



MENDOCINO COUNTY
MENTAL HEALTH ADVISORY BOARD
MINUTES
JULY 15 - 10:00 AM – 2:00 PM
LAYTONVILLE UNIFIED SCHOOL DISTRICT
150 RAMSEY ROAD
LAYTONVILLE, CA

*Before the Mental Health Board
County of Mendocino • State of California
Minutes – July 15, 2015*

MENTAL HEALTH BOARD

REGULAR MEETING SPECIAL SESSION

JOHN WETZLER
CHAIR

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND/OR ACTION

ROGER SCHWARTZ
VICE CHAIR

DENISE GORNY
SECRETARY

NANCY SUTHERLAND
TREASURER

DAN HAMBURG
BOARD OF SUPERVISORS

JOHN MCCOWEN
BOARD OF SUPERVISORS
ALTERNATE

JAN MCGOURTY
WILLIAM J. RUSSELL
CATHY HARPE

KATE GASTON
DINA ORTIZ
MAUREEN O'SULLIVAN

TAMMY LOWE
EMILY STRACHAN
JILL MCCAUGHNA
MARGIE HANDLEY
JOHN GILMORE

—
OPEN SEATS

- 1ST DISTRICT – FILLED
- 2ND DISTRICT – FILLED
- 3RD DISTRICT – --FILLED
- 4TH DISTRICT – FILLED
- 5TH DISTRICT – FILLED

BOARD RESOURCE INFORMATION:

OFFICE: (707)472-2355
FAX: (707) 467-2364

EMAIL THE BOARD:

mhboard@co.mendocino.ca.us

WEBSITE:

www.co.mendocino.ca.us/hhsa/
mh_board.htm

AGENDA ITEM NO. 1 – OPEN SESSION, CALL TO ORDER, AND ROLL CALL, QUORUM NOTICE, AGENDA CHANGES - 3 MINUTES

Chair Wetzler called the meeting to order. (10:01) AM

Mental Health Board members present from 10:00 AM to 2:45 PM (17):
Cathy Harpe, Denise Gorny, Dina Ortiz, Emily Strachan, Jan McGourty, Jill McCaughna, Kate Gaston, Maureen O'Sullivan, Nancy Sutherland, Roger Schwartz, William Russell, Chair, John Wetzler, Board of Supervisors representation Dan Hamburg and John McCowen – Members John Gilmore and Margie Handley sworn in and became eligible to vote during the noon break

Mental Health Board members absent (1):
Tammy Lowe (excused)

Chair Wetzler noted that a quorum was present at (10:02) AM

HSA Staff Present: Tom Pinizzotto, MSW, HSA Assistant Director, Bev Rae, BHRS Program Administrator and Marina Baird, BHRS, Administrative Secretary,

Mental Health Services Act (MHSA) Stakeholder Committee members present:

Mark Montgomery, Psy D, Vice President of Operations, Ortner Management Group, Tim Schraeder, Chief Executive Officer, Redwood Quality Management Group, Camille Schraeder, Executive Director, Redwood Quality Management, Chandra Gonsales, Program Manager, Redwood Quality Management Group, Dan Hamburg, Supervisor, Tom Pinizzotto, MSW, HSA Assistant Director, Josephine Silva and Members of the Mental Health Advisory Board.

AGENDA ITEM NO. 2 – APPROVAL OF MINUTES – DISCUSSION & ACTION - 5 MINUTES

6/17/15 - Regular Meeting – *handout*

Board Action: Upon motion by Member Schwartz, seconded by Member Sutherland and carried with the following YAY votes from: Members Harpe, Grony, Ortiz, Strachan, McGourty, McCaughna, Gilmore, Gaston, Handley, O’Sullivan, Sutherland, Schwartz, Russell and Chair Wetzler: IT IS ORDERED that the Mental Health Advisory Board approves the June 17th meeting minutes with the following corrections: Jill McCaughna was not present, Roger Schwartz was present for the entire meeting and the spelling of Novotny to be corrected.

6/23/15 – Special Meeting – *handout*

Member Ortiz stated that the recommendations for the June 23rd Special Meeting did not include a request for quarterly reports.

Board Action: Upon motion by Member Sutherland, seconded by Member Strachan and carried with the following YAY votes from: Members Harpe, Gorny, Ortiz, Strachan, McGourty, McCaughna, Gilmore, Gaston, Handley O’Sullivan, Sutherland, Schwartz, Russel and Chair Wetzler: The Board directed the Chair, Tom and Marina to listen to the recording from the Special meeting, review the recommendations and table the approval of the June 23rd Special Meeting minutes to the August 19th meeting.

AGENDA ITEM NO. 3 – TREASURER REPORT & SECRETARY REPORT- 10 MINUTES

Mental Health Board Expense Report - *handout*

a. Report from Treasurer on budget projection for FY 2015/2016

Member Sutherland stated that due to timing the ledger report has the same balance as last month with travel reimbursement listed as in process.

Member Sutherland also presented a recommended budget of \$10,700.00 which would include a meal allowance of \$7.00 to all board members as well as water and snacks for the public. She asked that the Board Members come back next month with their input and be prepared to vote on presenting it to the Board of Supervisors.

Board Action: Upon motion by Member Gaston, seconded by ~~Member Handley~~ and carried with the following YAY votes from: Members Harpe, Gorny, Ortiz, Strachan, McGourty, McCaughna, Gilmore, Gaston, O’Sullivan, Sutherland, Schwartz, Russell and Chair Wetzler: IT IS ORDERED that the Board Members review the Treasurer’s proposed budget to present to the Board of Supervisors and accept as printed, the remaining balance of \$3194.93 with travel reimbursements in process or pending for FY 14/15.

- b. **Mental Health Board Secretary will record public comment and add to regular meeting minutes as an addendum starting with the July 15, 2015 meeting.**

There was a discussion that the Mental Health Advisory Board Secretary would record public comment to be included as an addendum to the minutes.

Board Action: Upon motion by Member Gaston, seconded by Member Sutherland and carried with the following YAY votes from: Members Harpe, Gorny, Strachan, McGourty, McCaughna, Gilmore, Gaston, Handley, O’Sullivan, Sutherland, Russell and Chari Wetzler with NAY votes from Members Ortiz and Schwartz the Mental Health Advisory Board Secretary will take Public Comments and add them to the minutes as an addendum.

AGENDA ITEM NO. 4 – PUBLIC COMMENT FORMAT – DISCUSSION AND PUBLIC COMMENT - VICE CHAIR READS MISSION STATEMENT – 10 MINUTES OR AT CHAIR’S DISCRETION

William Russell announced his resignation from the 1st District Public Interest Seat on the Mental Health Advisory Board. Chair Wetzler thanked him for his service.

It was determined that Members Gilmore and Handley have not been sworn in as of yet and Supervisor Hamburg would do so at the break. Their votes would be stricken.

Read by: Member Schwartz

Citizen and Community comments and questions regarding Mental Health Services in the County are welcomed and encouraged and are one of the mandated functions of the Mental Health Advisory Board. Comments will be limited to three minutes (or longer, at the discretion of the Chair.) Speakers do not have to identify themselves as per the CA Welfare & Institutions Code. Public comment is also requested at each agenda item.

Read by: Member Schwartz

Mendocino County Mental Health Board Mission Statement

“To be committed to consumers, their families and the delivery of quality care with the goals of recovery, human dignity, and the opportunity for individuals to meet their full potential.”

AGENDA ITEM NO 5 - DIRECTOR PINIZZOTTO, MSW, HHSA ASSISTANT DIRECTOR, HEALTH AND HUMAN SERVICES – 20 MINUTES OR AT THE CHAIR’S DISCRETION

- a. **MHSA Housing – Introduction to Mike Pallesen, Development Director from Rural Communities Housing Development Corporation (RCHDC)**

Mike Pallesen was introduced and stated that Rural Communities Housing Development Corporation is a nonprofit and has been working in Mendocino County for the past 30 years. RCHDC has worked with Lake and other counties to develop and manage housing for the mentally ill and is pleased to be working with Mendocino County. They look forward to working with the County and the Board of Supervisors as a team.

RCHDC is exploring whether the \$1.33 million allocation may be leveraged via tax credits to increase the total amount 3 to 4 times more. They are working to see what the optimum size project would be. Developing and maintaining multiple smaller projects would be much more difficult than one larger sized unit. They are still in conversation with the county and there will be more to report.

Director Pinizzotto states they will report back to the Board as things progress.

b. Crisis Residential Services – Update

Director Pinizzotto stated that Crisis Residential Treatment will provide a clinically effective and cost-efficient alternative to psychiatric hospitalization for individuals aged 18 and older experiencing mental health crisis. On June 25th he met with the California Health Facilities Financing Authority to review the proposal, respond to questions and to thank the Authority for their consideration. The Authority voted unanimously to award the grant in the amount of \$500,000.00 to Mendocino County. We expect to begin providing Crisis Residential Treatment (CRT) within one year following allocation.

c. Stepping Up: Strategies to Measure Prevalence and Assess the Needs of Individuals with Mental Illnesses in Jails

Director Pinizzotto states Stepping Up is a good opportunity. The whole idea is to prevent people from going to jail, and to enable those released from jail to re-enter society and not return to jail. Part of the project is to identify who their clients are. In addition a portion of the funding may be used for direct services. Director Pinizzotto is meeting with the Sheriff, the District Attorney, the Public Defender and the Health and Human Services Agency Director to discuss the possibilities and also accepted an invitation to meet with NAMI.

d. Senior Peer Counseling to the South Coast

Discussions are in place with Ortnier Management Group and the South Coast Seniors. There is always more need than money but there may be additional dollars available from the State in November.

Board Action: No Action Taken.

AGENDA ITEM NO. 6 - DISCUSSION ON THE MENTAL HEALTH BOARD MEMBERS CONCERNS OVER THE ASO'S NEW CONTRACTS– DISCUSSION & ACTION -5 MINUTES OR AT THE CHAIR'S DISCRETION

There was discussion on the ASO's contracts and it was stated that the contracts were approved as presented.

Board Action: No Action Taken

AGENDA ITEM No. 7 – RQMC AND OMG DATA AND UPDATES BY WRITTEN REPORT – 10 MINUTES OR AT THE CHAIR’S DISCRETION

a. RQMC – Tim Schraeder, MFT – Chief Executive Officer

Tim Schraeder reported on Redwood Quality Management Company’s Data Dashboard and the Fiscal Year End Report included as a handout, and encouraged all to read it. He also reported they participated in a client satisfaction survey put out by the state.

Redwood Quality Management Company remains focused on client recovery. The TAY Wellness population continues to struggle to meet the demands of life in this area, something they would like to see improved.

They continue to learn what works and what does not work and are trying to streamline effective and supportive services.

Tim Schraeder praised the crisis staff and noted that Ortner Management Group and Redwood Quality Management Company are a good team.

b. OMG – Mark Montgomery, Psy D-Vice President of Operations

Mark Montgomery stated Ortner Management Group is in the process of preparing their yearly annual report. He also reported they are moving forward with the County on the Electronic Health Records and are excited about it.

Dr. Garrett has officially joined ICMS. They have sent out the subcontracts and most have been signed and returned.

Mark Montgomery reported that they regularly check with the jail and there is a tremendous amount of communication with the jail. He also noted that in addition to the mentally ill in jail there are also substance abusers but are no substance abuse facilities.

Mark Montgomery announced he is conducting two Mental Health Board Trainings at the following times and locations:

July 21, 2015 - 10:00 am to 12:00 pm at the Avila Center – 790 S. Franklin St., Fort Bragg

July 22, 2015 – 10:00 am to 12:00 pm at Integrated Care Management Solutions – 564 S. Dora St., Ukiah

Board Action: No Action Taken

AGENDA ITEM NO. 8 – REPORT FROM THE NEWLY FORMED AD-HOC BYLAWS STEERING COMMITTEE - DISCUSSION & ACTION - 15- MINUTES OR AT THE CHAIR’S DISCRETION

Issues:

a. Name change

There was discussion on a name change with several suggestions including Behavioral Health and Recovery Services. The Board decided it would be beneficial to have input from Director Pinizzotto on this topic.

b. Why or why not amend bylaws

Kate Gaston volunteered to interview Director Pinizzotto prior to the next meeting and report back.

c. Add new members to Steering Committee

Chair Wetzler asked for additional volunteers for the Bylaws Steering Committee and Kate Gaston accepted. The members of this committee are as follows:

Jan McGourty, Nancy Sutherland, Denise Gorny, Maureen O’Sullivan, John Wetzler, Kate Gaston and Supervisor John McCowen.

Board Action: The Board directed the Chair to table agenda item No. 8 to the August 19th meeting.

AGENDA ITEM NO. 9 - MEMBERSHIP PROCESS POLICES AND PROTOCOL DISCUSSION – DISCUSSION & ACTION -5 MINUTES OR AT THE CHAIR’S DISCRETION

Board member selection and process was discussed.

The Board Members stated they would like to be a more gender and culturally diverse group and they should outreach and recruit to achieve this.

They also discussed the interviewing process in open session and the established protocol of appointments. It was determined the Board should interview the applicants and make their recommendations to the Board of Supervisors for appointments by the Board of Supervisors.

It was discussed that the membership process should be included in the bylaws update.

Board Action: The Board directed the Chair to agendaize the interview of Lois Lockhart to the 1st District Public Interest seat at the August 19th meeting.

AGENDA ITEM NO. 10 – DISCUSSION ON THE CREATION OF NEW AD – HOC COMMITTEES FOR THE PREPARATION OF NEXT YEAR’S ANNUAL REPORTS – DISCUSSION & ACTION - 20 MINUTES OR AT CHAIR’S DISCRETION

There was discussion of new committees and possible areas of interest which were:

Publicity
Recruitment
Substance Abuse
Co-Occurring Disorders
Jail and Mental Health Court
Housing

It was suggested that fewer committees with a narrower focus might be better.

Board Action: The Board directed the Chair to re-agendize New Ad-Hoc Committees for the Preparation of Next Year’s Annual Reports for the August 19th meeting.

AGENDA ITEM NO. 11 - DISCUSSION ON THE MENDOCINO COUNTY DATA NOTEBOOK 2015/2016 PRESENTED BY DINA ORTIZ – DISCUSSION & ACTION - 5 MINUTES OR AT THE CHAIR’S DISCRETION

Dina Ortiz needs to do more research and will report back.

Board Action: The Board directed the Chair to re-agendize Mendocino County Data Notebook for the August 19th meeting.

AGENDA ITEM NO. 12 – QUARTERLY FINANCIAL REPORTS TO THE BOARD ON TIME – DISCUSSION & ACTION - 5 MINUTES OR AT CHAIR’S DISCRETION

Discussion and vote on a letter to the Board of Supervisors requesting the Mental Health Advisory Board be provided with timely quarterly financial reports from the County.

Board Action: The Board directed Supervisor Hamburg to write a letter with this request to Director Pinizzotto.

AGENDA ITEM NO. 13 - CORRESPONDENCE AND BACKUP MATERIALS RECEIVED AND FILED

- OMG Data
- RQMC Data

AGENDA ITEM NO. 14 – AGENDA ITEM HANDOUTS:

- MHAB draft meeting minutes – 6-17-15
- MHAB draft special meeting minutes – 6-23-15
- Letter of Recommendations for the MHSA Plan Update
- Treasurer’s Report

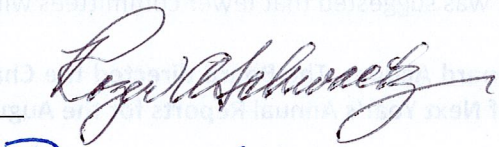
AGENDA ITEM NO. 15 - PUBLIC COMMENT

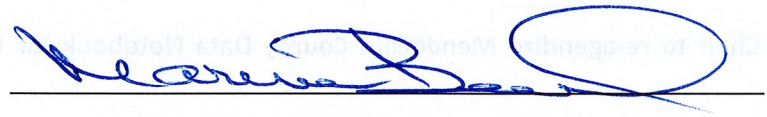
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Record of Public Comment will be documented by the Mental Health Advisory Board Secretary and added as an addendum to the minutes.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENTAL HEALTH BOARD OF MENDOCINO COUNTY ADJOURNED ON JULY, 2015 AT **2:04 PM.**

John Wetzler, Chair


Roger Schwartz
Vice Chair



Attest: Marina Baird, Administrative Secretary

Thank you for your interest in the proceedings of the Mendocino County Mental Health Advisory Board.

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The Mendocino County Mental Health Board complies with ADA requirements and upon request will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government code Section 54953.2) Anyone requiring reasonable accommodations to participate in the meeting should contact the Mendocino County Mental Health’s Administrative Office by calling **(707) 472-2355** at least five days prior to the meeting.