



**MENDOCINO COUNTY COMMUNITY CORRECTIONS PARTNERSHIP
DRAFT MINUTES
Friday, August 17, 2018
Farm Bureau Advisor Conference Room
12:00 p.m. – 1:00 p.m.**

Call To Order:

Meeting called to order at 12:07 p.m.

Welcome:

Chief Locatelli welcomes and reminds everyone to speak up so the recording device can capture everyone's voice. Chief Locatelli introduces new Executive Member, Chief of Police, Justin Wyatt to CCP meeting.

Introductions:

Cathy White, Probation

Bridgett Summers, Probation

Katie Ford, Probation

Amanda Owens, GEO Reentry – DRC

Kirsty Thornton, GEO Reentry – DRC

Sean Kaeser, Ukiah Police Department

Justin Wyatt, Ukiah Police Department

Shannon Cox, Public Defender's Office

Thomas Allman, Mendocino County Sheriff's Office

Tim Pearce, Mendocino County Sheriff's Office

Darcie Antle, CEO's Office

Izen Locatelli, Probation

Bekkie Emery, Heath & Human Services Agency (HHSA)

Scott Flint, CEO's Office

Sheriff Allman inquires who the quorum is made up of today. Chief Locatelli responds stating there are four executive members, Probation, Sheriff's Office, HHSA and UPD.

Public Comment for items not on agenda:

No public comment.



Approval of Minutes:

May 21, 2018 – Chief Justin Wyatt makes motion to approve minutes from May 21, 2018. Sheriff Thomas Allman seconds the motion. All in favor, none opposed. Minutes are approved.

Day Reporting Center Update:

Kirsty reports there are 30 active clients currently. There has been a lot of activity in the office over the last couple of months. There are a lot coming in and a lot going out. There are eight clients in Willits and three more coming soon. The DRC has great support with the Probation Officers in Willits and moving forward.

Amanda Owens explains the Data Element of the DRC totals from the time they opened to present. The Data Element shows the total count as far as those who have been serviced by the DRC, the discharge rate, as well as some after care presence. Izen, Katie, Bridgett, Kirsty and Amanda all met to discuss putting this data into something more visually pleasing to everyone, so each quarter you can see charts, bar graphs and different data elements that would be more data driven decisions stats. Amada hopes everyone will like what's to come.

Budget Update:

Cathy White states all 4th Quarter Claims have been submitted. Thank you for getting those in. The total claims paid for the year was \$3,031,418.51. Our balance as of June 30, 2018 was negative -\$21,524.30 because we have not received our August payment from the state. The anticipated payment of \$108,000.00 should be received on August 27th, 2018. The last payment to be processed came in from the Sheriff's Office so you will be waiting for the extra \$21,524.30 for your reimbursement until we get the state payment. Cathy states the good news is we originally estimated for 18-19, our carry over for budgetary purposes to be \$25,398.00 so the carryover, if the last payment comes when we project, will be \$86,514.86. That is an addition \$61,116.00 which will make up for not obtaining the CDCR contracts for DRC slots.

Cathy presents Detailed Description of Growth Allocation. Very good news for us is our Growth Allocation rough estimate from the state this year is \$1,118,000.00. Last year we were at \$79,000.00. This is a huge increase in our Growth Funds. Everyone knows 10% of that allocation will go into the Local Innovation Subaccount. That means to the CCP, we will have about \$1,000,600.00 in Growth Funds that we will receive in October/November but have received as late as March, so the time frame is all up to the state. The Detailed Description of Growth Funds Allocation hand out will show a more detailed description



of how the Growth Funds are calculated, which you will be able to see the projections of what we will be receiving. As we improve our performance, our amount will increase. Sheriff Allman states there is a problem with this and at the CCP level, we decide our budget which is then approved the Board of Supervisors and a subaccount is 10% is taken from us before the budget is approved. The spending discretion is solely upon the BOS without any kind of legislative requirement of them listening to our input. This is being forced upon us and the Sheriff's Office recognizes it as a way around what the intention of the CCP work of Community Correctional Partnership. This is turning into a BOS approved fund. Cathy explains the 10% Local Innovation Subaccount comes from four different growth funds, the District Attorney/ Public Defender, Trial Court Security, Juvenile Justice and CCP. Cathy further explains, 10% goes in before funds are received and the total for the past two year period was about \$34,000.00. With this additional growth fund for the CCP it is going to add about \$111,000.00 which is a significant amount. Sheriff Allman inquires how the Local Innovation Subaccounty funds will be used. Cathy responds and states per statute for any of the purpose from the funds from which they came. So CCP purposes, Juvenile Justice, DA/PD, and Trial Court Security; the funds are to be used to fund any activity that is otherwise allowable for any of the underlying accounts that fund the innovation subaccount. Different counties handle it in different ways. Cathy provides some examples of different scenarios.

Sheriff Allman further inquires if the funds are maintained by the County Auditor and are we being notified if and when they are spent. Cathy states nothing has been spent and she reconciles the Local Innovation Subaccount and works with Lloyd on it. Sheriff Allman asks if there are expenditures in that account, that would be an agenized item so we can find out how our money was spent by somebody else. Cathy responds and states it would only be the Public Defender, DA or the Juvenile Justice, which comes out of the Probation budget, so we would know if we put in for something. It is a very narrow scope of what the money could be used for. Sheriff states as long as everyone is notified where the money is spent.

Captain Pearce asks for clarification if you look at incarceration rates and felony probation imprisonment and probation success, we are going in the opposite direction and in the wrong direction. Cathy states there are a couple of years off because it takes that long for them to get their data collection, but we have a 5.60% improvement increase. We did better in 2015, the failure rate decreased. Further discussion held.

Bekki Emery, HHSA requests to have the \$11,399.73 which was under spent for the HHSA .5 SUDT counselor with the department but if you look at the quarter four invoicing, they worked over in the mental health because they offset some of those services by almost \$40,000.00 and HHSA is asking to have the \$11, 399.73 credit in that



offset. Cathy states she would have to go back and do an analysis of who was over in one area and under in another and whether there would be funds to do that, because if you were going to do it for one agency then you would have to do it for all agencies. We are generally held to what the budget line item is and we would have to go back and see what the effect would be for everybody, if we do it. Bekkie inquires if the Sheriff would be in support of this request as well. Sheriff Allman concurs. Cathy will be taking a look at it and see what the numbers would be and get them sent out to the group.

Shannon Cox inquires if there is a base estimate for the budget. Cathy states there is a base allocation. Shannon further asks if there is a guaranteed amount every year or if it changes. Cathy states it is confusing how the base amount is calculated, there is a rolling base fund for the states and then we get a formula dollar for the county in March to let us start building our budget. The growth of the base fund has been slowing over the last several years, we are not going to have a lot of swing but it also depends on what the government put into the budget and how much he reserves.

Data Update:

Bridgett has finished the second quarter, April through June, and added the numbers we had available and were provided from the other agencies that gave input. We are continuing with our Case Management System and JustWare and looks like we have some pretty solid input. We have had some improvement in other reports we do that show accurate data and regular input by input that make it easier and available. Bridgett will be meeting with Izen to discuss and change the appearance of the data report to make it a quicker read and more eye appealing. Bridgett will be asking for a couple of different ways to get the Flash information data and she will review and go over that for next meeting. She states just as at every meeting there are a lot of comments about data but not many requests from the group. If you think of anything please e-mail Bridgett with those requests.

Sheriff Allman responds and thanks Bridgett and the DRC, we are finally getting good consistent numbers. Sheriff Allman really appreciates the numbers and all the work that has gone into the reports. Sheriff Allman cannot thank Bridgett enough and assures everyone that the numbers are not going unnoticed or unappreciated. Sherriff will look to see if there are any new numbers they can ask for.

CCP Signature of Updated Bylaws:

Bylaws amended to remove Adult Division Manager and substitute with Assistant Chief Probation Officer. Bylaws circulated around for signature and those who are not present will be obtained at a later date or next meeting.



CCP Members Report Out:

Ukiah Police Department – Chief Wyatt – Introduces new Captain, Sean Kaeser. Chief Wyatt states they have recently sent one of their officer to GREAT training, similar to GRIP. It is a school based program that they are going to be working to incorporate this year. It talks about gang resistance but it is not ‘Just Say No’, it is “How To Say No”, teaches life skills. It is a 30-minute a day presentation to each class and begins at the fourth grade level. There is also a program for the seventh graders and the idea is to get both of those going.

HHSA – Bekki Emery – They have been struggling with some of their staffing for SUDT and there is a new recruitment. The coast has been a big challenge to have services there. They have had some people going over and supporting on that side but still working staffing.

MCSO – Sherriff Allman – Parole has two new parole agents, might take them a while to get them up to speed. Probation and Parole are working much closer than they used to. May ask Parole to come to a CCP meeting.

Sheriff volunteers Captain Pearce for the February meeting and have the CCP meeting location be at the Sheriff’s Office and they will give an overview of the new jail building and the designs should be completed by then. The new jail building will be completed by September 2022 and will consist of Mental Health and Violent Offender jail wing that will be a very good addition for medical inmates.

Sheriff updates everyone on the tattoo removal machine, there has been a change in that and there is a local dermatologist who has offered to do facial tattoo removal for free if the Sheriff’s Department provides maintenance for the machine. If someone knows someone who truly is on the road to better themselves and has stupid mistakes on their knuckles or face, let Captain Pearce know. This is completely voluntary but free, and it does not have to be someone on probation, parole or in jail.

Probation – Izen Locatelli – Izen attended a June CCP meeting in Sonoma County to see how they run their CCP. There are a few differences, they had about 20 attendees from their Probation Department, and we are not going to do that that would be our entire department. They are spending a great deal of their money on tools to validate their programs. They have a private company come in and look at BI, SUDT or Mental Health Department and going through to see if the programs are really targeting reducing recidivism. He does not think we are there yet; we are still establishing programming and frame work, we are also a rural county, smaller, not as many programs and we still need to identify what programs we could use and what is going to work for us, and where we



would like to spend some more time. The Probation Department is like a defacto treatment center because we do not have in county treatment provider. So whatever Probation gets sent, probation becomes counselor. We are looking at things like that to see if that will help us.

Not directly related to CCP but kind of is, is the Juvenile Hall situation. The county has an AdHoc committee formed to try and determine long term sustainability. Next week they will be discussing transitioning into the Sheriff's Department providing all the food services for the juveniles. There is a substantial amount of savings there that may keep Juvenile Hall more sustainable.

Izen believes SB10 will come to this table as some form of conversation as the bail reform bill. Right now he thinks there will be implementation money set aside if this bill passes, which is pretty big for us since we currently do not have any Pre-Trial service system in our county. He was told the funding would go through the Court system and they would give Probation first right of refusal and if Probation decides to do the assessment piece they would also be doing the supervision piece of it as well. Obviously this is a major change, most of us are probably receiving information from our own bodies but CPOC voted yesterday to support the bill. This is pretty big and we want to hop on it, it will be a no cash bail system in California.

New Items for Future Agenda:

No new items.

Future CCP Meeting Dates:

November 16, 2018

February 15, 2019 - MCSO

March 15, 2019 (budget meeting)

May 17, 2019

August 16, 2019

November 15, 2019

Meeting adjourned at 12:36 p.m.