



MENDOCINO COUNTY
BEHAVIORAL HEALTH ADVISORY BOARD
SPECIAL MEETING
MINUTES
APRIL 8, 2016 - 10:00 AM – 1:00 PM
AGRICULTURAL BUILDING
CONFERENCE ROOM
890 NORTH BUSH STREET
UKIAH, CA

BEHAVIORAL HEALTH BOARD

NANCY SUTHERLAND
CHAIR

JOHN WETZLER
VICE CHAIR

DINA ORTIZ
SECRETARY

KATE GASTON
TREASURER

JOHN McCOWEN
BOARD OF SUPERVISORS

DAN HAMBURG
BOARD OF SUPERVISORS
ALTERNATE

JAN MCGOURTY
CATHY HARPE
MAUREEN O'SULLIVAN
TAMMY LOWE
EMILY STRACHAN
JILL MCCAUGHNA
MARGIE HANDLEY
JOHN GILMORE
LOIS LOCKART
ROGER SCHWARTZ
DENISE GORNY

OPEN SEATS

1ST DISTRICT – FILLED
2ND DISTRICT – FILLED
3RD DISTRICT – FILLED
4TH DISTRICT – FILLED
5TH DISTRICT – FILLED

BOARD RESOURCE INFORMATION:

OFFICE: (707) 472-2310
FAX: (707) 467-2331

EMAIL THE BOARD:

mhboard@co.mendocino.ca.us

WEBSITE:

www.co.mendocino.ca.us/hhsa/mh_board.htm

*Before the Behavioral Health Advisory Board
County of Mendocino, State of California
Agenda – April 8, 2016*

REGULAR MEETING SPECIAL SESSION

ALL AGENDA ITEMS ARE SUBJECT TO DISCUSSION AND/OR ACTION

AGENDA ITEM NO. 1 – OPEN SESSION, CALL TO ORDER, AND ROLL CALL, QUORUM NOTICE, AGENDA CHANGES - 3 MINUTES

Chair Wetzler Called meeting to order at 10:07 AM

Roll Call Taken by: Member Ortiz

Behavioral Health Advisory Board Members Present (12):

Cathy Harpe, Denise Gorny, Dina Ortiz, Emily Strachan, Jan McGourty, John Gilmore, John Wetzler, Kate Gaston, Lois Lockart, Margie Handley, Maureen O'Sullivan, Nancy Sutherland

Chair Wetzler noted a quorum was present at 10:09 AM

HHSa Staff Present: Jenine Miller, BHRS Director, and Carolyn Peckham, Administrative Secretary

Providers Present:

Tim Schraeder, RQMC, Camille Schraeder, RQMC, Chandra Gonsales, RQMC

Members from the Public:

Josephine Silva, Citizen

**AGENDA ITEM NO. 2– PUBLIC COMMENT FORMAT – DISCUSSION & PUBLIC COMMENT -
VICE CHAIR READS MISSION STATEMENT – 20 MINUTES OR AT CHAIR’S
DISCRETION**

Vice Chair Sutherland read the Mission Statement.

Citizen and Community comments and questions regarding Mental Health Services in the County are welcomed and encouraged and are one of the mandated functions of the Behavioral Health Advisory Board. Comments will be limited to three minutes or longer, at the discretion of the Chair. Speakers do not have to identify themselves as per the CA Welfare & Institutions Code.

Members of the public wishing to make comments to the Mendocino County Behavioral Health Advisory Board, you will be recognized at this time. Public comment is also requested at each agenda item particular to that agenda subject matter.

Board members may only “briefly respond” to public comments as any lengthy response would convert the conversation into an illegal discussion of an item not on the agenda.

Record of Public Comment will be documented by the Behavioral Health Advisory Board Secretary and added as an addendum to the minutes.

Mendocino County Behavioral Health Advisory Board Mission Statement:

“To be committed to consumers, their families and the delivery of quality care with the goals of recovery, human dignity, and the opportunity for individuals to meet their full potential.”

**AGENDA ITEM NO. 3– Discussion of Bylaws and Possible Action regarding the
resignation of Chairman John Wetzler, and possible Election of New
Chair Person – 30 Minutes or at Chair’s Discretion**

RECOMMENDED ACTION/MOTION: Confirm Vice Chair’s (Nancy Sutherland) assumption of the Chair in accordance with the Bylaws and appointment of John Wetzler as Vice Chair.

- Vice Chair Sutherland made the announcement that although the BHAB By-Laws are in transition now, the section regarding the procedure for a current Chair stepping down is remaining the same.
- Vice Chair Sutherland read the section from the By-Laws stating that when the current chair steps down the Vice Chair assumes the Chair position.
- Discussion regarding whether it would be better to take a formal election vote for the Chairperson or to follow the By-Laws as read by Vice Chair Sutherland. Clarification that the Chair would be permanent to serve the rest of the year as Chairperson not as Interim Chair.

Board Action: Upon Motion by Member Gaston, seconded by Member Strachan and carried with the following YAY votes from: Members Harpe, Gorny, Ortiz, Strachan, McGourty, Wetzler, Gaston, Lockart, Handley, O’Sullivan, the following NAY vote from Member Gilmore

and Abstaining Member Sutherland: IT IS ORDERED at 10:45 AM that the Behavioral Health Advisory Board follow the By-Laws, Nancy Sutherland shall serve as Chair until our regularly scheduled election at our December meeting.

- Chair Sutherland appointed John Wetzler to Vice Chair.
- Outgoing Chair Wetzler wanted to thank all the Board and County staff for all their hard work while he served as the BHAB Chairperson. He is happy to stay a part of the board as Vice Chair.
- Vice Chair Wetzler reviewed some of the accomplishments of the board in the last couple of years.
- Vice Chair Wetzler presented the newly seated Chair Sutherland with a gavel hand made by him.
- Chair Sutherland presented Vice Chair Wetzler with a Certificate of Appreciation signed by board members and county staff.

AGENDA ITEM NO. 4– DISCUSSION AND POSSIBLE ACTION CONCERNING THE BHAB’S PARTICIPATION IN THE TRANSITION AND STABILIZATION OF ADULT MENTAL HEALTH SERVICES, INCLUDING THE ADOPTION AND IMPLEMENTATION OF STRATEGIES AND METHODS TO EFFECTIVELY MAXIMIZE THE BHAB’S MANDATED ADVISORY ROLE– 2 HOURS OR AT CHAIR’S DISCRETION

RECOMMENDED ACTION/MOTION: Develop a format for a BHAB action plan for BHAB goals, processes, member task assignments, etc. during the 90 day and 12 month transition and stabilization of adult mental health services.

- Discussion was had regarding the transition the County is going through with the resignation of Ortner Management Group (OMG) and the transition of the BHAB changes of the Chair and Vice Chair.
- The annual BHAB report is due to the BOS. Vice Chair Wetzler agreed to write the report with help from Chair Sutherland. The due date of April 30th has been set for all member committees to have their reports to him. The report should be completed in May 2016. The board will have from May to December to decide on what areas to focus on for the next year.
- Discussion on the structure of the Board. Members McGourty, Lockart and Chair Sutherland went to a training sponsored by California Association of Local Behavioral Health Board and Commissions (CALBHB/C). At the training they received a Manual for Local Mental Health Boards and Commissions, the manual outlines how/what a Behavioral Board should do and be structured, the idea is to base the local board along those lines with items individual to this county being added.

- One of the items brought from the training is an evaluation page for members to express their opinion of how the board is doing. Chair Sutherland requested that the members complete the evaluation form and submit it to her by the end of this meeting.
- Chair Sutherland has been working on the BHAB Operations Manual as it is severely out of date, the packet of information passed out will be the core of the new Operations Manual. She hopes that when completed it can be put on the County BHAB web page.
- By-Laws will be on the agenda for the April 20th meeting to be discussed and hopefully will be ready to be put on the BOS agenda.

MHSA Review:

- BHRS Director Miller reported the MHSA team is working on getting the MHSA 3 year plan completed. The plan will be sent to the BHAB members to review the draft. The MHSA team can not make major changes to the plan as we are in the 3rd year of the 3 year plan. Next year there are some major changes being planned to the layout of the plan to make it more user friendly. There will be 2 documents showing the accomplishment and the goals for the next year.
- BHAB members requested having a special meeting before the regular meeting to review and vote on the plan before the June 15th is the joint meeting with MHSA for public comment on the plan.
- Member Ortiz has been involved with the review and formation of the MHSA Plan.
- Discussion regarding the secrecy of the plan as it is being developed. BHRS Director Miller explained the reasons for not having the plan released to the public before the final draft is complete; is to reduce confusion as the working document may look very different than the final draft.
- Outpatient Assisted Treatment(AOT) will be included in the plan.
- MHSA Supervisor Karen Lovato will be at the April 20th meeting to discuss and answer questions from the Board.
- Member Ortiz recommended to the board to really read the plan when it is presented to them.
- Member McGourty suggested that the board should be an integrated part of the plan writing and be on the team from the beginning so they can have more input in the outcome.
- Discussion regarding BHRS being staff driven or community/consumer driven. The board acknowledged that BHRS Director Miller is trying to steer BHRS in a more community/consumer direction.
- Chair Sutherland summarized that the board will be more involved with MHSA meetings and procedures.

Ajourned for break at 11:15 AM

Reconvened meeting at 11:35 AM

- Chair Sutherland stated once the annual report is completed the current ad hoc committess will be dissolved. She also wants the members to think about changing the time of the meetings, nothing can be changed at this time but when the schedule for 2017 is being set in November and December changes can be made.
- Begining at the April 20th meeting there will be a 30 minute lunch break.
- Chair Sutherland asked members to start thinking about some restructuring ideas for the meetings.
- Vice Chair Wetzler brought up for discussion from the last meeting (3/16/16), adding an agenda item called Current Events. Information could be presented but no action taken would be taken.
- Chair Sutherland asked for information from the members as to why they wanted to be part of the board and where their main focus of interest is; she would like to use the information to appoint members to committees that are of interest to them or where their skills would be best utilized.
- Discussion of reinstating a rehab program with the Department of Rehabilitation. Member Ortiz will do some research and bring back information in 2 months, the item will be agendized.
- Chair Sutherland would like for the board to choose maybe 3 goals to focus on. Discussion on what that would entail and possible goals. The transition that is currently happening with BHRS will be the focus until December 2016.
- Discussion on county/ASO /subcontractor contracts. The emergency contracts currently being put in place will be in effect until June 30, 2016. There will be new contracts with RQMC from July 1, 2016 to June 30, 2017. There was discussion of how the contract process works and clarification of the county expectations and responsibility, and the ASO expectations and responsibility.
- The board requested the Mental Health Plan (contract with DHCS) and the contracts with the ASOs so they could review them.
- The board is trying to see where the money is coming from and how it is being distrubuted to the ASOs.
- BHRS Director Miller requested clarification as to what the board is asking from the county, and how the board wants to proceed, she is willing to bring contracts if that is what the board wants to review.
- Discussion on building better communication between the BHAB, BOS and the County staff.
- To be placed on the April 20th agenda – What goals to be set by the board.
- Discussion on the One Stop Shop model.

Chair Sutherland outlined:

- MHSA Supervisor Karen Lovato will be at the April 20th meeting to discuss MHSA.

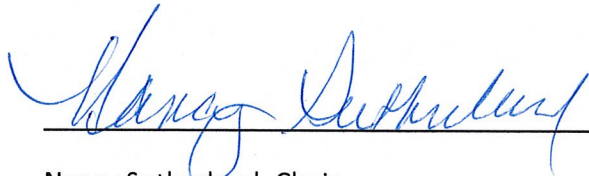
- Chloë Guazzone-Rugebregt, MPH from the Boonville Clinic will give a presentation at the April 20th meeting.
- Admin. Secretary Peckham will e-mail the MHP and the MHSA Plan to members.

Meeting ajourned at 1:01 PM

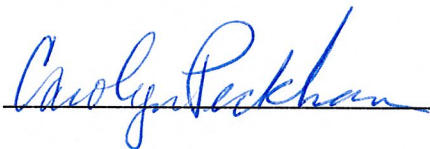
Thank you for your interest in the proceedings of the Mendocino County Behavioral Health Advisory Board.

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

The Mendocino County Behavioral Health Board complies with ADA requirements and upon request will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government code Section 54953.2) Anyone requiring reasonable accommodations to participate in the meeting should contact the Mendocino County Mental Health's Administrative Office by calling (707) 472-2310 at least five days prior to the meeting.



Nancy Sutherland, Chair



Attest: Carolyn Peckham, Acting Administrative Secretary, BHRS