



**MENDOCINO COUNTY BEHAVIORAL  
HEALTH ADVISORY BOARD**

**REGULAR MEETING**

**AGENDA**

**February 19, 2020  
10:00 a.m. to 2:00 p.m.**

**Avila Center, Seaside Room  
778 S. Franklin St., Fort Bragg**

**Chairperson**  
Michelle Rich

**Vice Chair**  
Meeka Ferretta

**Secretary**  
Dina Ortiz

**Treasurer**  
Vacant

**BOS Supervisor**  
Carre Brown

**1<sup>ST</sup> DISTRICT:**  
DENISE GORNY  
LOIS LOCKART  
RICHARD TOWLE

**2<sup>ND</sup> DISTRICT:**  
DINA ORTIZ  
MICHELLE RICH  
SERGIO FUENTES

**3<sup>RD</sup> DISTRICT:**  
MEEKA FERRETTA  
AMY BUCKINGHAM  
VACANT

**4<sup>TH</sup> DISTRICT:**  
EMILY STRACHAN  
LYNN FINLEY  
VACANT

**5<sup>TH</sup> DISTRICT:**  
PATRICK PEKIN  
MARTIN MARTINEZ  
FLINDA BEHRINGER

**OUR MISSION:** *"To be committed to consumers, their families, and the delivery of quality care with the goals of recovery, human dignity, and the opportunity for individuals to meet their full potential."*

<b>Item</b>	<b>Agenda Item / Description</b>	<b>Action</b>
<b>1.</b> 5 minutes	<b>Call to Order, Roll Call &amp; Quorum Notice, Approve Agenda:</b>	Board Action:
<b>2.</b> 5 minutes	<b>Minutes of the January 15, 2020 BHAB Regular Meeting:</b> <i>Review and possible board action.</i>	Board Action:
<b>3.</b> 15 minutes (Maximum)	<b>Public Comments:</b> <i>Members of the public wishing to make comments to the BHAB will be recognized at this time.</i>	
<b>4.</b> 30 minutes	<b>Reports: Discussion and possible board action.</b> 1. Chair: <i>(Michelle Rich)</i> 2. Vice Chair: <i>(Meeka Ferretta)</i> a. Measure B 3. Secretary: <i>(Dina Ortiz)</i> 4. Treasurer: <i>(Vacant)</i> a. Nominations	Board Action:
<b>5.</b> 15 minutes	<b>BHAB Annual Report:</b> 1. Review and Approve	Board Action:
<b>6.</b> 15 minutes	<b>2019/2020 CALBHB/C Invoice: (Membership Renewal)</b>	Board Action:
<b>7.</b> 45 minutes	<b>Mendocino County Report: Jenine Miller, BHRS Director</b> 1. Director Report Questions 2. Status Update on Current Projects 3. Legislative Updates	Board Action:

	<ul style="list-style-type: none"> <li>4. Prop 56/Whole Person Care</li> <li>5. Healthier California for All</li> <li>6. PHF Education <ul style="list-style-type: none"> <li>a. Stats on Hospital Usage</li> </ul> </li> <li>7. CRT Vision/Design Team</li> </ul>	
<p><b>8.</b> 15 minutes</p>	<p><b>RQMC Report:</b></p> <ul style="list-style-type: none"> <li>1. Data Dashboard Questions</li> <li>2. Status Update on Current Projects</li> </ul>	
<p><b>LUNCH BREAK</b> <b>12:30 to 1:00</b></p>		
<p><b>9.</b> 60 minutes</p>	<p><b>Duties and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>1. Goals for 2020</li> </ul>	Board Action:
<p><b>10.</b></p>	<p><b>Adjournment:</b></p> <p><b>Next meeting:</b> March 18, 2020 – Ukiah and Fort Bragg</p>	

**AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

The Mendocino County Behavioral Health Advisory Board complies with ADA requirements and upon request will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodations to participate in the meeting should contact the Mendocino County Behavioral Health Administrative Office by calling (707) 472-2355 at least five days prior to the meeting.

**BHAB CONTACT INFORMATION: PHONE: (707) 472-2355 FAX: (707) 472-2788**  
**EMAIL THE BOARD: [bhboard@mendocinocounty.org](mailto:bhboard@mendocinocounty.org) WEBSITE: [www.mendocinocounty.org/bhab](http://www.mendocinocounty.org/bhab)**



**MENDOCINO COUNTY BEHAVIORAL  
HEALTH ADVISORY BOARD**

**REGULAR MEETING**

**MINUTES**

**January 15, 2020  
10:00 a.m. to 2:00 p.m.**

**Behavioral Health and Recovery Services  
Conference Room 1  
1120 South Dora St., Ukiah**

**Chairperson**  
Michelle Rich

**Vice Chair**  
Meeka Ferretta

**Secretary**  
Dina Ortiz

**Treasurer**  
Vacant

**BOS Supervisor**  
Carre Brown

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Item	Agenda Item / Description	Action
<p><b>1.</b> 5 minutes</p>	<p><b>Call to Order, Roll Call &amp; Quorum Notice, Approve Agenda:</b></p> <ul style="list-style-type: none"> <li>Meeting called to order by Chair Rich at 10:10 AM</li> <li>Quorum met.</li> <li>Members present: Ferretta, Gorny, Lockart, Martinez, Ortiz, Strachan, and Supervisor Haschack.</li> <li>Lunch hour was moved from 12:30 to 11:30 AM so the BHAB Measure B representative (which will be appointed by the board during today's meeting) can fill out the application to be on the Measure B Committee by 12:00 PM today, in order for it to go to the BOS this week.</li> </ul>	<p>Board Action: Motion made by Member Strachan, seconded by Member Gorny, to approve the agenda. Motion passed unanimously.</p>
<p><b>2.</b> 5 minutes</p>	<p><b>Minutes of the December 18, 2019 BHAB Regular Meeting:</b> <i>Review and possible board action</i></p> <ul style="list-style-type: none"> <li>Page 2 item 3.C: remove part of paragraph.</li> <li>Page 5 item 5. VII: "respond quickly" rather than "act fast"</li> <li>Minutes approved with the noted corrections.</li> </ul>	<p>Board Action: Motion made by Member Gorny, seconded by Member Strachan, to approve the December 18, 2019 minutes with the noted corrections. Motion passed.</p>
<p><b>3.</b> 15 minutes (Maximum)</p>	<p><b>Public Comments:</b> <i>Members of the public wishing to make comments to the BHAB will be recognized at this time.</i></p> <p>A. Josephine Silva commented she would like the board to write a letter to the Social Security Administration by January 31<sup>st</sup> and make a recommendation to the BOS to do</p>	





	<p>B. Secretary: (<i>Member Ortiz</i>)</p> <ul style="list-style-type: none"> <li>I. Letter to College Follow Up <ul style="list-style-type: none"> <li>i. Letter was completed.</li> </ul> </li> <li>II. Discussion on the Partnership Prop 56 Value Grant for Behavioral Health integration. <ul style="list-style-type: none"> <li>i. BHRS Director Miller explained that CalAIM changed their name too Healthier California For All. It is the biggest transformation in the State of California in the last few decades. It is not known yet how it will ultimately impact behavioral health, nor the community as a whole. There could be some major changes, as they are also looking to change how things are funded and service provisions; BHRS Director Miller explained it is very important for the Board to be aware of what is happening, since it is looking at changing how Specialty Mental Health is funded.</li> <li>ii. The County is applying for the Prop 56 grant; the hope is that this will allow the County to still provide those enhanced services that WPC is providing right now.</li> <li>iii. BHRS director Miller also stated the importance of Prop 63, which is the Mental Health Services Act (MHSA). This is the act that the Governor is looking to divert dollars from to solve part of the homeless issue in the state of California. However, the County could lose 5 million dollars in the mental health system if those dollars are diverted. There is a proposal to work to change how MHSA dollars are spent, and could be on the November ballot for the public to vote on the proposed new changes. This could severely impact the County’s adult mental health services.</li> <li>iv. Discussion on the difference between Whole Person Care and Full Person Care and how medical insurance works and is billed. <ul style="list-style-type: none"> <li>v. Member Rich commented it would be a good idea to follow up on this subject at next month’s meeting and also have written materials.</li> </ul> </li> <li>vi. Manzanita Director Wynd Novotny commented on her experience in being involved with Whole Person Care and Full Service Partnership. She shared the difference these programs have made in clients lives, mentioned it has been amazing to participate in.</li> </ul> </li> </ul> <p>C. Treasurer: (<i>Vacant</i>)</p> <ul style="list-style-type: none"> <li>I. Nomination <ul style="list-style-type: none"> <li>i. Member Behringer submitted the Treasurer report for 2019; all attendees received a copy.</li> <li>ii. Member Behringer stepped down as Treasurer, the position needs to be appointed.</li> <li>iii. Discussion on how the board wants to reappoint this</li> </ul> </li> </ul>	<p>Follow-up on Prop 56 value grant.</p> <p>The board will nominate and appoint the Treasurer position at next month’s meeting.</p>
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	<p>consumer to one of the seats.</p> <p>VII. Discussion on including recruitment to the duties of the Membership Committee.</p>	<p>applicants for the recruitment of vacancies. Motion passed.</p>
<p><b>6.</b> 15 minutes</p>	<p><b>Meetings to Attend:</b></p> <p>A. Member Rich explained she and Jan McGourty met in December to go over the meetings Jan attended. She shared it is a good moment to assess which meetings are critical and whether or not the Chair needs to be the one that represents the board in all of the meetings. She would like for members that have expertise and interest in some of these meetings, be the ones who attend on the Board’s behalf.</p> <p>1. Measure B</p> <p>I. Statute states that the seat on the Measure B Committee is a member of the BHAB, but it does not have to be the Chair. Chair Rich is willing to do it, but thinks there should be diversity of leadership representing the BHAB.</p> <p>II. Discussion on appointing Member Ferretta to be the board representative on the Measure B Committee.</p> <p>i. Member Ferretta expressed her interest in being the Measure B representative. She shared she is very knowledgeable with Measure B and keeps up to date with what is going on.</p> <p>ii. Supervisor Haschak shared he supports the motion, and stated it is a crucial role since whatever happens on this board needs to be transmitted at Measure B.</p> <p>III. Member Martinez commented he would like for members who attend meetings to bring back written reports on any updates, what is going on, etc.</p> <p>IV. BHRS Director Miller shared she is hopeful that the BHAB member that represents the Board on Measure B will also agree to sit on the Ad Hoc committee for the Behavioral Health training center. There are currently only two members, her and Tom Allman. BHRS Director Miller will be visiting the training facility this afternoon with Measure B Project Manager Isabel Gonzalez.</p> <p>i. Josephine commented she is concerned about this Board providing input on what they want to happen at the training center, i.e. educational programs, alternative care, etc. She thinks it should not only be focused on crisis training, but also on prevention. She would like the Ad Hoc Committee to help the Measure B Representative bring this forward.</p> <p>V. Member Gorny expressed her concern with Adventist Health moving forward with running a PHF and asked BHRS Director Miller if she supports this matter.</p>	<p>Motion made by Member Lockart, seconded by Member Strachan to appoint Member Ferretta as the BHAB Measure B representative. Motion passed.</p>

	<ul style="list-style-type: none"> <li>i. BHRS Director Miller explained that it is only a proposal as of right now, it is an option that has been proposed and the County wants to look at it as an option and determine if it is in the best interest of the County. What is most important to her is that regardless of what provider the County goes with, that our clients have the first rights to those beds. There is a lack of Medi-Cal beds in California, so in many facilities they choose what clients they want. She stated Mendocino County needs a facility that will take all clients regardless of what issues they have. Supervisor Haschak commented that the County is still a long way from making any type of decision on this matter.</li> <li>ii. Chair Rich suggested this topic gets scheduled to be discussed at next month's meeting.</li> </ul> <p>2. MHSA</p> <ul style="list-style-type: none"> <li>I. MHSA forums are public forums held every other month. This meeting also coincides with the Quality Improvement Committee. <ul style="list-style-type: none"> <li>i. These forums are held at various locations throughout the county and the time varies for each meeting. The next forum will be held at Manzanita Services on Wednesday, February 12 from 5-7 PM.</li> <li>ii. Meetings are teleconferenced to either Ukiah or Fort Bragg from meeting location.</li> <li>iii. Richard Towle expressed his interest in attending these meetings when he is reappointed.</li> <li>iv. Members will follow up on this at next month's meeting.</li> </ul> </li> </ul> <p>3. Stepping Up</p> <ul style="list-style-type: none"> <li>I. Stepping Up meetings focus on a movement to work with the criminal justice system to divert clients from going to jail. The goal is to have diversion programs and opportunities for clients to receive treatment instead of going to jail. <ul style="list-style-type: none"> <li>i. Stepping Up meetings are held the Fourth Monday of every month from 12- 1:30 PM at 1120 South Dora St., Conference Room 1. The next meeting is scheduled for January 27<sup>th</sup>.</li> </ul> </li> <li>II. Member Gorny volunteered to be the BHAB representative at the Stepping Up meetings.</li> </ul> <p>4. HHSa Advisory Board</p> <ul style="list-style-type: none"> <li>I. Historically the board has not had a representative on this board, but rather a liaison. The board will decide and discuss on appointing a member to represent this board at a later time.</li> </ul> <p style="text-align: center;"><b>Adjourned for lunch: 11:28 AM</b> <b>Reconvened: 12:05 PM</b></p>	<p>Motion made by Member Gorny, seconded by Supervisor Haschak to encourage Measure B representative to be a part of the Ad Hoc committee for the Behavioral Health training facility. Motion passed.</p> <p>Member Ortiz will attend the Ukiah meeting next month and submit a report.</p> <p>Motion made by Chair Rich, seconded by Member Strachan to appoint Member Gorny as the BHAB representative for the Stepping Up meetings.</p> <p>Future discussion on possible BHAB Member to attend HHSa Advisory Board meetings.</p>
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	<b>LUNCH BREAK: 11:30 – 12:00</b>	
<p><b>7.</b> 15 minutes</p>	<p><b>BHAB Annual Report</b></p> <p>A. Member Rich made some corrections and additions to the annual report.</p> <p>B. Discussion on the due date for the BHAB annual report.</p> <p style="padding-left: 20px;">I. BHRS Director Miller stated it ideally should go to the BOS by March or April of this year. Clarified it is a calendar year report.</p> <p style="padding-left: 20px;">II. Members will continue to review the annual report and follow up on it at next month’s meeting.</p>	<p>Board Action:</p> <p>BHAB Annual Report to be added to next month’s meeting agenda to further review.</p> <p>Motion made by Member Strachan, seconded by Member Ferretta, to review, make corrections, and submit the annual report next month to the BOS. Motion passed.</p>
<p><b>8.</b> 60 minutes</p>	<p><b>Duties &amp; Responsibilities</b></p> <p>A. Board members reviewed and discussed the duties and responsibilities of the BHAB as stated in the BHAB bylaws to determine how they are currently being met. Board members also discussed some of the areas the Board needs to work on in order to be meeting goals/expectations.</p> <p style="padding-left: 20px;">I. Some of the topics discussed included:</p> <ul style="list-style-type: none"> <li>• Revision of County contracts/agreements</li> <li>• Data Dashboard – positive problem solving</li> <li>• BHAB Measure B Committee representation</li> <li>• Site visits</li> <li>• CRT/Stepping Up trainings</li> <li>• Consumer engagement, public input/comments – how to engage more consumers and increase client voice, how to best follow up on public comments</li> <li>• Member and staff appreciation</li> <li>• Member notification of BOS meeting agenda items</li> <li>• Presentation of BHAB annual report to the BOS</li> <li>• Legislation involvement</li> <li>• More training to understand mental health system and how to navigate it</li> <li>• Health and safety of clients</li> </ul>	<p>The board will identify 2020 goals at next month’s meeting.</p>
<p><b>9.</b> 10 minutes</p>	<p><b>Mendocino County Report:</b> <i>Jenine Miller, BHRS Director</i></p> <p>A. Director Report</p> <p style="padding-left: 20px;">I. BHRS applied for the No Place Like Home competitive grant to be a part of the Orr Creek Commons Phase 2 which will allow for 19 additional apartments for those with specialty mental health needs.</p> <p>B. Karla Van Hagen, Senior Deputy Clerk of the Board and Lindsey Dunham, Deputy Clerk of the Board were invited to today’s meeting to give the members information on the appointment, reappointment, and vacancy process according to government code.</p>	

- I. A copy of the most current BHAB roster was provided to members for review.
- II. Discussion on the current vacancies: including 1<sup>st</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Districts.
  - i. Member Ortiz notified the clerks she would like to be reappointed to her term.
- III. When a term expires or a seat is resigned, whether the member is going to be reappointed or not, government code states that the seat has to be noticed for 20 business days. Even if the clerk knows who the board wants to reappoint for the position, they still have to wait till the noticing requirement has expired before they can place someone on that seat. Then, it will go to the next available BOS agenda.
  - i. Government code states that the Clerk of the Board can notice no more than 20 days before and no later than 20 days after a vacancy.
- IV. The Clerk of the Board tries to contact people when a vacancy is coming up so that they are aware and can let the clerk know if they want to be reappointed or not.
  - i. Every time the clerk does a vacancy notice they copy Dustin Thompson, so that BHRS is also aware.
- V. Discussion on staggering terms so that all terms do not expire at the same time.
  - i. BHRS will further review the terms and let the Clerk of the Board know later this week if the board wants the two most recent appointments (Ferretta and Martinez) to be one or three year terms.
  - ii. The Bylaw states that 1/3 of member terms need to expire every year, which is currently not happening, hence why these two new terms need to be accommodated.
  - iii. As terms expire, the Clerk of the Board will confirm if other staggering terms need to take place to be where we need to be.
- VI. Discussion on the flow of transition.
  - i. Ms. Dunham explained the process that follows once the Clerk of the Board receives an application from anybody in the public.
  - ii. When the application is received, residency and voter registration within the county is checked, the District Supervisor for that seat is then contacted to make sure they endorse the applicant for the seat, then it is forwarded to Dustin Thompson for BHRS to bring to the BHAB for consideration, and if the BHAB endorses the applicant, the appointment formally goes before the BOS.
  - iii. The clerk cannot act on a reappointment till 20 days before the term is due to be vacant. Members can certainly contact the Clerk of the Board a few months before they are up for reappointment, and they will

Ms. Van Hagen will send the government codes to Dustin Thompson so he can forward to all members.

	<p>make a note of it, but they will not be able to act on it until 20 days before.</p> <p>VII. The Clerk of the Board tries to maintain a one point contact with each board to prevent miscommunication.</p> <ol style="list-style-type: none"> <li>i. If the BHAB has any questions on any of these matters they need to contact Dustin Thompson and he will contact the clerk of the board.</li> <li>ii. Ms. Van Hagen stated that every time members are appointed to a new term they have to take an Oath of Office.</li> <li>iii. The official clerk of the BHAB is eligible to do the Oath of Office.</li> </ol>	
<p><b>10.</b> 10 minutes</p>	<p><b>RQMC Report:</b></p> <p>A. Data Dashboard</p> <ol style="list-style-type: none"> <li>I. Camille Schraeder reviewed data dashboard numbers.</li> <li>II. Camille mentioned upcoming funding opportunities. <ol style="list-style-type: none"> <li>i. Currently they are working on a school based mental health grant with Karen Lovato, Acting Deputy Director, who is the lead for the County. They hope this will allow for providers to serve care into schools a little more.</li> </ol> </li> <li>III. RQMC is also working with HHSa Director Tammy Moss Chandler, and BHRS Director Miller on Prop 56.</li> <li>IV. RQMC is involved in a learning community for Healthy California For All (previously CalAIM) which is going to have significant changes happening in January 2021. <ol style="list-style-type: none"> <li>i. Further discussion on the proposed changes to Healthy California For All. BHRS Director Miller stated the importance of advocating for where we think it should be going and giving feedback.</li> <li>ii. Members agreed to have further discussion on this topic at next month's meeting.</li> </ol> </li> </ol>	
<p><b>11.</b> 10 minutes</p>	<p><b>2020 BHAB Calendar Meeting Schedule:</b></p> <ol style="list-style-type: none"> <li>A. A draft copy of the 2020 BHAB meeting calendar was provided.</li> <li>B. Discussion on the CIT training conflicting with next month's meeting. <ol style="list-style-type: none"> <li>I. BHRS Director Miller and a couple of the other board members will be attending the first day of the CIT training on February 19, and will leave in time to make it to the scheduled BHAB meeting set to happen in Fort Bragg.</li> </ol> </li> </ol>	<p>Board Action:</p> <p>Motion was made by Member Rich, seconded by Member Strachan to approve the 2020 BHAB calendar. Motion passed unanimously.</p>
<p><b>12.</b> 30 minutes</p>	<p><b>Guest Speaker: Patrice Mascolo</b></p> <ol style="list-style-type: none"> <li>A. Patrice Mascolo, Program Manager for Healthy Mendocino gave a presentation on Mendocino County's data for mental health numbers. <ol style="list-style-type: none"> <li>I. Healthy Mendocino leads the collaborative effort for the community health needs assessment. They recently finished the 2019 community health needs assessment report. This report is also available on the Healthy</li> </ol> </li> </ol>	

	<p>Mendocino website.</p> <p>II. Some of the data on the presentation comes from the CHNA. The CHNA collects data in a few different ways so the data depends on the demographic they got from this survey. Ms. Mascolo mentioned that although they got the survey out to everyone it was hard to get certain demographics to take the survey.</p> <p>III. Ms. Mascolo mentioned Healthy Mendocino also did informative stakeholder interviews throughout the county. This gives a different perspective and what they see is working on the county.</p> <p>IV. Healthy Mendocino also does a community health status assessment which is secondary data that is compiled from other sources.</p> <p>V. Some of the notable data from the presentation included:</p> <ul style="list-style-type: none"> <li>i. Mendocino County residents believe the top three most important health problems in the County are mental health issues, alcohol and drug abuse, and homelessness. The most significant barriers to addressing these issues: lack of funding and affordable housing, need for mental health services exceeds the capacity, among other things.</li> <li>ii. The total number of assessments and hospitalizations has risen from 2016/2017 to 2018/2019.</li> <li>iii. 54.1% of Mendocino County adult residents need or receive behavioral health care services with the 65+ age population being at the top.</li> <li>iv. The suicide rate in Mendocino County is slightly higher than in other Counties, but a lot of the suicides are not from County residents.</li> </ul> <p>VI. All board members and members of the public were provided with a copy of the PowerPoint presentation Ms. Mascolo presented.</p>	
<p><b>13.</b></p>	<p><b>Adjournment:</b> 2:14 PM</p> <p><b>Next meeting:</b> February 19, 2020 – Seaside Room, 778 S. Franklin St., Fort Bragg</p>	<p>Motion made by Chair Rich, seconded by Member Martinez to adjourn the meeting. Motion passed.</p>

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# Behavioral Health Advisory Board Director's Report

## February 2020

### 1. Board of Supervisors:

- a. Recently passed items or presentations:
  - i. Mental Health:
    - 1. None
  - ii. Substance Use Disorders Treatment:
    - 1. None
- b. Future BOS Items or Presentations:
  - i. Mental Health
    - 1. None
  - ii. Substance Use Disorder Treatment:
    - 1. None

### 2. Staffing Updates for December:

- a. New Hires:
  - Mental Health: None
  - Substance Use Disorders Treatment: None
- b. Promotions:
  - Mental Health: None
  - Substance Use Disorders Treatment: None
- c. Departures:
  - Mental Health: None
  - Substance Use Disorders Treatment: None

### 3. Audits/Site Reviews:

- a. Date occurred and report out of findings:
  - i. None
- b. Upcoming/Scheduled:
  - i. None
- c. Site Reviews:
  - i. Tapestry Family Services New Location (Ukiah) – Scheduled, pending

**4. Grievances/Appeals:**

- a. MHP Grievances: 1
- b. SUDT Grievances: 0
- c. MHSA Issue Resolutions: 0
- d. Second Opinion: 0
- e. Change of Provider Requests: 0
- f. Provider Appeals: 0
- g. Consumer Appeals: 0

**5. Meetings of Interest:**

- a. MHSA Forum/QIC Meeting: Wednesday April 1, 2020, 12:00 pm - 2:00 pm, Yuki Trails 23000 Henderson Road, Covelo, CA 95428
- b. Round Valley Innovation Stakeholder Meeting March 3, 2020 Gathering & Potluck 12:30 pm - 1 pm, Meeting 1pm - 3 pm

**6. Grant Opportunities:**

- a. None

**7. Significant Projects/Brief Status:**

- a. Assisted Outpatient Treatment (AOT): AB 1421/Laura's Law
- b. Melinda Driggers, AOT Coordinator, is accepting and triaging referrals:
  - i. Referrals to Date: 77
  - ii. Did not meet AOT Criteria: 73
  - iii. Currently in Investigation/Screening/Referral: 2
  - iv. Settlement Agreement/Full AOT: 1
  - v. Other (Pending Assessments to file Petition): 0

**8. Educational Opportunities/Information:**

- a. Cultural Diversity Committee Meeting: Wednesday, February 26, 2020, 3:30 pm - 5:30 pm Mendocino County Atlantic Room, 472 E. Valley St. Willits, CA 95490. The meeting will include a mini training on Native American Culture
- b. Crisis Intervention Team (CIT) Training: Wednesday, February 19, 2020 – Friday, February 21, 2020 8:00 am - 5:00 pm. Presbyterian Church 44831 Main St., Mendocino, CA 95460
- c. Latinx Cultural Responsiveness Training: March 9, 2020. Location and Times TBD.
- d. Behavioral Health Interpreter Training: Training for Spanish Speaking Interpreters, March 24 & 25, 2020, 8:30 am -4:30 pm (2 day training)
- e. Behavioral Health Interpreter Training: Training for English speaking Behavioral Health Providers using Interpreters, March 26, 2020, 8:30 am - 4:30 pm

**9. Mental Health Services Act (MHSA):**

- a. MHSA Forum/QIC Meeting: Wednesday, April 1, 2020, 12:00 pm - 2:00 pm, Yuki Trails  
23000 Henderson Road, Covelo, CA 95428

**10. Lanterman Petris Short Conservatorships (LPS):**

- a. Number of individuals on LPS Conservatorships = 58

**11. Substance Use Disorder Treatment Services:**

- a. Number of Substance Use Disorder Treatment Clients Served in December, 2019
  - i. Total number of clients served = 71
  - ii. Total number of services provided = 360
  - iii. Fort Bragg: 12 clients served for a total of 72 services provided
  - iv. Ukiah: 51 clients served for a total of 243 services provided
  - v. Willits: 8 clients served for a total of 45 services provided

**12. Contracts:**

- a. None

**13. Capital Facility Projects:**

- a. Orchard Project
  - i. CHFFA Board Meeting 12/5/19 - Milestone of securing funding met.
  - ii. CHFFA Board Meeting 1/30/2020 – New milestones were provided by CHFFA for completion of the Orchard Project
  
- b. Willow Terrace Project
  - i. Vacancies filled through Coordinated Entry process as they come available.
  - ii. Some turnover in tenancy.



Mendocino County Behavioral Health and Recovery Services  
 Behavioral Health Advisory Board General Ledger  
 FY 19/20  
 January 31, 2020

ORG	OBJ	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	INVOICE #	CHECK #	VENDOR NAME	COMMENT	
MHB	862080	FOOD	2020/03/000758	09/19/2019	81.71		P-Card		COSTCO WHSE#83830.8008/20/	
MHB	862080	FOOD	2020/04/000227	10/10/2019	87.97	2018-9-07	4313266	SAFEWAY	2019 JULY	
MHB	862080	FOOD	2020/04/000227	10/10/2019	103.75	2019 AUGUST	4313266	SAFEWAY	AUGUST 2019 ACCOUNT NUMBER	
MHB	862080	FOOD	2020/04/001087	10/29/2019	69.43		P-Card		COSTCO WHSE#83830.0009/17/	
MHB	862080	FOOD	2020/05/000068	11/07/2019	109.79	10122019	4314649	SAFEWAY	ACCOUNT NUMBER 85006	
MHB	862080	FOOD	2020/05/000850	11/22/2019	52.32		P-Card		COSTCO WHSE#83830.0010/15/	
MHB	862080	FOOD	2020/05/000850	11/22/2019	121.94		P-Card		MARINOS PIZZ83839.9410/15/	
MHB	862080	FOOD	2020/06/000856	12/17/2019	54.91		P-Card		COSTCO WHSE#83830.0011/19/	
MHB	862080	FOOD	2020/07/000069	01/03/2020	57.77	120719	4317415	SAFEWAY	ACCOUNT NUMBER 85006	
MHB	862080	FOOD	2020/07/001166	01/30/2020	120.47	010420	4319151	SAFEWAY	ACCOUNT NUMBER 85006	
<b>FOOD Total</b>					<b>\$860.06</b>					
MHB	862150	MEMBERSHIPS								
<b>MEMBERSHIPS TOTAL</b>					<b>\$0.00</b>					
MHB	862170	OFFICE EXPENSE	2020/04/001015	10/31/2019	39.03	1218381	4314268	FISHMAN SUPPLY COMP	15368.17 FY1920	
MHB	862170	OFFICE EXPENSE	2020/07/000603	01/15/2020	54.38		P-Card		UKIAH TROPHY83834.4312/19/	
<b>OFFICE EXPENSE Total</b>					<b>\$93.41</b>					
MHB	862210	RNTS & LEASES BLD GRD								
<b>RNTS &amp; LEASES BLD GRD Total</b>					<b>\$0.00</b>					
MHB	862250	TRNSPRTATION & TRAVEL	2020/02/000248	08/08/2019	17.40	7/17/19	4309179	BEHRINGER FLINDA	LOCAL 7/17/19 FY19	
MHB	862250	TRNSPRTATION & TRAVEL	2020/02/000248	08/08/2019	71.92	7/3/19	4309514	STRACHAN EMILY	LOCAL 7/3/19 F	
MHB	862250	TRNSPRTATION & TRAVEL	2020/02/000248	08/08/2019	21.46	7/17, 7/27/19	4309531	TOWLE RICHARD	LOCAL 7/17, 7/27/19 FY	
MHB	862250	TRNSPRTATION & TRAVEL	2020/03/000340	09/12/2019	17.40	8/21/19	4311118	BEHRINGER FLINDA	LOCAL 8/21/19 FY	
MHB	862250	TRNSPRTATION & TRAVEL	2020/03/000340	09/12/2019	98.60	8/1-8/21/19	4311410	TOWLE RICHARD	LOCAL 8/1-8/21/19 FY	
MHB	862250	TRNSPRTATION & TRAVEL	2020/04/000665	10/18/2019	35.96	8/21/19	4313644	MCGOURTY JAN	LOCAL 8/21/19 FY	
MHB	862250	TRNSPRTATION & TRAVEL	2020/04/000665	10/18/2019	22.04	8/21/19	4313777	STRACHAN EMILY	LOCAL 8/21/19 FY1	
MHB	862250	TRNSPRTATION & TRAVEL	2020/04/000665	10/18/2019	92.51	9/16-9/25/19	4313787	TOWLE RICHARD	LOCAL 9/16-9/25/19 FY19	
MHB	862250	TRNSPRTATION & TRAVEL	2020/05/000391	11/15/2019	86.42	10/01-10/22/19	4315154	TOWLE RICHARD	LOCAL 10/01-10/22/19 FY	
MHB	862250	TRNSPRTATION & TRAVEL	2020/06/000491	12/12/2019	81.20	10/16/19	4316467	STRACHAN EMILY	LOCAL 10/16/19 FY	
MHB	862250	TRNSPRTATION & TRAVEL	2020/06/000491	12/12/2019	62.64	NOV. 2019	4316481	TOWLE RICHARD	LOCAL NOV. 2019 FY1	
MHB	862250	TRNSPRTATION & TRAVEL	2020/06/000026	12/05/2019	92.80	9/18-10/16/19	4315663	BEHRINGER FLINDA	LOCAL 9/18-10/16/19 FY1	
MHB	862250	TRNSPRTATION & TRAVEL	2020/07/000026	01/16/2020	17.40	11/20/19	4317965	BEHRINGER FLINDA	LOCAL 11/20/19 FY1	
MHB	862250	TRNSPRTATION & TRAVEL	2020/07/000026	01/16/2020	42.92	12/2-12/18/19	4318394	TOWLE RICHARD	LOCAL 12/2-12/18/19 FY1	
MHB	862250	TRNSPRTATION & TRAVEL	2020/07/000907	01/24/2020	29.00	10/16/19	4318682	MARTINEZ MARTIN D	LOCAL 10/16/19 FY1	
MHB	862250	TRNSPRTATION & TRAVEL	2020/07/001168	01/30/2020	86.08	10/01/19	4319057	MCGOURTY JAN	LOCAL 10/01/19 FY1	
MHB	862250	TRNSPRTATION & TRAVEL	2020/07/001168	01/30/2020	32.83	10/07/19	4319057	MCGOURTY JAN	LOCAL 10/07/19 FY1	
MHB	862250	TRNSPRTATION & TRAVEL	2020/07/001168	01/30/2020	9.98	10/16/19	4319057	MCGOURTY JAN	LOCAL 10/16/19 FY1	
MHB	862250	TRNSPRTATION & TRAVEL	2020/07/001168	01/30/2020	78.30	11/25/19	4319057	MCGOURTY JAN	LOCAL 11/25/19 FY19	
MHB	862250	TRNSPRTATION & TRAVEL	2020/07/001168	01/30/2020	86.08	86.08	4319057	MCGOURTY JAN	LOCAL	
MHB	862250	TRNSPRTATION & TRAVEL	2020/07/001168	01/30/2020	36.31	12/18/19	4319057	MCGOURTY JAN	LOCAL 12/18/19 FY1	
<b>TRNSPRTATION &amp; TRAVEL Total</b>					<b>\$1,119.25</b>					
MHB	862253	TRAVEL & TRSP OUT OF COUNTY	2020/04/000665	10/18/2019	1,872.93	8/25-8/28/19	4313644	MCGOURTY JAN	SEATTLE 8/25-8/28/19 FY	
MHB	862253	TRAVEL & TRSP OUT OF COUNTY	2020/07/001168	01/30/2020	180.41	12/05/19	4319057	MCGOURTY JAN	SACRAMENTO 12/05/19	
<b>TRAVEL &amp; TRSP OUT OF COUNTY Total</b>					<b>\$2,053.34</b>					
<b>Grand Total</b>					<b>\$4,126.06</b>					

Summary of Budget for FY 19/20

OBJ	ACCOUNT DESCRIPTION	Budget Amount	YTD Exp	Remaining Budget
862080	Food	1,800.00	860.06	939.94
862150	Memberships	600.00	0.00	600.00
862170	Office Expense	500.00	93.41	406.59
862210	Rents & Leases Bld	30.00	0.00	30.00
862250	In County Travel	5,800.00	1,119.25	4,680.75
862253	Out of County Travel	2,770.00	2,053.34	716.66
Total Budget		\$11,500.00	\$4,126.06	\$7,373.94

Behavioral Health Recovery Services  
Mental Health FY 2019-2020 Budget Summary  
Year to Date as of **January 31, 2020**

	Program	FY 19/20 Approved Budget	EXPENDITURES					Total Expenditures	REVENUE				Total Revenue	Total Net Cost
			Salaries & Benefits	Services & Supplies	Other Charges	Fixed Assets	Operating Transfers		2011 Realign	1991 Realign	Medi-Cal FFP	Other		
1	Mental Health (Overhead)	(5,833,895)	26,959	282,836	8,802,039		38,881	9,150,714	503,374	1,207,640	1,738,516	(18,362)	3,431,168	5,719,546
2	Administration	1,448,778	473,865	171,241			(35,850)	609,256				31,254	31,254	578,002
3	CalWorks	98,355	57,048	5,343				62,391				38,187	38,187	24,204
4	Mobile Outreach Program	384,126	93,945	48,364			(4,581)	137,729	(49,547)			29,104	(20,443)	158,171
5	Adult Services	764,577	369,824	46,089	66,533		(120,987)	361,459				104,615	104,615	256,844
6	Path Grant	19,500		6,959				6,959	8,834				8,834	(1,875)
7	SAMHSA Grant	180,000		68,009				68,009				0	0	68,009
8	Mental Health Board	11,500		4,126				4,126					0	4,126
9	Business Services	624,295	290,708	15,189				305,896				65,981	65,981	239,915
11	AB109	135,197	65,785	8,745				74,530	27,614				27,614	46,916
12	Conservatorship	2,456,866	35,149	105,218	1,488,331			1,628,698				70,027	70,027	1,558,671
13	No Place Like Home Grant	0						0				56,913	56,913	(56,913)
14	QA/QI	450,568	206,548	46,778				253,326				480	480	252,846
a	<b>Total YTD Expenditures &amp; Revenue</b>		1,619,831	808,896	10,356,902	0	(122,537)	12,663,092	490,275	1,207,640	1,738,516	378,199	3,814,630	8,848,463
b	<b>FY 2019-2020 Adjusted Budget</b>	739,867	3,428,458	1,614,189	18,643,357	0	40,045	23,726,049	6,178,965	4,180,046	10,300,498	3,754,322	24,413,831	(687,782)
c	<b>Variance</b>		1,808,627	805,293	8,286,455	0	162,582	11,062,957	5,688,690	2,972,406	8,561,982	3,376,123	20,599,201	(9,536,245)

Behavioral Health Recovery Services  
Mental Health Services Act (MHSA) FY 2019-2020 Budget Summary  
Year to Date as of January 31, 2020

Program	FY 19/20 Approved Budget	Salaries & Benefits	Services & Supplies	Other Charges	Fixed Assets	Operating Transfers	Total Expenditures	Revenue Prop 63	Other- Revenue	Total Net Cost
Community Services & Support	508,437	172,990	52,681	185,432	28,400	(29,043)	410,460	1,094,866	76,109	334,351
Prevention & Early Intervention	787,607	25,466	229,728	33,559			288,753	273,717	11,570	277,183
Innovation	1,232,820		58,362				58,362	72,031		58,362
Workforce Education & Training	160,000		59,933				59,933			59,933
Capital Facilities & Tech Needs	407,925		130,231				130,231			130,231
<b>Total YTD Expenditures &amp; Revenue</b>		198,455	530,935	218,992	28,400	(29,043)	947,739	1,440,614	87,679	860,060
<b>FY 2019-2020 Approved Budget</b>	3,096,789	337,730	7,066,811	0	137,000	392,080	7,933,621	4,836,832	4,836,832	3,096,789
<b>Variance</b>		139,275	6,535,876	(218,992)	108,600	421,123	6,985,882	3,396,218	4,749,153	2,236,729

**Prudent Reserve Balance**                      **2,197,777**

WIC Section 5847 (a)(7) - Establishment & maintenance of a prudent reserve to ensure the county continues to be able to serve during years in which revenues for the Mental Health Services Fund are below recent averages adjusted by changes in the state population and the California Consumer Price Index.

Behavioral Health Recovery Services  
 SUDT FY 2019-2020 Budget Summary  
 Year to Date as of **JANUARY 31, 2020**

	Program	FY 19/20 Approved Budget	EXPENDITURES					Total Expenditures	REVENUE				Total Revenue	Total Net Cost
			Salaries & Benefits	Services and Supplies	Other Charges	Fixed Assets	Operating Transfers		SAPT Block Grant and FDMC	2011 Realign	Medi-Cal FFP	Other		
1	SUDT Overhead	0	6,328	(134)			(4,218)	1,976	(155,293)			18,059	(137,233)	139,209
2	County Wide Services	140,925		9,805				9,805					0	9,805
3	Drug Court Services	(1)	78,959	20,566			(4,043)	95,482		19,012			19,012	76,470
4	Ukiah Adult Treatment Services	(101)	282,141	81,655			(60,865)	302,931		7,536	2,245	13,289	23,070	279,862
5	Women In Need of Drug Free Opportunties	1	58,656	16,902			(10,284)	65,274		18,797			18,797	46,477
6	Family Drug Court	0	129,185	6,022			(75,338)	59,869					0	59,869
8	Friday Night Live	0		3,890				3,890					0	3,890
9	Willits Adult Services	0	61,748	4,951			(41,345)	25,355					0	25,355
10	Fort Bragg Adult Services	25,001	173,693	52,367			(34,639)	191,421				4,108	4,108	187,313
11	Administration	92,251	243,399	136,666			(11,124)	368,942				13,500	13,500	355,442
12	Adolescent Services	1	91,270	4,045				95,315				4,166	4,166	91,149
13	Prevention Services	0	69,865	51,706			(2,944)	118,627				10,081	10,081	108,545
a	<b>Total YTD Expenditures &amp; Revenue</b>		1,188,916	388,576	0	0	(240,582)	1,338,886	(155,293)	45,345	2,245	63,203	(44,500)	1,383,386
b	<b>FY 2019-2020 Budget</b>	258,077	2,855,889	780,132	70,000	0	(814,850)	2,891,171	1,101,794	647,920	50,000	833,380	2,633,094	258,077
c	<b>Variance</b>		1,666,973	391,556	70,000	0	(574,268)	1,554,261	1,257,087	602,575	47,755	770,177	2,677,594	





QI Work Plan - 3.D

## Report - Appeals, Grievances, Change of Provider - December 2019

**Provider Appeal (45 days)**

Receipt Date	Provider Name	Reason	Results	Date Completed	Date Letter sent to Provider
<b>Total</b>	<b>0</b>				

**Client Appeal (45 days)**

Receipt Date	Provider Name	Reason	Results	Date Completed	Date Letter sent to Client
<b>Total</b>	<b>0</b>				

**Issue Resolutions (60 Days)**

Receipt Date	Provider Name	Reason	Results	Date Completed	Date Letter sent to Provider
<b>Total</b>	<b>0</b>				

**SUDT Grievance (60 Days)**

Receipt Date	Provider Name	Reason	Results	Date Completed	Date Letter sent to Provider
<b>Total</b>	<b>0</b>				

**Client Grievance (60 Days)**

Receipt Date	Provider	Reason	Results	Date Completed	Date Letter sent to Client
12/18/2019	Hospitality House	Beneficiary cited safety concerns at the facility.	Forwarded concerns contained in grievance to Hospitality House staff.	12/23/2019	12/23/2019
<b>Total</b>	<b>1</b>				

**Client Request for Change of Provider (10 Business Days)**

Receipt Date	Provider	Reason	Results	Date Completed	Date Letter sent to Client
<b>Total</b>	<b>0</b>				

0 Provider Appeals  
 0 Client Appeals  
 0 Issue Resolutions (Completed)  
 0 SUDT Grievances (Completed)  
 1 Grievance (Completed)  
 0 Request for Change of Provider (Completed)



Redwood Quality Management Company (RQMC) is the Administrative Service Organization for Mendocino County-providing management and oversight of specialty mental health, community service and support, and prevention and early intervention services. The following data is reported by age range, along with a total for the system of care (either youth or adult) as well as the overall RQMC total. This will assist in interpreting how different demographics are accessing service, as well as assist in providing an overall picture of access and service by county contract (youth, young adult and adult). Our goal is to provide the Behavioral Health Advisory Board with meaningful data that will aid in your decision making and advocacy efforts while still providing a snapshot of the overall systems of care.

**AGE OF PERSONS SERVED**

	Children & Youth		Young Adult		Adult & Older Adult System			RQMC
	0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
<b>Persons Admitted to...</b>								
Outpatient Services Dec	26	25	3	7	19	25	1	
<i>Total</i>	51		10		45			<b>106</b>
Crisis Services Dec	4	16	11	13	36	31	10	
<i>Total</i>	20		24		77			<b>121</b>
<b>Unduplicated Persons...</b>								
Served in Dec	257	234	67	45	258	394	67	
<i>Total</i>	491		112		719			<b>1,322</b>
<b>Unduplicated Persons...</b>								
Served Fiscal Year to Date	369	404	133	96	449	624	117	
<i>Total</i>	773		229		1,190			<b>2,192</b>
<b>Identified As (YTD)...</b>								
Male	390		122		588			<b>1,100</b>
Female	379		102		599			<b>1,080</b>
Non-Binary and Transgender	4		5		3			<b>12</b>
White	404		128		922			<b>1,454</b>
Hispanic	178		48		68			<b>294</b>
American Indian	83		22		64			<b>169</b>
Asian	6		3		16			<b>25</b>
African American	22		15		22			<b>59</b>
Other/Undisclosed	80		13		98			<b>191</b>

<b>YTD Persons by location...</b>	
Ukiah Area	1240
Willits Area	301
North County	78
Anderson Valley	18
North Coast	434
South Coast	44
OOC/OOS	77

\*\*\*RQMC has identified 454 homeless persons through Building Bridges, Homeless Outreach Pilot Project and Contracted Providers. Of the 454 persons 156 have no service history with RQMC for a variety of reasons including, but not limited to: Declined Services, Could receive services at a lower level of care, etc.



**AGE OF PERSONS SERVED**

*Children & Youth      Young Adult      Adult & Older Adult System      RQMC*

0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
------	-------	-------	-------	-------	-------	-----	-------

**Total Number of...**

Crisis Line Contacts Dec	9	36	18	27	124	127	22	
<i>Total</i>	45		45		273		<b>363</b>	

*\*There were 44 logged calls where age was not disclosed. Those have been added to the total.*

Crisis Line Contacts <b>YTD</b>	45	257	94	93	686	648	113	
<i>Total</i>	302		187		1,447		<b>1,936</b>	

<b>by reason for call YTD...</b>	
Increase in Symptoms	712
Phone Support	435
Information Only	209
Suicidal ideation/Threat	359
Self-Injurious Behavior	25
Access to Services	143
Aggression towards Others	20
Resources/Linkages	33

<b>Dec Calls from Law Enforcement to Crisis</b>		
TOTAL: 34		
MCSO: 14	CHP:	WPD:
FBPD:	Jail: 11	UPD: 6

<b>by time of day YTD...</b>	
08:00am-05:00pm	1132
05:00pm-08:00am	604

<b>YTD Calls from Law Enforcement to Crisis</b>		
TOTAL: 199		
MCSO: 68	CHP:	WPD: 6
FBPD: 15	Jail: 77	UPD: 33

**Total Number of...**

Emergency Crisis Assessments Dec	8	24	14	22	58	46	17	
<i>Total</i>	32		36		121		<b>189</b>	

Emergency Crisis Assessments <b>YTD</b>	37	207	82	83	337	361	98	
<i>Total</i>	244		165		796		<b>1,205</b>	

<b>YTD by location...</b>	
Ukiah Valley Medical Center	503
Crisis Center-Walk Ins	291
Mendocino Coast District Hospital	148
Howard Memorial Hospital	150
Jail	50
Juvenile Hall	41
Schools	3
Community	17
FQHCs	2

<b>YTD by insurance...</b>	
Medi-Cal/Partnership	811
Private	142
Medi/Medi	109
Medicare	77
Indigent	55
Consolidated	1
Private/Medi-Cal	2
VA	8



**AGE OF PERSONS SERVED**

*Children & Youth      Young Adult      Adult & Older Adult System      RQMC*

0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
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**Total Number of...**

Inpatient Hospitalizations Dec	2	6	7	6	14	15	4	
<i>Total</i>	8	13	33					<b>54</b>

Inpatient Hospitalizations YTD	5	44	25	31	100	86	16	
<i>Total</i>	49	56	202					<b>307</b>

ReHospitalization within 30 days	Youth	Adult	0-2 days in the Hospital	Admits	% of total Admits
Dec	0	4	Dec	9	16.7%
YTD	9	20	YTD	28	9.1%

Days in the ER	0	1	2	3	4	5+	Unk
Dec	10	25	13	1	0	1	4
YTD	59	145	67	11	2	2	21
..by Hospital	0	1	2	3	4	5+	
AHUV	5	15	8	1	0	1	
Howard	2	6	1	0	0	0	
MCDH	1	4	4	0	0	0	

At Discharge	Discharged to Mendocino		Follow up Crisis Appt		Declined follow up Crisis appt	
Payor	Dec	YTD	Dec	YTD	Dec	YTD
Mendo Medi-cal	29	181	26	162	3	16
Indigent	1	17	1	16	0	1
Other Payor	2	24	1	15	1	13
YTD hospitalizations where discharge was out of county or unknown:						76
YTD number who declined a follow up appt:						30

Number of hospitalitation	1	2	3	4	5	6+
YTD Number of unduplicated clients	194	37	11	0	0	1



YTD hospitalizations by location...	
Aurora- Santa Rosa**	56
Restpadd Redding/RedBluff**	71
St. Helena Napa/ Vallejo**	124
Sierra Vista Sacramento**	3
John Muir Walnut Creek	3
St Francis San Francisco	12
St Marys San Francisco**	4
Marin General**	6
Heritage Oaks Sacramento**	7
VA: Sacramento / PaloAlto / Fairfield / San Francisco	0
Other**	21

YTD hospitalizations by criteria...	
Danger to Self	149
Gravely Disabled	97
Danger to Others	4
Combination	57

**Total Number of...**

Full Service Partners Dec	Youth	TAY	Adult	BHC	OA	Outreach	
<i>Total</i>	0	22	73	9	13	13	<b>130</b>

**Total Number of...**

Full Service Partners YTD	Youth	TAY	Adult	BHC	OA	Outreach	
<i>Total</i>	1	27	91	9	20	33	<b>181</b>

Contract Usage	Budgeted	
Medi-Cal in County Services (60% FFP)	\$12,885,000.00	\$6,796,127.00
Medi-Cal RQMC Out of County Contracts	\$1,930,000.00	\$690,580.00
MHSA	\$1,786,450.00	\$870,584.00
Indigent RQMC Out of County Contracts	\$718,672.00	\$395,619.00
Medication Management	\$1,100,000.00	\$592,093.00

Estimated Expected FFP	Dec	YTD
Expected FFP	\$683,935.00	\$4,077,676.20



Services Provided						
Whole System of Care	Dec	Dec	Dec	YTD	YTD	YTD
Count of Services Provided	Youth	Y Adult	Adults	Youth	Y Adults	Adults
*Assessment	128	28	147	700	169	1104
*Case Management	182	203	969	1490	1008	5891
*Collateral	119	2	2	937	27	19
*Crisis	45	61	203	382	249	1292
*Family Therapy	110	0	3	866	12	14
*TFC	62			298		
*Group Therapy	0	0	7	1	1	22
*Group Rehab	290	28	48	2117	176	249
*ICC	310	3		2426	31	
*Individual Rehab	276	101	507	2284	660	2784
*Individual Therapy	621	101	323	3870	735	2187
*IHBS	148	0		1044	4	
*Psychiatric Services	65	32	301	331	182	1839
*Plan Development	99	15	89	516	102	654
*TBS	46			84		
<b>Total</b>	<b>2501</b>	<b>574</b>	<b>2599</b>	<b>17346</b>	<b>3,356</b>	<b>16,055</b>
No Show Rate	6.7%			8.6%		
<b>Average Cost Per Beneficiary</b>	<b>\$975</b>	<b>\$1,175</b>	<b>\$737</b>	<b>\$4,179</b>	<b>\$3,348</b>	<b>\$2,823</b>

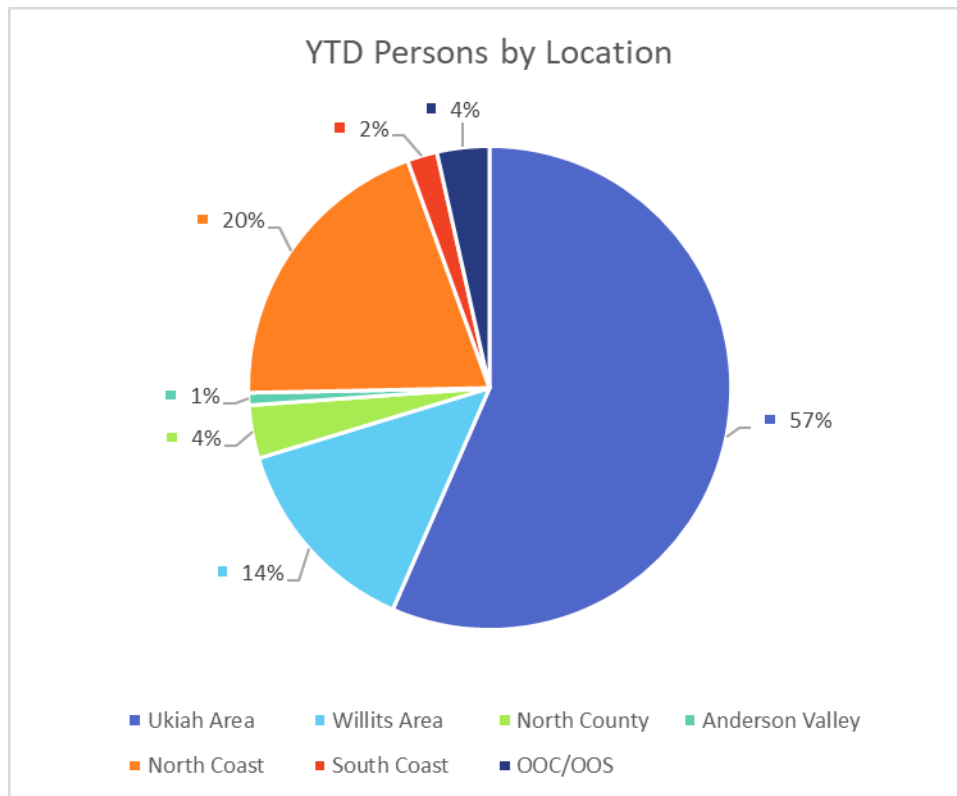
Count of Services by Area	Dec	Dec	Dec	YTD	YTD	YTD
	Youth	Y Adult	Adults	Youth	Y Adults	Adults
Anderson Valley	2	1		19	11	
South Coast	10	0		10	16	
North Coast	143	60	568	957	285	3,266
North County	66			561		
Ukiah	2,070	510	1,954	13,733	2,991	12,363
Willits	210	3	77	2,066	53	426

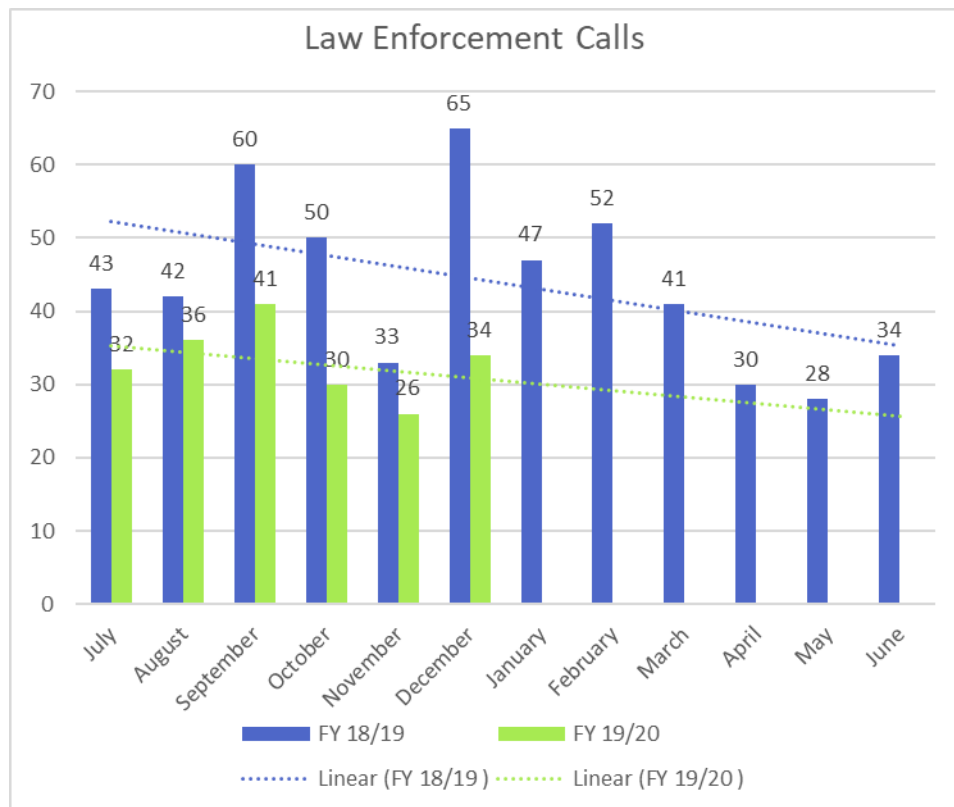
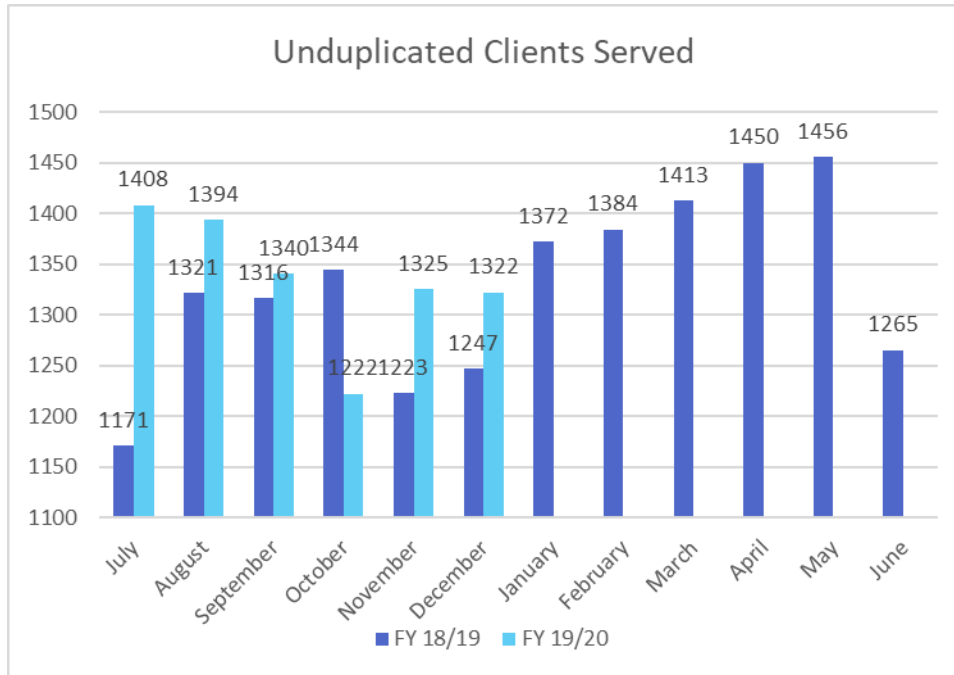
Meds Management	Dec	Dec	Dec	YTD	YTD	YTD
	Youth	Y Adult	Adults	Youth	Y Adults	Adults
Ukiah Unduplicated Clients	63	20	200	123	55	463
Fort Bragg Unduplicated Clients	3	7	70	7	12	138
Ukiah Services	95	28	326	486	193	2069
Fort Bragg Services	3	12	92	10	59	564



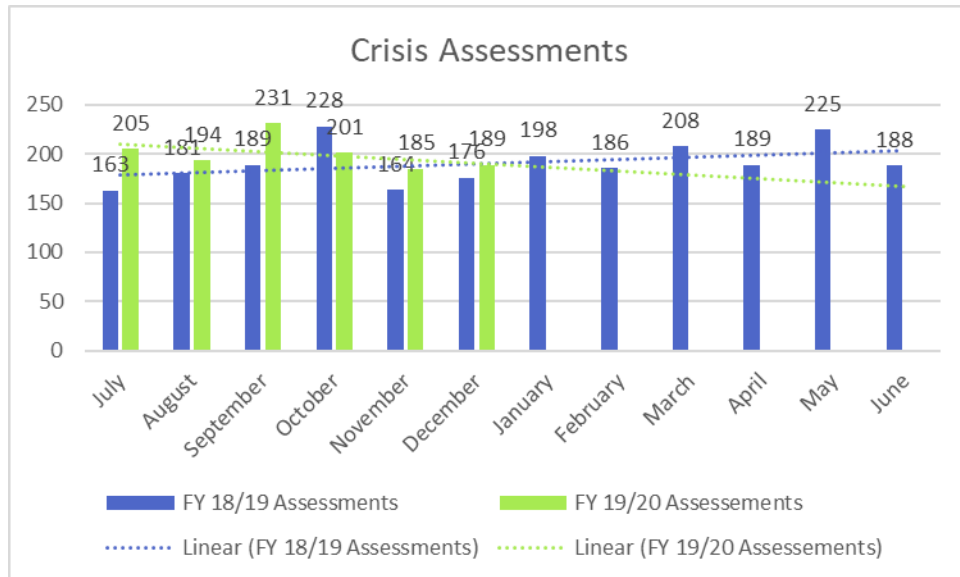
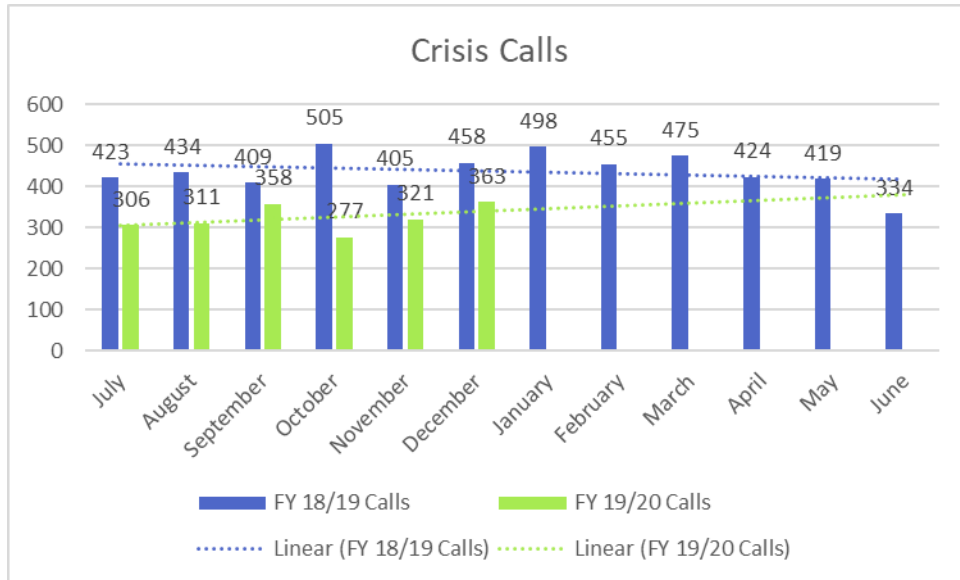
## 2019/2020 Trends and Year to Year Comparison

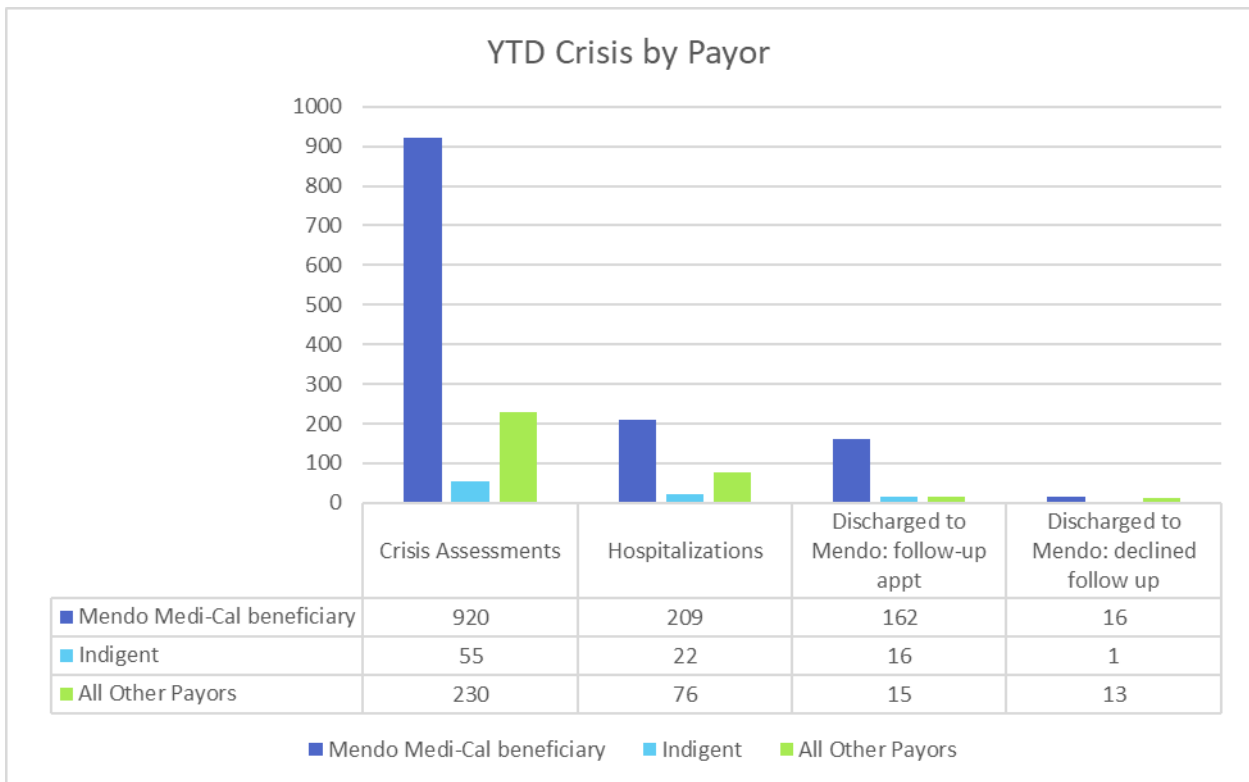
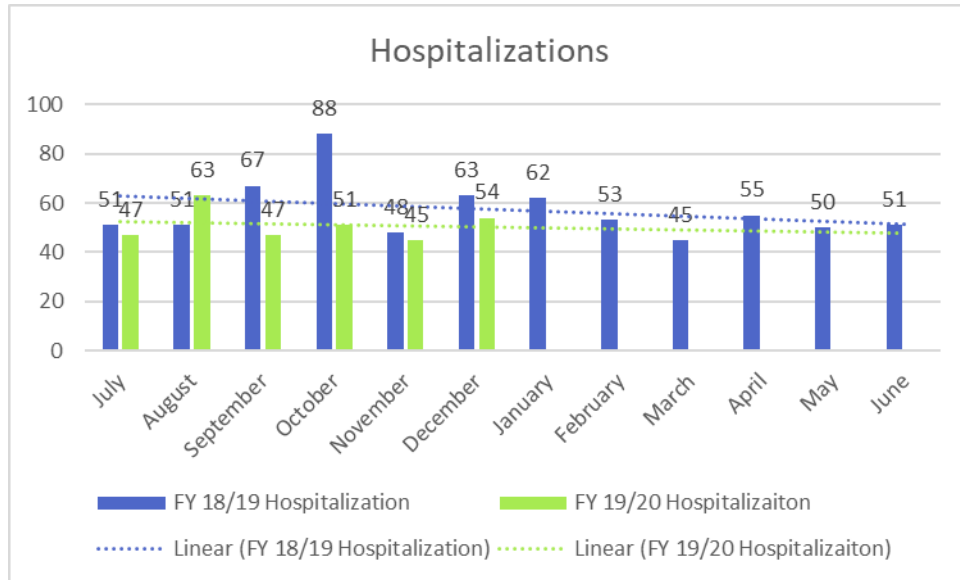
YTD Persons by location...	Count	%
Ukiah Area	1240	57%
Willits Area	301	14%
North County	78	4%
Anderson Valley	18	1%
North Coast	434	20%
South Coast	44	2%
OOC/OOS	77	4%













## Services July to December 2019 Outpatient

Summary of Count of Services Provided	Youth	TAY	Adult
Agency	0-17	18-24	25+
Hospitality Center	0	17	1011
Manzanita	0	73	4534
MCAVHN	0	2	901
MCYP	2231	263	0
RCS	7858	2193	4296
RC3	839	503	2680
Medication Management	496	252	2633
Tapestry	5922	53	0

Summary of Clients Served by Agency	Youth	TAY	Adult
Agency	0-17	18-24	25+
Hospitality Center	0	4	93
Manzanita	0	10	306
MCAVHN	0	1	61
MCYP	172	25	0
RCS	304	81	165
RC3	116	80	400
Medication Management	130	167	601
Tapestry	182	6	0



## Outpatient

HOS-Hospitality Center				
	Youth	TAY	Adults	Total
<i>Unduplicated Clients Served</i>		4	93	97
<i>Age Range of Clients Served</i>	0-17	18-24	25 and older	
<i>Count of Services Provided</i>	0	17	1011	1028
<i>*Assessment</i>		9	132	141
<i>*Case Management</i>			312	312
<i>*Collateral</i>			5	5
<i>*Family Therapy</i>				0
<i>*Group Rehab</i>				0
<i>*Group Therapy</i>				0
<i>*Individual Rehab</i>			131	131
<i>*Individual Therapy</i>		3	340	343
<i>*Plan Development</i>		5	91	96
No Shows	239	No Show Rate		19%

MANZ-Manzanita				
	Youth	TAY	Adults	Total
<i>Unduplicated Clients Served</i>		10	306	316
<i>Age Range of Clients Served</i>	0-17	18-24	25 and older	
<i>Count of Services Provided</i>	0	73	4534	4607
<i>*Assessment</i>		12	359	371
<i>*Case Management</i>		46	2875	2921
<i>*Collateral</i>		1	8	9
<i>*Family Therapy</i>				0
<i>*Group Rehab</i>				0
<i>*Group Therapy</i>				0
<i>*Individual Rehab</i>		6	868	874
<i>*Individual Therapy</i>			138	138
<i>*Plan Development</i>		8	286	294
No Shows	355	No Show Rate		7%



## Outpatient

MCA-MCAVHN				
	Youth	TAY	Adults	Total
<i>Unduplicated Clients Served</i>		1	61	62
<i>Age Range of Clients Served</i>	0-17	18-24	25 and older	
<i>Count of Services Provided</i>	0	2	901	903
*Assessment			39	39
*Case Management		2	303	305
*Collateral				0
*Family Therapy				0
*Group Rehab			1	1
*Group Therapy			22	22
*Individual Rehab			464	464
*Individual Therapy			21	21
*Plan Development			51	51
No Shows	20		No Show Rate	2%

MCYP-Mendocino County Youth Project				
	Youth	TAY	Adults	Total
<i>Unduplicated Clients Served</i>	172	25		197
<i>Age Range of Clients Served</i>	0-17	18-24	25 and older	
<i>Count of Services Provided</i>	2231	263	0	2494
*Assessment	137	15		152
*Case Management	138	10		148
*Collateral	295	15		310
*Family Therapy	297	11		308
*Group Rehab	47			47
*ICC				0
*Individual Rehab	30			30
*Individual Therapy	1111	187		1298
*IHBS				0
*Plan Development	176	25		201
*TBS				0
No Shows	243		No Show Rate	9%



## Outpatient

RCS-Redwood Community Services				
	Youth	TAY	Adults	Total
<i>Unduplicated Clients Served</i>	304	81	165	550
<i>Age Range of Clients Served</i>	0-17	18-24	25 and older	
<i>Count of Services Provided</i>	7858	2193	4296	14347
<i>*Assessment</i>	263	76	179	518
<i>*Case Management</i>	473	779	1355	2607
<i>*Collateral</i>	307	2	2	311
<i>*Family Therapy</i>	383	1	14	398
<i>*Group Rehab</i>	1486	176	248	1910
<i>*ICC</i>	843	20		863
<i>*Individual Rehab</i>	1775	608	1053	3436
<i>*Individual Therapy</i>	1625	471	1296	3392
<i>*IHBS</i>	109			109
<i>*Plan Development</i>	212	60	149	421
<i>*TBS</i>	84			84
<i>*TFC</i>	298			298
No Shows	1063		No Show Rate	7%

RC3-Redwood Community Crisis Center				
	Youth	TAY	Adults	Total
<i>Unduplicated Clients Served</i>	116	80	400	596
<i>Age Range of Clients Served</i>	0-17	18-24	25 and older	
<i>Count of Services Provided</i>	839	503	2680	4022
<i>*Crisis</i>	382	249	1292	1923
<i>*Case Management</i>	94	104	486	684
<i>*Collateral</i>	4	4	4	12
<i>*Individual Rehab</i>	136	40	268	444
<i>*Individual Therapy</i>	143	59	392	594
<i>*Assessments</i>	80	47	238	365
No Shows	103		No Show Rate	2%



## Outpatient

TFS-Tapestry Family Services				
	Youth	TAY	Adults	Total
<i>Unduplicated Clients Served</i>	182	6		188
<i>Age Range of Clients Served</i>	0-17	18-24	25 and older	
<i>Count of Services Provided</i>	5922	53	0	5975
<i>*Assessment</i>	220	4		224
<i>*Case Management</i>	634	6		640
<i>*Collateral</i>	331	5		336
<i>*Family Therapy</i>	186			186
<i>*Group Rehab</i>	584			584
<i>*Group Therapy</i>	1	1		2
<i>*ICC</i>	1569	11		1580
<i>*Individual Rehab</i>	343	6		349
<i>*Individual Therapy</i>	991	15		1006
<i>*IHBS</i>	935	4		939
<i>*Plan Development</i>	128	1		129
<i>*TBS</i>				0
No Shows	243		No Show Rate	4%

RQMC -Medication Management				
	Youth	TAY	Adults	Total
<i>Unduplicated Clients Served</i>	130	67	601	798
<i>Age Range of Clients Served</i>	0-17	18-24	25 and older	
<i>Count of Services Provided</i>	496	252	2633	3381
<i>*Psychiatric Services</i>	331	182	1839	2352
<i>*Assessments</i>		6	157	163
<i>*Case Management</i>	165	61	560	786
<i>*Plan Development</i>		3	77	80
No Shows	660		No Show Rate	16%



## Services July to December 2019 MHSA

Summary of MHSA Services by Agency			
RQMC SubContractor	Program	SubProgram	Services
Action Network	CSS	Children and Family	919
Consolidated	CSS	SUDT	384
Hospitality Center	CSS	Wellness Center	4292
Laytonville FRC	CSS	Outreach and Engagement	52
Manzanita	CSS	Wellness Center	4288
MCAVHN	CSS	Wellness Center	1080
MCYP	PEI	Stigma Reduction	926
Nuestra Alianza	PEI	Access and Linkage	326
RCS Crisis	CSS	Outreach and Engagement	529
RCS Stepping Stones	CSS	Housing	1475
RCS Arbor	CSS	Youth Resource Center	3293
RVIHC Yuki Trails	CSS	SUDT/Outreach	677
RVIHC FRC	CSS	Youth Outreach	1975
Tapestry	CSS	Outreach and Family	48

Summary of MHSA Unduplicated Client Count by Agency			
RQMC Sub Contractor	Program	SubProgram	Client
Action Network	CSS	Children and Family	410
Consolidated	CSS	SUDT	217
Hospitality Center	CSS	Wellness Center	375
Laytonville FRC	CSS	Outreach and Engagement	10
Manzanita	CSS	Wellness Center	610
MCAVHN	CSS	Wellness Center	251
MCYP	PEI	Stigma Reduction	29
Nuestra Alianza	PEI	Access and Linkage	331
RCS Crisis	CSS	Outreach and Engagement	214
RCS Stepping Stones	CSS	Housing	17
RCS Arbor	CSS	Youth Resource Center	230
RVIHC Yuki Trails	CSS	SUDT/Outreach	109
RVIHC FRC	CSS	Youth Outreach	1975
Tapestry	CSS	Outreach and Family	10



# Mental Health Treatment Act Citizen's Oversight Committee

Mendocino County Administration Center

501 Low Gap Road, Room 1010

Ukiah, CA 95482

707.463.4441

measureb@mendocinocounty.org



## December 18, 2019, Minutes

### AGENDA ITEM NO. 1 – CALL TO ORDER AND ROLL CALL (1:00 P.M.)

**Committee Members Present:** Mr. Thomas Allman; Mr. Ross Liberty (arrived at 1:05 p.m.); Mr. Lloyd Weer; Dr. Ace Barash; Mr. Jed Diamond; Dr. Jenine Miller; Ms. Jan McGourty (arrived at 1:05 p.m.); Ms. Shannon Riley, and Ms. Carmel J. Angelo.

**Committee Members Absent by Prearrangement:** Mr. Mark Mertle and Vice Chair Donna Moschetti.

### 2. PUBLIC EXPRESSION

**Presenter/s:** Mr. Larry Stokes; Ms. Silvia Clark; Ms. Neeka Huffman; Mr. McKay; Ms. Annie Good; Ms. Beth Riddel; Ms. Meeka Ferreta; and Mr. Jonathan Davis.

### 3. COMMITTEE MATTERS

#### 3a) Discussion and Possible Action Regarding Expenditure Report on Measure B Tax Funds

**Presenter/s:** Mr. Lloyd Weer, County of Mendocino Auditor-Controller.

Auditor-Controller reported life to date revenue was \$12,463,353; to date expenses total \$521,723; and interest earned was \$113,869; for a total balance of \$12,055,499.

Member Riley requested information and clarification as to why September 2019 is more than 30% lower than September 2018. Member Weer clarified factors at the State level, such as the state transitioning into a new computer system. The State's computer transition created a challenge for people to not be able to make their payments on a timely manner creating delays in the State catching up with collecting taxes.

Member Angelo requested clarification of itemized October 25, 2019 expense labeled as CEO Labor and Benefits totaling \$2,986. Member Weer clarified Measure B activities have been conducted by staff being compensated under Executive Office Staff out of General Fund to work on Measure B items. The lack of Measure B Program Manager created the need for County staff to work on Measure B related items. Every once in a while Measure B will see billing by County Executive Office for related Measure B Committee expenses.

**Public Comment:** Kay Peterson.

**Committee Action:** None.

#### 3b) Approval of Minutes of the October 23, 2019, Meeting



**Presenter/s:** Cassandra Borgna; Committee Clerk.

**Public Comment:** None.

**Committee Action:** Upon motion by Sheriff Allman, seconded by Ms. Shannon Riley and carried unanimously, IT IS ORDERED that the minutes of the October 23, 2019, meeting, are hereby approved.

### **3c) Discussion and Possible Action Regarding Update on Measure B Project Manager**

**Presenter/s:** Ms. Carmel J. Angelo, Chief Executive Officer, Executive Office.

Member Angelo announced the hiring of Isabel Gonzalez as the Measure B Project Manager effective December 9, 2019. Ms. Gonzalez provided a brief introduction of herself to the Committee.

**Public Comment:** Mr. Bill Barksdale.

**Committee Action:** None.

### **3d) Update Regarding December 10, 2019, Board of Supervisors Meeting Regarding Direction to Perform an Operational Feasibility Study of Proposed Measure B Funded Facilities**

**Presenter/s:** Ms. Carmel J. Angelo, Chief Executive Officer, Executive Office.

**Public Comment:** None.

Committee received an update regarding December 10, 2019 Board of Supervisors direction for County Executive Office to perform an operational feasibility study of Adventist Health proposed facilities to determine the operation costs of a 24 hour Psychiatric Health Facility, Crisis Residential Treatment Facility, and Crisis Stabilization Unit.

Chair Barash conducted reading of the letter submitted by President/CEO of Adventist Health, Jason Wells, to the December 10, 2019, Board of Supervisors meeting. Intent of the Board of Supervisors directive is to step back and look at operations and the costs of operations of each facility. Jason Wells plans to submit proposal within 60 days for Board of Supervisors to review.

This will help to get the operational costs of the services. County Chief Executive Officer met with the President/CEO of Adventist Health to begin the process of conducting a feasibility study of services needed for these types of facilities. Adventist Health proposes to designate beds for mental health, work with the County to renovate facilities, and review the costs of those facilities. Adventist Health aims to provide the psychiatric services in the Coast and in Ukiah.

Committee expressed concerns to use tax dollars to fund operations of a public private partnership.

Member Riley requested clarification as to whether Adventist Health is to serve the need of a Psychiatric Health Facility and Crisis Stabilization Unit. Member Angelo clarified at this point in time Adventist Health proposal



is the for 24 hour inpatient which would be equivalent to the Psychiatric Health Facility. As information is provided by Adventist Health, the details will be made public.

County Counsel evaluation of proposal and the context of using public money to fund remodel of a private facility has not been done. County Counsel reiterated requests for analysis to happen must be requested and approved by the Board of Supervisors.

**Public Comment:** Lynn Finley; Louis Rolitcheck; Melinda Clark, Richard Winkle.

**Committee Action:** Committee created subcommittee formed by Member Riley and Member Weer to work with Project Manager. Chair directs subcommittee to draft questions and request in writing for the Board of Supervisors consideration to direct or request County Counsel to conduct research and analysis and request to consider Board of Supervisors to review results of analysis of Adventist Health Partnership legality during a Board of Supervisors meeting.

### **3e) Discussion and Possible Action Regarding Update on Status of the Architect FRQ and Related Feasibility Study, Including a Recommendation to the Board of Supervisors**

**Presenter/s:** Janelle Rau, Deputy Executive Officer, Executive Office.

**Public Comment:** Margie Hanley; William Barks; Neeka Hoffman.

The Committee received a report by Janelle Rau, Deputy Chief Executive Officer, regarding the action taken by the Board of Supervisors. Board of Supervisors approved Architectural Services Agreement for the mental health facilities with the contingency of the Measure B Committee to review and approve. Upon Measure B approval, CHFFA Board requested contingency of the Architectural Services Agreement, physical presence from a member of the County Board of Supervisors to be present at the January CHFFA Board meeting, and CRT contingent site to be in Orchard Street in Ukiah. Architectural Contract as written complies with competitive process.

Member Miller incorporated clarification that CHFFA Grant has always been included within the scope of the Architectural Contract for the mental health facilities. Behavioral Health has had the grant for four years. The grant was awarded during a time when a different county contractor was providing mental health services. Measure B committee has talked about Crisis Residential Treatment and CHFFA grant funds to be used for Measure B purposes. The CHFFA Grant was always a part of the consideration during the RFP process and considered by the panel who reviewed the RFP process.

**Committee Action:** Upon motion by Sheriff Allman, seconded by Member McGourty, and carried unanimously. IT IS ORDERED that the Mental Health Treatment Act Citizens Oversight Committee unanimously approves the Architectural Services Agreement with Nacht & Lewis for predesign, design, and construction support services for Crisis Residential Treatment, Crisis Stabilization Unit, and Psychiatric Health Facility in the amount of up to \$3,357,568, effective when Agreement becomes fully executed through June 30, 2022; authorize the Purchasing Agent to act as Project Manager and approve change order for the project, pursuant to Public Contract Code section 20142 and sign any amendments that do not exceed the maximum agreeable amount.



**3f) Discussion and Possible Action Regarding Report from the Regional Behavioral Health Training Center Ad Hoc Committee.**

**Presenter/s:** Sheriff Allman.

Committee received progress report from Sheriff Allman. Sheriff Allman reported request for proposal for carpet has gone out. Carpet and paint costs will exhaust the \$50,000 previously approved by the Mendocino County Board of Supervisors to get the work started on the facility. Committee hopes to have training facility in operation by the end of January or February. As of this meeting, Sheriff Allman is waiting to receive the pending plan from County Buildings and Grounds for electrical, security systems, kitchen, parking, and signage.

**Public Comment:** Ms. Jo Bradley.

Committee Action: Upon motioned by Sheriff Allman, seconded by Member Liberty, and carried unanimously, IT IS ORDERED that the Mental Health Treatment Act Citizen's Oversight Committee approve a recommendation to the Mendocino County Board of Supervisors to allocate expenditure of up to \$200,000 of Measure B funds (Fund Unit 1224/Budget Unit 4052 Mental Health Treatment Act) to finalize improvements to the Regional Behavioral Health Training Facility located at 8207 East Road, Redwood Valley.

**Committee Action:** None.

**3g) Discussion and Possible Action Regarding Report from the Kemper Report Ad Hoc Committee**

**Presenter/s:** Member McGourty.

Member McGourty reiterated the Committee had previously discussed a 15% prudent reserve for the facilities. Member McGourty advised that the Ad Hoc Committee has yet to draft a reserve policy. Member McGourty indicated reserve draft policy could possibly be provided at the next Committee meeting.

**Public Comment:** None.

**3h) Discussion and Possible Action Regarding Development of Measure B Budget**

**Presenter/s:** Member Riley.

Member Riley requested clarification to understand year round budgeting process in order for Committee to monitor and track the Measure B budget throughout the year and on a quarterly basis. There will be deadlines to submit figures by the Department in order for Program Manager to prepare a budget for the next year period, monitor budget, and provide quarterly budget reports to the Committee.



Member Weer clarified the Measure B budget was approved by Board of Supervisors and developed by the CEO's office and the auditor. The adopted budget as part of County's overall Budget was reviewed by CEO and Auditor committee. The Budget team quickly put together an estimate as to what they thought the Measure B budget would entail for the next 12 months in order to not hold up Measure B business. In order to spend money, the Measure B Committee needed to have funds appropriated and approved for what the funds are intended to be used for. If not appropriated, the Committee will need to submit a budget to the Board of Supervisors each and every time funds need to be used. That would cause additional delays related to Measure B business.

**Public Comment:** None.

**Committee Action:** The Chair directed that the Auditor and Project Manager work on tracking budget and not miss the opportunity to be involved with the next fiscal year Measure B budget planning process. Auditor and Program Manager to discuss timeliness for 2019-2020 budget, but will wait for Board of Supervisors to pass their calendars for next year budget process. As soon as Board of Supervisors approves, Auditor and Project Manager will meet accordingly.

### 3i) Discussion and Possible Action Regarding Reorganization of Measure B Committee Structure

**Presenter/s:** Member Diamond

Member Diamond proposed three changes to the Measure B Committee structure: 1) To have a Chair and Vice Chair serve a two year term rather than one year term; 2) the creation of three person executive committee made up of Chair, Vice Chair and Program Manager. That committee will be charged with developing a draft plan for full year's work of what needs to be done in a year, create agenda for each meeting, and approve Ad Hoc Committee to expedite decision making and make it easier to predict where the Committee is heading throughout the year; and 3) The Chair and Vice-Chair should be chosen from the Citizen members which would include:

- The five members appointed by each of the County Board of Supervisors.
- The member representing the Behavioral Health Advisory Board.
- The member representing the Mendocino Chapter of the National Alliance on Mental Illness.

**Public Comment:** None.

**Committee Action:** Upon motion by Member Angelo, seconded by Member Diamond and carried unanimously, IT IS ORDERED that the Mental Health Treatment Act Citizens's Advisory Committee adopt: 1) having a Chair and Vice Chair for a two year term rather than one year term; 2) the creation of an executive committee made up of the Chair and Vice Chair with the Measure B Program Manager as staff to that committee and that, that committee will be charged with developing a draft plan for full year's work by that committee that would be brought back to Measure B Committee to be approved by Measure B Committee; and 3) recommendation for citizen members to choose Chair and Vice Chair be continued at a later date until next year with a legal opinion by County Counsel and/or a policy decision by the Board of Supervisors.



### 3i) Discussion and Possible Action Regarding Scheduling a Committee Meeting on the Coast in 2020

**Presenter/s:** Member Riley.

**Public Comment:** Jo Bradley.

Member Riley read a written statement by Member Mertle requesting the Committee consider to meet on the Coast. Sheriff Allman discussed incorporating a meeting in Willits along with consideration of a meeting in each District. Committee to discuss further meeting actions during the January 22, 2020, meeting when adoption of the 2020 master meeting calendar will occur. It was noted that meeting locations must have high Wi-Fi capabilities to live stream the meetings.

**Public Comment:** Jo Bradley.

**Committee Action:** Upon motioned by Sheriff Allman, seconded by Member Angelo, and carried unanimously, IT IS ORDERED that the Mental Health Treatment Act Citizens Oversight Committee should formalize a Committee meeting calendar to include a meeting on the Coast and in Willits for 2020 and discuss further meeting action during adoption of the 2020 Committee Master Meeting Calendar on January 22, 2020.

## 4. COMMITTEE MEMBER REPORTS

### 4a) Committee Member Reports Regarding Items of General Interest

Member Riley requests for the Committee to be notified when items related to Measure B will be presented to the Board of Supervisors for approval and/or review.

Sheriff Allman announced his retirement from his position as Sheriff of Mendocino County effective December 28, 2019. He will remain very active with Mental Health common goals and will remain a member of the Measure B Committee.

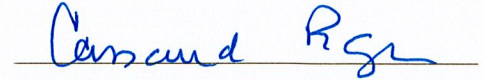
**Public Comment:** None.



## 5. ADJOURNMENT

THERE BEING NOTHING FURTHER, THE MENTAL HEALTH TREATMENT ACT CITIZENS OVERSIGHT COMMITTEE ADJOURNED AT 3:21 P.M.

Attest: CASSANDRA BORGNA  
Committee Clerk

A handwritten signature in blue ink, appearing to read "Cassandra Borgna", is written over a horizontal line.

*The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2) Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 463-4441 at least five days prior to the meeting.*

*Additional information regarding the Committee may be obtained by referencing:  
[www.mendocinocounty.org/community/mental-health-oversight-committee](http://www.mendocinocounty.org/community/mental-health-oversight-committee)*