



**MENDOCINO COUNTY BEHAVIORAL
HEALTH ADVISORY BOARD**

REGULAR MEETING

AGENDA

**January 15, 2020
10:00 a.m. to 2:00 p.m.**

**Behavioral Health and Recovery Services
Conference Room 1
1120 South Dora St., Ukiah**

Chairperson
Michelle Rich

Vice Chair
Meeka Ferretta

Secretary
Dina Ortiz

Treasurer
Vacant

BOS Supervisor
Carre Brown

1ST DISTRICT: DENISE GORNY LOIS LOCKART VACANT	2ND DISTRICT: DINA ORTIZ MICHELLE RICH SERGIO FUENTES	3RD DISTRICT: MEEKA FERRETTA AMY BUCKINGHAM VACANT	4TH DISTRICT: EMILY STRACHAN LYNN FINLEY VACANT	5TH DISTRICT: PATRICK PEKIN MARTIN MARTINEZ FLINDA BEHRINGER
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OUR MISSION: *"To be committed to consumers, their families, and the delivery of quality care with the goals of recovery, human dignity, and the opportunity for individuals to meet their full potential."*

Item	Agenda Item / Description	Action
1. 5 minutes	Call to Order, Roll Call & Quorum Notice, Approve Agenda:	Board Action:
2. 5 minutes	Minutes of the December 18, 2019 BHAB Regular Meeting: <i>Review and possible board action</i>	Board Action:
3. 15 minutes (Maximum)	Public Comments: <i>Members of the public wishing to make comments to the BHAB will be recognized at this time.</i>	
4. 15 minutes	Reports: Discussion and possible board action. A. Chair: <i>Michelle Rich</i> B. Secretary: <i>(Member Ortiz)</i> 1. Letter to College Follow Up C. Treasurer: <i>(Vacant)</i> 1. Nomination	Board Action:
5. 15 minutes	Membership: Discussion and possible action A. Update	
6. 15 minutes	Meetings to Attend: 1. Measure B 2. MHSA 3. Stepping Up 4. HHSA Advisory Board	
7. 15 minutes	BHAB Annual Report	Board Action:

8. 60 minutes	Duties & Responsibilities	
LUNCH BREAK 12:30 to 1:00		
9. 10 minutes	Mendocino County Report: <i>Jenine Miller, BHRS Director</i> I. Director Report	
10. 10 minutes	RQMC Report: I. Data Dashboard	
11. 10 minutes	2020 BHAB Calendar Meeting Schedule	Board Action:
12. 30 minutes	Guest Speaker: <i>Patrice Mascolo</i>	
13.	Adjournment: Next meeting: February 19, 2020 – Seaside Room, 778 S. Franklin St., Fort Bragg	

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The Mendocino County Behavioral Health Advisory Board complies with ADA requirements and upon request will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodations to participate in the meeting should contact the Mendocino County Behavioral Health Administrative Office by calling (707) 472-2355 at least five days prior to the meeting.

BHAB CONTACT INFORMATION: PHONE: (707) 472-2355 FAX: (707) 472-2788
EMAIL THE BOARD: mhboard@mendocinocounty.org WEBSITE: www.mendocinocounty.org/bhab



**MENDOCINO COUNTY BEHAVIORAL
HEALTH ADVISORY BOARD**

REGULAR MEETING

MINUTES

**December 18, 2019
10:00 a.m. to 12:00 p.m.**

**Willits Community Center
111 East Commercial Street
Willits, CA**

Chairperson
Jan McGourty

Vice Chair
Emily Strachan

Secretary
Dina Ortiz

Treasurer
Flinda Behringer

BOS Supervisor
Carre Brown

1ST DISTRICT:
DENISE GORNY
JAN MCGOURTY
LOIS LOCKART

2ND DISTRICT:
DINA ORTIZ
MICHELLE RICH
SERGIO FUENTES

3RD DISTRICT:
MEEKA FERRETTA
AMY BUCKINGHAM
RICHARD TOWLE

4TH DISTRICT:
EMILY STRACHAN
TAMMY LOWE
LYNN FINLEY

5TH DISTRICT:
PATRICK PEKIN
MARTIN MARTINEZ
FLINDA BEHRINGER

OUR MISSION: *"To be committed to consumers, their families, and the delivery of quality care with the goals of recovery, human dignity, and the opportunity for individuals to meet their full potential."*

Item	Agenda Item / Description	Action
<p>1. 5 minutes</p>	<p>Call to Order, Roll Call & Quorum Notice, Approve Agenda:</p> <ul style="list-style-type: none"> Meeting called to order by Chair McGourty at 10:20AM. Quorum met Members present: Buckingham, Ferretta, Finley, Gorny, Lockart, Rich, Strachan, Towle, and Supervisor Brown. Agenda approved as written. 	<p>Board Action: Motion was made by Member Strachan, seconded by Member Towle to approve the agenda as written. Motion passed.</p>
<p>2. 10 minutes</p>	<p>Minutes of the November 20, 2019 BHAB Regular Meeting: <i>Review and possible board action</i></p> <ul style="list-style-type: none"> Page 3, item 4B: Secretary report edit: "Member Ortiz is on the Dual Diagnosis committee and wanted to sit in on Dual Diagnosis committee group" instead of "she was supposed to do a report" Page 3 Item E: remove item a) Page 3, Item E c) should say: Chair McGourty was unable to connect with the Adventist Behavioral Health office on Hospital Drive. Minutes approved with the noted corrections. 	<p>Board Action: Motion was made by Member Rich, seconded by Member Finley to approve the November 20, 2019 minutes as amended. Motion passed.</p>
<p>3. 15 minutes (Maximum)</p>	<p>Public Comments: <i>Members of the public wishing to make comments to the BHAB will be recognized at this time.</i></p> <p>A. Josephine Silva commented that she would like to see the BHAB make a strong commitment to send something to the Social Security Administration, because there is a proposal</p>	

	<p>to drastically try and reduce the continuation of SSI for people with disabilities. Comments are due by 1/31/20.</p> <ul style="list-style-type: none"> I. Josephine mentioned she would like the board to send a recommendation to the BOS so they can also send an appropriate letter. II. Josephine would like to see prevention information like diet, exercise, birth control, etc. on the curriculum for the training center. She thinks it is important for that type of information to be included. III. Josephine also stated that it is very important for teachers and faculty (especially at the high schools) to be trained on suicide and bullying. She thinks it is critical for the training center to provide preventative education and not focus solely on crisis. <p>B. Supervisor Brown represents Mendocino County on the National Counties Association. She commented that there are currently two bills that are very important. One is on Medi-Cal jail policy which addresses the medicated inmate exclusion policy. It strips federal health benefits from individuals admitted to jail before they are convicted of committing a crime.</p> <ul style="list-style-type: none"> I. The two bills in the Senate are S2626 and S2628. Supervisor Brown thinks the board should look at the bills and write a letter to Senators Harris and Feinstein, and US Representative Jared Huffman. One bill is restoring health benefits for justice involved individuals, the other is equity and pre-trial medicated coverage act. II. Further discussion on the two Senate bills and how it affects the county. <p>C. Shelley shared her experience with her adult daughter who has been homeless for about 4 years, and is extremely mentally ill. She explained that her daughter recently came home and wants to get help. Her Medi-Cal was messed up, and impacted her ability to access services. Shelley explained the process they went through to get an appointment. Her daughter is self- medicating. Shelley is very concerned with the amount of time it takes to get an appointment since her daughter is in desperate need of help.</p> <ul style="list-style-type: none"> I. Member Buckingham advised Shelley to take her daughter back to the ER. Commented law enforcement is also an option to bring someone that needs help to the ER. Crisis and respite house were also given as suggestions. II. The board suggested that Shelley take her daughter to Howard Hospital via law enforcement. Member Buckingham will give Shelley her contact information. III. Shelley stated her daughter has not been diagnosed, IV. Member Towle asked if the MOPS team is a viable option to help, BHRS Director Miller stated it certainly is, and will connect Shelley with a MOPS team member. 	<p>Member Buckingham to provide Shelley her contact information.</p>
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	<p>V. BHRS Director Miller stated that Medi-Cal in the mental health system is county specific.</p> <p>VI. Further discussion on Partnership and the limitations and barriers.</p> <p>D. Member Lockart commented that she wants people to demand quality of care for everyone because there are no answers or enough money. Member Lockart also commented on the needs Mendocino County has and the lack of funds.</p>	
<p>4. 30 minutes</p>	<p>Reports: Discussion and possible board action.</p> <p>A. Chair – <i>Jan McGourty</i></p> <p>I. A copy of the CSU Nevada site visit report Chair McGourty wrote was provided to all attendees.</p> <p>a) Board members reviewed the report and agreed for it to be included in the BHAB annual report.</p> <p>b) Discussion on 5150 holds and how the law is interpreted.</p> <p>II. California Health Facilities Financing Authority (CHFFA) letter discussion.</p> <p>a) All attendees were provided a copy of the letter Chair McGourty wrote to the BOS in regards to the outcome of the CHFFA board meeting she attended with County Behavioral Health staff earlier this month.</p> <p>b) The RFP/RFQ proposed by the Measure B committee to build a Crisis Residential Treatment facility was not approved by the BOS, and there was a deadline with CHFAA in order to be able to get the grant. This issue will be followed up on at the Measure B meeting today.</p> <p>c) Supervisor Brown shared that when this was first brought to BOS, only two supervisors approved, but it passed and Measure B has to approve as well. There were delays in this whole process, but she hopes that in today’s Measure B meeting this issue moves forward.</p> <p>d) Chair McGourty suggested that one of the BOS attend the CHFFA board meeting on January 30, 2020 in Sacramento. BHRS Director Miller stated they will be going in front of the BOS in January 7th regarding CHFFA.</p> <p>B. Secretary – <i>Member Ortiz</i></p> <p>I. Letter to College Follow Up</p> <p>a) Member Ortiz absent from today’s meeting.</p> <p>b) A copy of the letter Member Ortiz wrote to Mendocino College as well as their response letter was provided to all attendees.</p> <p>c) Mendocino College stated in their letter they have to do a labor market study to prove a strong labor market.</p> <p>d) Member Ferretta suggested the board send a letter to Napa College to let them know the board thinks this</p>	<p>Board Action:</p> <p>CSU Nevada site visit report to be included in BHAB annual report.</p>

	<p>program is needed.</p> <ul style="list-style-type: none"> e) Supervisor Brown thinks this need to be included in the county feasibility plan. She will be meeting with the new Measure B project manager, to try and move forward with this recommendation. f) Will be put as a recommendation on the annual report to the BOS. g) Camille Schraeder commented she thinks the Psychiatric Technician satellite program through Napa College is definitely needed. She said there is already a shortage, and if a PHF is opened in Mendocino County there will be plenty of room to staff many people. h) The board agreed to include this as a recommendation to the BOS in the BHAB annual report. i) Discussion on possibly forwarding the letter to Mendocino College and their response to Napa College. j) The board agreed to make two recommendations to the BOS on the annual BHAB report. One to implement a psychiatric technician program and another to write a letter to Napa College with accompanying documents from Mendocino College. <p>II. Camille will retrieve data on the current system of care needs.</p> <p>C. Treasurer – <i>Member Behringer</i></p> <ul style="list-style-type: none"> I. Tabled II. Member Behringer absent from today’s meeting. <p>D. Housing Committee: (<i>Member Gorny</i>)</p> <ul style="list-style-type: none"> I. Member Gorny commented that the Federal government is putting millions into housing for folks with developmental disabilities. II. BHRS Director shared that this past Tuesday the BOS approved to allow BHRS to submit an application with RCHDC for the No Place Like Home Competitive grant. The proposal is for 19 of the 40 units that they are building at Orr Creek Commons, to be set aside for specialty mental health patients. <p>E. Site Visit Committee: (<i>Chair McGourty, Members Rich, Towle and Martinez</i>)</p> <ul style="list-style-type: none"> I. Remaining Site Visits: South Coast and Adventist Clinics II. #5 of annual report: Camille stated she is open to take private insurance but they won’t pay for the services that our providers provide. III. Member Lockart wants to see the SeaSac information that Carre Brown has. IV. The Site Visit report will be added to the BHAB annual report. <p>F. Flow Chart Committee: (<i>Vice Chair Strachan and Member</i></p>	<p>Include in annual report recommendation for psychiatric technician program at Mendocino College.</p> <p>Recommend to the BOS in annual report to write a letter to Napa College about psychiatric technician program.</p> <p>Member Finley made a motion, seconded by</p>
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	<p><i>Pekin)</i></p> <ul style="list-style-type: none"> I. Dustin Thompson, BHRS is absent from today’s meeting. II. The BOS received copies of the flow charts. III. The board agreed to approve the flow charts since they were reviewed at last month’s meeting. <p>G. Dual Diagnosis Committee: <i>(Secretary Ortiz)</i></p> <ul style="list-style-type: none"> I. Member Ortiz absent from today’s meeting. <p>H. Appreciation Committee: <i>(Members Towle and Martinez)</i></p> <ul style="list-style-type: none"> I. Chair McGourty was presented with a plaque and a Letter of Appreciation on behalf of the entire board for all the years she served. III. Camille Schraeder and the Board members expressed their appreciation to Chair McGourty and all that she has done as Chair of the BHAB. <p>J. Employment Committee: <i>(Member Rich)</i></p> <ul style="list-style-type: none"> I. Member Rich stated Healthy Mendocino is focusing on workforce development as their primary topic for the next six months. She shared she is no longer a part of the board, but will continue to stay updated on what is going on as they move forward. <p>K. Contract Review and Fulfillment Committee: <i>(Member Fuentes)</i></p> <ul style="list-style-type: none"> I. Tabled. 	<p>Member Strachan to approve the flow charts as were presented at last month’s BHAB meeting. Motion passed.</p>
<p>5. 15 Minutes</p>	<p>Membership: <i>Discussion and possible action</i></p> <ul style="list-style-type: none"> A. Update <ul style="list-style-type: none"> I. Chair McGourty shared that there is a list of expiring terms on the BHAB annual report but the dates might need to be corrected. II. There are no changes on how membership expiration or reappointment process happens. III. 1/5 of board terms expire every year, but some of the term dates were messed up when they were transferred into electronic system. BHRS Director Miller explained that two terms that are expiring will have to be a one year term and then a three year term. IV. BHRS will get the correct term list with the right dates to be included in annual report. V. There are a couple members that haven’t notified the clerk office or BHRS whether or not they will be renewing their term. VI. Member Towle will be resigning from District 3 at the end of the month, and will be taking Chair McGourty’s position in the 1st District at the beginning of next year. District 3 will have an opening available. VII. The Membership Committee needs to act fast to let the BOS know that information gets passed from our members to them though our Committee. VIII. Discussion on editing the annual report to reflect the current state of the BHAB memberships. 	<p>Board Action:</p>

6. 30 Minutes	<p>BHAB Annual Report:</p> <p>A. Discussion on meetings Chair McGourty attends and how they are going to be represented moving forward.</p> <p>B. Members reviewed and discussed the recommendation suggestions from the BHAB annual report.</p> <p>I. Member Rich commented she would like the Data Notebook to be mentioned in the annual report so its completion can be represented.</p> <p>II. Further discussion and suggestions from board members on the BHAB annual report.</p> <p>C. BHAB 2020 meeting schedule: Members reviewed and made a few changes.</p> <p>I. Member Rich and Amanda Stoner to work together to make the necessary changes to the schedule.</p>	Board Action: Member Strachan made a motion, seconded by Member Finley to continue to complete and revise the BHAB annual report again at next month's meeting. Motion passed.
7. 5 minutes	<p>Mendocino County Report: <i>Jenine Miller, BHRS Director</i></p> <p>A. Director Report</p> <p>I. Tabled - included in agenda packet.</p>	Board Action:
8. 5 minutes	<p>RQMC Report:</p> <p>A. Data Dashboard</p> <p>I. Tabled - included in agenda packet.</p>	Board Action:
9. 5 minutes	<p>Adjournment:12:29 PM</p> <p>Next meeting: January 15, 2019 – Ukiah: Behavioral Health and Recovery Services</p>	

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

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Mendocino County Behavioral Health and Recovery Services
 Behavioral Health Advisory Board General Ledger
 FY 19/20
 December 31, 2019

ORG	OBJ	ACCOUNT DESCRIPTION	YR/PER/JNL	EFF DATE	AMOUNT	INVOICE #	CHECK #	VENDOR NAME	COMMENT
MHB	862080	FOOD	2020/03/000758	09/19/2019	81.71		P-Card		COSTCO WHSE#83830.8008/20/
MHB	862080	FOOD	2020/04/000227	10/10/2019	87.97	2018-9-07	4313266	SAFEWAY	2019 JULY
MHB	862080	FOOD	2020/04/000227	10/10/2019	103.75	2019 AUGUST	4313266	SAFEWAY	AUGUST 2019 ACCOUNT NUMBER
MHB	862080	FOOD	2020/04/001087	10/29/2019	69.43		P-Card		COSTCO WHSE#83830.0009/17/
MHB	862080	FOOD	2020/05/000068	11/07/2019	109.79	10122019	4314649	SAFEWAY	ACCOUNT NUMBER 85006
MHB	862080	FOOD	2020/05/000850	11/22/2019	52.32		P-Card		COSTCO WHSE#83830.0010/15/
MHB	862080	FOOD	2020/05/000850	11/22/2019	121.94		P-Card		MARINOS PIZZ83839.9410/15/
MHB	862080	FOOD	2020/06/000856	12/17/2019	54.91		P-Card		COSTCO WHSE#83830.0011/19/
FOOD Total					\$681.82				
MHB	862150	MEMBERSHIPS							
MEMBERSHIPS TOTAL					\$0.00				
MHB	862170	OFFICE EXPENSE	2020/04/001015	10/31/2019	39.03	1218381	4314268	FISHMAN SUPPLY COMP	15368.17 FY1920
OFFICE EXPENSE Total					\$39.03				
MHB	862210	RNTS & LEASES BLD GRD							
RNTS & LEASES BLD GRD Total					\$0.00				
MHB	862250	TRNSPRTATION & TRAVEL	2020/02/000248	08/08/2019	17.40	7/17/19	4309179	BEHRINGER FLINDA	LOCAL 7/17/19 FY19
MHB	862250	TRNSPRTATION & TRAVEL	2020/02/000248	08/08/2019	71.92	7/3/19	4309514	STRACHAN EMILY	LOCAL 7/3/19 F
MHB	862250	TRNSPRTATION & TRAVEL	2020/02/000248	08/08/2019	21.46	7/17, 7/27/19	4309531	TOWLE RICHARD	LOCAL 7/17, 7/27/19 FY
MHB	862250	TRNSPRTATION & TRAVEL	2020/03/000340	09/12/2019	17.40	8/21/19	4311118	BEHRINGER FLINDA	LOCAL 8/21/19 FY
MHB	862250	TRNSPRTATION & TRAVEL	2020/03/000340	09/12/2019	98.60	8/1-8/21/19	4311410	TOWLE RICHARD	LOCAL 8/1-8/21/19 FY
MHB	862250	TRNSPRTATION & TRAVEL	2020/04/000665	10/18/2019	35.96	8/21/19	4313644	MCGOURTY JAN	LOCAL 8/21/19 FY
MHB	862250	TRNSPRTATION & TRAVEL	2020/04/000665	10/18/2019	22.04	8/21/19	4313777	STRACHAN EMILY	LOCAL 8/21/19 FY1
MHB	862250	TRNSPRTATION & TRAVEL	2020/04/000665	10/18/2019	92.51	9/16-9/25/19	4313787	TOWLE RICHARD	LOCAL 9/16-9/25/19 FY19
MHB	862250	TRNSPRTATION & TRAVEL	2020/05/000391	11/15/2019	86.42	10/01-10/22/19	4315154	TOWLE RICHARD	LOCAL 10/01-10/22/19 FY
MHB	862250	TRNSPRTATION & TRAVEL	2020/06/000491	12/12/2019	81.20	10/16/19	4316467	STRACHAN EMILY	LOCAL 10/16/19 FY
MHB	862250	TRNSPRTATION & TRAVEL	2020/06/000491	12/12/2019	62.64	NOV. 2019	4316481	TOWLE RICHARD	LOCAL NOV. 2019 FY1
MHB	862250	TRNSPRTATION & TRAVEL	2020/06/000026	12/05/2019	92.80	9/18-10/16/19	4315663	BEHRINGER FLINDA	LOCAL 9/18-10/16/19 FY1
TRNSPRTATION & TRAVEL Total					\$700.35				
MHB	862253	TRAVEL & TRSP OUT OF COUNTY	2020/04/000665	10/18/2019	1,872.93	8/25-8/28/19	4313644	MCGOURTY JAN	SEATTLE 8/25-8/28/19 FY
TRAVEL & TRSP OUT OF COUNTY Total					\$1,872.93				
Grand Total					\$3,294.13				

Summary of Budget for FY 19/20

OBJ	ACCOUNT DESCRIPTION	Budget Amount	YTD Exp	Remaining Budget
862080	Food	1,800.00	681.82	1,118.18
862150	Memberships	600.00	0.00	600.00
862170	Office Expense	500.00	39.03	460.97
862210	Rents & Leases Bld	30.00	0.00	30.00
862250	In County Travel	5,800.00	700.35	5,099.65
862253	Out of County Travel	2,770.00	1,872.93	897.07
Total Budget		\$11,500.00	\$3,294.13	\$8,205.87

Behavioral Health Recovery Services
Mental Health FY 2019-2020 Budget Summary
Year to Date as of **December 31, 2019**

	Program	FY 19/20 Approved Budget	EXPENDITURES					Total Expenditures	REVENUE				Total Revenue	Total Net Cost
			Salaries & Benefits	Services & Supplies	Other Charges	Fixed Assets	Operating Transfers		2011 Realign	1991 Realign	Medi-Cal FFP	Other		
1	Mental Health (Overhead)	(5,833,895)	26,959	111,324	7,325,139		(14,118)	7,449,304	503,374	318,059	1,607,338	2,734	2,431,506	5,017,798
2	Administration	1,448,778	401,923	156,533			(25,167)	533,289				21,918	21,918	511,371
3	CalWorks	98,355	45,240	3,430				48,669				38,187	38,187	10,482
4	Mobile Outreach Program	384,126	73,884	33,609			(4,581)	102,912	(49,547)				(49,547)	152,459
5	Adult Services	764,577	288,541	36,984	60,138		(86,302)	299,361				60,943	60,943	238,419
6	Path Grant	19,500		4,919				4,919	8,834				8,834	(3,915)
7	SAMHSA Grant	180,000		50,612				50,612				0	0	50,612
8	Mental Health Board	11,500		3,294				3,294					0	3,294
9	Business Services	624,295	227,394	12,693				240,087				41,725	41,725	198,362
11	AB109	135,197	52,398	6,845				59,243	27,614				27,614	31,630
12	Conservatorship	2,456,866	34,362	69,936	902,958			1,007,255				70,027	70,027	937,229
13	No Place Like Home Grant	0						0				56,913	56,913	(56,913)
14	QA/QI	450,568	160,797	35,717				196,515				306	306	196,209
a	Total YTD Expenditures & Revenue		1,311,498	525,895	8,288,235	0	(130,167)	9,995,461	490,275	318,059	1,607,338	292,752	2,708,424	7,287,037
b	FY 2019-2020 Adjusted Budget	739,867	3,428,458	1,614,189	18,643,357	0	40,045	23,726,049	6,178,965	4,180,046	10,300,498	3,754,322	24,413,831	(687,782)
c	Variance		2,116,960	1,088,294	10,355,122	0	170,212	13,730,588	5,688,690	3,861,987	8,693,160	3,461,570	21,705,407	(7,974,819)

Behavioral Health Recovery Services
Mental Health Services Act (MHSA) FY 2019-2020 Budget Summary
Year to Date as of December 31, 2019

Program	FY 19/20 Approved Budget	Salaries & Benefits	Services & Supplies	Other Charges	Fixed Assets	Operating Transfers	Total Expenditures	Revenue Prop 63	Other- Revenue	Total Net Cost
Community Services & Support	508,437	131,470	32,713	12,175		(14,773)	161,585	1,094,866	33,908	127,677
Prevention & Early Intervention	787,607	25,466	130,438	24,393			180,296	273,717	11,570	168,727
Innovation	1,232,820		23,466				23,466	72,031		23,466
Workforce Education & Training	160,000		39,527				39,527			39,527
Capital Facilities & Tech Needs	407,925		129,334				129,334			129,334
Total YTD Expenditures & Revenue		156,936	355,477	36,568	-	(14,773)	534,208	1,440,614	45,478	488,730
FY 2019-2020 Approved Budget	3,096,789	337,730	7,066,811	0	137,000	392,080	7,933,621	4,836,832	4,836,832	3,096,789
Variance		180,794	6,711,334	(36,568)	137,000	406,853	7,399,413	3,396,218	4,791,354	2,608,059

Prudent Reserve Balance **2,197,777**

WIC Section 5847 (a)(7) - Establishment & maintenance of a prudent reserve to ensure the county continues to be able to serve during years in which revenues for the Mental Health Services Fund are below recent averages adjusted by changes in the state population and the California Consumer Price Index.

Behavioral Health Recovery Services
 SUDT FY 2019-2020 Budget Summary
 Year to Date as of **December 31, 2019**

	Program	FY 19/20 Approved Budget	EXPENDITURES					Total Expenditures	REVENUE				Total Revenue	Total Net Cost
			Salaries & Benefits	Services and Supplies	Other Charges	Fixed Assets	Operating Transfers		SAPT Block Grant and FDMC	2011 Realign	Medi-Cal FFP	Other		
1	SUDT Overhead	0	4,218	(134)				4,085	(850,110)			16,042	(834,068)	838,153
2	County Wide Services	140,925		6,502				6,502					0	6,502
3	Drug Court Services	(1)	67,962	13,268			(4,043)	77,187		19,012			19,012	58,176
4	Ukiah Adult Treatment Services	(101)	237,203	53,368			(50,750)	239,821		7,536	(1,100)	7,701	14,137	225,684
5	Women In Need of Drug Free Opportunities	1	49,398	10,734			(6,960)	53,173		18,797			18,797	34,375
6	Family Drug Court	0	107,119	4,541			(68,493)	43,166					0	43,166
8	Friday Night Live	0		3,507				3,507					0	3,507
9	Willits Adult Services	0	52,490	3,395			(41,345)	14,540					0	14,540
10	Fort Bragg Adult Services	25,001	143,312	47,501			(23,363)	167,450				3,964	3,964	163,486
11	Administration	92,251	200,472	102,240			(7,168)	295,544				10,860	10,860	284,683
12	Adolescent Services	1	79,823	3,701				83,524					0	83,524
13	Prevention Services	0	57,897	47,276			(2,662)	102,511				9,234	9,234	93,277
a	Total YTD Expenditures & Revenue		995,675	296,034	0	0	(204,783)	1,091,011	(850,110)	45,345	(1,100)	47,802	(758,063)	1,849,074
b	FY 2019-2020 Budget	258,077	2,855,889	780,132	70,000	0	(814,850)	2,891,171	1,101,794	647,920	50,000	833,380	2,633,094	258,077
c	Variance		1,860,214	484,098	70,000	0	(610,067)	1,804,245	1,951,904	602,575	51,100	785,578	3,391,157	

QI Work Plan - 3.D

Report - Appeals, Grievances, Change of Provider - November 2019

Provider Appeal (45 days)

Receipt Date	Provider Name	Reason	Results	Date Completed	Date Letter sent to Provider
Total	0				

Client Appeal (45 days)

Receipt Date	Provider Name	Reason	Results	Date Completed	Date Letter sent to Client
11/21/2019	Restpadd	Beneficiary states that they do not require inpatient mental health services.	Appeal denied as there has been no adverse benefit determination.	11/21/2019	11/21/2019
Total	1				

Issue Resolutions (60 Days)

Receipt Date	Provider Name	Reason	Results	Date Completed	Date Letter sent to Provider
Total	0				

SUDT Grievance (60 Days)

Receipt Date	Provider Name	Reason	Results	Date Completed	Date Letter sent to Provider
Total	0				

Client Grievance (60 Days)

Receipt Date	Provider	Reason	Results	Date Completed	Date Letter sent to Client
11/12/2019	RQMC	Beneficiary states the medications perscribed were not adequate for addressing their current issues.	Investigation ongoing.		
11/21/2019	Restpadd	Beneficiary wished to contest their treatment plan.	Beneficiary concern was addressed and taken care of.	12/16/2019	12/16/2019
Total	3				

Client Request for Change of Provider (10 Business Days)

Receipt Date	Provider	Reason	Results	Date Completed	Date Letter sent to Client
11/12/2019	Manzanita	Requesting change to a different provider.	Beneficiary discharged from previous provider and services opened at new provider.	11/25/2019	11/25/2019
11/14/2019	Manzanita	Requesting change to a different provider.	Beneficiary discharged from previous provider and services opened at new provider.	11/25/2019	11/25/2019
Total	2				

0 Provider Appeals
1 Client Appeals
0 Issue Resolutions (Completed)
0 SUDT Grievances (Completed)
2 Grievance (Completed)
2 Request for Change of Provider (Completed)

Behavioral Health Advisory Board Director's Report

January 2020

1. Board of Supervisors:

a. Recently passed items or presentations:

i. Mental Health:

1. Approval of Amendment to Agreement with Nadham Inc., DBA Creekside Convalescent Hospital - Behavioral Health Unit to Provide Residential Care to Mendocino County Lanterman-Petris-Short Clients, Effective When Agreement Becomes Fully Executed Through June 30, 2020

ii. Substance Use Disorders Treatment:

1. None

b. Future BOS Items or Presentations:

i. Mental Health

1. Adoption of Resolution to Develop a Crisis Residential Treatment Program in Accordance with California Health Facilities Financing Authority Grant Funding Under the Investment in Mental Health Wellness Grant Program.

ii. Substance Use Disorder Treatment:

1. None

2. Staffing Updates for December:

a. New Hires:

Mental Health: MH Rehab Specialist
Substance Use Disorders Treatment: None

b. Promotions:

Mental Health: None
Substance Use Disorders Treatment: None

c. Departures:

Mental Health: MH Rehab Specialist
Substance Use Disorders Treatment: None

3. Audits/Site Reviews:

a. Date occurred and report out of findings:

i. Upcoming/Scheduled Audits/Reviews:

1. SABG Review
 2. EQRO Site Visit
 - ii. Completed Audits/Reviews
 1. None
- b. Site Reviews:
 - i. Redwood Community Services Birch House – Children’s Outpatient Treatment Home – Site visit 12/5/19.

4. Grievances/Appeals:

- a. MHP Grievances: 2
- b. SUDT Grievances: 0
- c. MHSA Issue Resolutions: 0
- d. Second Opinion: 0
- e. Change of Provider Requests: 2
- f. Provider Appeals: 0
- g. Consumer Appeals: 1

5. Meetings of Interest:

- a. MHSA Forum/QIC Meeting: Wednesday February 12, 2020 5:00 pm - 7:00 pm Manzanita Services Ukiah, 410 Jones St. C-1 Ukiah, CA 95482

6. Grant Opportunities:

- a. None

7. Significant Projects/Brief Status:

- a. Assisted Outpatient Treatment (AOT): AB 1421/Laura’s Law
- b. Melinda Driggers, AOT Coordinator, is accepting and triaging referrals:
 - i. Referrals to Date: 74
 - ii. Did not meet AOT Criteria: 72
 - iii. Currently in Investigation/Screening/Referral: 0
 - iv. Settlement Agreement/Full AOT: 1
 - v. Other (Pending Assessments to file Petition): 0

8. Educational Opportunities/Information:

- a. Cultural Diversity Committee Meeting: Wednesday February 26, 2020 3:30 pm - 5:30 pm Mendocino County Atlantic Room, 472 E. Valley St. Willits, CA 95490. The meeting will include a mini training on Native American Culture.
- b. Crisis Intervention Team (CIT) Training Wednesday February 19 , 2020 - Friday February 21, 2020 8:00 am - 5:00 pm. Presbyterian Church 44831 Main St., Mendocino, CA 95460

9. Mental Health Services Act (MHSA):

- a. MHSA Forum/QIC Meeting: February 12, 2020 5:00 pm - 7:00 pm Manzanita Services Ukiah, 410 Jones St. C-1 Ukiah, CA 95482

10. Lanterman Petris Short Conservatorships (LPS):

- a. Number of individuals on LPS Conservatorships = 56

11. Substance Use Disorder Treatment Services:

- a. Number of Substance Use Disorder Treatment Clients Served in November 2019:
 - i. Total number of clients served = 84
 - ii. Total number of services provided = 391
 - iii. Fort Bragg: 17 clients served for a total of 86 services provided
 - iv. Ukiah: 58 clients served for a total of 259 services provided
 - v. Willits: 9 clients served for a total of 46 services provided

12. Contracts:

- a. None

13. Capital Facility Projects:

- a. Orchard Project
 - i. CHFFA Board Meeting 12/5/19- Milestone of securing funding met.
 - ii. CHFFA Board Meeting 1/30/2020 to demonstrate approval of contract with Nacht & Lewis by the Measure B Committee. 1/30/20 meeting will establish new milestones related to completion of the project by November 2021 provided the contract and site are approved.

- b. Willow Terrace Project
 - i. Vacancies filled through Coordinated Entry process as they come available.
 - ii. Some turnover in tenancy.



Report to the Behavioral Health Advisory Board

1/6/20

1. Staffing

Though staffing is an ongoing concern, agencies report relative stability and capacity in staffing at this time.

2. Audits

We have not yet received the results of the county chart audit

We have received the report on the DHCS audit. We had three progress notes disallowed and did very well on both documentation and mental health system.

3. Meetings of Interest

RQMC continues to participate in the Child Welfare review of high need children placed in Short Term Residential Treatment Programs or in need of higher level of care. We also meet on a biweekly basis with Specialty Mental Health providers agencies, both youth and adult. Stepping Up meetings have been scheduled for the fourth Monday of each month through June 2020.

We continue to participate in meetings with county behavioral health leadership and representative of the ARCH Federally Qualified Health Clinics focusing on ways to improve coordination of care.

4. Grant opportunities

We will be supporting County and Partnership Health Plan in an effort to fund Behavior Health Integration efforts in Mendocino County

5. Significant Projects/brief status

We continue to participate in monitoring and supporting clients at Willow Terrace and Valley house, Gibson House, and Haven, as well as the Whole Person Care project. We will participate with Manzanita in overseeing services at Oak House.

6. Educational Opportunities

RQMC continues to provide various trainings to providers and representatives of service agencies. First 5 announced Triple P Group Training February 19-20 at the Ukiah Valley Conference Center.

7. LPS Conservatorships

RQMC currently has two conserved clients living at Haven House and one more is moving in today. There are three openings for conserved clients there at this time and we are working with Public Guardian to fill those openings. .

8. We continue to monitor contracts and client services provided through each of our contract agencies.

9. Medication Support Services

We continue to work at improving and supporting medication management for our Medi-Cal beneficiaries. RQMC works closely with RCS Crisis to ensure people getting released from psychiatric hospitalization and people seen in crisis services receive prompt medication management appointments.

Tim Schraeder MFT



Redwood Quality Management Company (RQMC) is the Administrative Service Organization for Mendocino County-providing management and oversight of specialty mental health, community service and support, and prevention and early intervention services. The following data is reported by age range, along with a total for the system of care (either youth or adult) as well as the overall RQMC total. This will assist in interpreting how different demographics are accessing service, as well as assist in providing an overall picture of access and service by county contract (youth, young adult and adult). Our goal is to provide the Behavioral Health Advisory Board with meaningful data that will aid in your decision making and advocacy efforts while still providing a snapshot of the overall systems of care.

AGE OF PERSONS SERVED

		<i>Children & Youth</i>		<i>Young Adult</i>		<i>Adult & Older Adult System</i>		<i>RQMC</i>	
		0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
Persons Admitted to...									
Outpatient Services Nov		32	27	11	5	31	25	2	
	<i>Total</i>	59		16		58			133
Crisis Services Nov		3	23	7	8	27	32	10	
	<i>Total</i>	26		15		69			110
Unduplicated Persons...									
Served in Nov		250	247	71	45	250	395	67	
	<i>Total</i>	497		116		712			1,325
Unduplicated Persons...									
Served Fiscal Year to Date		346	385	124	87	419	590	106	
	<i>Total</i>	731		211		1,115			2,057
Identified As (YTD)...									
Male		371		112		550			1,033
Female		358		94		561			1,013
Non-Binary and Transgender		2		5		4			11
White		389		120		873			1,382
Hispanic		174		44		66			284
American Indian		78		20		61			159
Asian		5		3		12			20
African American		20		14		20			54
Other/Undisclosed		65		10		83			158

YTD Persons by location...	
Ukiah Area	1162
Willits Area	291
North County	75
Anderson Valley	17
North Coast	412
South Coast	33
OOC/OOS	67



AGE OF PERSONS SERVED

Children & Youth Young Adult Adult & Older Adult System RQMC

0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
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Total Number of...

Crisis Line Contacts Nov	14	38	10	13	98	120	28	
<i>Total</i>	52		23		246		321	

**There were 49 logged calls where age was not disclosed. Those have been added to the total.*

Crisis Line Contacts YTD	36	221	76	66	562	521	91	
<i>Total</i>	257		142		1,174		1,573	

by reason for call YTD...	
Increase in Symptoms	587
Phone Support	359
Information Only	138
Suicidal ideation/Threat	296
Self-Injurious Behavior	21
Access to Services	124
Aggression towards Others	17
Resources/Linkages	31

Nov Calls from Law Enforcement to Crisis		
TOTAL: 26		
MCSO: 14	CHP:	WPD:
FBPD: 1	Jail: 7	UPD: 4

by time of day YTD...	
08:00am-05:00pm	1075
05:00pm-08:00am	498

YTD Calls from Law Enforcement to Crisis		
TOTAL: 165		
MCSO: 54	CHP:	WPD: 6
FBPD: 12	Jail: 66	UPD: 27

Total Number of...

Emergency Crisis Assessments Nov	9	32	9	11	37	63	24	
<i>Total</i>	41		20		124		185	

Emergency Crisis Assessments YTD	29	183	68	61	279	315	81	
<i>Total</i>	212		129		675		1,016	

YTD by location...	
Ukiah Valley Medical Center	426
Crisis Center-Walk Ins	248
Mendocino Coast District Hospital	124
Howard Memorial Hospital	122
Jail	45
Juvenile Hall	35
Schools	1
Community	13
FQHCs	2

YTD by insurance...	
Medi-Cal/Partnership	682
Private	126
Medi/Medi	85
Medicare	65
Indigent	48
Consolidated	
Private/Medi-Cal	2
VA	8



AGE OF PERSONS SERVED

Children & Youth *Young Adult* *Adult & Older Adult System* *RQMC*

0-11	12-17	18-21	22-24	25-40	41-64	65+	Total
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Total Number of...

Inpatient Hospitalizations Nov	1	6	3	6	11	15	3	
<i>Total</i>	7		9		29			45

Inpatient Hospitalizations YTD	3	38	18	25	86	71	12	
<i>Total</i>	41		43		169			253

ReHospitalization within 30 days	Youth	Adult	0-2 days in the Hospital	Admits	% of total Admits
Nov	1	4	Nov	2	4.4%
YTD	9	16	YTD	19	7.5%

Days in the ER	0	1	2	3	4	5+	Unk
Nov	7	19	13	2	1	0	3
YTD	49	120	54	10	4	1	17
..by Hospital	0	1	2	3	4	5+	
AHUV	5	11	8	2			
Howard	2	1	1				
MCDH	0	7	4		1		

At Discharge	Discharged to Mendocino		Follow up Crisis Appt		Declined follow up Crisis appt		
	Nov	YTD	Nov	YTD	Nov	YTD	
Mendo Medi-cal	29	152	26	136	1	13	
Indigent	4	16	4	15	0	1	
Other Payor	6	22	6	14	5	12	
YTD hospitalizations where discharge was out of county or unknown:						54	
YTD number who declined a follow up appt:						26	

Number of hospitalization	1	2	3	4	5	6+
YTD Number of unduplicated clients	172	33	3	0	0	1



YTD hospitalizations by location...	
Aurora- Santa Rosa**	45
Restpadd Redding/RedBluff**	70
St. Helena Napa/ Vallejo**	95
Sierra Vista Sacramento**	1
John Muir Walnut Creek**	1
San Jose BH**	0
St Marys San Francisco**	3
Marin General**	5
Heritage Oaks Sacramento**	7
VA: Sacramento / PaloAlto / Fairfield / San Francisco	0
Other**	26

YTD hospitalizations by criteria...	
Danger to Self	120
Gravely Disabled	83
Danger to Others	3
Combination	47

Total Number of...

Full Service Partners Nov	Youth	TAY	Adult	BHC	Elder	Outreach	
<i>Total</i>	0	22	72	8	13	15	130

Total Number of...

Full Service Partners YTD	Youth	TAY	Adult	BHC	Elder	Outreach	
<i>Total</i>	1	27	91	9	20	31	179

Contract Usage	Budgeted	
Medi-Cal (60% FFP)	\$14,735,000.00	\$6,093,536.00
MHSA	\$1,786,450.00	\$609,178.00
ReAlignment	\$718,672.00	\$511,775.00
Medication Management	\$1,100,000.00	\$426,643.00

Estimated Expected FFP	Nov	YTD
Expected FFP	\$663,880.00	\$3,656,121.60



Services Provided						
Whole System of Care	Nov	Nov	Nov	YTD	YTD	YTD
Count of Services Provided	Youth	Y Adult	Adults	Youth	Y Adults	Adults
*Assessment	117	29	144	561	141	953
*Case Management	176	148	899	1284	826	4925
*Collateral	140	1	3	767	24	17
*Crisis	64	33	207	305	184	1054
*Family Therapy	129	3	3	736	12	11
*TFC	60			236		
*Group Therapy		0		1	1	
*Group Rehab	312	28	35	2165	153	222
*ICC	339	0		2118	28	
*Individual Rehab	308	61	404	2012	586	2247
*Individual Therapy	582	121	346	3113	641	1850
*IHBS	177	0		897	4	
*Psychiatric Services	57	29	354	267	150	1571
*Plan Development	68	17	117	382	87	563
*TBS	1			39		
Total	2530	470	2512	14883	2,837	13,413
No Show Rate	8.7%			9.0%		
Average Cost Per Beneficiary	\$962	\$943	\$729	\$3,690	\$3,049	\$2,514

Count of Services by Area	Nov	Nov	Nov	YTD	YTD	YTD
	Youth	Y Adult	Adults	Youth	Y Adults	Adults
Anderson Valley	2	1		17	10	
South Coast	0	3		0	16	
North Coast	104	33	510	814	220	2,713
North County	65			495		
Ukiah	2,128	425	1,921	11,373	2,541	10,350
Willits	231	8	81	2,184	50	350

Meds Management	Nov	Nov	Nov	YTD	YTD	YTD
	Youth	Y Adult	Adults	Youth	Y Adults	Adults
Ukiah Unduplicated Clients	52	16	240	109	48	425
Fort Bragg Unduplicated Clients	2	6	59	5	12	138
Ukiah Services	71	23	377	397	170	1778
Fort Bragg Services	2	9	79	9	45	490



2019/2020 Trends and Year to Year Comparison

YTD Persons by location...	Count	%
Ukiah Area	1162	56%
Willits Area	291	14%
North County	75	4%
Anderson Valley	17	1%
North Coast	412	20%
South Coast	33	2%
OOC/OOS	67	3%







