

TO: Board of Supervisors

FROM: Planning and Building Services

MEETING DATE: September 1, 2020

DEPARTMENT CONTACT: Russell Ford
DEPARTMENT CONTACT: Brent Schultz

PHONE: 707-234-6650
PHONE: 707-234-6650

ITEM TYPE: Noticed Public Hearing

TIME ALLOCATED FOR ITEM: 5 minutes

AGENDA TITLE: Noticed Public Hearing – Discussion and Possible Action Including Adoption of Private Road Name Petition RN 2020-0001 (Casparado Way) in Caspar, Finding it to be in Conformance with Mendocino County Code Sec. 18.16

RECOMMENDED ACTION/MOTION: Adopt the Private Road Name Petition RN 2020-0001 (Casparado Way) in Caspar, finding it to be in conformance with Mendocino County Code Sec. 18.16; authorize Chair to sign same, and directs the Department of Planning and Building to assign addresses accordingly.

PREVIOUS BOARD/BOARD COMMITTEE ACTIONS: On December 6, 2016, the Board of Supervisors Adopted Ordinance 4370 updating Chapter 18.16. On March 7, 2017 the Board of Supervisors Adopted Ordinance 4380 amending Mendocino County Building Code, Chapter 18, granting the Planning & Building Services Department authority over private road naming and addressing. On February 4, 2020 the Board of Supervisors directed staff to work with the Fire and EMS Sustainability Ad Hoc Committee to update and streamline the road naming process for public safety purposes.

SUMMARY OF REQUEST: The Mendocino County Planning and Building Services Department is responsible for creating and maintaining the Master Grid and Property Numbering System used to assign physical or 'situs' numbers to parcels in the unincorporated areas of the County. The primary purpose of this responsibility is to coordinate the application of emergency services when needed, as well as to maintain an organized file system within the Department based on property addresses. In addition, the Department is also tasked with processing road name petitions filed by property owners, or filing petitions on the County's behalf when the need arises.

A complaint from a neighborhood resident about addressing inconsistencies and errors in this area was received by the Mendocino County Sheriff's Office on April 14, 2020, and forwarded to the Department for possible action. Following the direction given by the Board on February 4, the Department has submitted a petition to adopt the name *Casparado Way* for the private road serving these parcels. The road name was suggested by the community itself and has support from a majority of residents. See attached maps for this road name.

ALTERNATIVE ACTION/MOTION:

- 1) The Board of Supervisors rejects adoption of the proposed road name, leaving the existing road unnamed. Addresses will remain assigned as Caspar Orchard Road and Fern Creek Road.
- 2) The Board of Supervisors adopts a different name for the road, naming it _____, and directs staff to assign the proper addresses.

SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT:

<https://www.mendocinocounty.org/government/planning-building-services/public-notice>

FISCAL IMPACT: N/A

SOURCE OF FUNDING: 2851
CURRENT F/Y COST: N/A

BUDGETED IN CURRENT F/Y: N/A
ANNUAL RECURRING COST: N/A

SUPERVISORIAL DISTRICT: DISTRICT 4

VOTE REQUIREMENT: MAJORITY

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO LIAISON: Steve Dunicliff, Deputy CEO

CEO REVIEW: Choose an item.

CEO COMMENTS:

FOR COB USE ONLY

Executed By: Deputy Clerk

Date: Date Executed

Note to Department

Number of Original Agreements Returned to Dept: Choose an item.

Original Agreement Delivered to Auditor? Choose an item.

Final Status: Item Status

Executed Item Number: item Number:

BOARD ACTION

Approved _____

Records Executed _____

Date of Meeting _____

Referred to _____

Other _____



COUNTY OF MENDOCINO
DEPARTMENT OF PLANNING AND BUILDING SERVICES
860 NORTH BUSH STREET · UKIAH · CALIFORNIA · 95482
120 WEST FIR STREET · FORT BRAGG · CALIFORNIA · 95437

BRENT SCHULTZ, DIRECTOR
TELEPHONE: 707-234-6650
FAX: 707-463-5709
FB PHONE: 707-964-5379
FB FAX: 707-961-2427
pbs@mendocinocounty.org
www.mendocinocounty.org/pbs

August 12, 2020

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT the Mendocino County Board of Supervisors at their regular meeting on Tuesday, September 1, 2020, will conduct a public hearing on the following project at 9:00 a.m., or as soon thereafter as the item(s) may be heard.

Effective March 20, 2020, the Mendocino County Board of Supervisors meetings will be conducted virtually and not available for in person public participation (pursuant to State Executive Order N-29-20). Meetings are live streamed and available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo>

We thank you for your understanding during this difficult time, and thank you for your continued interest.

CASE#: RN_2020-0001

DATE FILED: 4/14/2020

OWNER: VARIOUS

APPLICANT: COUNTY OF MENDOCINO

REQUEST: Private Road Name Petition to adopt the name *Casparado Way* for a private road serving approximately 14 parcels in the Caspar area.

ENVIRONMENTAL DETERMINATION: Categorically Exempt

LOCATION: 1.3± miles southeast of Caspar, on the north side of Caspar Orchard Road (CR 410), 0.95± miles east of its intersection with Fern Creek Road (CR 411-A).

SUPERVISORIAL DISTRICT: 4

STAFF PLANNER: RUSSELL FORD

RECOMMENDATION: The Board of Supervisors adopts the name *Casparado Way* for this road and directs planning staff to assign addresses accordingly.

The staff reports, notices, and related materials will be available for public review 10 days prior to the scheduled hearing on the Department of Planning and Building Services website at:

<https://www.mendocinocounty.org/government/planning-building-services/public-notices>

In order to minimize the risk of exposure during this time of emergency, the public may participate digitally in meetings by sending comments to bos@mendocinocounty.org, in lieu of personal attendance, by August 31, 2020. All email comment must be received by 8:00 A.M. the morning of the meeting in order to be published with the agenda. Additionally, the public may speak during public comment via telecomment. Information regarding telecomment participation can be found here: <https://www.mendocinocounty.org/government/board-of-supervisors/agendas-and-minutes>. All written public comment received by 8:00 A.M. the day of the hearing will be made available to the Supervisors, staff, and the general public after processing by Clerk of the Board staff, and can be viewed as attachments to this meeting agenda at <https://mendocino.legistar.com/Calendar.aspx>.

The Board of Supervisors action shall be final. If you challenge the project in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Department of Planning and Building Services/Board of Supervisors at, or prior to, the public hearing. All persons are invited to appear and present testimony in this matter.

Additional information regarding the above noted item(s) may be obtained by calling the Clerk of the Board of Supervisors at 463-4441, Monday through Friday, 8:00 a.m. through 5:00 p.m., or the Department of Planning and Building Services at 234-6650, Monday through Friday, 8:00 a.m. through 5:00 p.m. Should you desire notification of the Board's decision you may do so by requesting notification in writing and providing a self-addressed stamped envelope to the Clerk of the Board of Supervisors.

The County of Mendocino complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Department by calling 463-4441 at least five days prior to the meeting.

BRENT SCHULTZ, Director of Planning and Building Services



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August 6, 2020

TO: Fort Bragg Advocate
FROM: James Feenan, Commission Services Supervisor
SUBJECT: Publication of Legal Notice.

Please publish the following notice one time on August 13, 2020 in the Legal Notices Section of the Fort Bragg Advocate. Thank you!

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BRENT SCHULTZ, Director of Planning and Building Services



MEMORANDUM

DATE: SEPTEMBER 1, 2020

TO: HONORABLE BOARD OF SUPERVISORS

FROM: RUSSELL FORD, PLANNER III
DEPARTMENT OF PLANNING & BUILDING SERVICES

SUBJECT: ADOPTION OF ROAD NAME PETITION: RN_2020-0001 CASPARADO WAY

BACKGROUND

On April 14, 2020, a resident living on Fern Creek Road in Caspar contacted the Mendocino County Sheriff's Office to complain about the difficulty emergency services have had finding their house. The complaint was forwarded to me by Dispatch, and I did a review of existing addresses in the area.

The neighborhood in question is at the junction of several roads, most notably *Fern Creek Road* on the north and *Caspar Orchard Road* on the south. The private road that accesses the Coddington's parcel intersects with *Caspar Orchard Road* and serves approximately 14 parcels. Staff review revealed a number of other issues with addressing along this road, including numbers out of sequence and mis-attributed road names.

A notice was sent to all affected owners stating the Department's intent to begin the road name process, along with a request for name suggestions. Comments received back were generally in support of the name *Casparado Way* with strong dissent from one resident. Referrals sent to CALFIRE and the Fort Bragg Rural Fire District also came back with recommendations for approval.

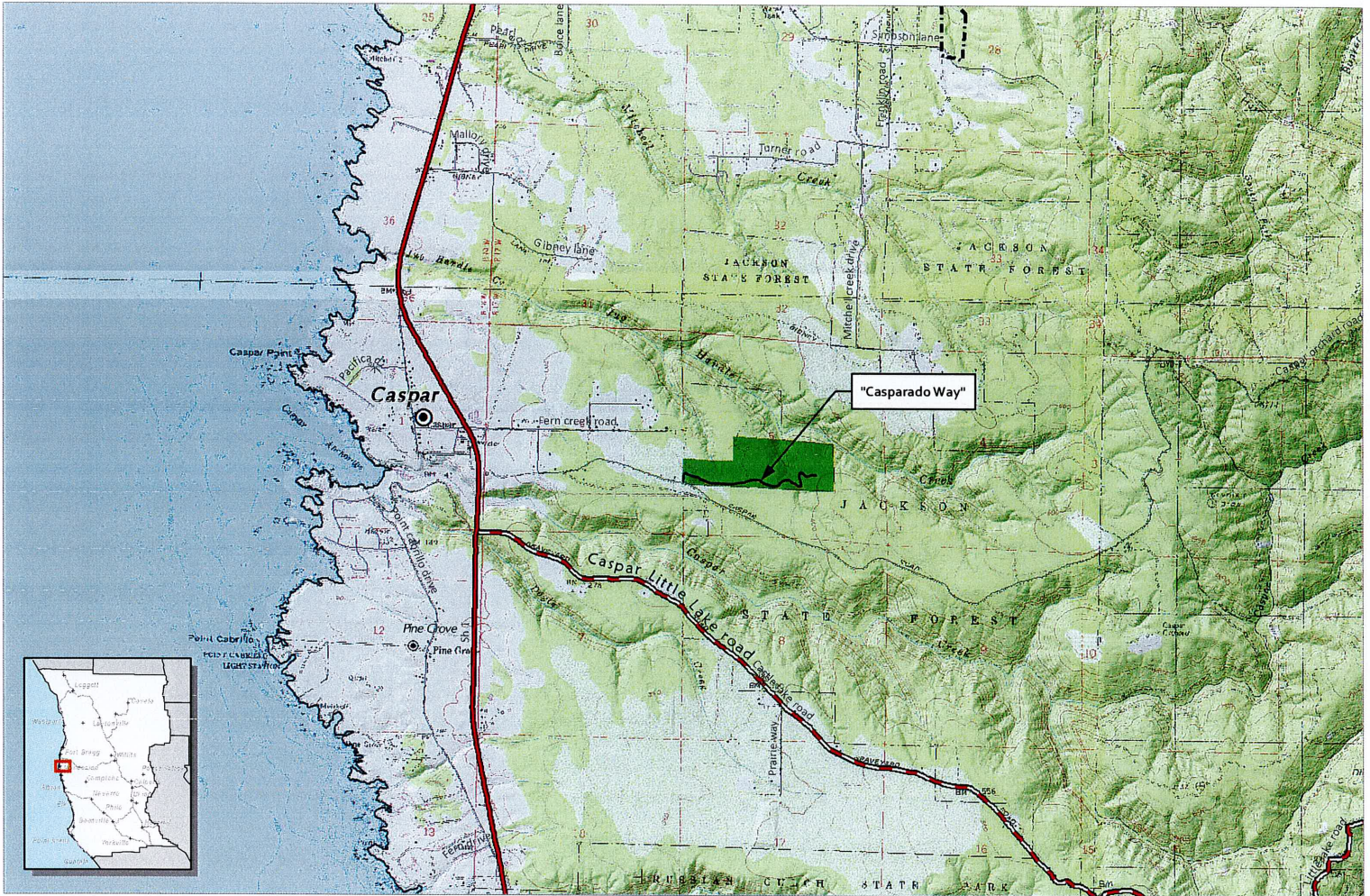
Therefore, staff recommends approval of the name *Casparado Way* and subsequent re-addressing of the affected parcels.

A handwritten signature in blue ink, appearing to read "Russell Ford".

Russell Ford
Planner III/Cartographer/Address Coordinator

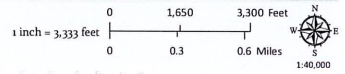
Attachments:

- A. Location Map
- B. Aerial Map



CASE: RN 2020-0001
 OWNER: Various
 APN: Various
 APLCT: County of Mendocino
 AGENT:
 ADDRESS: Caspar Orchard Road, Caspar

— Road to be named



LOCATION MAP

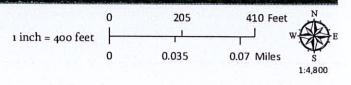
THIS MAP AND DATA ARE PROVIDED WITHOUT WARRANTY OF ANY KIND.
 DO NOT USE THIS MAP TO DETERMINE LEGAL PROPERTY BOUNDARIES

ATTACHMENT A



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 OWNER: Various
 APN: Various
 APLC: County of Mendocino
 AGENT:
 ADDRESS: Caspar Orchard Road, Caspar

Road to be named



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AERIAL IMAGERY
 ATTACHMENT B