



**MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP
DRAFT MINUTES
Friday, December 7, 2018
Farm Bureau Advisor Conference Room
12:00 p.m. – 1:00 p.m.**

Call To Order:

Meeting called to order at 12:03 p.m.

Welcome:

Chief Locatelli welcomes and reminds everyone to speak up so the recording device can capture everyone's voice. Chief Locatelli introduces new Executive Member, Public Defender Jeffrey Aaron to CCP meeting.

Introductions:

Sean Kaeser, Ukiah Police Department (Proxy)
Jeffrey Aaron, Public Defender
Thomas Allman, Sheriff's Office
Julie Lyly, Courts (Proxy)
Cathy White, Probation
Cambria Milani, Probation
Amanda Owens, DRC
Kirsty Thornton, DRC
Ken Garcia, State Parole
Katie Ford, Probation
Bridgett Summers, Probation
Scott Flint, CEO's Office
Tim Pearce, Sheriff's Office
Matt Kendall, Sheriff's Office

Public Comment for items not on agenda:

No public comment.

Approval of Minutes:

August 17, 2018 – Sheriff Thomas Allman makes motion to approve minutes from August 17, 2018. Sean Kaeser, UPD seconds the motion. All in favor, none opposed. Minutes are approved.



Bylaw Signatures:

Bylaws are now updated, but still need signatures from the District Attorney, David Eyster and Public Defender, Jeffrey Aaron. The Public Defender signs in open meeting.

Day Reporting Center Update:

Amanda Owens advises everyone to look at the snapshot provided to everyone for reference.

The Day Reporting Center (DRC) opened in 2012 to expand programming options in the county to target the needs of AB109 offenders. DRC participants receive comprehensive treatment programming tailored to meet individual participant's risks and needs. The DRC is designed to be part of the solution in changing behavior and reducing recidivism. The snapshot shows the breakdown between new and re-referred participants for referrals made during the reporting period. During this period, there were 46 referrals made, 65 participants served, 1,034 group treatment sessions attended and 322 Individual Cognitive Behavioral Transition (ICBT's) conducted.

The snap shot breaks it down into four phases. Phase One – Discharges and Graduations. From May through October the DRC had 27 total program discharges. The Mendocino DRC categorizes discharges into three main buckets: (1) Completions, which includes both Successful and Completion with discharges; (2) Neutral, which includes Agency Ordered Terminations, External Transfers and any participant deaths, and (3) Non-completions, which includes Absconds, Jail Terminations and Unsuccessful participants. Phase Two – Attendance Rates – diagrams provide information for percentages of Check-in Attendance, Group Attendance and ICBT Attendance.

Phase Three – Average Length of Stay – For active participants (Phase 1, 2, 3 and Aftercare), the average length of stay reported is the collective average for all phase participants on the last day of the reporting period. The average length of stay for discharged participants is based on their total length of participation.

Phase Four – Sobriety Rates – Each DRC participant is required to test weekly for illicit substances. The DRC has seen an increase in sobriety, as defined by clean drug tests, from Phase 1 to Phase 3.

Amanda states the DRC will provide this type of snap shot for CCP every quarter and also with an annual report.

Discussion held.

There will be a GEO Reentry Services/Mendocino Day Reporting Center Winter 2019 Transition Celebration on Tuesday, January 15, 2019 at 6:00 p.m. at the Broiler Steakhouse. Please see Invitation.



Budget Update:

Cathy presents update as to quarterly claims. The final payment for fiscal year 17/18 came in at \$180,039.00. During last meeting we discussed some departments being able to utilize underspent dollars in line item to over spent line items. We did put that through for the Sheriff's Office and HHSA. That resulted in a reduction in what we spend by about \$16,000.00. Total carry over came in at \$70,000.00. Claims for first quarter came in at \$674,808.06. Growth funds for fiscal year 17-18 came in at \$886,932.00. Ten percent of those growth funds will go to local innovation sub account and ninety percent of the funds will go to CCP with total of \$798,239.03.

The next document will show the growth fund formula and calculations and how it is calculated with different factors, 2nd Strikers, Felony Probation Success, Felony Probation Improvement, Incarceration Reduction and Low Incarceration rate will show you how Mendocino compared to California. The back side of the document provides detailed information and how each factor is measured.

Cathy states estimated base for Mendocino Fiscal Year 18/19 and is estimating at \$2,750,034.98 and compared to what we were using \$2,779,000.00 when we built our budget and we are coming in about \$29,000.00 less for estimated base allocation.

The last handout is a new handout the committee has never seen before. The Local Innovation Subaccount – Realignment tracking and spending document. This goes back to the first deposit of those growth fund and show the different sources the funds came from. Right now with the additional deposit this year for last years growth for CCP the total balance is now at \$129,382.87. These are once a year funds that come in and we will not need to report on it unless there are expenditures.

We will kick off our budget preparation with some preliminary numbers beginning next meeting in February for next fiscal year. We will continue in March for formal budget plan. Budget meeting is usually scheduled for two hours but last year we concluded the budget meeting within an hour.

Captain Pearce inquires why we are lagging so far behind Lake and Napa counties. Cathy responds and states the figures are based on formulas determined by the state controller per the realignment allocation committee, RAC formulas that were determined. Growth will be based on formula; in this calculation would be on our felony probation success. As counties improve you get more money and when you do not improve you lose money. Further discussion held.



Data Update:

Bridgett Summers presents update to Third Quarter Data Snapshot and handout provided. The yellow/orange areas reflect information we have received from other agencies. There are some areas we were building in our case management system; but feels we can do a lot of improvement there in continuing in get earlier numbers and we have been working really hard in the department to get that addressed. Some things Bridgett has noted since doing this for almost a year now, Mendocino County continues be split sentences really low and higher straight sentences. Post Release Community Supervision (PRCS) have increased and stayed at that number. Mandatory Supervision is lower. Probation has had some changes in our case system and closing system and we now use three closures, Closed/Neutral, Closed/Successful and Closed/Unsuccessful and that was based after a CPOC survey of all the counties in California and based in the SB678 report. This simplified our case management system and helped our data be more accurate. We modeled data element after Sonoma County when Chief Ochs was here and have not changed it since then. Bridgett is open to modification if anyone has any input. The District Attorney's office on their website reports back on their cases they have sent to prison, but he uses that from the original offense. He does a return to prison based off the original timing and they may have been on supervision and actually a revocation is where that resulted. The time frame may be different than how we reported.

CCP Members Report Out:

Public Defender – Jeffrey Aaron – states he has been here for two months and they are doing great.

Ukiah Police Department – Sean Kaeser – states the GREAT program was a success on the first round and graduated its first class. They have started the second session with Grace Hudson School.

Probation – Izen Locatelli – Oak Manor School completed the GREAT program and will be beginning with Grace Hudson School next. He is working with the school district and UPD to accomplish the program with the seventh graders and that is a bigger task than teaching the fourth graders. The GREAT program is similar to the GRIP program but has more of living right, acting right component to it than just gang resistance and has encompassing approach to treating and being preventative and therapeutic and trying to offer that to as many school as we can.



We report out to the BSCC on CCP and historically we have declined to provide the State any goals we are trying to achieve; but this year, Probation decided to select two goals that we are going to try and achieve for 18/19. We are switching from Assessments.com, which was our evidence based tool that came up with a risk model. We have 779 cases we are trying to monitor. That gives us the low, moderate, high and dosage that we should be supervising the clients at. We have replaced Assessments.com with NOBLE Software. We can plug in what their criminogenic needs are and that is what the DRC uses to treat our people. We are going into contract with them beginning in January. We are training all of our staff and entering all of those cases into the NOBLE software. The second goal is data collection and reporting accuracies. We are working with allied agencies and CBO's to get a clear and defined definitions, and measurable, and be able to report those out so we can collect data with demographic chambers, age and types of offense we are doing. Now that we have had two years of stabilization with our analyst entering our data, internally we will be better and now we can begin collecting externally with our CBO's to report back to BCSS.

Since our last meeting, the Board has given policy that while there is funding and a need, there will be a Juvenile Hall in Mendocino County that provides us with good support and the ability to focus on other areas and hoping to stabilize the department. With that, we have many people in background, which is taking a lot of time, but we can get them in positions and trained.

New Items for Future Agenda:

No new items.

Future CCP Meeting Dates:

February 15, 2019 – will be held at the Mendocino County Sheriff's Office, Donovan Room 12:00 p.m. – 2:00 p.m.

March 15, 2019 (budget meeting)

May 17, 2019

August 16, 2019

November 15, 2019

Meeting adjourned at 12:44 p.m.