The road serves approximately 31 parcels, all of which are currently addressed as Ridgewood Road. While conducting brush clearing and fire break creation in the area in 2018 and 2019, comments were made by CALFIRE regarding the confusion about the addresses in the immediate area. Additionally, there is at least one duplicate address between this road and the 'main' Ridgewood Road. The name 'Old Boy Scout Road' has been in use informally in the community for many years and a small sign currently stands at the intersection identifying the road as such. This proposal aims to formalize that road name designation and clarify any errors that currently exist. See attached maps for further information.

ALTERNATIVE ACTION/MOTION:

- 1) The Board of Supervisors rejects adoption of the proposed road name, leaving the existing road unnamed. Addresses will remain assigned as Ridgewood Road.
- 2) The Board of Supervisors adopts a different name for the road, naming it _____, and directs staff to assign the proper addresses.

SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT:

<https://www.mendocinocounty.org/government/planning-building-services/public-notice>

FISCAL IMPACT: N/A

SOURCE OF FUNDING: 2851
CURRENT F/Y COST: N/A

BUDGETED IN CURRENT F/Y: N/A
ANNUAL RECURRING COST: N/A

SUPERVISORIAL DISTRICT: DISTRICT 3

VOTE REQUIREMENT: MAJORITY

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO LIAISON: Steve Dunncliff, Deputy CEO

CEO REVIEW: Choose an item.

CEO COMMENTS:

FOR COB USE ONLY

Executed By: Deputy Clerk

Date: Date Executed

Note to Department

Number of Original Agreements Returned to Dept: Choose an item.

Original Agreement Delivered to Auditor? Choose an item.

Final Status: Item Status

Executed Item Number: item Number:

BOARD ACTION

Approved _____

Records Executed _____

Date of Meeting _____

Referred to _____

Other _____



COUNTY OF MENDOCINO
DEPARTMENT OF PLANNING AND BUILDING SERVICES
860 NORTH BUSH STREET · UKIAH · CALIFORNIA · 95482
120 WEST FIR STREET · FORT BRAGG · CALIFORNIA · 95437

BRENT SCHULTZ, DIRECTOR
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FAX: 707-463-5709
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FB FAX: 707-961-2427
pbs@mendocinocounty.org
www.mendocinocounty.org/pbs

August 11, 2020

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT the Mendocino County Board of Supervisors at their regular meeting on Tuesday, September 1, 2020, will conduct a public hearing on the following project at 9:00 a.m., or as soon thereafter as the item(s) may be heard.

Effective March 20, 2020, the Mendocino County Board of Supervisors meetings will be conducted virtually and not available for in person public participation (pursuant to State Executive Order N-29-20). Meetings are live streamed and available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo>

We thank you for your understanding during this difficult time, and thank you for your continued interest.

CASE#: RN_2020-0002

DATE FILED: 5/27/2020

OWNER: VARIOUS

APPLICANT: COUNTY OF MENDOCINO

REQUEST: Private Road Name Petition to adopt the name *Old Boy Scout Road* for a private road serving approximately 31 parcels in the Willits area.

ENVIRONMENTAL DETERMINATION: Categorically Exempt

LOCATION: 3.9± miles southeast of Willits on the south side of Ridgewood Road (CR 304-A), 0.85± miles east of its transition from East Side Road (CR 304).

SUPERVISORIAL DISTRICT: 3

STAFF PLANNER: RUSSELL FORD

RECOMMENDATION: The Board of Supervisors adopts the name Old Boy Scout Road for this road and directs planning staff to assign addresses accordingly.

The staff reports, notices, and related materials will be available for public review 10 days prior to the scheduled hearing on the Department of Planning and Building Services website at:

<https://www.mendocinocounty.org/government/planning-building-services/public-notices>

In order to minimize the risk of exposure during this time of emergency, the public may participate digitally in meetings by sending comments to bos@mendocinocounty.org, in lieu of personal attendance, by August 31, 2020. All email comment must be received by 8:00 A.M. the morning of the meeting in order to be published with the agenda. Additionally, the public may speak during public comment via telecomment. Information regarding telecomment participation can be found here: <https://www.mendocinocounty.org/government/board-of-supervisors/agendas-and-minutes>. All written public comment received by 8:00 A.M. the day of the hearing will be made available to the Supervisors, staff, and the general public after processing by Clerk of the Board staff, and can be viewed as attachments to this meeting agenda at <https://mendocino.legistar.com/Calendar.aspx>.

The Board of Supervisors action shall be final. If you challenge the project in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Department of Planning and Building Services/Board of Supervisors at, or prior to, the public hearing. All persons are invited to appear and present testimony in this matter.

Additional information regarding the above noted item(s) may be obtained by calling the Clerk of the Board of Supervisors at 463-4441, Monday through Friday, 8:00 a.m. through 5:00 p.m., or the Department of Planning and Building Services at 234-6650, Monday through Friday, 8:00 a.m. through 5:00 p.m. Should you desire notification of the Board's decision you may do so by requesting notification in writing and providing a self-addressed stamped envelope to the Clerk of the Board of Supervisors.

The County of Mendocino complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Department by calling 463-4441 at least five days prior to the meeting.

BRENT SCHULTZ, Director of Planning and Building Services



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August 5, 2020

TO: Willits News
FROM: James Feenan, Commission Services Supervisor
SUBJECT: Publication of Legal Notice.

Please publish the following notice one time on August 12, 2020 in the Legal Notices Section of the Willits News. Thank you!

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MEMORANDUM

DATE: SEPTEMBER 1, 2020
To: HONORABLE BOARD OF SUPERVISORS
FROM: RUSSELL FORD, PLANNER III
DEPARTMENT OF PLANNING & BUILDING SERVICES
SUBJECT: ADOPTION OF ROAD NAME PETITION: RN_2020-0002 OLD BOY SCOUT ROAD

BACKGROUND

Old Boy Scout Road is an unnamed private road in the Willits area that takes access from Ridgewood Road (CR 304-A), 0.85± miles east of its transition from East Side Road (CR 304).

Old Boy Scout Road is officially unnamed but is widely known in the area by that name. A small sign currently stands at the intersection of "Old Boy Scout Road" and Ridgewood Road, further aiding its identification. The road serves approximately 31 parcels.

During work creating shaded fuel breaks in the area in 2019, comments were made by a CALFIRE Battalion Chief regarding the confusion between the 'main' stretch of Ridgewood Road and the portion known as *Old Boy Scout Road*, which initially brought the issue to the attention of the Department. There also exists at least one duplicate address between the two that requires correction. When contacted regarding an address change, the property owner stated that they were waiting for the road to be named so they wouldn't have to change their address twice.

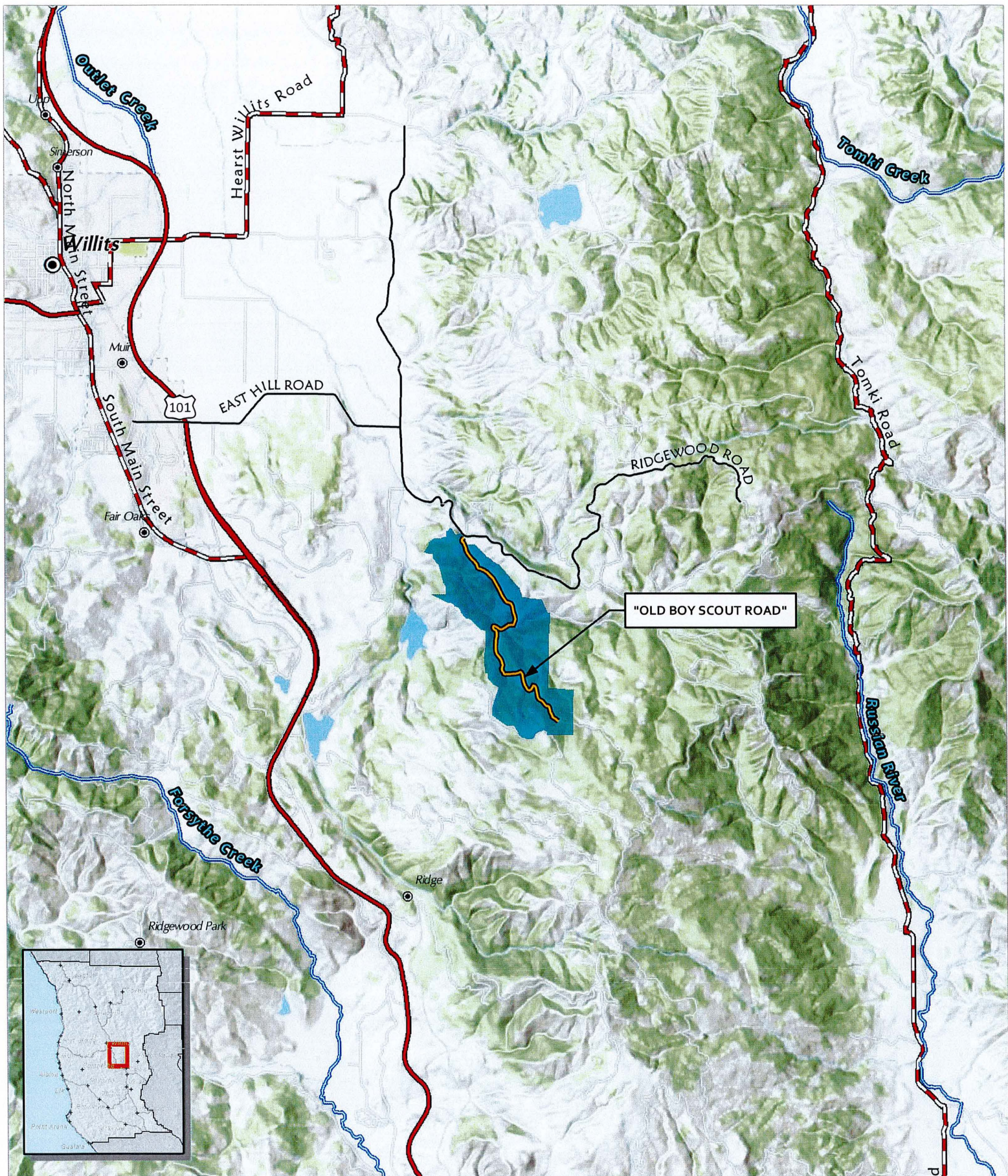
Given its existing signage and awareness in the community, staff believes this road is an excellent candidate for formal adoption. On May 27, 2020 a notice was sent to all affected owners stating the Department's intent to begin the road name process. Of the 30+ notices sent to property owners, only two responses were received; both stated opposition to road naming. Stated concerns include no perceived issue with current addressing, the estimated cost of implementing such a change and the time required for agencies and companies, including Google Maps, to be made aware of the updated addressing. Referrals to CALFIRE and the Mendocino County Sheriff's Office were returned in favor of adoption, and no response was received from the Little Lake Fire District.

Therefore, staff recommends approval of the name *Old Boy Scout Road* and subsequent re-addressing of the affected parcels. See attached location map and aerial map of the parcels for further information.

Russell Ford
Planner III/Cartographer/Address Coordinator

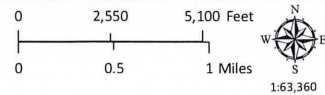
Attachments:

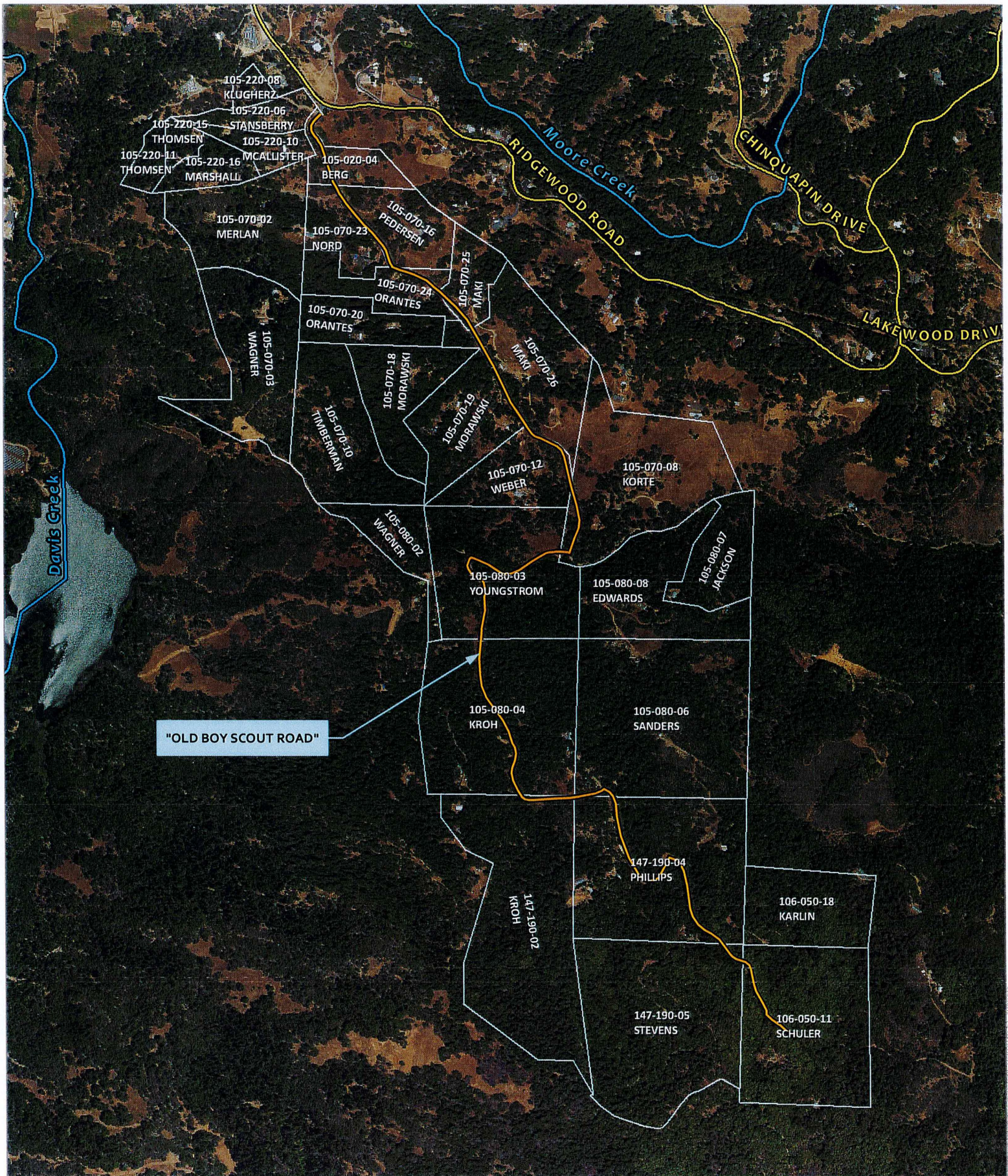
- A. Location Map
- B. Aerial Map



CASE: RN 2020-0002
 OWNER: Various
 APN: Various
 APLCT: County of Mendocino
 AGENT:
 ADDRESS: Ridgewood Road, Willits

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|--|----------------------|--|-------------------------------|
| | Major Towns & Places | | Major Roads |
| | Major Rivers | | Old Boy Scout Road (Proposed) |
| | Highways | | RN 2020-0002 Parcels |





CASE: RN 2020-0002
 OWNER: Various
 APN: Various
 APLCT: County of Mendocino
 AGENT:
 ADDRESS: Ridgewood Road, Willits

- Named Rivers
- Old Boy Scout Road (Proposed)
- Public Roads
- Private Roads

