

Mental Health Treatment Act Citizen's Oversight Committee

Mendocino County Administration Center
501 Low Gap Road, Room 1010
Ukiah, CA 95482
707.463.4441
measureb@mendocinocounty.org



September 25, 2019 Minutes

AGENDA ITEM NO. 1 – CALL TO ORDER AND ROLL CALL (1:00 P.M.)

Committee Members Present: Mr. Thomas Allman; Dr. Ace Barash; Mr. Jed Diamond; Mr. Mark Mertle; Dr. Jenine Miller; Ms. Donna Moschetti; Ms. Jan McGourty; and Ms. Shannon Riley.

Committee Members Present via Telephone: Ms. Carmel J. Angelo.

Committee Members Absent: Mr. Ross Liberty and Mr. Lloyd Weer.

2. PUBLIC EXPRESSION

Presenter/s: Ms. Janelle Rau; and Ms. Josephine Silva.

3. COMMITTEE MATTERS

3a) Approval of Minutes of the August 28, 2019, Meeting

Presenter/s: Ms. Cassandra Borgna, Committee Clerk.

Public Comment: None.

Committee Action: Upon motion by Member Moschetti, seconded by Sheriff Allman, and carried unanimously, IT IS ORDERED that the Minutes of the August 28, 2019, meeting, are hereby approved.

3b) Discussion and Possible Action Regarding Update on Measure B Project Manager

Presenter/s: Member Angelo.

The Committee received an update on the recruitment of the Measure B Project Manager. Another recruitment has been completed. To date, Human Resources has received 25 applications. Human Resources will pull together the interview panel and schedule interviews. The process has not stopped nor has the Measure B work. The Committee needs a project manager - somebody to be responsible and accountable to this committee and to the board to move forward. Member Angelo also acknowledged the correspondence received by a member of the public, which was distributed to the Committee members and the five Board of Supervisors. Member Angelo further informed the Measure B Committee that based on the most recent salary action taken by the Board of Supervisors, the position was posted at \$80,000 a year, plus benefits. The position

today is \$83,907, and with benefits, the total package on this position is just under \$147,000. Next year, the salary for the Measure B Project Manager goes up to \$87,297. The full salary and benefit package next year will be just under \$153,000. The year after that, the salary increases to \$90,833, with the full package being slightly under \$159,000. Member Angelo is hopeful to have a Project Manager on board in November.

Public Comment: None.

Committee Action: No action taken.

3c) Discussion and Possible Action Regarding Update on Status of the Architect RFQ and Related Feasibility Study

Presenter/s: Ms. Janelle Rau, Deputy Chief Executive Officer, Executive Office.

Public Comment: None.

Ms. Rau gave a brief update on the RFP/RFQ process, which was issued on June 19, 2019. The deadline for submittals closed on August 16, 2019. There were four responses/proposals received by the County. The evaluation panel met and conducted a written evaluation on September 4, 2019. Some of the proposers were invited back for oral presentations on September 13, 2019. The panel is conducting background investigations and research on some of the related projects that the proposers have done. The panel anticipated a recommendation to the Board in October 2019; however, that date may be early November depending on the timeline for negotiation.

Committee Action: No action taken.

3d) Discussion and Possible Action Including Regarding Request for Qualification/Request for Interest in the Operations of the Proposed Crisis Residential Treatment (CRT) Facility, Crisis Stabilization Unit (CSU) and the Psychiatric Health Facility (PHF)

Presenter/s: Member Mark Mertle.

Public Comment: Mr. John Wetzler.

Member Mertle began the discussion by stating the need for preliminary analysis regarding potential services operators for the proposed facilities, prior to proceeding with design and construction. The Committee then discussed possible processes for moving forward including identifying a potential Scope of Work, and preparing a Request for Qualifications (RFQ)/Request for Interest (RFI), and the associated role of the Health and Human Services Agency (HHSA) in developing the scope of work. The Committee strongly endorsed the need to ensure that a company or organization would be available to operate any future facilities prior to proceeding with any facility construction.

Committee Action: Upon motion by Member Mertle, seconded by Sheriff Allman, and carried unanimously, IT IS ORDERED that the Mental Health Treatment Act Citizen's Oversight Committee approves a recommendation to the Mendocino County Board of Supervisors to approve the request for issuance of a Request for Qualification/Request for Interest in the operations of the proposed Crisis Residential Treatment Facility (CRT), Crisis Stabilization Unit (CSU) and the Psychiatric Health Facility (PHF)

**3e) Discussion and Possible Action Regarding Further Options with Measure B Services
Presenter/s: Chair Barash.**

Public Comment: Ms. Jo Bradley; and Ms. Mya Stewart.

Chair Barash advised the Committee that he brought this item in response to Mendocino County 2nd District Supervisor John McCowen's comments under Public Expression at the last Committee meeting on August 28, 2019. Supervisor McCowen had suggested that the Committee begin spending money for services that have been authorized and can be used immediately, rather than waiting for facilities to be built. The Committee had an open discussion on this topic, including the need to do an analysis of the services that are being provided and the Measure B budget.

Committee Action: None.

**3f) Discussion and Possible Action Regarding Report from the Kemper Report Ad Hoc
Committee**

Presenter/s: Member McGourty.

Public Comment: None.

Member McGourty provided an update. The Ad Hoc has discussed creating a strategic plan. Member McGourty attended a Crisis Intervention Team (CIT) international conference and hopes to bring a speaker to Mendocino County. Member Miller advised that a decision will need to be made on who will be on an ad hoc committee for a strategic plan. Member Miller also advised she would like to see a Community Intervention Team be formed (versus Crisis). Member Moschetti confirmed that NAMI does not currently have a Crisis Intervention Team. Member Riley requested that more research be done regarding if a Cahoots model can be downscaled for a community our size. Member Miller will take these suggestions back to the Behavioral Health Advisory Board and report back to the Committee.

**3g) Discussion and Possible Action Regarding the Allocation of no more than \$250,000 of
Measure B Funds for Potential Improvements to the Regional Behavioral Health Training
Facility**

Presenter/s: Sheriff Allman.

Public Comment: Ms. Jo Bradley; and Ms. Mya Stewart.

Sheriff Allman advised the Committee that escrow on the Regional Behavioral Health Training Facility closed. There are improvements that need to be made to the training facility. The Sheriff was clear this discussion is not about the Sheriff substation. Improvements to the training facility include but are not limited to chairs being removed, carpet replacement, purchase of tables and chairs for the trainings, electronics, signage, and possible kitchen remodel.

Committee members discussed the improvements and the need to see an outline of what the allocated funds would be spent on and be certain the amount requested of \$250,000 is adequate. Committee members requested an ad hoc committee be established to make recommendations on the improvement plans and report to the Committee. Member Angelo advised of the possibility of holding up any improvements to the facility and suggested that a smaller amount of funds be allocated to begin with so that infrastructure improvements can begin.

Committee Action: Upon motion by Sheriff Allman, seconded by Member Barash, and carried unanimously, IT IS ORDERED that the Mental Health Treatment Act Citizen's Oversight Committee approve a recommendation to the Mendocino County Board of Supervisors to allocate up to \$50,000 of Measure B Funds to begin improvements to the Regional Behavioral Health Training Facility, with an additional amount up to \$200,000, for a total of \$250,000; and create an ad hoc committee to include Sheriff Allman and Member Miller to report back to the Committee regarding the improvement plans before expenditure.

3h) Discussion and Possible Direction Regarding the use of Measure B Funds to Acquire a Sound System to be used for the Mental Health Treatment Act Citizens Oversight Committee Meetings

Presenter/s: Janelle Rau, Deputy Chief Executive Officer, Executive Office.

Public Comment: None.

The Committee received a report by Janelle Rau, Deputy Chief Executive Officer, regarding the need for the Committee to hold ADA accessible meetings. This includes proper sound to ensure members of the community can hear the proceedings. The meetings are typically held in Conference Room C at the County Administration Center, which is not equipped with a sound system. Ms. Rau presented various sound system options prepared by County Information Services for the Committee to consider for purchase, particularly a wireless system that could allow the Committee to meet in any particular facility. This would also allow the Committee to livestream the meetings. Member McGourty suggested the Committee use the sound system owned by the Behavioral Health Advisory Board, however it could not be confirmed that their particular system would adequately accommodate the needs of this Committee.

Committee Action: Upon motion by Sheriff Allman, seconded by Member Moschetti, and carried (7/2/2) IT IS ORDERED that the Mental Health Treatment Act Citizen's Oversight Committee approve a recommendation to the Mendocino County Board of Supervisors to authorize the expenditure of up to \$35,000 of Measure B funds to acquire the wireless sound system specified by the County Information Services Division, with the recommendation that County Information Services find the most economical system suitable for the meeting needs. The motion carried by the following vote:

Aye: Sheriff Allman; Member Angelo; Member Barash; Member Diamond; Member Mertle; Member Miller; and Member Moschetti

No: Member McGourty and Member Riley

Absent: Member Liberty and Member Weer

Abstain: None

3i) Discussion and Possible Action Regarding the Allocation of No More than \$30,000 of Measure B Funds for Grant Writers

Presenter/s: Chair Barash.

Public Comment: None.

This item was recommended at the last Committee meeting. Member Barash brought the item forward at today's meeting to see it carried through. Measure B would benefit greatly by grant writer services. Comments were made by Member Mertle, Member Angelo, Member McGourty and Member Diamond. Member Angelo explained the County process with grant writers and contracts for their services. The Committee acknowledged the need to have funds allocated for these services and to ensure no grant opportunities are missed, it was recommended that Member Jenine Miller (County Mental Health Director) be authorized to administer the authorization of the grants.

Committee Action: Upon motion by Member Mertle, seconded by Member McGourty, and carried unanimously, IT IS ORDERED that the Mental Health Treatment Act Citizen's Oversight Committee approve a recommendation to the Mendocino County Board of Supervisors to allocate up to \$30,000 of Measure B funds for grant writers, and authorize the County Mental Health Director to administer the authorization of the grants.

4. COMMITTEE MEMBER REPORTS

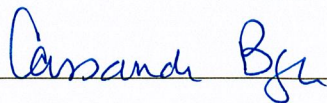
4a) Committee Member Reports Regarding Items of General Interest

Public Comment: None.

5. ADJOURNMENT

THERE BEING NOTHING FURTHER, THE MENTAL HEALTH TREATMENT ACT CITIZENS OVERSIGHT COMMITTEE ADJOURNED AT 3:21 P.M.

Attest: CASSANDRA BORGNA
Committee Clerk



The Committee complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate formats (pursuant to Government Code section 54953.2) Anyone requiring reasonable accommodation to participate in the meeting should contact the Committee clerk by calling (707) 463-4441 at least five days prior to the meeting.

Additional information regarding the Committee may be obtained by referencing: www.mendocinocounty.org/community/mental-health-oversight-committee