



**MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP  
FINAL & APPROVED MINUTES  
Friday, February 21, 2020  
Mendocino County Conference Room C  
12:00 p.m. – 1:00 p.m.**

**Call To Order:**

Meeting called to order at 12:04 p.m.

**Welcome:**

Chief Locatelli welcomes and reminds everyone to speak up so the recording device captures everyone's voices. Izen reminds everyone there is a lot of paperwork on the table for everyone's review.

**Introductions:**

**Izen Locatelli, Probation**

Bridgett Summers, Probation

Cathy White, Probation

Katie Ford, Probation

**Jenine Miller, HHSA/BHRS**

**Jeff Aaron, Public Defender**

Tim Pearce, Sheriff's Office

Kirsty Thornton, GEO/DRC

Amanda Owens Lightfoote, GEO/DRC

**Kim Turner, Courts**

**Justin Wyatt, Ukiah Police Department**

**Matt Kendall, Sheriff**

Darcie Antle, Executive Office

**We do have a quorum today.**

**Public Comment for items not on agenda:**

No public comment.



**Approval of Minutes:**

November 15, 2019 – Jeff Aaron, Public Defender motions to approve minutes from November 15, 2019. Kim Turner, Court seconds the motion. All in favor; none opposed. Minutes approved.

December 20, 2019 Special Meeting – Jeff Aaron, Public Defender motions to approve minutes from December 20, 2019. Kim Turner, Court seconds the motion. All in favor; none opposed. Minutes approved.

**Day Reporting Center Update:**

Amanda Owens Lightfoote presents statements as to Mendocino County Day Reporting Center 2019 Annual Report. Handout provided to all present. Report is based on a calendar year, January 2019 through December 2019. During that time DRC had 92 participants. They had had 49 total program referrals, including 24 on PRCS, 21 on Formal Probation and four on MS. In 2019, the DRC had 72 total program discharges, which includes 22 completions, 23 neutrals and 27 non-completions.

The DRC classifies discharges into three main categories:

1. Completions: Successful and Completion discharges.
2. Neutral: Agency Ordered Terminations, External Transfers, and any participant deaths.
3. Non-Completions: Absconds, Jail Terminations, and Unsuccessful discharges.

The DRC is designed to create an environment that promotes lifelong change. In addition to cognitive-behavior treatment, the DRC fosters a level of accountability. Participants start the program by checking in five days a week, and as they progress and make changes, their schedule is reduced accordingly.

Criminogenic needs are characteristics, traits, problems, or issues of an individual that directly relate to the individual's likelihood to re-offend and commit another crime. These break down in two categories: static needs and dynamic needs. Static means the risk factor cannot be changed, but it is helpful to have information on these needs. Dynamic means the risk factor can be influenced to change crime-producing behavior.



The top needs for 2019:

The Big 4:

1. Behavior characteristics
2. Anti-social attitudes, values, and beliefs
3. Substance abuse
4. Associates who are Pro-Criminal

The Moderate Factors:

1. Family/Marital Problems
2. Education/Employment Issues
3. Leisure/Recreation Concerns
4. Substance Abuse.

Kim Turner inquires if since the inception of this program, is there any longitudinal data about the people who have successfully completed the program, any study of how well they are sustaining and maintaining their learned before from the program and their recidivism rate. Amanda responds by saying Probation has researched the recidivism rates and Izen will be presenting shortly.

Chief Wyatt inquires if BI knows each participants housing status is; whether sheltered or homeless. Amanda confirms they do and they actually keep track of that data. Amanda and Katie Fords state they will add the housing demographics to the annual report.

Public Defender Jeff Aaron inquires about the data on page two of the demographics by race and states he feels the nine percent representation of the Native American participants is high. He inquires if that is consistent with the Native Americans throughout the Court system now. Sheriff Kendall states it runs in line with what our percentage is in the county. Izen responds stating we have a high amount of reservations and Native American population that is not atypical of the population of our county. PD Aaron states there may be some grants out there available to get.

Amanda provides flyer with their website link [www.GEOReentryConnect.com](http://www.GEOReentryConnect.com) and this is open to the public not just the DRC participants.

**By-Laws New Signatures (Sheriff Kendall & Jenine Miller):**

By-laws signed by Sheriff Kendall and Jenine Miller.



**Data Update:**

Izen responds to Kim's previous questions earlier and states we just completed the recidivism data collections. Everyone instructed to review the last column of the Data Element handout. There were a 132 graduates Probation reviewed and that is the start of the new data being presented and everything else on the handout is the data collection Bridgett will be presenting to you. Normally when doing a recidivism report it is once they are off of supervision. This report is after they have completed the program. There is a large difference there and do not try to compare to recidivism numbers with other counties or states. This report is done by felonies and misdemeanors. Overall there is a 65% rate who do not recidivate after three years.

Katie Ford states next year on the DRC 2020 report we will add a page and incorporate this data in that report.

Bridgett Summers goes over and presents statements as to the Data Element Quarter End Snapshot handout from September 30, 2019 through December 31, 2019. Kim Turner inquires why the Electronic Monitoring is not used more. Izen responds stating it is partly a cost issue but PRCS does not require to have Court approval, we are the supervising authority and make that decision versus Probation and Mandatory Supervision require Court ordered probation. The terms and conditions just have to be changed, because this county just has not done it before, and something we are thinking about changing to use as an intermediate sanction. Then there is the Sheriff's Office ankle monitor program that is separate than just the supervision piece so monitoring them versus in lieu of a detention piece. Katie Ford states we just switched EM providers and we are only using them on PRCS offenders at this time.

**Budget Update & FY20-21 Budget:**

Cathy presents statements on 2019-20 AB109 Claims Paid CCP Funds Account 2810-760912 as of 12/31/19. Cathy states we are projecting to be over budget in the amount of \$324,768.96. That is after taking out the \$30,000 GEO/Reentry services for Willits. Last meeting we spent quite a bit of time talking about the effect and what is happening with this year's budget. One issue was, we would be going before the board and asking for release of the Local Innovation Sub Account Funds. Darcie Antle and Cathy need to still work on that. There is a draft presentation created and once there is an agreement on the presentation we will get a board agenda item together so we can present this. Part of the presentation does have a part about all the things we talked about in December's meeting about how to get the budget balanced for this year.



Izen presents statements as to budget. Everyone sees where we are short, so if we use the reserve, the contingency and use the entirety of the Sub Account is released to use, we are still projecting about \$69,000 short. It is his belief in just the way we are operating, we should not have to make any cuts to anybody this year, it should just wash out based on the utilizations not being at 100% for everything and everybody.

We are projecting will roughly have \$3,287,939 to expend and with everyone having submitted what they submitted, we will be over budget by roughly \$700,000. The real discussion that should begin today and everyone needs to understand, is if you are asking for more money than you received last year, that is not possible, there is no more money than what there was last year and we are going to have to cut it from what you received last year too. This has happened in CCP before where you look at FY 18-19 as a realistic budget and everyone goes back to what they received two to three years ago and that is the fastest way to get this done, otherwise you go through each and every departments individual requests and start yeahing and neighing why they have that request and why they should have it. We could do that but not today. Izen thinks this meeting should be for everyone to begin thinking about that as you prepare your budgets and use March's meeting to hammer out the details. Brief discussion to explain how CCP chair gives budget presentation to the board.

Cathy states the Local Innovation Sub Account are passed on growth funds that come in from realignment. 10 percent of those growth funds are statutorily mandated to be set aside into an Innovation Subaccount. The Innovation Subaccount states the funds must be used for the purposes of the funds from which they were derived. These funds came from any of the four pots, which would be CCP, Juvenile Justice, Trial Court Security or DA/PD fund and can be used for anything within those groups.

Further discussion and explanation of Innovations Subaccount and Growth funds by Cathy White and Chief Locatelli, including review of draft presentation. CCP members approve presentation.

Kim Turner thanks Cathy of the presentation and all her hard work.

Izen states CCP and JJCPA have been presented inside Probations actual budget and there is a five minute detour where they discuss CCP & JJCPA. It will be his request that they are not included in Probation and Juvenile Hall budget this year and there is a separate presentation prior to overall budget, possibly in May or June, aside from the County's budget where CCP and JJCPA is explained so there can be an actual question and answers and enough time in front of the board and executive members to explain what is done with the CCP dollars. Steve Dunncliff and Izen have been discussing that along with Darcie Antel.

Izen and Cathy present final statements regarding budget and handouts.



Kim Turner suggests everyone contemplate and digest the budget information and return with decisions at the next CCP meeting on March 27, 2020.

**CCP Members Report Out:**

No report outs.

**New Items for Future Agenda:**

No future items.

**Future CCP Meeting Dates:**

**March 27, 2020 – Notice change in date from 03/20/2020**

May 15, 2020

August 21, 2020

November 20, 2020

**Meeting adjourned 1:10 p.m.**