
**MENDOCINO COUNTY LODGING
BUSINESS IMPROVEMENT DISTRICT
ADVISORY BOARD
APPROVED - MEETING MINUTES**

APRIL 3, 2018 – 1:00 P.M.

**PLANNING AND BUILDING SERVICES
120 W FIR STREET, FORT BRAGG, CA 95437
TELECONFERENCE AT 860 N BUSH STREET, UKIAH, CA 95482**

1) CALL TO ORDER

THE MEETING WAS CALLED TO ORDER AT 1:11 PM.

2) ROLL CALL

BOARD MEMBERS PRESENT: WENDY ROBERTS, GUY PACURAR, JOHN DIXON, AND MARCUS MAGDALENO.

MEMBERS OF THE PUBLIC PRESENT: ALISON DEGRASSI AND RICHARD COOPER

STAFF PRESENT: KAYLA MILES – STAFF ASSISTANT II – EXTRA HELP

3) PLANNING AND BUILDING SERVICES

NONE.

4) COMMUNICATIONS RECEIVED AND FILED

NONE.

5) MATTERS FROM THE PUBLIC: *MEMBERS OF THE PUBLIC ARE WELCOME TO ADDRESS THE ADVISORY BOARD ON ITEMS NOT LISTED ON THE AGENDA AND WITHIN THE JURISDICTION OF THE ADVISORY BOARD. THE ADVISORY BOARD IS PROHIBITED BY LAW FROM TAKING ACTION ON MATTERS NOT ON THE AGENDA, BUT MAY ASK QUESTIONS TO CLARIFY THE SPEAKER'S COMMENT AND/OR BRIEFLY ANSWER QUESTIONS. THE ADVISORY BOARD LIMITS TESTIMONY ON MATTERS NOT ON THE AGENDA TO 3 MINUTES PER PERSON AND NOT MORE THAN 10 MINUTES FOR A PARTICULAR SUBJECT AT THE DISCRETION OF THE BOARD CHAIR.*

IF YOU WISH TO SUBMIT WRITTEN COMMENTS, PLEASE PROVIDE 10 COPIES IN ADVANCE TO THE COUNTY DEPARTMENT OF PLANNING & BUILDING SERVICES COMMISSION STAFF, LOCATED IN THE ADMINISTRATION CENTER AT 860 N. BUSH ST, UKIAH, CA 95482.

NONE.

6) CONSENT CALENDAR

6A. APPROVAL OF THE MINUTES FROM THE APRIL 24, 2017 MEETING.

APPROVAL OF THE MEETING MINUTES FOR APRIL 24, 2017 WERE CONTINUED TO THE APRIL 17, 2018 AGENDA.

**MENDOCINO COUNTY LODGING BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEETING MINUTES –
APRIL 3, 2018**

7) REGULAR CALENDAR

7A. DISCUSSION AND DIRECTION CONCERNING THE PREPARATION OF THE FY 2018-2019 BID ANNUAL REPORT

THE BOARD DISCUSSED AND AGREED UPON REVISIONS TO THE FY 2018-2019 ANNUAL REPORT. THE FY 2018-2019 ANNUAL REPORT WITH THE AGREED UPON REVISIONS WILL BE PRESENTED TO THE MCTC BOARD AT THEIR MEETING ON APRIL 10, 2018.

7B. DISTRIBUTION AND DISCUSSION OF COMPLETED FINANCIALS FOR THE FY 2018-2019 ANNUAL REPORT.

THE BOARD DISCUSSED LANGUAGE REVISIONS TO BE MADE TO THE FINANCIAL PORTION OF THE FY 2018-2019 ANNUAL REPORT

8) MATTERS FROM THE ADVISORY BOARD

8A. DISCUSSION AND POSSIBLE SCHEDULING OF ADDITIONAL MEETING(S)

THERE WERE NO ADDITIONAL MEETING SCHEDULED.

9) ADJOURNMENT

MEETING ADJOURNED AT 2:52 PM.